

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

March 20, 2017 – 6:30 p.m.

A G E N D A

**I. Call to Order
Open Public Meeting Announcement**

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.

II. Roll Call – Patricia Martucci, SBA/BS

G. Burdick, <i>Pres.</i> _____	C. Cama _____	C. Crielly _____
T. French _____	A. Homulak _____	A. Luciano _____
F. Yasunas, <i>V. Pres.</i> _____		

III. Flag Salute

IV. Presentations

- Taxpayer Guide to Education Spending Powerpoint (Goal 3.1)
- Student Achievement in Writing Prompts (Goal 1.1) (att. IV.)

V. Resolved, to approve the following minutes:

- February 27, 2017 – Regular Meeting
- February 27, 2017 – Executive Session (att. V.)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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VI. Superintendent’s Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. Superintendent Report - Summer Fun does not have participation enough to hold the program.
2. Student Delegate
3. Enrollment (att. VI.A.3)
4. Tardy Report – Update Goal 2a; 2b
5. Staff Attendance
6. PTA Update

7. Important Dates to Remember

- March 23, 2017 – Kindergarten Registration
- March 29 - May 17, 2017 – PARCC Testing
- April 5, 6, 7, 2017 – Theater Performance - *The Little Mermaid Jr.*
- April 14 – 21, 2017 – School Closed for Spring Break

8. HIB Policy 5131.1 - Community Input and Board Training

N. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment and Review

The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with pupils.

The Superintendent and the Principal(s) shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, with input from the schools' Anti-Bullying Specialists, and recommend revisions and additions to the Policy as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment and review.

VII. Business Administrator Report

- A. 2017-2018 Proposed Budget
- B. Ethics Disclosure Forms
- C. Health Insurance Update

(att. VII.A.)

VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

IX. Subcommittee Updates

- A. Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak – met 3/8/17
- B. Policy – Mr. Burdick, Mr. French, Mrs. Luciano – met 3/6/17
 - Committee reviewed code of conduct models from Tewksbury, New Providence, and Robbinsville and selected the Robbinsville model for further investigation. (att. IX.B.)
- C. Budget & Finance – Mr. French, Ms. Homulak, Mr. Yasunas – met 3/8/17
- D. Curriculum – Mr. Burdick, Ms. Crielly, Mrs. Luciano – N/A
- E. Communications – Mr. Burdick, Mr. Cama, Ms. Crielly – No meeting; calendar posted and sent.
- F. Ad Hoc – Board Goals, Supt Goals/Personnel – Ms. Crielly, Mr. French, Mr. Yasunas - N/A

X. Correspondence

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. SECRETARY/TREASURER’S REPORTS

Approve the Secretary/Treasurer’s Reports submitted for the month ending February 2017, which agree with each other and the bank.

(posted when available)

2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of February 28, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

3. TRANSFER OF FUNDS

Approve the transfer of uncommitted funds within the 2016-2017 school year budget as per the attached list.

(posted when available)

4. Approve the March, 2017 bill list in the amount of \$534,967.86. **(att. XI.A.4.)**

B. EDUCATION

1. Approve the following field trips:

Group	Location	Date
Grade 6	Camp Bernie	June 5, 2017
Grade 4	Wild West City	June 9, 2017(rain date 6/12)
Grade 8	RVCC: Genocide Prevention through Education	May 4, 2017

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

(att. XI.B.1.)

C. PERSONNEL

1. Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
5/19/17	Sophia Van Ess	NJPSAFRA Bullying Law Update 2017	\$150.00	\$ 0
5/19/17	Angela McVerry	NJPSAFRA Bullying Law Update 2017	\$150.00	\$ 0

2. **Approve** the following substitute teacher:

- Sarah Carlon

(att. XI.C.2)

D. FACILITIES

1. **Approve** the following use of facility requests:

Name of Group	Purpose	Location	Days/Dates	Time
Cub Scout Pack 108	Pinewood Derby	Theater	Friday, March 31, 2017	5:30 p.m. –9:00 p.m.
	Blue/Gold Dinner	Theater	Friday, May 5, 2017 (new date)	5:30 p.m.–9:00 p.m.
PTA	Mother’s Day Plant Sale	Lawn between main and library entrances.	Friday, May 12, 2017	8:00 a.m. – 2:00 p.m.

(att. XI.D.1.)

RESOLVED, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion

Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Cama				
Crielly				
French				
Homulak				
Luciano				
Yasunas				
Burdick				
Totals				

XII. Discussion & Action Agenda

All resolutions are upon the recommendation of the Superintendent.

A. EDUCATION

1. **Action Items:**

- Resolved**, to approve the attached list of fiction and non-fiction novels for the middle school ELA curriculum for the 2016-2017 and 2017-2018 school years.

(att. XII.A.1.a.)

Motion

Second

By Voice Vote

Yes	No	Abstain	Absent
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B. BUSINESS/FINANCE

1. Action Items:

a. Adoption of the 2017-2018 Proposed Budget:

BE IT RESOLVED that the Franklin Township Board of Education hereby adopts the following *proposed budget* for the 2017-2018 school year and approves it for submission to the Hunterdon County Department of Education Executive County Superintendent for required review and approval. The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A:

REVENUE		APPROPRIATIONS	
<i>Fund 10:</i>		<i>Fund 10:</i>	
Excess Surplus	\$ 64,634.00	Current Expense	\$ 6,142,992.00
Local Tax Levy	\$ 5,548,783.00	Capital Outlay *	\$ 36,136.00
Other Revenue	\$ 232,306.00		
State Aid	\$ 333,405.00		
<i>Fund 20:</i>		<i>Fund 20:</i>	
Grant Entitlements	\$ 144,400.00	REAP/NCLB/IDEA Grants	\$ 144,400.00
<i>Fund 40:</i>		<i>Fund 40:</i>	
Debt Service – Tax Levy	\$ 645,500.00	Repayment of Debt	\$ 645,500.00
TOTAL REVENUE:	\$ 6,969,028.00	TOTAL APPROPRIATIONS:	\$ 6,969,028.00

*State Assessment for Debt Service on SDA Grant Funding.

As per N.J.A.C. 6A:23A-7.3(a), the proposed budget provides for a maximum appropriation amount that may be allotted for travel and expense reimbursement. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion

Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Cama				
Crielly				
French				
Homulak				
Luciano				
Yasunas				
Burdick				
Totals				

- b. **Resolved**, that the Board of Education approves the expenditure of Nonpublic Security Aid funds, not to exceed \$4,150.00, by Crossroads Christian Academy to purchase security cameras and other equipment, as allowed under the grant guidelines, from ePlus, an authorized HCESC cooperative vendor.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**C. FACILITIES
No Action Items**

**D. TRANSPORTATION
No Action Items**

E. POLICY

1. Action Item

- a. **Resolved**, to approve the first reading of the revised Policies and Procedures for Eligibility under Part B of the IDEA (Addendum to Special Education Policy 6171.4).

(att. XII.E.1.a.)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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F. OTHER MATTERS

G. NEW BUSINESS

XIII. Board Matters

XIV. Personnel

A. Action Items:

All resolutions are upon the recommendation of the Superintendent.

- 1. **Resolved**, to accept, with regret, the resignation of Mary Lou Findley, School Nurse, effective June 30, 2017 to begin her retirement on July 1, 2017.

(att. XIV.A.1.)

Motion	Second
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Roll Call Vote

Name	Yes	No	Abstain	Absent
Cama				
Crielly				
French				
Homulak				
Luciano				
Yasunas				
Burdick				
Totals				

XV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

XVI. Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on March 20, 2017 for the purpose of HIB student hearing and appeal, and separate report of suspension. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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XVII. Resolved, to return to Open Public Session at _____.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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XVIII. Resolved, to Adjourn from the Public Meeting at _____.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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