

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING (Virtual)**

**March 15, 2021 - 6:30 p.m.**  
*Zoom Link will be posted on the FTS Website*

**AGENDA**

**1. Call to Order**

Open Public Meeting Announcement

Pursuant to Executive Order #103, dated March 9, 2020, Governor Murphy declared a Public Health Emergency and a State of Emergency in New Jersey. On March 20, 2020, P.L. 2020 Chapter 11 amended the Open Public Meeting Act to allow local public bodies to conduct Remote Public Meetings by use of electronic communications technology during a period declared as a Public Health Emergency or a State of Emergency.

Adequate Notice and Electronic Notice of this meeting was given by:

1. Publication in the Hunterdon Democrat on January 21, 2021;
2. Advance written notice to the Franklin Township Clerk;
3. Advance written notice posted on the bulletin board of the Franklin Township School;
4. Posting of an electronic notice of this meeting on the district website which provided the time, date and instructions for: (a) access to the Remote Public Meeting, (b) how to provide public comment and (c) how to access the agenda.

During the business session portion of this Remote Public Meeting the audio of all members of the public attending the meeting will be muted. During the times of public comment indicated on the agenda, members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

1.01 Roll Call – Patricia Martucci, SBA/BS

C. Cama, <i>Pres.</i>	_____	V. Evans	_____	A. Luciano	_____
R. Falcon	_____	K. Sutton, <i>V. Pres.</i>	_____	E. Tomasini	_____
F. Yasunas	_____				

1.02 Flag Salute

**2. Presentation**

- District Approach to LGBTQ+ and Persons with Disabilities Mandates - Kerry Foote, Curriculum Supervisor

**3. Minutes**

3.01 February 8, 2021 – Regular Meeting

3.02 February 8, 2021 – Executive Session **(attachments)**

**Resolved**, to approve the above listed minutes.

Motion                      Second                      By Voice Vote

Yes	No	Abstain	Absent
-----	----	---------	--------

**4. Business Administrator Report - Patricia Martucci**

4.01 Budget 2021-2022

- 4.02 Relative Disclosure Statements
- 4.03 BoE Election - November 2, 2021

5. **Superintendent’s Report - Nicholas Diaz**

- 5.01 Reopening Plan
- 5.02 Security and Fire Drills 2020-2021

Type of Drill	Date
Fire Drills	September 15 & 17, 2020
Security Drill (Testing of Intercom)	September 22 & 24, 2020
Fire Drills	October 5 & 9, 2020
Security Drill (Lockout)	October 8 & 23, 2020
Security Drill (Evacuation)	October 26, 2020
Security Drill (Testing of Notification System)	November 13, 2020
Security Drill (Shelter in Place)	December 8, 2020
Security Drill (Lockout)	December 11, 2020
Fire Drill	December 14, 2020
Fire Drill	December 19, 2020
Fire Drill	January 11, 2021
Fire Drill	January 14, 2021
Bomb Threat	January 28, 2021
Fire Drill	February 23, 2021

6. **Public Comments - Privilege of the Floor**

6.01 Public Comments

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application, including their name and address. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the Superintendent.**

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel)/**Strategic Plan** – Mr. Cama, Mrs. Luciano, Mr. Yasunas

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Sutton, Mrs. Tomasini

**Resolved** to approve items 8.02.1 - 8.02.4

8.02.1 **Donation - Franklin Township Sunshine Fund**

**Resolved** to accept the donation of \$40.00 from the Franklin Township Sunshine Fund to be used for the Outdoor Classroom in memory of Mrs. Grace Hartmann.

8.02.2 **Emergency After School Snack Program (ASSP)**

**Resolved** to approve an Emergency ASSP Contract for the period April 1, 2021 through June 30, 2021 as follows:

- A. Duration - This Emergency ASSP Contract is non-renewable and expires June 30, 2021.

- B. Management/Administrative Fee - No increase in the management/administrative fee is allowed in a Cost Reimbursable Contract
- C. Price Per Snack Meal - \$0.00
- D. Terms and Conditions - All other terms and conditions of the Contract or Renewal shall remain the same and continue to be in full force and effect. **(attachment)**

**8.02.3 Acceptance of Bids & Award of Contract - Gym & Locker Room Alterations**

**Resolved** to accept the following sealed bids received in response to Project #20-8706 on March 4, 2021, for Gym & Locker Room Alterations at the Franklin Township Elementary School:

Bidder Name & Address	Base Bid A-1  Single Overall Lump Sum Bid	Alternate Bid 1  Athletic Office/ Electrical Panel	Total
A&M Contracting 1967 Route #27, Suite #15 Edison, NJ 08817	\$740,000.00	\$15,000.00	\$755,000.00
<b>Billy Contracting &amp; Restoration Inc.</b> <b>67 Danforth Avenue</b> <b>Paterson, NJ 07501</b>	<b>\$593,000.00</b>	<b>\$19,500.00</b>	<b>\$612,500.00</b>
DeSapio Construction, Inc. 280 Ridge Road Frenchtown, NJ 08825	\$668,800.00	\$27,000.00	\$695,800.00
Hahr Construction 29 Grove Street North Plainfield, NJ 07060	\$776,000.00	\$23,000.00	\$799,000.00
Northeastern Interior Services LLC 5 Fairfield Avenue Little Falls, NJ 07424	\$788,700.00	\$14,600.00	\$803,300.00
Salazar & Associates Inc. 2226 Morris Avenue Union, NJ 07083	\$770,000.00	\$14,900.00	\$784,900.00
Tekcon Construction Inc. 200 Cottontail Lane, Suite A112W Somerset, NJ 08873	\$712,256.00	\$15,525.00	\$727,781.00
Venus Tile and Marble 1083 Route #12 Frenchtown, NJ 08825	\$665,000.00	\$19,000.00	\$684,000.00



Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Yasunas				
Mr. Cama				
Totals:				

8.03 **Curriculum & Education** – Mr. Falcon, Mrs. Luciano, Mrs. Tomasini

8.04 **Policy** - Mrs. Evans, Mr. Falcon, Mrs. Tomasini

8.04.1 **Resolved**, to approve the following revised policy:

- 6154 Homework/Makeup Work

(attachment)

Motion                      Second                      By Voice Vote

Yes	No	Abstain	Absent

8.05 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Yasunas

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 **Budget and Finance**

**9.01.1 Secretary/Treasurer’s Report**

**Approve** the Secretary/Treasurer’s Reports submitted for the months ending February 2021, which agree with each other and the bank. (attachments)

**9.01.2 Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of February 2021 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2020-2021 school year budget as per the attached list. (attachment)

**9.01.4 Bill List**

**Approve** the February, 2021 bill list in the amount of \$1,190,891.38. (attachment)

9.02 **Education**

**9.02.1 Approve** former FTS student, Samantha Muller, to virtually assist Ms. Stumpf with the homework help program after school on Tuesdays and Thursdays.

9.03 **Personnel**

**9.03.1 Approve** the following substitute personnel rates effective March 22, 2021 through the end of the 2020-21 school year:

- Substitute Teacher - \$115.00 per day
- Substitute Nurse - \$125.00 per day

**9.03.2 Approve** the following substitute teacher:

- Christine Torres

(attachment)

**9.03.3 Approve** the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
March 22-26, 2021	Danielle Sullivan	IMSE Orton-Gillingham Training	\$1,275.00	N/A
April 12-16, 2021	Jen St. Laurent	Orton Gillingham Level II Training	\$1,275.00	N/A
April 20-23, 2021	Jenienne Balducci	Visualizing and Verbalizing	\$750.00 (plus materials \$400)	N/A
April 26-30, 2021	Katherine Matassa	IMSE Orton-Gillingham Training	\$1,275.00	N/A
May 3-7, 2021	Vicki Marcine	IMSE Orton-Gillingham Training	\$1,275.00	N/A
May 10-14, 2021	Charlyn Lynch	IMSE Orton-Gillingham Training	\$1,275.00	N/A
April 16, 2021	Karin Stumpf	NJ School Counseling Assoc. Spring Conference	\$20.00	N/A

9.04 **Facilities**

**9.04.1 Approve** the following use of facility requests:

Name of Group	Purpose	Location	Days/Dates	Time
PTA	Book Fair	Room 209 and 210	April 18-23, 2021	8:30 am – 3:30 pm
Rural Awareness	Film on Historic School House	Classroom School House	Approximately 4 Days (Dates TBD)	Times TBD
PTA	Mother’s Day Plant Sale	Lawn outside Main Entrance	Thursday, May 6, 2021 Friday, May 7, 2021 (rain date)	7:00 a.m. - 2:30 p.m

(attachment)

**RESOLVED**, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Yasunas				
Mr. Cama				
Totals:				

10. **Board Matters/New Business**

11. **Public Comments- Privilege of the Floor**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application, including their name and address. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

12. **Personnel - All resolutions are upon the recommendation of the Superintendent.**

12.01 **Resolved to** appoint Harmony Stryker as a full-time special education teacher (tenure track position) beginning May 3, 2021 through June 30, 2021 at an annual salary of \$58,555.06, prorated from the start date.

(attachment)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Yasunas				
Mr. Cama				
Totals:				

12.02 **Resolved to** appoint Michael Pepe as leave replacement teacher beginning April 16, 2021 through approximately June 16, 2021 (or the last day of school) at an annual salary of \$60,646.27, prorated from the start date.

(attachment)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Yasunas				
Mr. Cama				
Totals:				

12.03 **Resolved to** approve Katrina Mani as Garden Club Advisor at a stipend of \$418.00 to be paid with 2020-21 Sustainable Grant funds.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				

Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Yasunas				
Mr. Cama				
Totals:				

13. **Executive Session (if needed)**

13.01 Adopt the Following Resolution

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on March 15, 2021 for the purpose of discussing \_\_\_\_\_. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately \_\_\_\_\_ hours/minutes. Action will / will not be taken.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
--------	--------	---------------	-----	----	---------	--------

13.02 **Resolved, to return to Open Public Session at \_\_\_\_\_ pm.**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
--------	--------	---------------	-----	----	---------	--------

14. **Other Business**

15. **Adjournment**

15.01 **Resolved to** Adjourn from the Public Meeting at \_\_\_\_\_.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
--------	--------	---------------	-----	----	---------	--------