



FRANKLIN TOWNSHIP SCHOOL
Board of Education

REGULAR MEETING
June 13, 2022 - 6:30 p.m.

A G E N D A

1. **Call to Order**
1.01 **Pledge of Allegiance**

1.02 Open Public Meeting Announcement

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 13, 2022.

1.03 Roll Call

K. Sutton, <i>Pres.</i>	_____	V. Evans, <i>V. Pres.</i>	_____	R. Falcon	_____
A. Gilpin	_____	J. Giordano	_____	A. Luciano	_____
E. Tomasini	_____	N. Diaz, Superintendent	_____	L. Tirone	_____

2. **Presentations**

- 2.01 Student Board Delegate Report
- 2.02 Interview Machado Law Group, Isabel Machado

3. **Minutes**

- 3.01 May 16, 2022 Regular Meeting **(attachment)**
- 3.02 May 16, 2022 Executive Session **(attachment)**

Resolved, to approve the above listed minutes.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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4. **Business Administrator Report – Lori Tirone**

5. **Superintendent's Report - Nicholas Diaz**

- 5.01 Security and Fire Drills – 2021-2022

Type of Drill	Date
Fire Drill	9/10/21
Security Drill (Evacuation)	9/20/21
Security Drill (Testing of Intercom)	10/19/21
Fire Drill	10/28/21
Security Drill (Lockdown)	11/29/21
Fire Drill	11/30/21
Fire Drill	12/22/21
Security Drill (Lockdown)	12/23/21
Security Drill (Bomb threat)	1/27/22
Fire Drill	1/31/22
Security Drill (Bomb Threat)	2/15/22
Fire Drill	2/28/22

Fire Drill	3/4/22
Bus Evacuation Drill	3/8/22
Security Drill (Active Shooter)	3/30/22
Fire Drill	4/2/22
Security Drill (Evacuation)	4/29/22
Security Drill (Testing of Intercom)	5/27/22
Fire Drill	5/31/22
Fire Drill	6/6/22

5.03 Report of Violence and Vandalism Incidents - September 1 - December 31, 2021

5.04 Report of HIB Incidents - September 1 - December 31, 2021

5.05 HIB Grade Report – 2020-2021 School Year

6. **Public Comments - Privilege of the Floor (3 minutes) – Agenda Items Only**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given three minutes.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the Superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel)/**Strategic Plan** – Mr. Falcon, Mrs. Luciano, Mrs. Tomasini

8.02 **Facilities and Finance** - Mrs. Evans, Mr. Giordano, Mrs. Sutton
Resolved, to approve items 8.02.1 - 8.02.15

8.02.1 Contracted Services Agreement - Substitutes

Resolved, to approve a Contracted Services Agreement between the Franklin Township Board of Education and the Union Township Board of Education for Substitutes for the period July 1, 2022 to June 30, 2023.

8.02.2 Contracted Services Agreement – School Business Administration Services

Resolved, to approve a Contracted Services Agreement for School Business Administration Services between the Franklin Township Board of Education and the Union Township Board of Education for the period of July 1, 2022 – June 30, 2023.

8.02.3 Food Service Management Contract Renewal 2022-2023

Resolved to approve a food service Management Company Cost Reimbursement Contract Renewal for the 2022-2023 school year, as follows:

1. Management Fee: The School Food Authority (Franklin) shall pay Maschio’s Food Service, Inc. a Management/Administrative total flat fee of \$8,098.89. The Management/Administrative total fee shall be payable in ten monthly installments of \$809.89 commencing on September 1, 2022 and ending June 30, 2023.
2. Guarantee: Maschio’s Food Services, Inc. guarantees a food service operation profit/loss of \$0.00 (breakeven) including the Management/Administrative Fee.

8.02.4 Tuition Contract Agreements

Resolved to approve the following special education tuition contract agreements:

Student ID	Sending District	Receiving District	Date	Amount
3166993251	Franklin Township	Union Township	8/26/21-6/15/22	\$43,500.00
4084851256	Franklin Township	Union Township	8/26/21-6/15/22	\$21,750.00
3166993251	Franklin Township	Union Township	8/25/22-6/14/23	\$43,500.00
5890164884	Union Township	Franklin Township	8/25/22-6/14/23	\$34,600.00

8.02.5 Legal Services - Independent Affirmative Action/Employment Investigation

Resolved to approve payment to Peter B. Fallon, Esq. for completion of an independent affirmative action/employment investigation in the amount of \$5,500.00

8.02.6 Contracted Services Agreement – Media Specialist Consultant

Resolved to approve a Contracted Services Agreement for September 1, 2022 through June 30, 2023 between 4M Consulting, LLC and Franklin Township Board of Education for Media Specialist Consulting Services at a rate of \$100/hr. Not to exceed \$4,000.00.

8.02.7 Capital Reserve

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned Statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated current revenue or unexpected appropriations into reserve accounts during the month of June by resolution, and

WHEREAS, the Franklin Township Board of Education wishes to deposit anticipated current year surplus into a Current Expense Capital Reserve account at year end, and

WHEREAS, the Franklin Township Board of Education has determined that an amount, not to exceed \$750,000.00 MAY be available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Franklin Township Board of Education that it hereby authorizes the Business Administrator to make this transfer consistent with all applicable laws and regulations.

8.02.8 Maintenance Reserve

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned Statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated current revenue or unexpected appropriations into reserve accounts during the month of June by resolution, and

WHEREAS, the Franklin Township Board of Education wishes to deposit anticipated current year surplus into a Current Expense Maintenance Reserve account at year end, and

WHEREAS, the Franklin Township Board of Education has determined that an amount, not to exceed \$250,000.00 MAY be available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Franklin Township Board of Education that it hereby authorizes the Business Administrator to make this transfer consistent with all applicable laws and regulations.

8.02.9 Resolution to P.L. 2015, Chapter 47

Resolved, Pursuant to P.L. 2015, Chapter 47, An Act concerning school district contracts and supplementing N.J.S.A.18A:18A-1 et seq. enacted by the Senate and General Assembly of the State of New Jersey on May 7, 2015, C.18A:18A-42.2 Report to board on school district contracts:

a. By July 1 of each school year, the school business administrator shall submit a written report to the board of education on school district contracts. The report shall include: a list of all district contracts that will be awarded, subject to renewal, or expire during the school year; and an explanation of all applicable federal and State laws, rules, and regulations relating to those contracts.

b. Prior to the execution, extension, or renewal of any school district contract that was not included in the report prepared pursuant to subsection a. of this section, the school business administrator shall notify the board of education in writing of all applicable federal and State laws, rules, and regulations relating to the contract.

NOW, THEREFORE BE IT RESOLVED that to comply with P.L. 2015, Chapter 47, the Franklin Township Board of Education *intends to renew, award, or permit to expire* the following contracts previously awarded by the Board of Education. These contracts are, have been and will be in full compliance with all state and federal statutes and regulations; in particular N.J.S.A. 18A:18 et. Seq., N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200:

- Accurate Language Services
- Advancing Opportunities
- Atlas Elevator
- Audiopedics
- Bedard, Kurowicki & Co, CPA, PC
- Behavioral Consultants, LLC
- Bollinger Insurance
- Brown & Brown Metro
- Brown & Brown Benefit Advisors
- CDK Systems, Inc.
- Children’s Therapy, Inc.
- Comcast Business
- Delaware Valley Regional Board of Education
- DeLage Landen Public Finance
- Delta-T
- Discovery Benefits
- East Amwell Township Board of Education
- Eastern DataComm, Inc.
- Educational Consortium for Telecommunications
- Educational Services Commission of New Jersey
- Education Data Services, Inc.
- F.A.S.T.
- Franklin Township BoE (Warren)
- Frontline Technologies, Inc.
- GAM Info Systems
- Green Brook Family Medicine (Dr. Ronald Frank)
- G2A/Melick-Tully Associates
- H2M Architects & Engineers
- Haddon Township Board of Education

Hampton Borough School District
 Hazar, MaryAnn
 Hunterdon County Educational Services Commission
 Industrial Appraisal
 Integrated Speech Pathology
 Investors
 J&B Therapy
 Kid Therapy, LLC
 Lebanon Township Board of Education
 Machado Law Group
 Maschio's Food Services, Inc.
 McGowan LLC
 Mechanical Preservation Associates, Inc.
 Mt. Salem Electric
 NJSBA
 NJR Clean Energy Ventures Corporation
 New Jersey Educational Services Commission
 North Hunterdon Regional Board of Education
 Oxford Consulting Services, Inc.
 PaySchools
 Pereira, Karen
 Phoenix Advisors
 PlanConnect
 Raptor Technologies
 Republic Services, Inc.
 R&L Payroll Systems, Inc.
 Roseberry, Richard (Maser Consulting)
 Richard Yard Plumbing, Inc.
 School Alliance Insurance Fund
 School Health Insurance Fund
 Senkow, Kathleen
 Sharp Business Services
 Shifrin, Joshua
 Social Spectrum
 SSP Architects
 Strober-Wright Roofing
 Therapeutic Intervention, Inc.
 T-Mobile
 Trane U.S. Inc.
 Tri-County Termite & Pest Control
 Union Township Board of Education
 Viscel, Stacey
 Walker, Dale
 Warren County Special Services School District
 Wells Fargo Insurance Services USA, Inc.
 YMCA

8.02.10 IDEA Grant Application 2022-2023 School Year

Resolved that the Franklin Township Board of Education accepts the award of and hereby authorizes and approves the Superintendent and/or the Business Administrator to submit the 2022-2023 IDEA Grant Application to the Hunterdon County Department of Education for approval.

Basic	-	\$66,219.00
Preschool	-	\$ 4,581.00

8.02.11 ESEA Consolidated Grant Application 2022-2023 School Year

Resolved that the Franklin Township Board of Education accepts the award of and hereby authorizes and approves the Superintendent and/or the Business Administrator to submit the 2022-2023 ESEA Consolidated Grant Application to the Hunterdon County Department of Education for approval.

Title I-A	-	\$12,446.00
Title II-A	-	\$ 5,540.00
Title III	-	\$ 196.00
Title IV Part A	-	\$10,000.00

8.02.12 LRFP Amendment and Submittance to NJDOE

Resolved, to approve H2M Architects and Engineers to amend the Long Range Facilities Plan and to submit it to the New Jersey Department of Education on behalf of the Franklin Township Board of Education.

8.02.13 Professional Services - J & B Therapy

Resolved, to approve the agreement between J and B Therapy, LLC and the Franklin Township Board of Education for the period of July 1, 2022 through June 30, 2023 for the following services:

<u>Service</u>	<u>Rate</u>
Occupational, Speech Therapy	\$87.50/hour
Physical Therapy	\$88.50/hour
Educational Support Services (LDTC)	\$93.00/hour
Psychologist Services	\$93.00/hour
Evaluations	\$405.00/evaluation
Behavioral Support Services (as provided by BCBA/Behavioral Supervisor)	\$87.50/hour (3 hour/week minimum)
Behavioral Plans & Functional Behavior Assess.	\$93.00/hour
Behavioral Support Services as provided by a Behaviorist	\$93.00/hour
Reading Specialist	\$80.00/hour
Home Instruction	\$65.00/hour
Social Work Services	\$80.00/hour
ABA Paraprofessional Services	\$35.00/hour
Paraprofessional Services	\$32.00/hour
Teacher of the Deaf Services	\$135.00/hour
Administrative Fee	1%

8.02.14 Professional Services - Behavioral Consultants, LLC

Resolved to approve a Professional Services contract for the period July 1, 2022 through June 30, 2023 between the Franklin Township Board of Education and Behavioral Consultants, LLC for BCBA services at \$115.00 per hour, on an as needed basis. (\$90,000 approximate annual cost).

8.02.15 Professional Services Agreement - Physical Therapy Services 2022-23

Resolved to approve a Professional Services Agreement between the Franklin Township Board of Education and MaryAnn Huzar for physical therapy services for the period July 1, 2022 through June 30, 2023 at the rate of \$110.00 per hour, as needed.

Motion by:

Seconded by:

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				

Ms. Gilpin				
Mr. Giordano				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

8.03 Curriculum & Education - Ms. Gilpin, Mrs. Luciano, Mrs. Tomasini

8.03.1 Teaching Evaluation/Model Instrument

Resolved, as per policy 4116, to approve the annual adoption and use of the Charlotte Danielson Framework for Teaching Evaluation Model using Oncourse/Frontline as the evaluation instrument for the 2022-2023 school year, as required by NJ Achieve/NJDOE regulations.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.03.2 Removal of Books/Textbooks

Resolved to approve the removal of books/textbooks from classrooms as per the attached list to be disposed of. **(attachment)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.04 **Policy** - Mrs. Evans, Ms. Gilpin, Mrs. Tomasini

8.05 **Negotiations** – Mr. Falcon, Mr. Giordano, Mrs. Sutton

9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary and Treasurer Report

Approve the Secretary and Treasurer Reports submitted for the months ending May 2022, which agree with each other and the bank. **(attachment)**

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of May 2022 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2021-2022 school year budget as per the attached list. **(attachment)**

9.01.4 Bill List

Approve the May, 2022 bill list in the amount of \$_____. **(attachment)**

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Ms. Gilpin				
Mr. Giordano				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

12.04 **Resolved**, to approve the following staff members to provide instruction during the ESY and Summer Intervention programs:

Name	Position	Program	Rate	Total Hours/Days
Katherine Matassa	Special Education Teacher	ESY	\$43.50 per hour	60 hours
Harmony Stryker	Special Education Teacher	ESY	\$42.12 per hour	60 hours
Lillian Bickhardt	Special Education Teacher	ESY	\$45.98 per hour	95 hours
Michelle Scricco	Bus Para	ESY	\$200.00 per day	24 days
Katrina Mani	Substitute Nurse	ESY	\$30.00 per hour	As needed
Karin Stumpf	Substitute Teacher	ESY & Summer Intervention	\$45.98 per hour	As needed
Katherine Matassa	Supplemental	ESY	\$30.00 per hour	As needed
Harmony Stryker	Supplemental	ESY	\$30.00 per hour	As needed
Jon Huber	Teacher	Summer Intervention	\$40.38 per hour	42 hours
Pete Frederiks	Teacher	Summer Intervention	\$30.00 per hour	42 hours
Courtney Panerali	Teacher	Summer Intervention	\$42.77 per hour	42 hours

Motion by:

Seconded by:

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Ms. Gilpin				
Mr. Giordano				
Mrs. Luciano				
Mrs. Tomasini				

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Ms. Gilpin				
Mr. Giordano				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

12.08 **Resolved**, to approve the payment of an end of year stipend to Michelle Scricco as negotiated by Hunterdon County ESC for paraprofessional services in the amount of \$3,000.00.

Motion by:

Seconded by:

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Ms. Gilpin				
Mr. Giordano				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

12.09 **Resolved**, to approve Karin Stumpf to assist with Union Township School’s Eighth Grade Graduation at the hourly rate of \$45.98 for 4 hours to be reimbursed by Union Township.

Motion by:

Seconded by:

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Ms. Gilpin				
Mr. Giordano				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

13. **Executive Session**

13.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on June 13, 2022 for the purpose of discussing _____. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately _____ hours/minutes. Action may be taken.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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13.02 **Resolved, to return to Open Public Session at _____pm.**

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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14. **Other Business**

15. **Adjournment**

15.01 **Resolved to** Adjourn from the Public Meeting at _____.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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