



FRANKLIN TOWNSHIP SCHOOL
Board of Education

REGULAR MEETING
March 21, 2022 - 6:30 p.m.

AGENDA

1. **Call to Order**

1.01 Pledge of Allegiance

1.02 Open Public Meeting Announcement

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on March 8, 2022.

1.03 Roll Call

K. Sutton, Pres.	_____	V. Evans, V. Pres.	_____	R. Falcon	_____
A. Gilpin	_____	J. Giordano	_____	A. Luciano	_____
E. Tomasini	_____	N. Diaz, Superintendent	_____	L. Tirone	_____

2. **Presentations**

3. **Minutes**

- 3.01 February 15, 2022 – Regular Meeting
- 3.02 February 15, 2022 – Executive Session

(attachments)

Resolved, to approve the above listed minutes.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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4. **Business Administrator Report – Lori Tirone**

5. **Superintendent's Report - Nicholas Diaz**

- 5.01 Covid Update
- 5.02 New Health Program Preview
- 5.03 Discussion on Potential Expansion of Preschool
- 5.04 Security and Fire Drills – 2021-2022

Type of Drill	Date
Fire Drill	9/10/21
Security Drill (Evacuation)	9/20/21
Security Drill (Testing of Intercom)	10/19/21
Fire Drill	10/28/21
Security Drill (Lockdown)	11/29/21
Fire Drill	11/30/21
Fire Drill	12/22/21
Security Drill (Lockdown)	12/23/21
Security Drill (Bomb threat)	1/27/22
Fire Drill	1/31/22

Security Drill (Bomb Threat)	2/15/22
Fire Drill	2/28/22
Fire Drill	3/5/22
Bus Evacuation Drill (see form attached)	3/8/22

6. **Public Comments - Privilege of the Floor (3 minutes) – Agenda Items Only**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given three minutes.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the Superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel)/**Strategic Plan** – Mr. Falcon, Mrs. Luciano, Mrs. Tomasini

8.02 **Facilities and Finance** - Mrs. Evans, Mr. Giordano, Mrs. Sutton
Resolved, to approve items 8.02.1 - 8.02.5.

8.02.1 **Adoption of the 2022-2023 Proposed Budget**

BE IT RESOLVED that the Franklin Township Board of Education hereby adopts the following proposed budget for the 2022-2023 school year and approves it for submission to the Hunterdon County Department of Education Executive County Superintendent for required review and approval. The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is compliant with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A. The District has proposed programs and services in addition to the New Jersey Student Learning Standards adopted by the State Board of Education.

REVENUE

Fund 10: Operating Budget

Excess Surplus/Fund Balance	\$ -
Local Tax Levy	\$ 6,218,237
Other Revenue	\$ 282,000
W/D Capital Reserve	\$ 754,320
W/D Maintenance Reserve	\$ -
E/O Aid (Est)	\$ 163,000
State Aid	\$ 452,744

Fund 20: Special Funds

Grant Entitlements (Est)	\$ 87,000
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Fund 40: Debt Service

Tax Levy	\$ 646,800
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TOTAL REVENUE: \$8,604,101

APPROPRIATIONS

Fund 10: Operating Budget

Current Expense	\$7,116,071
Capital Outlay*	\$ 754,230

Fund 20: Special Funds

REAP/ESEA/IDEA Grants	\$ 87,000
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Fund 40: Debt Service

Repayment of Debt	\$ 646,800
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TOTAL APPROPRIATIONS: \$8,604,101

(*Capital Outlay includes the State Assessment for Debt Service on SDA Grant Funding, Lease Purchase Loan Principal, and the Locker Room/Gymnasium/Athletic Office renovation.)

As per N.J.A.C. 6A:23A-7.3(a), the proposed budget provides for a maximum appropriation amount of \$20,000.00 that may be allotted for travel and expense reimbursement. The School Business Administrator shall track and record these costs ensuring the maximum amount is not exceeded.

The 2022-2023 budget includes the use of all automatic adjustments (i.e. enrollment and pre budget year tax levy), if applicable.

The 2022-2023 budget includes a withdrawal from the Capital Reserve in the amount of \$754,320. The use of these funds is for the UST replacement and theater NOV, including architect and engineering fees. If all funds are not used by the end of the 2022-23 budget year, they must be returned to the Capital Reserve Fund by June 30, 2023.

8.02.2 Contracted Services Agreement – Speech Therapist

Resolved, to approve the Amended Contracted Services Agreement between the Union Township Board of Education and the Franklin Township Board of Education for Speech Therapist Services.

(attachment)

8.02.3 NJCAP Program Application 2022-2023

Resolved, to approve the 2022-2023 NJCAP Grant Application, with estimated amounts as follows:

PreK – 6 \$948.00 of which \$284.40 is district funded.

Teen CAP - \$550.00 of which \$165.00 is district funded.

(attachment)

8.02.4 School Lunch Prices - 2022-2023

Resolved, to approve the increase of student and adult school lunch prices for the 2022-2023 school year. The new meal price will be \$3.75 for students and \$4.25 for adults. This price increase reflects the exorbitant price increases in food, supplies and labor.

8.02.5 Consultation and Professional Services Proposal

Resolved, to approve the proposal for consulting and professional services for the alterations to the building to abate the Notice of Violation (NOV) from the Franklin Township Bureau of Fire Prevention by H2M.

Motion by:

Seconded by:

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Ms. Gilpin				
Mr. Giordano				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

8.03 Curriculum & Education – Ms. Gilpin, Mrs. Luciano, Mrs. Tomasini

Resolved, to approve items 8.03.1 - 8.03.2.

8.03.1 English Language Learner Three-Year Plan 2021-2024

Resolved, to approve the English Language Learner Three-Year Plan 2021-2024.

(attachment)

8.03.2 Preschool Program - 2022-2023

Resolved, to expand the preschool program from one full day section to two full day sections for the 2022-2023 school year.

Motion by:

Seconded by:

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Ms. Gilpin				
Mr. Giordano				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

8.04 Policy - Mrs. Evans, Ms. Gilpin, Mrs. Tomasini

8.04.1 Resolved to adopt, after a second reading, the following policies:

5141.10	Face Coverings
5141.11	Vaccination and Testing for Staff

(attachments)

8.05 Negotiations – Mr. Falcon, Mr. Giordano, Mrs. Sutton

9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary and Treasurer Report

Approve the Secretary and Treasurer Reports submitted for the months ending January and February 2022, which agree with each other and the bank. (attachments)

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of January and February 2022 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2021-2022 school year budget as per the attached list. (attachment)

9.01.4 Bill List

Approve the February, 2022 bill list in the amount of \$1,144,651.31. (attachment)

9.02 **Education**

9.02.1 Approve the following field trips:

Grade	Destination	Date
Grade 8	Dorney Park	May 2022
Grade 8	Free Fall	June 2022
Kindergarten	Bonacorsi Farm	June 2022

(attachment)

9.03 **Personnel**

9.03.1 **Approve** the following substitute personnel:

- Peter Frederiks – substitute teacher

(attachment)

9.03.2 **Approve** Nichole Sorge, a student attending Rowan University, to complete her Internship in School Psychology at Franklin Township School for the 2022-2023 school year, shadowing Erica Norris, School Psychologist.

9.03.3 **Approve** the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
4/6/22	Amelia Lamonde Jordan Simon Christina Kocsi	Wit & Wisdom Training	\$105.00 per person	N/A
5/4/22	Karen Brokaw Susan Rainaldi Jackie Nombre	Wit & Wisdom Training	\$105.00 per Person	N/A
4/1/22	Karin Stumpf	NJSCA Spring Conference	\$0.00	.35/mile

9.04 **Facilities**

9.04.1 **Approve** the following use of facility applications:

Name of Group	Purpose	Location	Days/Dates	Time
Franklin Theaterworks	Drama Classes	Library or Classroom (occasional use of stage)	Mon. & Wed. March 28 – June 3	6-9 pm
Franklin Township Committee	Committee Meetings	Theater or gym if capacity is maxed in the theater	Thursdays, 3/24, 4/14, 4/28, 5/12 5/26, 6/9, 6/23	7:00 – 10:30 pm
FTS PTA	Mother’s Day Plant Sale	Grassy area outside of the library	5/5/22 (Rain date 5/6/22)	7:00 am – 2:30 pm
FTS PTA/Class of 2022	Staff/Student Basketball Game	Gym Cafeteria	Friday, April 29, 2022	4:00 – 10:00 p.m.

(attachments)

RESOLVED, upon the recommendation of the Superintendent, Dr. Nicholas Diaz, to approve the above stated consent agenda items.

Discussion:

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Ms. Gilpin				
Mr. Giordano				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

10. **Board Matters/New Business**

10.01 Discussion on letter to the Township regarding the potential Cannabis Ordinance.

11. **Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given three minutes.

12. **Personnel - All resolutions are upon the recommendation of the Superintendent.**

12.01 **Leave of Absence – Employee ID# 10109**

Resolved, to approve a request for paid Child Bearing Leave for Employee ID #10109 commencing on or about July 18, 2022 through September 30, 2022.

Be it further resolved, to approve a request for up to 12 weeks of unpaid Child Rearing Leave, to run concurrently with provisions of the Family and Medical Leave Act (FMLA), commencing on or about October 1, 2022 and terminating on or about December 23, 2022. **(attachment)**

Discussion:

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Ms. Gilpin				
Mr. Giordano				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

13. **Executive Session**

13.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on March 21, 2022 for the purpose of discussing personnel. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately _____ hours/minutes. Action will be taken.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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13.02 **Resolved, to return to Open Public Session at _____pm.**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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14. **Other Business**

14.01 **Resolved,** to authorize the Board Secretary, to send the attached letter to the Franklin Township Committee regarding the potential Cannabis Ordinance. **(attachment)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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15. **Adjournment**

15.01 **Resolved to** Adjourn from the Public Meeting at _____.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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