

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

September 14, 2020 - 6:30 p.m.

AGENDA

1. Call to Order

Open Public Meeting Announcement

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 16, 2020.

1.01 Roll Call – Patricia Martucci, SBA/BS

| | | | | | |
|-----------------------|-------|-------------|-------|-----------------------------|-------|
| C. Cama, <i>Pres.</i> | _____ | V. Evans | _____ | A. Luciano, <i>V. Pres.</i> | _____ |
| K. Sutton | _____ | E. Tomasini | _____ | J. Witkowski | _____ |
| F. Yasunas | _____ | | | | |

2. Flag Salute

3. Minutes

3.01 August 17, 2020 – Regular Meeting
3.02 August 17, 2020 - Executive Session

(attachments)

Resolved, to approve the above listed minutes.

| | | | | | | |
|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

4. Superintendent's Report - Nicholas Diaz

5. Business Administrator Report - Patricia Martucci

6. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

7. Correspondence

8. Subcommittee Discussion and Action Items

All resolutions are upon the recommendation of the Superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

8.02.1 Joint Transportation Agreement - Hunterdon County ESC

Resolved to approve a State of NJ Department of Education Office of Student Transportation Joint Transportation Agreement for the 2020-2021 school year between the Franklin Township Board of Education (Joiner) and the Hunterdon County Educational Services School District (Host) as follows:

| Start Date | End Date | Route # | Destination | Contracted Vehicle | Contractor Code | # Host Students | # Joiner Students | Joiner Cost* |
|------------|----------|---------|-------------|--------------------|-----------------|-----------------|-------------------|--------------|
| 08-31-20 | 06-30-21 | FA | FTS | Y | 37 C958 | 0 | 54 | \$171.87 |
| 08-31-20 | 06-30-21 | FB | FTS | Y | 19 3768 | 0 | 54 | \$170.60 |
| 08-31-20 | 06-30-21 | FC | FTS | Y | 37 C958 | 0 | 54 | \$179.50 |
| 08-31-20 | 06-30-21 | FD | FTS | Y | 19 3768 | 0 | 54 | \$170.60 |
| 08-31-20 | 06-30-21 | FE | FTS | Y | 37 C958 | 0 | 54 | \$171.87 |

*per diem rate

Motion by:

Seconded by:

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|---------------|-----|----|---------|--------|
| Mrs. Evans | | | | |
| Mrs. Luciano | | | | |
| Mrs. Sutton | | | | |
| Mrs. Tomasini | | | | |
| Mr. Witkowski | | | | |
| Mr. Yasunas | | | | |
| Mr. Cama | | | | |
| Totals: | | | | |

8.02.2 School Alliance Insurance Fund (SAIF) - Resolution for Renewal of Membership

WHEREAS, the **Franklin Township Board of Education**, hereafter referred to as "**Educational Facility**" is a member of the School Alliance Insurance Fund, hereinafter referred to as "**Fund**"; and

WHEREAS, said renewal membership terminates as of July 1, 2020 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

WHEREAS, the **Educational Facility** is afforded the following types of coverages:

- Workers' Compensation
- Supplemental Indemnity - Workers' Compensation
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)
- Foreign Travel Liability
- Student Accident
- Security Guard Liability

WHEREAS, the **Educational Facility** desires to renew said membership; **NOW THEREFORE, BE IT RESOLVED** as follows:

1. The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2020, and ending July 1, 2023 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Educational Facility's** Business Official, Patricia Martucci, is hereby appointed as the **Educational Facility's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility's** renewal of its membership.

(attachment)

| | | | | | | |
|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

8.03 **Curriculum & Education** - Mr. Cama, Mrs. Luciano, Mrs. Tomasini

8.03.1 Mentoring Plan – 2020-2021

Resolved, to approve the 2020-2021 Mentoring Plan.

(attachment)

| | | | | | | |
|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

8.03.2 Professional Development Plan – 2020-2021

Resolved, to approve the 2020-2021 Professional Development Plan.

(attachment)

| | | | | | | |
|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

8.03.3 2020-2021 DEAC/SCIP Committee Appointment

Resolved, to appoint the following individuals to participate on the DEAC/SCIP Committee for the 2020-2021 school year.

- Nicholas Diaz - Superintendent
- Lindsay Gooditis - Principal
- Lillian Bickhardt - Special Education Teacher
- Anita Petersen - Kindergarten Teacher
- Hunter Timko - P.E./Health Teacher
- Laura Marchese - Special Education Supervisor
- Karen Sutton - BOE Member
- Katrina Mani - Parent

| | | | | | | |
|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

8.04 **Policy** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

8.04.1 **Resolved**, to adopt, after a second reading, the following policy:

| | |
|---------------------|--|
| 4119.27/ 4219.27 | Code of Conduct Remote Teaching-Learning |
|---------------------|--|

(attachment)

| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|
|--------|--------|---------------|-----|----|---------|--------|

8.05 **Communications** - Mrs. Luciano, Mrs. Sutton, Mr. Yasunas

8.06 **Strategic Plan** - Mrs. Evans, Mrs. Sutton, Mr. Yasunas

8.07 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Yasunas

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 **Budget and Finance**

9.01.1 Secretary/Treasurer’s Report

Approve the Secretary/Treasurer’s Reports submitted for the months ending July and August 2020, which agree with each other and the bank.

(attachments)

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of July and August 2020 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2020-2021 school year budget as per the attached list.

(attachment)

9.01.4 Bill Lists

Approve the August, 2020 bill list in the amount of \$604,784.33.

(attachment)

9.02 **Education**

No Consent Items

9.03 **Personnel**

9.03.1 Approve the following substitute teacher applications:

- Benjamin Bala

(attachment)

9.04 **Facilities**

No consent Items

RESOLVED, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by:

Seconded by:

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mrs. Evans | | | | |
| Mrs. Luciano | | | | |

| | | | | | | |
|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

13.02 Resolved, to return to Open Public Session at ____pm.

| | | | | | | |
|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

14. Presentation – Sustainable Jersey for Schools – Lindsay Gooditis

15. Other Business

16. Adjournment

16.01 Resolved to Adjourn from the Public Meeting at _____.

| | | | | | | |
|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|