

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING**

***November 18, 2019 - 6:30 p.m.***

**A G E N D A**

**1. Call to Order**

Open Public Meeting Announcement

*In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 17, 2019.*

1.01 Roll Call – Patricia Martucci, SBA/BS

C. Cama, <i>Pres.</i>	V. Evans	A. Luciano, <i>V. Pres.</i>
K. Sutton	E. Tomasini	J. Witkowski
F. Yasunas		

1.02 Flag Salute

**2. Presentations**

**3. Minutes**

3.01 October 14, 2019 - Regular Meeting

3.02 October 14, 2019 - Executive Session

(attachments)

**Resolved**, to approve the above listed minutes.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**4. Superintendent's Report - Nicholas Diaz**

4.01 Security and Fire Drills 2019-2020

Type of Drill	Date
Fire Drill	September 6, 2019
Evacuation (non-fire)	September 12, 2019
Bus Evacuation Drill	October 4, 2019
Bus Evacuation Drill	October 7, 2019
Evacuation (bomb threat)	October 8, 2019
Fire Drill	October 23, 2019
Lock Out	November 4, 2019

- 4.02 Report of Violence & Vandalism Incidents - January 1 - June 30, 2019
- 4.03 Report of HIB Incidents - January 1 - June 30, 2019

5. **Business Administrator Report - Patricia Martucci**

6. **Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

**8.02.1 Construction Change Order #CO-01 – Strober-Wright Roofing, Inc.**

**Resolved**, to approve Construction Change Order #CO-01 as follows:

Original Contract Sum	\$296,930.00
Contracted Sum <i>Decrease</i>	-\$10,600.00
New Contract Sum including this Change Order	\$286,330.00

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**8.02.2 Professional Services Agreement – Joshua Shifrin, Ph.D.**

**Resolved**, to approve a Professional Services Agreement between the Franklin Township Board of Education and Joshua Shifrin, Ph.D. for Neuropsychological testing, at \$200.00 per hour, and expert testimony rate of \$300.00 per hour, both on an as needed basis for the 2019-2020 school year.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**8.02.3 Comprehensive Maintenance Report & Annual Maintenance Worksheet (CMP/M1)**

**Resolved**, to approve the Actual FY19/Current FY20/Anticipated FY21 Comprehensive Maintenance Report and Annual Maintenance Worksheet for the Franklin Township Elementary School to the New Jersey Department of Education.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**9.01.2 Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of October, 2019 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2019-2020 school year budget as per the attached list. **(attachment)**

**9.01.4 Bill List**

**Approve** the October, 2019 bill list in the amount of \$653,676.84. **(attachment)**

**9.02 Education**

**9.02.1 Approve the following field trip:**

Group	Location	Date
Grade 8	North Hunterdon High School	January 2020
Grade 8	Kingwood Middle School	May 2020

**(attachment)**

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

**9.03 Personnel**

**9.03.1 Professional Days**

**Approve** the following professional days and travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
10/25/19	Jen St. Laurent	Wilson Implementation Meeting	\$0	.35/mile
11/8/19	Lindsay Gooditis & Lillian Bickhardt	Integrated Pest Management Coordinator Training	\$0	.35/mile
11/15/19	Lindsay Gooditis & Katrina Mani	Indoor Air Quality Training	\$0	.35/mile

11/20/19 1/6/20 2/3/20	Lindsay Gooditis	NJ Leaders to Leaders Academy	\$0	.35/mile
11/21/19	Lillian Bickhardt	Sustainable Jersey Sustainable Practices Working Sessions	\$0	.35/mile
11/25/19	Karin Stumpf	Social Media and Cyber Bullying Issues in School	\$150	.35/mile
12/5/19	Karin Stumpf	Traumatic Loss Coalitions for Youth: Annual Suicide Prevention Conference	\$95	.35/mile
12/11/19	Karin Stumpf Lindsay Gooditis	The Zones of Regulation Training	\$300.00 ea.	.35/mile
1/15/20	Lindsay Gooditis Karin Stumpf Katrina Mani	Tools for Engaged Learning and Living	\$219.00 ea.	.35/mile
1/30/20 & 1/31/20	Leslie McCusker	Techspo '20	\$475.00 plus Hotel - \$97.00 Parking/Tolls \$17.50	.35/mile
1/30/20 & 1/31/20	Elisabeth Alexander	Techspo '20	\$475.00 plus Hotel - \$97.00 Parking/Tolls \$17.50	.35/mile
1/30/20 & 1/31/20	Lindsay Gooditis	Techspo '20	\$475.00 plus Hotel - \$97.00 Parking/Tolls \$17.50	.35/mile
3/11/20	Lindsay Gooditis	Legal One The Principal/AP/VP's Survival Guide	\$150.00	.35/mile
4/3/20 & 4/17/20	Frank Henderson	IAQ Training & IPM Training	\$0	.35/mile

### 9.03.2 Substitute Personnel

Approve the following substitute applications:

- Harvey Thomas (substitute custodian) - \$20.00 per hour

(attachment)

### 9.04 Facilities

9.04.1 Approve the following use of facility application:

Name of Group	Purpose	Location	Days/Dates	Time
PTA	Snowflake Ball	Gym	January 24, 2020	3:30 - 9:30 p.m.
PTA	Fun Fair	Playground/Lawn	June 5, 2020 (Rain Date June 8 <sup>th</sup> )	8:00 a.m. - 4:00 p.m.
PTA	Tricky Tray	Cafeteria	January 24, 2020	4:00 - 9:00 p.m.
Girl Scout Troop 80104	Meetings	Music Room	Tuesdays, 12/3/19, 12/17/19, 1/21/20, 2/18/20, 3/17/20, 4/21/20, 5/19/20	6:00 - 7:30 p.m.

(attachments)



Mr. Yasunas				
Mr. Cama				
Totals:				

**12. Public Comments- Privilege of the Floor (3 minutes)**

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**13. Executive Session (if needed)**

13.01 Adopt the Following Resolution

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on November 18, 2019 for the purpose of discussing\_\_\_\_\_. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately\_\_\_\_\_ hours/minutes. Action \_\_\_\_\_ (will/will not) be taken.

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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13.02 **Resolved, to return to Open Public Session at \_\_\_\_\_.**

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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**14. Other Business**

**15. Adjournment**

15.01 **Resolved,** to Adjourn from the Public Meeting at \_\_\_\_\_.

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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