

Franklin Township School District

Monthly Meeting of the Board of Education



December 18, 2017

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

December 18, 2017- 6:30 p.m.

A G E N D A

1. Call to Order

Open Public Meeting Announcement

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.

1.01 Roll Call – Patricia Martucci, SBA/BS

G. Burdick, <i>Pres.</i> _____	C. Cama _____	C. Crielly _____
T. French _____	A. Homulak _____	A. Luciano _____
F. Yasunas, <i>V. Pres.</i> _____		

1.02 Flag Salute

2. Presentations - none

3. Minutes

- 3.01 November 20, 2017 – Regular Meeting **(attachment)**
- 3.02 November 20, 2017 – Executive Session **(attachment)**

Resolved, to approve the above listed minutes.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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4. Acting Superintendent’s Report - Dr. Broadus W. Davis

- 4.01 PTA Update
- 4.02 Enrollment **(attachment)**
- 4.03 Staff Attendance
- 4.04 School Counselor Introduction - Ms. Karin Stumpf
- 4.05 Report of Violence & Vandalism Incidents - January 1 - June 30, 2017
- 4.06 Report of HIB Incidents - January 1 - June 30, 2017
- 4.07 HIB Report

Resolved, that the Franklin Township Board of Education, upon the recommendation of the Acting Superintendent, recognizes the Harassment, Intimidation and Bullying report given November 20, 2017, as summarized below:

Incidents Investigated	Confirmed Incidents of HIB
1	0

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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- 5. **Business Administrator Report**
5.01 Proposed Board Meeting Schedule (attachment)
5.02 Donation - Andrew Chervak - \$420.00 (Music)

6. **Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

7. **Correspondence**

- 8. **Subcommittee Discussion and Action Items**
All resolutions are upon the recommendation of the superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) – Ms. Crielly, Mr. French, Mr. Yasunas

8.02 **Budget and Finance** – Mr. French, Mr. Yasunas, Mrs. Homulak

8.02.1 Resolution Authorizing Participation in the Somerset County Cooperative Pricing System # 2-SOCCP

WHEREAS, the Franklin Township Board of Education (Hunterdon County) desires to become a member of the Somerset County Cooperative Pricing System, #2-SOCCP, effective January 1, 2018 and such membership shall be for the period ending December 31, 2018, and each renewal, thereafter of the system, unless the Franklin Township Board of Education elects to formally withdraw from the system;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education and Officers George Burdick, President and Patricia Martucci, Business Administrator/Board Secretary are hereby authorized to execute the attached agreement for such membership.

(attachment)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.03 **Communications** – Mr. Burdick, Mr. Cama, Ms. Crielly

8.04 **Curriculum & Education** – Mr. Burdick, Ms. Crielly, Mrs. Luciano

8.05 **Negotiations** – Mr. Cama, Mr. Yasunas, Mrs. Homulak

8.06 Policy – Mr. Burdick, Mr. French, Mrs. Luciano

8.06.1 **Resolved**, to approve, after a second reading, the following revised policies:

3570	District Records and Reports
4231/4231.1	Staff Development; Inservice Education/Visitations/Conferences
5114	Suspension and Expulsion
5120	Assessment of Individual Needs
9250	Expenses and Reimbursements

(distributed 11/20/17)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary/Treasurer’s Report

Approve the Secretary/Treasurer’s Reports submitted for the month ending November 2017, which agree with each other and the bank. **(attachment)**

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of November, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2017-2018 school year budget as per the attached list. **(attachment)**

9.01.4 Bill List

Approve the December 2017 bill list in the amount of \$661,234.36. **(attachment)**

9.02 Education

9.02.1 Field Trips

Approve the following field trip:

Group	Location	Date
Grade 8	North Hunterdon High School - Orientation Program	1/9/18

(attachment)

9.03 Personnel

9.03.1 Course Applications

Approve the following course applications:

Employee	Name of Course	College/University	Semester	Amount of Reimbursement
Karin Stumpf	Fundamentals of Student Assistance Coordinator	Centenary University	Spring 2018	\$1,909.44
Karin Stumpf	Prevention Planning and Program Evaluation	Centenary University	Spring 2018	\$ 90.56

(attachment)

9.03.2 Substitute Personnel

Approve the following substitute teacher application:

- William Tackett

(attachment)

Approve the following substitute cafeteria aide at the rate of \$50.00 per day (2.5 hours) on an as needed basis, not to exceed \$2,500 for the 2017-2018 school year.

- Melissa Minarik

9.04 Facilities

9.04.1 Use of Facilities

Approve the following use of facilities requests:

Name of Group	Purpose	Location	Days/Dates	Time
FTS PTA	Snowflake Ball	Gym & Café	Friday, January 19, 2018	4:00 p.m. - 10:00 pm

(attachment)

RESOLVED, upon the recommendation of the Acting Superintendent, Dr. Broadus W. Davis, to approve the above stated consent agenda items.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

10. Board Matters/New Business

11. Executive Session

11.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on December 18, 2017 for the purpose of discussing contract negotiations for sharing with another district and personnel matter. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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11.02 **Resolved**, to return to Open Public Session at ____.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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12. Personnel - All resolutions are upon the recommendation of the Acting Superintendent.

12.01 **Resolved**, to approve the following individuals to be paid \$30.00 per hour for CPR Training on December 20, 2017, not to exceed 3 hours each.

- Lillian Bickhardt
- Gary Chapman
- Katrina Mani (Instructor)

Motion by: _____ Seconded by: _____
 Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

12.02 **Resolved**, to approve a request for Child Bearing/Maternity Leave for Jennifer St. Laurent, pursuant to Article XIII of the Agreement Between the Quakertown Education Association and the Franklin Township Board of Education (2017-2020), commencing on or about April 9, 2018; and

Be It Further Resolved, to approve a request for approximately 6 weeks of unpaid Child Rearing Leave, to run concurrently with the provisions of the Family and Medical Leave Act (FMLA), commencing on or about May 21, 2018 through June 30, 2018.

Motion by: _____ Seconded by: _____

