

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

November 16, 2020 - 6:30 p.m.

AGENDA

1. Call to Order

Open Public Meeting Announcement

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 16, 2020.

1.01 Roll Call – Patricia Martucci, SBA/BS

C. Cama, <i>Pres.</i>	V. Evans	A. Luciano, <i>V. Pres.</i>
K. Sutton	E. Tomasini	J. Witkowski
F. Yasunas		

1.02 Flag Salute

2. Presentation – FY 2020 Audit – Laura Atwell, BKC Certified Public Accountants

3. Executive Session

3.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on November 16, 2020 for the purpose of discussing personnel matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately _____ hours/minutes. Action will / will not be taken.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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3.02 Resolved, to return to Open Public Session at _____pm.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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4. Minutes

- 4.01 October 13, 2020 – Special Meeting
- 4.02 October 13, 2020 - Executive Session
- 4.03 October 26, 2020 – Regular Meeting
- 4.04 October 26, 2020 – Executive Session

(attachments)

Resolved, to approve the above listed minutes.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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- 5. **Business Administrator Report - Patricia Martucci**
 - 5.01 2021-2022 Budget Calendar (attachment)
 - 5.02 Election Results
 - 5.03 Proposed 2021 Board Meeting Schedule (attachment)

- 6. **Superintendent’s Report - Nicholas Diaz**
 - 6.01 Presentation School Health Index – Lindsay Gooditis
 - 6.02 Presentation – State of the District
 - 6.03 Restart and Recovery: School Reopening Plan
 - 6.04 Security and Fire Drills 2020-2021

Type of Drill	Date
Fire Drills	September 15 & 17, 2020
Security Drill (Testing of Intercom)	September 22 & 24, 2020
Fire Drills	October 5 & 9, 2020
Security Drill (Lockout)	October 8 & 23, 2020
Security Drill (Evacuation)	October 26, 2020
Security Drill (Testing of Notification System)	November 13, 2020

- 6.05 Report of Violence and Vandalism Incidents – January 1 – June 30, 2020
- 6.06 Report of HIB Incidents – January 1 – June 30, 2020

7. **Comments and Discussion on School Reopening Plan**

7.01 Public Comments - Privilege of the Floor (3 minutes)
 All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

7.02 Board Comments & Discussion

8. **Correspondence**

9. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the Superintendent.

9.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski

9.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

9.02.1 Resolution – CAFR and Corrective Action Plan (if required)

WHEREAS, the Franklin Township Board of Education has been presented the Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2020 as prepared by Bedard, Kurowicki & Co., CPA’s, PC; and

WHEREAS, a corrective action plan is not required as there are no audit recommendations;

NOW THEREFORE BE IT RESOLVED by the Franklin Township Board of Education, County of Hunterdon, State of New Jersey that the Fiscal Year 2020 Comprehensive Annual Financial Report is accepted, and may be submitted to the New Jersey Department of Education.

10. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

10.01 **Budget and Finance**

10.01.1 Secretary/Treasurer’s Report

Approve the Secretary/Treasurer’s Reports submitted for the months ending October 2020, which agree with each other and the bank. **(attachments)**

10.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of October 2020 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

10.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2020-2021 school year budget as per the attached list. **(attachment)**

10.01.4 Bill Lists

Approve the October, 2020 bill list in the amount of \$581,176.55. **(attachment)**

10.02 **Education**

10.02.1 Approve Sarah Bobrowski, a student attending Susquehanna University, to be placed with Mrs. Kocsi, for the completion of a required 40 hour externship, beginning November 23, 2020.

10.03 **Personnel**

10.03.1 Approve the following substitute teacher:

- Elisabetta DeVita **(attachment)**

10.03.2 Rescind approval the following substitute custodian application:

- Robert Young

10.03.3 Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
11/13/20	Lindsay Gooditis	Equity and Literacy through a Virtual Lens	\$99.00	N/A

10.03.4 Approve the following course applications:

Employee Name	Name of Course	College/University	Session	Amount of Reimbursement
Karin Stumpf	Conflict Resolution	Centenary University	Spring 2021	\$1,834.20
Karin Stumpf	Innovation	Centenary University	Spring 2021	\$1,375.65

(attachments)

10.04 **Facilities**
No consent Items

RESOLVED, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by: _____ Seconded by: _____

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Mr. Cama				
Totals:				

11. **Board Matters/New Business**

12. **Personnel - All resolutions are upon the recommendation of the Superintendent.**

13. **Public Comments- Privilege of the Floor (3 minutes)**

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Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

14. **Executive Session**

14.01 Adopt the Following Resolution

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14.02 **Resolved, to return to Open Public Session at _____pm.**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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15. **Other Business**

16. **Adjournment**

16.01 **Resolved to Adjourn** from the Public Meeting at _____.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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