

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING

April 24, 2017- 6:00 p.m.

A G E N D A

1. Call to Order

Open Public Meeting Announcement

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 5, 2017.

1.01 Roll Call – Patricia Martucci, SBA/BS

G. Burdick, <i>Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	A. Luciano	_____
F. Yasunas, <i>V. Pres.</i>	_____				

1.02 Flag Salute

2. 2017-2018 Public Budget Hearing

2.01 **OPENING REMARKS**

Mr. George Burdick, Board President

2.02 **PRESENTATION OF BUDGET**

Dr. Carol Fredericks, Superintendent

Ms. Patricia Martucci, Business Administrator

2.03 **PUBLIC COMMENTS AND/OR QUESTIONS ON THE 2017-2018 BUDGET**

2.04 **BOARD OF EDUCATION COMMENTS AND/OR QUESTIONS ON THE 2017-2018 BUDGET**

2.05 **ADOPTION OF 2017-18 FINAL BUDGET** (attachment)

BE IT RESOLVED that the Franklin Township Board of Education hereby adopts the following final budget for the 2017-2018 school year as approved by the Hunterdon County Department of Education Executive County Superintendent and as recommended by the Superintended of Schools.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Mrs. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

THIS CONCLUDES THE PUBLIC HEARING ON THE 2017-2018 SCHOOL DISTRICT BUDGET.

3. Executive Session

3.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on April 24, 2017 for the purpose of HIB Hearing. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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3.02 **Resolved, to return to Open Public Session at _____.**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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4. Minutes

- 4.01 March 20, 2017 – Regular Meeting (attachment)
- 4.02 March 20, 2017 – Executive Session (attachment)

Resolved, to approve the above listed minutes.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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5. Superintendent’s Report - Dr. Carol Fredericks

- 5.01 Superintendent Report
- 5.02 Student Delegate
- 5.03 Enrollment (attachment)
- 5.04 Writing Prompt – Goal 1.1 (attachment)
- 5.05 Tardy Report – Goal 2a; 2b
- 5.06 Staff Attendance
- 5.07 PTA Update
- 5.08 Important Dates to Remember
 - April 26 Cyber/HIB Training for Middle School Students

- April 26, HIB Parent Training – 6:30 p.m.
- April 27 - Take Your Child to Work Day
- April 27 – May 4 – Terra Nova Testing – Gr. K-2
- May 1-3 – PARCC Testing – Gr. 6-8 ELA
- May 8-10 – PARCC Testing – Gr. 6-8 Math
- May 17 – Spring Concert 1:30 p.m. – K-2; 6:30 p.m. Gr. 3-5
- May 18 – Spring Concert 6:30 p.m. – Gr. 6-8
- May 22 – HIB Staff Training
- May 23 – Science Fair – 6:00 p.m. Gr. K-5; 7:00 p.m. Gr. 6-8
- May 25 – Talent Show - 6:30 p.m.
- May 31 – NJASK Gr. 4 & 8
- May 31 – Sports Banquet – 6:00 p.m.

5.09 HIB Policy 5131.1 – Community Input and Board Training

Section O. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year at a public hearing all acts of harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46. The information reported shall be used to grade each school and each district in accordance with the provisions of N.J.S.A. 18A:17-46. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

6. **Business Administrator Report**

6.01 Workshop 2017

7. **Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

8. **Correspondence**

9. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the superintendent.

9.01 Ad Hoc (Board Goals, Supt Goals/Personnel) – Ms. Crielly, Mr. French, Mr. Yasunas

- Did not Meet

- 9.02 Budget and Finance – Mr. French, Ms.Homulak, Mr. Yasunas (attachment)
 • Mr. Yasunas and Mr. Burdick Met

9.02.1 RFP – Architect of Record

Resolved, to authorize the Business Administrator/Board Secretary to issue a Request For Proposal (RFP) for Architect of Record services for the 2017-2018 school year.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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9.02.2 Plumbing and Electrical Services

Resolved, to authorize the Business Administrator/Board Secretary to issue a Request for Quotation for Time and Materials for Plumbing and Electrical services for the 2017-18 school year.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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9.02.3 Release of Performance Bond, Block 37, Lot(s) 7 & 31 (attachment)

WHEREAS, a request has been received from NJR Clean Energy Ventures Corporation, for the release of a performance surety bond, and

WHEREAS, the Business Administrator/Board Secretary, Patricia Martucci certifies that the status of the project has been reviewed, and that the existing performance surety bond in the amount of \$1,153,183.00 (One Million One Hundred Fifty-three thousand One Hundred Eighty-three dollars and no cents) may be released; and

WHEREAS, the Business Administrator/Board Secretary, Patricia Martucci certifies that the Franklin Township Board of Education has received a fully executed maintenance bond in the amount of \$50,000.00 (Fifty Thousand dollars and no cents) which shall remain in effect for the period March 3, 2017 through March 3, 2022 to guarantee the system against all defects in workmanship and materials which may become apparent during said period;

THEREFORE, BE IT RESOLVED by the Franklin Township Board of Education, County of Hunterdon, State of New Jersey, that the recommendation of Business Administrator/Board Secretary, Patricia Martucci, be and hereby is accepted and approved and the above mentioned performance surety bond shall be released as stated above.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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- 9.03 Communications – Mr. Burdick, Mr. Cama, Ms. Crielly (attachment)

9.03.1 School Calendar 2018-2019

Resolved, to approve alignment of the Franklin Township School 2018-2019 school calendar with North Hunterdon-Voorhees Regional High School District, and to provide notice to parents one year in advance.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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9.03.2 Discussion - Cancellation of Summer School

Resolved, to cancel the Summer Fun Program for 2017 due to lack of participation from instructors and to notify parents via paperless backpack.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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9.04 Curriculum & Education – Mr. Burdick, Ms. Crielly, Mrs. Luciano
 • Did not meet

9.05 Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak
 • Did not meet

9.06 Policy – Mr. Burdick, Mr. French, Mrs. Luciano **(attachment)**

9.06.1 New Policies

Resolved, to approve the first reading of the following new policies:
(attachment)

Policy Number	Name
3501	Sustainability
4142.1/4242.1	Direct Deposit
5125.1	Student Data Privacy
6142.11	Data Breach

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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9.06.2 Revised Policies

Resolved, to approve the first reading of the following revised policies:
(attachment)

Policy Number	Name
4122	Student Teachers/Interns
5131P	Conduct/Discipline
5131.1	Harassment, Intimidation, and Bullying
6147	Standards of Proficiency
6147.1	Evaluation of Individual Student Performance
6171.2	Gifted and Talented Education
6300	Evaluation of the Instructional Program

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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9.06.3 Job Description

Resolved, to approve the first reading of the Art Teacher job description.
(attachment)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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9.06.4 Special Education Policy and Procedures

(distributed 3/20/17)

Resolved, to approve, after a second reading, the revised Policies and Procedures for Eligibility under Part B of the IDEA (Addendum to Special Education Policy 6171.4).

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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10. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

10.01 Budget and Finance

10.01.1 Secretary/Treasurer’s Report

Approve the Secretary/Treasurer’s Reports submitted for the month ending March 2017, which agree with each other and the bank. (attachment)

10.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of March 31, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

10.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2016-2017 school year budget as per the attached list. (attachment)

10.01.4 Bill List

Approve the April, 2017 bill list in the amount of \$578,135.82. (attachment)

10.02 Education

10.02.1 Field Trips

Approve the following field trips: (attachment)

Group	Location	Date
Grade 2	Green Meadows Native Lands	June 1, 2017 (Rain date 6/2/17)
Grade 3	Franklin Institute	May 30, 2017
Grade 4	Pequest Trout Hatchery	May 22, 2017
Grade 5 Safety Patrol	Somerset Patriots	June 7, 2017
Kindergarten	Blew Farm	May 18, 2017 (Rain date 5/25/17)
Grade 5	Washington Crossing State Park	May 5, 2017
Grade 7/8	NHHS Track Meet	May 17, 2017 (Rain date 5/18/17)

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

10.03 Personnel

10.03.1 Professional Development

Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
5/8/17	Kimberly Schuler	Spring 2017 CDK Accounting Program	\$0	\$9.92
5/9/17	Elizabeth Alexander	Educational Technology Training	\$0	\$31.81

10.02.2 Substitute Personnel

(attachment)

Approve the following substitute application:

Name	Position	Rate
Loretta Borowski	Substitute Nurse	\$110.00 per day
	Substitute Teacher	\$100.00 per day

10.04 Facilities

10.04.1 Use of Facilities Applications

(attachment)

Approve the following use of facility requests:

Name of Group	Purpose	Location	Days/Dates	Time
PTA (Class of 2017)	Car Wash Fundraiser	Parking Lot	Sunday, May 21, 2017	8:00 am – 5:00 pm
Quakertown Fire Co.	Memorial Day Observance	Front Lawn (Gym if Raining)	Monday, May 29, 2017	8:00 am – 11:00 am

RESOLVED, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Mrs. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

11. Board Matters/New Business

11.01 Bus/Student Arrival/Late Schedule

11.02 Teacher Collaboration Schedule/Use of Subs

12. Executive Session (if needed)

12.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on April 24, 2017 for the purpose of discussing personnel. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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12.02 **Resolved, to return to Open Public Session at _____.**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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13. Personnel

All resolutions are upon the recommendation of the Superintendent.

13.01 Leave of Absence (Tenured) – Jaclyn Nombre

RESOLVED, to approve a request for Child Bearing Leave for Jaclyn Nombre, pursuant to Article XIII of the Agreement Between the Quakertown Education Association and the Franklin Township Board of Education (2014-2017), commencing on or about July 1, 2017 (Mrs. Nombre anticipates completing the 2016-17 school year, but if unable to, will use accumulated paid sick days); and

BE IT FURTHER RESOLVED, to approve a request for 12 weeks of unpaid Child Rearing Leave, to run concurrently with provisions of the Family and Medical Leave Act (FMLA), from August 23, 2017 through November 15, 2017; and

13.03 Resolved, to approve the following list of certificated personnel recommendations for the 2017-2018 school year.

Position #	Title/ Subject	Employee Name	FTE	Expense Account	Position Salary	Total Salary
TCH-EL-TEAC-KG-01	Teacher	Petersen, Anita	1.0	11-110-100-101-001-000	87,720.51	
				Longevity	3,000.00	90,720.51
TCH-EL-TEAC-XX-XX	Teacher	Brokaw, Karen	1.0	11-110-100-101-001-000	58,700.41	58,700.41
TCH-EL-TEAC-01-02	Teacher	Browning, Donna	1.0	11-120-100-101-001-000	83,843.92	
				Longevity	2,250.00	86,093.92
TCH-EL-TEAC-02-03	Teacher	Kot, Joan	1.0	11-120-100-101-001-000	82,517.41	
				Longevity	2,250.00	84,767.41
TCH-EL-TEAC-05-02	Teacher	Kramer, Barry	1.0	11-120-100-101-001-000	87,720.51	
				Longevity	3,000.00	90,720.51
TCH-EL-TEAC-01-01	Teacher	Lahman, Trina	1.0	11-120-100-101-001-000	83,843.92	
				Longevity	2,250.00	86,093.92
TCH-EL-TEAC-04-01	Teacher	Prassl, Janet	1.0	11-120-100-101-001-000	83,843.92	
				Longevity	2,250.00	86,093.92
TCH-EL-TEAC-03-02	Teacher	Rainaldi, Susan	1.0	11-120-100-101-001-000	60,833.23	60,833.23
TCH-EL-TEAC-04-02	Teacher	Strysky, Tracy	1.0	11-120-100-101-001-000	83,843.92	
				Longevity	2,250.00	86,093.92
TCH-EL-TEAC-02-02	Teacher	Kocsi, Christine	1.0	11-120-100-101-001-000	59,646.27	59,646.27
TCH-MS-LANG-MG-02	Teacher	Caccavale, Karen	1.0	11-130-100-101-001-000	60,236.82	60,236.82
TCH-SCH-STMTEC-MG-0	Teacher	Gooditis, Lindsay	0.4	11-130-100-101-001-000	23,480.17	
TCH-SCH-STMTEC-MG-0	Teacher	Gooditis, Lindsay	0.5	11-110-100-101-001-000	29,350.20	
TCH-SCH-STMTEC-MG-0	Teacher	Gooditis, Lindsay	0.1	11-110-100-101-001-000	5,870.04	58,700.41
TCH-MS-SCNC-MG-01	Teacher	Lembo, Jason	1.0	11-130-100-101-001-000	70,699.34	70,699.34
TCH-SCH-ART-MG-01	Teacher	Smith, Patrick	0.4	11-130-100-101-001-000	23,480.16	
TCH-SCH-ART-MG-01	Teacher	Smith, Patrick	0.5	11-120-100-101-001-000	29,350.21	
TCH-SCH-ART-MG-01	Teacher	Smith, Patrick	0.1	11-110-100-101-001-000	5,870.04	58,700.41
TCH-MS-MATH-MG-01	Teacher	Nace, Mina	1.0	11-130-100-101-001-000	82,517.41	
				Longevity	1,250.00	83,767.41
TCH-MS-MATH-MG-02	Teacher	Tigue, Lenore	1.0	11-130-100-101-001-000	82,517.41	
				Longevity	2,250.00	84,767.41
TCH-MS-LANG-MG-02	Teacher	Giantisco, David	1.0	11-130-100-101-001-000	58,124.91	58,124.91
TCH-SCH-SPED-MG-01	Teacher	Nombre, Jacqueline	1.0	11-213-100-101-001-000	59,700.41	59,700.41
TCH-SCH-SPED-MG-02	Teacher	<i>on approved leave</i> St. Laurent,	1.0	11-213-100-101-001-000	60,833.23	60,833.23

		Jennifer				
TCHR-SPED-BSI-01	Teacher	Cullen, Minga	1.0	11-230-100-101-000-000	86,390.82	
				Longevity	1,250.00	87,640.82
TCH-SPED-MD-01	Teacher	Bickhardt, Lillian	1.0	11-212-100-101-000-000	59,646.27	59,646.27
SPT-SC-GUID-NA-01	Guidance	McVerry, Angela	1.0	11-000-218-104-000-000	73,664.48	
				Longevity	1,250.00	74,914.48
TCH-EL-TEAC-01-01	Teacher	Johnson, Carolyn	1.0	11-120-100-101-001-000	83,843.92	
				Longevity	3,000.00	86,843.92
TCH-MS-SOC-MG-01	Teacher	Paquette, Katherine- <i>on approved leave</i>	1.0	11-130-100-101-001-000	59,532.73	59,532.73
TCH-EL-TEAC-03-01	Teacher	Weinhold, Jeff	1.0	11-120-100-101-001-000	59,532.73	59,532.73
TCH-SCH-COMP-MG-01	Teacher	Alexander, Elisabeth	0.4	11-130-100-101-001-000	23,022.04	
TCH-SCH-COMP-MG-01	Teacher	Alexander, Elisabeth	0.5	11-120-100-101-001-000	28,777.54	
TCH-SCH-COMP-MG-01	Teacher	Alexander, Elisabeth	0.1	11-110-100-101-001-000	5,755.51	57,555.06
TCH-SCH-SPAN-MG-01	Teacher	Hanson, Jon	0.4	11-130-100-101-001-000	23,022.04	
TCH-SCH-SPAN-MG-01	Teacher	Hanson, Jon	0.5	11-120-100-101-001-000	28,777.54	
TCH-SCH-SPAN-MG-01	Teacher	Hanson, Jon	0.1	11-110-100-101-001-000	5,755.51	57,555.06
TCH-SCH-PE-MG-01	Teacher	Timko, Steven	0.4	11-130-100-101-001-000	23,022.04	
TCH-SCH-PE-MG-01	Teacher	Timko, Steven	0.5	11-120-100-101-001-000	28,777.54	
TCH-SCH-PE-MG-01	Teacher	Timko, Steven	0.1	11-110-100-101-001-000	5,755.51	57,555.06

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Mrs. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

13.04 Resolved, to approve the following secretarial personnel recommendation for the 2017-2018 school year.

ADM-SC-SEC-NA-01	School Secretary /Attend	Pellegrino, Rhonda Ranae	.5	11-000-240-105-001-000	26,128.81	
ADM-SC-SEC-NA-01	School Secretary /Attend	Pellegrino, Rhonda Ranae	.5	11-000-211-100-000-000	26,128.82	52,257.63

ADM-SC-SEC-CST	Secretary CST, 12 months	Coney-Miller, Adriana	1	11-000-219-105-001-000	40,000.00	40,000.00
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Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Mrs. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

13.05 Resolved, to approve the following non-bargaining unit personnel recommendations for the 2017-2018 school year.

Position #	Title/Subject	Employee Name	FTE	Expense Account	Position Salary	Total Salary
ADM-BO-SUSEC-NA-01	Admin. Asst. to Supt.	Kasperkoski, Rosemarie	1.0	11-000-230-105-000-000	61,500.00	61,500.00
ADM-SC-SUP-NA-01	Supervisor	Van Ess, Sophia	0.1	11-000-240-103-000-000	9,363.00	
ADM-SC-SUP-NA-01	Supervisor	Van Ess, Sophia	0.9	11-000-221-104-000-000	84,273.00	93,636.00
ADM-BO-BASEC-NA-01	Business Office Asst.	Schuler, Kim	1.0	11-000-251-100-000-000	44,500.00	
ADM-BO-BASEC-NA-01	Business Office Asst.	Schuler, Kim		11-000-251-100-000-000	9,180.00*	53,680.00
					*contingent upon approval of shared service agreement from Hampton	
COM-TEC-TC-NA-01	Computer Technician	McCusker, Leslie	1.0	11-000-222-177-000-000	54,060.00	54,060.00
ASST-SCH-LIB-MG-01	Library Asst.	Shoudt, Martha	0.5	11-000-222-106-000-000	12,076.55	
ASST-SCH-CAF-MG-01	Cafeteria Aide	Shoudt, Martha	0.5	11-000-262-107-000-000	12,076.55	24,153.10
BUS-SCH-DRV-MG-01	Bus Driver	Dalrymple, Carol	1.0	11-000-270-161-000-000	19,584.00	19,584.00
ADM-BO-TREA-NA-01	Treasurer	Krov, Raymond	.1	11-000-230-100-000-000	3,600.00	3,600.00

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Mrs. Crielly				
Mr. French				
Mrs. Homulak				

