

FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
*Board of Education*  
MINUTES OF THE REGULAR MEETING

*December 15, 2014 - 6:30 p.m.*

**A G E N D A**

**I. The meeting was called to Order by President Masino at 6:32pm and the following Open Public Meeting Announcement was made:**

*“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on December 26, 2013.*

**II. Roll Call - Carol Delsandro, SBA/BS**

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Arrived 6:34pm
C. Crielly	X	K. Weiss	Absent	F. Yasunas	Arrived 6:41pm
R. Masino, <i>Pres.</i>	X				

Also present Dr. Fredericks, Superintendent and Carol Delsandro, Business Administrator

**III. Flag Salute**

**IV. Presentations**

- A. Board Self Evaluation - Gwen Thornton, NJSBA
- B. 2014 NJ ASK Testing Presentation - Dr. Fredericks (att. IV.B.)

**V. Resolved,** to approve the following minutes:

- November 17, 2014 - Regular Meeting
- November 17, 2014 - Executive Session
- November 24, 2014 - Special Meeting

(att. V. - posted on website after approval)

Motion: Ewing

Second: Crielly

Motion Carried: 6-0-0

**VI. Superintendent’s Report - Dr. Carol Fredericks**

**A. Information/Discussion Items:**

1. PTA Update - Mrs. French and Mrs. Forbes- She informed the board of the Spanish Club fundraiser at North to raise funds to bring water to a village in Africa. The Hospitality Committee brought treats to the FTS teachers during the week of Thanksgiving. The PTA

has a letter on their website about Student Achievement at FTS. She thanked Dr. Fredericks for allowing the PTA to have a table at the Winter Concert, it was a great way to meet parents who don't normally attend the PTA meetings. She commended Mr. Stone on the Winter Concert. The Booster Club is doing a Blanket sale fundraiser. Upcoming events; January 16<sup>th</sup> Middle School Winter dance, January 23<sup>rd</sup> PreK-5 Snowflake ball and tricky tray. She wanted to highlight Mrs. McVerry for having PBS take over the box tops. The older children helped the younger children count the box tops. The next PTA meeting is January 2015.

2. Student Delegate - Caroline Thompson- She informed the board about the presentation the 8<sup>th</sup> graders attended regarding the World Language Program at North Hunterdon. Each language offers a club. Different languages help you find different jobs.
3. Enrollment (att. VI.A.3.)
4. 2015 State Curriculum and Techspo Selection (att. VI.A.4.)
5. Staff Attendance - September/October
6. Calendar - NHVRHS approved 2015-2016 calendar; professional development dates TBD (att. VI.A.6)
7. Incidents of Violence and Vandalism - January 1, 2014-June 30, 2014  
Zero incidents were reported.
8. HIB Policy 5131.1 - Community Input and Board Training

*Section E. Harassment, Intimidation, and Bullying Off School Grounds*

*This Policy and the Code of Pupil Conduct shall apply to instances when a school employee is made aware of alleged harassment, intimidation, or bullying occurring off school grounds when:*

- 1. The alleged harassment, intimidation, or bullying has substantially disrupted or interfered with the orderly operation of the school or the rights of other pupils; and either*
- 2. A reasonable person should know, under the circumstances, that the alleged behavior will have the effect of physically or emotionally harming a pupil or damaging the pupil's property, or placing a pupil in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or*
- 3. The alleged behavior has the effect of insulting or demeaning any pupil or group of pupils; or*
- 4. The alleged behavior creates a hostile educational environment for the pupil by interfering with a pupil's education or by severely or pervasively causing physical or emotional harm to the pupil.*

Dr. Fredericks said she thought the Winter Concert was fantastic. The music selection and enthusiasm was outstanding.

Mr. Masino said he thought the Winter Concert was fantastic as well. The choir was very enthusiastic and the instrumentalist did a great job especially considering they only had 6 sessions together. He thanked the staff members that helped Mr. Stone with the evening performance.

## VII. Business Administrator Report

### A. Information Items:

1. Solar Update

## VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Minga Cullen- QEA President. She informed the board that many of the service projects are a joint effort between National Junior Honor Society and Student Council. They will be selling the concessions at the school production of Annie later this week.

Kim Mueller- She thought the Winter Concert was great and was brought to tears at certain times. She said this is the first time her 4<sup>th</sup> grade child was in any concert/musical.

## IX. Subcommittee Updates

- A. Negotiations- The board was informed that the FTS Board attorney and QEA uniserve rep were scheduled to have a meeting this upcoming week.
- B. Policy- In packet
- C. Budget & Finance- None
- D. Curriculum- Need to schedule a meeting date.
- E. Communications- Meeting rescheduled for Dec. 22<sup>nd</sup> at 5:30pm

## X. Correspondence

None

## XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. BUSINESS

#### 1. SECRETARY/TREASURER'S REPORTS

**Approve** the Secretary/Treasurer's Reports submitted for the month ending November 2014, which agree with each other and the bank.

(att. XI.A.1)

#### 2. FINANCIAL REPORTS CERTIFICATION

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of November 30, 2014, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

**3. TRANSFER OF FUNDS**

**Approve** the transfer of uncommitted funds within the 2014-2015 school year budget as per the attached list. (att. XI.A.3.)

**4. Approve** the December 2014 bill list in the amount of \$ 464,951.79. (att. XI.A.4.)

**B. EDUCATION**

No Consent Items

**C. PERSONNEL**

1. **Approve** the following professional day requests:

- Lindsay Gooditis - 2015 Techspo (presenter), January 29 & 30, 2015, Registration Cost - \$309, Lodging - \$99.00 (if necessary), Mileage reimbursement - \$70.46
- Dr. Carol Fredericks -2015 Techspo (presenter), January 29 & 30, 2015, Registration Cost - \$309, Mileage reimbursement - \$0
- Susan Rainaldi & Jeff Weinhold, Annual Conference on Reading and Writing, January 23, 2015, Registration Cost - \$180.00 each, Mileage reimbursement - \$22.63
- Dr. Carol Fredericks and Susan de los Santos, BCBA Supervision Training, 1/5/15, Registration Cost - \$149.00 per person, Mileage reimbursement - \$0
- Dr. Barry Kramer - 2015 State Standard 9 Career Ready Practices Curriculum Consortium January 26, 2015 in Trenton, NJ - Mileage reimbursement \$18.60
- Attendance of Professional Staff at district-wide articulation meetings held at North Hunterdon High School, on an as needed basis, for the 2014-2015 school year, at no cost to the district.

**Ratify** approval of the following professional day requests:

- Susan de los Santos, Turning Three: Transition from the Early Intervention System to Preschool, December 5, 2014, Registration Cost - \$0, Mileage reimbursement - \$0
- Carol Delsandro & Leslie McCusker, NJ Digital Readiness Learning Assessment Project, December 12, 2014, Registration Cost - \$0, Mileage reimbursement - \$0
- Lindsay Gooditis. Career Ready Practices Workshop, December 15, 2014, Registration Cost - \$0, Mileage reimbursement - \$5.44

2. **Approve** the following course application:

- Karen Gerth, Assessment for Instruction for Special Education, Centenary College, Spring 2015, Amount of Reimbursement - \$765.00

**Ratify** approval of the following course application:

- Jaclyn Nombre, Collaborative and Co-teaching Models, Centenary College, Fall 2014, Amount of Reimbursement - \$984.00

(att. XI.C.2)

**D. FACILITIES**

1. **Approve** the following use of facility request:

- FTS Science Fair, APR, Gym, Media Center, April 22, 2015, 4:00 - 10:00 p.m. (includes set up and clean up)
- FTS Theater Club, Theater Party, December 18, 2014, Media Center, 3:30 - 4:30 p.m.

(att. XI.D.1.)

**Resolved**, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Ewing

Second: Crielly

Mr. Burdick has a problem with approving the consent agenda items because the board is a “lame duck” board. Ms. Crielly asked for clarification, Ms. Ewing said the board needs to approve registrations for next year or the staff might be closed out or pay higher fees.

C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Absetn	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

## XII. Discussion & Action Agenda

**A. EDUCATION**

1. **Resolved**, to approve Student 7305391680 to attend Cornerstone Day School, 1101 Bristol Rd. Mountainside, NJ 07092 at a cost of \$348.00 per day effective January 5, 2015 until June 30, 2015.

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Absent	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

**B. BUSINESS**  
**No action items**

**C. FACILITIES**  
**No Action Items**

**D. TRANSPORTATION**  
**No Action Items**

**E. POLICY**

**1. Action Items:**

a. **Resolved**, to approve, after a second reading, the following revised policies/regulations:

- 2131 - Chief School Administrator
- 2224 - Nondiscrimination/Affirmative Action
- 4111 - Recruitment, Selection and Hiring
- 4111.1/4211.1 - Nondiscrimination/Affirmative Action
- 4116 - Evaluation of Teaching Staff Members
- 4115R/4116R - Teacher Evaluation
- 5120 - Assessment of Individual Needs
- 5131.6 - Drugs, Alcohol, Steroids, Tobacco (Substance Abuse)
- 5141 - Health
- 5145.4 - Equal Educational Opportunity
- 6121 - Nondiscrimination/Affirmative Action
- 6145 - Extracurricular Activities
- 6147.1 - Evaluation of Individual Student Performance

(distributed 11/17/14)

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Absent	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

b. **Resolved**, to approve, after a second reading, the following new policy/regulation:

- 2130/2130R - Principal Evaluation

(distributed 11/17/14)

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Absent	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

**F. OTHER MATTERS**

No Action Items

**G. NEW BUSINESS**

**XIII. Board Matters**

**A. Action Item:**

1. **Resolved**, to approve the annual board meeting calendar as follows:

The regular monthly meetings of the Franklin Township Board of Education in Hunterdon County will be held at 6:30 p.m. on the following dates. Meetings will be held in the Media Center at Franklin Township School located at 226 Quakertown Road, Quakertown, NJ 08868.

- January 5, 2015 - Reorganization Meeting
- January 26, 2015

February 23, 2015  
 March 23, 2015  
 April 20, 2015  
 May 18, 2015  
 June 22, 2015  
 July 20, 2015  
 August 24, 2015  
 September 21, 2015  
 October 19, 2015  
 November 16, 2015  
 December 14, 2015

Motion: Ewing

Second: Cama

Ms. Crielly would like one meeting a month but if two suggested one should be a working session

Ms. Ewing likes one meeting a month because we have committee meetings.

Mr. Burdick is comfortable with two meetings a month.

Mr. Masino said the board considered going to one meeting a month but stayed with two because of the construction project.

Mr. Cama is okay with two meetings a month.

Mr. Yasunas is okay with two meetings a month

Dr. Fredericks informed the board that only 5 districts in Hunterdon county including Franklin Township have two meetings a month. All of the other districts have one.

**Motion Tabled**

C. Ewing, <i>V.Pres.</i>	_____	G. Burdick	_____	C. Cama	_____
C. Crielly	_____	K. Weiss	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

A motion was brought to the floor:

**Motion**, to have the Reorganizational Meeting for the Franklin Township Board of Education in Hunterdon County on January 7, 2015 at 6pm immediately followed by a regular public meeting. If no quorum is attainable the Reorganizational Meeting for the Franklin Township Board of Education in Hunterdon County will be held on January 9, 2015 at 6pm immediately followed by a regular public meeting.

Motion: Burdick

Second: Cama

C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Absent	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

## XIV. Personnel

### A. Action Items:

1. **Resolved**, to approve, in accordance with Article XIII, D.1. of the Agreement between the Franklin Township Board of Education and the Quakertown Education Association (and according to the statutory Family Leave and Family Medical Leave Acts), a child bearing leave for Jennifer St. Laurent, Language Arts Teacher, effective April 13, 2015, with the use of accumulated sick days, no more than 20 days prior to the anticipated delivery and 20 days after the date of birth.

**Be it further Resolved** to approve in accordance with Article XIII, D.2 an unpaid child rearing leave for Jennifer St. Laurent (FMLA and NJFLA to run concurrently) until June 30, 2015.

Motion: Crielly

Second: Ewing

C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Absent	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

2. **Resolved**, upon the recommendation of the Superintendent, to rescind the appointment of Jennifer St. Laurent as Softball Coach.

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Absent	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

3. **Resolved**, upon the recommendation of the Superintendent, to approve Cole Montervino to be a volunteer assistant to the boys' basketball coach during the 2014-15 season.

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Absent	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

4. **Resolved**, upon the recommendation of the Superintendent, to approve the following position:

- Part Time (.5) Special Education Teacher, Position Control # TCH-SCH-SPEM-MG-06, Account # 11-213-100-101-001-000

Motion: Ewing

Second: Crielly

Mr. Burdick has a problem with this and the next resolution as the board is a lame duck. No one was in this position at the beginning of the year. He suggested that the board pass a motion to give Dr. Fredericks the authority to hire personnel for emergent needs. The BOE agreed.



## XVI. Executive Session

### Adopt the Following Resolution

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on December 15, 2014 for the purpose of discussing personnel practices, policies, and feedback. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Motion: Ewing

Second: Crielly

Motion Carried

Mr. Burdick did not feel the discussion should be in executive. Discussion ensued. A motion was made.

**Motion**, to rescind the motion to enter into executive session.

Motion: Ewing

Second: Crielly

Motion Carried: 6-0-0

The BOE discussed possible solutions to the staff's requests.

Mr. Masino said the students could arrive at 8:20am to start the school day but that would mean having to bid the bus routes and incur substantial increase in transportation costs.

Ms. Ewing suggested amending the current elective format to have each teaching staff member to do one elective day per marking period.

Mr. Burdick asked if there was a way to take 30 minutes out of the day to do the electives. Dr. Fredericks said no because the students don't arrive until 8:40.

Ms. Crielly asked Dr. Fredericks for her opinion. Dr. Fredericks told the BOE that currently half of the staff have no electives on certain days. She asked the BOE if they want to scale back on electives. She said tutoring and enrichment are offered to all children.

Ms. Crielly said she hopes a happy median can be found for children to receive enrichment and tutoring.

## XVII. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Minga Cullen, QEA President

On behalf of the staff she thanked the three BOE members who came to listen on December 8, 2014. She wanted to clarify that Mr. Burdick asked the staff, "in a perfect world what would you like?" The staff responded "back to the way it was."

**XVIII. Resolved, to return to Open Public Session at \_\_\_\_.**

Motion

Second

Motion Carried

**XIX. Resolved, to Adjourn from the Public Meeting at 9:47pm.**

Motion: Ewing

Second: Crielly

Motion Carried: 6-0-0

Respectfully submitted,

Certified by:

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Carol Delsandro  
Business Administrator/Board Secretary

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Robert Masino  
Board President