

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING (Virtual)

April 27, 2021 - 6:00 p.m.
Zoom Link will be posted on the FTS Website

AGENDA

1. Call to Order

Open Public Meeting Announcement

Pursuant to Executive Order #103, dated March 9, 2020, Governor Murphy declared a Public Health Emergency and a State of Emergency in New Jersey. On March 20, 2020, P.L. 2020 Chapter 11 amended the Open Public Meeting Act to allow local public bodies to conduct Remote Public Meetings by use of electronic communications technology during a period declared as a Public Health Emergency or a State of Emergency.

Adequate Notice and Electronic Notice of this meeting was given by:

1. Publication in the Hunterdon Democrat on January 21, 2021;
2. Advance written notice to the Franklin Township Clerk;
3. Advance written notice posted on the bulletin board of the Franklin Township School;
4. Posting of an electronic notice of this meeting on the district website which provided the time, date and instructions for: (a) access to the Remote Public Meeting, (b) how to provide public comment and (c) how to access the agenda.

During the business session portion of this Remote Public Meeting the audio of all members of the public attending the meeting will be muted. During the times of public comment indicated on the agenda, members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

1.01 Roll Call – Patricia Martucci, SBA/BS

C. Cama, <i>Pres.</i>	_____	V. Evans	_____	A. Luciano	_____
R. Falcon	_____	K. Sutton, <i>V. Pres.</i>	_____	E. Tomasini	_____
F. Yasunas	_____				

1.02 Flag Salute

2. 2021-2022 Public Budget Hearing

2.01 OPENING REMARKS

Mr. Cyrus Cama, Board President

2.02 PRESENTATION OF BUDGET

Nicholas Diaz, Superintendent

Patricia Martucci, Business Administrator

Lindsay Gooditis, Principal

2.03 PUBLIC COMMENTS AND/OR QUESTIONS ON THE 2021-2022 BUDGET

2.04 BOARD OF EDUCATION COMMENTS AND/OR QUESTIONS ON THE 2021-2022 BUDGET

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Yasunas				
Mr. Cama				
Totals:				

2.06 APPROVAL OF TAX LEVY PAYMENT SCHEDULE FOR THE 2021-2022 BUDGET YEAR

BE IT RESOLVED, that the Franklin Township Board of Education approves the following tax levy payment schedule to be presented to the Township of Franklin for the period July 1, 2021 through June 30, 2022:

Due Date	Amount
July 23, 2021	\$1,124,219.00
September 24, 2021	\$1,124,219.00
November 24, 2021	\$1,124,219.00
January 25, 2022	\$1,124,218.00
March 25, 2022	\$1,124,218.00
May 25, 2022	\$1,124,218.00
TOTAL LOCAL TAX LEVY:	\$6,745,311.00

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Yasunas				
Mr. Cama				
Totals:				

THIS CONCLUDES THE PUBLIC HEARING ON THE 2021-2022 SCHOOL DISTRICT BUDGET

3. **Minutes**

3.01 March 15, 2021 – Regular Meeting

(attachment)

Resolved, to approve the above listed minutes.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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4. **Business Administrator Report - Patricia Martucci**

- NJSBA Workshop 2021 (Oct 26-28, 2021) - will be a virtual workshop.

5. **Superintendent’s Report - Nicholas Diaz**

5.01 Discussion of Reopening Plan

Resolved to amend the Reopening Plan to allow students to share materials.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Yasunas				
Mr. Cama				
Totals:				

5.02 Security and Fire Drills 2020-2021

Type of Drill	Date
Fire Drills	September 15 & 17, 2020
Security Drill (Testing of Intercom)	September 22 & 24, 2020
Fire Drills	October 5 & 9, 2020
Security Drill (Lockout)	October 8 & 23, 2020
Security Drill (Evacuation)	October 26, 2020
Security Drill (Testing of Notification System)	November 13, 2020
Security Drill (Shelter in Place)	December 8, 2020
Security Drill (Lockout)	December 11, 2020
Fire Drill	December 14, 2020
Fire Drill	December 19, 2020
Fire Drill	January 11, 2021
Fire Drill	January 14, 2021
Bomb Threat	January 28, 2021
Fire Drill	February 23, 2021
Security Drill (Lockdown)	March 18, 2021
Fire Drill	March 23, 2021
Bus Evacuation (All Routes)	March 29, 30, & 31, 2021

6. **Public Comments - Privilege of the Floor**

6.01 Public Comments

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application, including their name and address. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

7. **Correspondence**

Letter received from Senator Michael J. Doherty regarding recently signed Assembly Bill No. 21 legalizing marijuana for recreational use.

Email received from Mr. Frank Yasunas, submitting his resignation from the Franklin Township Board of Education effective March 31, 2021.

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the Superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel)/**Strategic Plan** – Mr. Cama, Mrs. Luciano, Mr. Yasunas

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Sutton, Mrs. Tomasini
Resolved to approve items 8.02.1 - 8.02.11

8.02.1 **PROFESSIONAL SERVICES – AUDIOPEDICS**

Resolved, to approve Audiopedics, LLC to provide audiological testing and central auditory processing evaluations, on an as needed basis, at the following rates:

Audiological Testing: \$150.00

Tympanometry and Acoustic Reflex Testing - \$80.00

Otoacoustic Emission Testing – Comprehensive: \$110.00

Central Auditory Processing battery: \$450.00 (1 hour)

Additional Testing and Report – Ranges from \$350.00 - \$490.00 (time coded)

Total for the Entire Test Battery - \$1,140 - \$1,280

8.02.2 **PROFESSIONAL SERVICES – THE SOCIAL SPECTRUM, INC.** (2020-21)

Resolved to approve an agreement between the Franklin Township School District and The Social Spectrum, Inc. to provide Applied Behavior Analysis Service, on an as needed basis, for the period of April 16, 2021 – June 20, 2021.

8.02.3 **PROFESSIONAL SERVICES – THE SOCIAL SPECTRUM, INC.** (2021-22)

Resolved to approve an agreement between the Franklin Township School District and The Social Spectrum, Inc. to provide Applied Behavior Analysis Services, on an as needed basis, for the period of July 1, 2021 – June 30, 2022.

8.02.4 **PROFESSIONAL SERVICES - PHOENIX ADVISORS, LLC**

Resolve, to approve an agreement between the Franklin Township School District and Phoenix Advisors, LLC to serve as the districts Continuing Disclosure Agent and Independent Registered Municipal Advisor for the period of July 1, 2021 – June 30, 2022 at the base fee of \$1,000.00.

8.02.5 PROFESSIONAL SERVICES - BKC, CPAs, PC

Resolved to approve an agreement between the Franklin Township School District and BKC, CPAs, PC to provide accounting and auditing services for the period of July 1, 2021 – June 30, 2022 for a fee of \$18,300.00; such fee not to exceed a 2.0% increase for the period ending June 30, 2022.

8.02.6 ASSISTIVE TECHNOLOGY SERVICES - ADVANCING OPPORTUNITIES

Resolved to approve an agreement between the Franklin Township School District and Advancing Opportunities to provide assistive technology services, on an as needed basis, for the period of July 1, 2021 – June 30, 2022 as follows:

AAC Evaluation	\$1,320.00 ea
AT Evaluation	\$ 990.00 ea
AT Supp & Training	\$ 155.00 hr
AAC Supp & Training	\$ 185.00 hr

8.02.7 PARAPROFESSIONALS - HUNTERDON COUNTY E.S.C.

Resolved to approve an Agreement between the Franklin Township School District and the Hunterdon County Educational Services Commission to provide Paraprofessionals to the district for the period of July 1, 2021 - June 30, 2022, on an as needed basis, at the rate of \$25.75 per hour. HCESC shall bill the School District the actual benefit and/or opt-out costs on a monthly basis.

8.02.8 PUBLIC SCHOOL SERVICES - HUNTERDON COUNTY E.S.C.

Resolved to approve an Agreement between the Franklin Township School District and the Hunterdon County Educational Services Commission to provide Public School Services to the district for the period of July 1, 2021 - June 30, 2022, on an as needed basis, at the published service rates.

8.02.9 COORDINATED TRANSPORTATION SERVICES - HUNTERDON COUNTY E.S.C.

Resolved to approve a Resolution for Participation in Coordinated Transportation between the Franklin Township School District and the Hunterdon County Educational Services Commission to provide coordinated transportation services for the period of July 1, 2021 - June 30, 2022, on an as needed basis, at the contract cost, plus an administration fee of 5.5%.

8.02.10 COORDINATED TRANSPORTATION SERVICES - WARREN COUNTY S.S.S.D.

Resolved to approve a Resolution for Participation in Coordinated Transportation between the Franklin Township School District and the Warren county Special Services School District to provide coordinated transportation services for the period of July 1, 2021 - June 30, 2022, on an as needed basis, at the contract cost, plus an administration fee of 4.0%.

8.02.11 ELECTRONIC METHODS OF PAYMENTS

WHEREAS, Local Finance Notice #2018-13 was distributed on March 29, 2018 and specifically addressed electronic funds transfers or “EFT” and claimant certification changes and requirements; and

WHEREAS, the Board of Education wishes to comply with this LFN and formalize policies to do so; and

WHEREAS, the Board of Education chooses not to offer an “EFT” payment method to our vendors at this time; and

WHEREAS, the Board of Education will continue to utilize EFT for pension, debt service, payroll, State of NJ payments, inter-fund transfers, and flexible spending accounts; and

WHEREAS, the Business Administrator is authorized to initiate those EFT transactions in accordance with N.J.S.A. 18A:19-1 et seq. and to make payment once authorization is granted; and

WHEREAS, these wire transfers are not required to be presented on the monthly bills list for approval because of their routine, non controversial nature.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Yasunas				
Mr. Cama				
Totals:				

8.03 **Curriculum & Education** – Mr. Falcon, Mrs. Luciano, Mrs. Tomasini

8.04 **Policy** - Mrs. Evans, Mr. Falcon, Mrs. Tomasini

8.05 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Yasunas

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 **Budget and Finance**

9.01.1 Secretary and Treasurer Report

Approve the Secretary and Treasurer Reports submitted for the months ending March 2021, which agree with each other and the bank. **(attachments)**

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of March 2021 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2020-2021 school year budget as per the attached list. **(attachment)**

9.01.4 Bill List

Approve the March, 2021 bill list in the amount of \$864,763.10. **(attachment)**

9.02 **Education**

No Consent Items

9.03 **Personnel**

9.03.1 Approve the following substitute teachers:

- Chad Klasna
- Allison Witkowski
- Kimberly Thompson
- Rebecca Armagast

(attachment)

9.03.2 Approve the following course application:

Employee Name	Name of Course	College/University	Session	Amount of Reimbursement
Dave Giantisco	Teacher Leadership in Education Policy	University of Delaware	Spring 2021	\$1,254.60

(attachment)

9.04 Facilities

9.04.1 Approve the following use of facility requests:

Name of Group	Purpose	Location	Days/Dates	Time
National Psoriasis Foundation	Rest Stop for Annual Cycling Event	Parking Lot	Saturday, May 15, 2021 (Delivery of Porta Potty 5/14/21)	6:00 am – 6:00 pm

(attachment)

RESOLVED, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by: _____ Seconded by: _____

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Yasunas				
Mr. Cama				
Totals:				

10. Board Matters/New Business

11. Public Comments- Privilege of the Floor

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application, including their name and address. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

12. Personnel - All resolutions are upon the recommendation of the Superintendent.

12.01 **Resolved** to approve the following employees for the stipend positions listed below for the Spring 2021 sports season.

Name	Position	Amount
Hunter Timko	Baseball Coach	\$2,065.00
Elisabeth Alexander	Cross Country Coach	\$2,065.00
Karin Stumpf	Soccer Coach	\$2,065.00

Motion by: _____ Seconded by: _____

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Yasunas				
Mr. Cama				
Totals:				

12.02 **Resolved** to approve the following employees to be paid to be presenters at the spring Professional Development Academy at the rate of \$30.00 per hour.

Staff Member	# hours
Karin Stumpf	5.75
Liz Alexander	5.5
Janet Prassl	2.75
Jenienne Balducci	2.75
Christina Kosci	1.5
Katrina Mani	1.5

Motion by: _____ Seconded by: _____

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Yasunas				
Mr. Cama				
Totals:				

13. **Executive Session 13.01** Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on April 27, 2021 for the purpose of discussing a legal matter. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately _____ hours/minutes. Action will / will not be taken.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent

13.02 **Resolved, to return to Open Public Session at ____pm.**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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14. **Other Business**

15. **Adjournment**

15.01 **Resolved to** Adjourn from the Public Meeting at _____.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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