

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
MINUTES OF THE REGULAR MEETING

March 24, 2014 - 6:30 p.m.

A G E N D A

I. The meeting was call to Order by President Masino at 6:30pm and the following Open Public Meeting Announcement was made:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on December 26, 2013.

II. Roll Call - Carol Delsandro, SBA/BS

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	arrived 6:46pm	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

Also present Dr. Carol Fredericks, Superintendent, Carol Delsandro, School Business Administrator

III. Flag Salute

IV. Presentations - none

V. Resolved, to approve the following minutes:

- March 10, 2014 - Regular Meeting
- March 10, 2014 - Executive Session

(att. V. - posted on website after approval)

Motion: Ewing

Second: Crielly

Motion Carried: 4-0-1

VI. Superintendent’s Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. Student Delegate- Matthew C. reported that he is in the process of finding a student or staff volunteer to continue the chess for next year as he is graduating FTS. He is also organizing a year end event for the chess club in order to attract new members. Mr. Burdick asked if there is an app for the IPAD that could be used to attract new members. Matthew said the current app is for tracking chess progress. Dr. Fredericks commented that she would like to see the chess club continue next year.

2. PTA Update- Dr. Fredericks read an email from Mrs. Paulter as she could not attend the meeting. The PTA contacted the NJPTA regarding the path forward if they do not receive candidates for the officer positions. The PTA can be put on hiatus for the period of 1 year, but their monies would be frozen during that period. The PTA asked Dr. Fredericks to send a letter on behalf of the PTA asking for officer candidates. Dr. Fredericks agreed to do so.
3. Enrollment (att. VI.A.3)
4. Staff Attendance- 96.8% which is low. There is a high incidence of STREP and the custodians were asked to disinfect all railings and desks. There was also a letter regarding the STREP that was sent home to parents
5. Talent Show – Currently is scheduled for Thursday 4/17 which is Holy Thursday. Dr. Fredericks asked the board if they would like to change the date. Discussion ensued. The decision was made to leave the date as is. When the permission slip goes out if there is a lot of negative feedback they will look for an alternate date.
6. Summer School Enrollment- Current enrollment 58 for week 1, 62 week 2, and 54 week 3. Applications are still being accepted. There are currently 12 students signed up for after care during the summer program period.

VII. Business Administrator Report

A. Information Items:

1. Budget Submission- Mrs. Delsandro reported that the budget was submitted last Wednesday and is in the review process with the county.
2. Solar Update- Mrs. Delsandro reported that a required application was filed with Hunterdon county Soil Conservation District.
3. Mrs. Delsandro reported that she followed up with Work Family and confirmed that they would be available their regular hours during and delayed opening day that was scheduled for the 14/15 school year.

VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mr. Doug Braun- 71 Locust Grove Road

Mr. Braun commented that it sounded like the Solar project was moving forward. He asked if the Park project was also moving ahead. Mr. Masino said the park project has stalled. Dr. Fredericks said the town just sent a survey to the community regarding the park. Mr. Braun asked if the school district was moving forward with the park. Dr. Fredericks said the district was in the process of getting quotes to plant grass on the 20 acres. Mr. Braun wanted to clarify when the word turf was used that if referred to natural turf not artificial turf. Dr. Fredericks and Mr. Masino both said yes there were no plans for putting in artificial turf.

IX. Subcommittee Updates

- A. Negotiations- Meeting scheduled for 3/31/14 9am
- B. Policy- Agenda item
- C. Budget & Finance – No meetings scheduled

X. Correspondence

None

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

- 1. **Approve** the March 2014 bill list in the amount of \$585,235.80. (att. XI.A.1.)

B. EDUCATION

- 1. **Approve** the following field trips:
 - Grade 8, Raritan Valley Community College, Holocaust Program, 5/21/14
 - Grade 6, Camp Bernie, June 4 & 5, 2014
 - Select Band Members in Grades 4-6, CJMEA Elementary Honors Band, 4/12/14(att. XI.B.1.)

C. PERSONNEL

- 1. **Approve** the following professional day requests:
 - Sophia Van Ess and Karen Gerth, Visit Tools of the Mind Preschool Program, Pliscataway, NJ, March 27, 2014, registration - \$0, mileage reimbursement - \$0
 - Carol Fredericks, Hunterdon Administrator Breakfast Club (7:45 - 9:00 a.m.), 3/28/14, 4/25/14, 5/30/14, registration - \$0, mileage reimbursement - \$0
- 2. **Ratify** the following professional day request:
 - Sophia Van Ess, NJPSA Legislative PARCC Conference, 3/21/14, registration - \$0, mileage reimbursement - \$0

D. FACILITIES

- 1. **Approve** the following use of facility requests:
 - Booster Club (PTA), Sports Banquet, New APR, June 12, 2014, 5:30 - 10:30 p.m.
 - Franklin Township Theater Club, Old APR March 22 & April 5, 2014, 10:00 a.m. - 12:00 p.m.(att. XI. D.1)

Resolved, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Crielly Second: Ewing
Ms. Crielly abstained from XI A. 1 check A1159

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

XII. Discussion & Action Agenda

A. EDUCATION

1. Action Item:

- a. **Resolved**, to rescind the waiver application to the NJ Department of Education allowing Franklin Township School to reduce the number of required observations for tenured staff from three to two for the 2013-14 school year and allowing one of the observations to be unannounced, subject to review by the DEAC.

Motion: Crielly Second: Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

- b. **Resolved**, to approve Suzanne Randall, a student nurse attending Raritan Valley Community College, to observe Mrs. Findley, School Nurse, for 4 hours.

Motion: Ewing Second: Crielly Motion Carried: 6-0-0

B. BUSINESS

1. Action Items:

- a. **Resolved**, to approve the acceptance of Reimbursement of Nonpublic School Transportation in the amount of \$8,874.00 and to approve the appropriation of the funds for Aid in Lieu of transportation to Non-Public Students A/C 11-000-270-503.

Motion: Crielly Second: Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

- b. **Resolved**, to approve the acceptance of Extraordinary Aid in the amount of \$61,557.00 and to approve the appropriation of the funds to student supplies A/C 11-190-100-610.

Motion: Crielly Second: Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

2. **Resolved**, to approve the following instructors/paraprofessionals for the 2014 Summer Fun Program at the rate of \$25.00 per hour for instructors and \$10.00 per hour for paraprofessionals, daily from 8:30 a.m. - 12:30 p.m., July 28 - Aug. 15, 2014.

Kids in the Kitchen/Iron Chef - Marcy Braco, Instructor
 Sandra Zdepski, Paraprofessional
 Physical Education - Charles Schade, Instructor
 Guitar - Steven Thompson, Instructor
 Rocket Man/Science Lab - Tim McKinnon, Instructor
 LAL - Rowena Wu, Instructor
 S.T.E.M. - Lindsay Gooditis, Instructor
 Math Maniacs - Rebecca Unangst, Instructor
 Sewing - Susan Rainaldi, Instructor
 After Care - Keriann Laurito, Instructor

(att. XIV.A.2)

Motion: Crielly Second: Burdick

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

3. **Resolved**, upon the recommendation of the Superintendent, to approve the movement on the salary guide for Susan Rainaldi from BA+15, Step 3 to MA, Step 4, for a total salary of \$52,861 effective September 1, 2012.

Motion: Crielly Second: Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

4. **Resolved**, upon the recommendation of the Superintendent, to approve the movement on the salary guide for Minga Cullen from MA+30, Step 16 to MA+45, Step 16, for a total salary of \$81,408 effective December 1, 2013.

Motion: Ewing Second: Crielly

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

5. **Resolved**, upon the recommendation of the Superintendent, to rescind the following salary for the 2013-2014 school year.

Position #	Title/ Subject	Employee Name	FTE	Expense Account	Guide	Position Salary	Total Salary
TCH-EL-TEAC-03-01	Teacher/ Grade 3	Weinhold, Jeffrey	1.0	11-120- 100-101- 001-000	BA+15/1	\$51,508.00	\$51,508.00

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

6. **Resolved**, upon the recommendation of the Superintendent, to approve the following salary for the 2013-2014 school year.

Position #	Title/ Subject	Employee Name	FTE	Expense Account	Guide	Position Salary	Total Salary
TCH-EL-TEAC-03-01	Teacher/ Grade 3	Weinhold, Jeffrey	1.0	11-120- 100-101- 001-000	BA+15/0	\$51,008.00	\$51,008.00

Motion: Crielly

Second: Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

7. **Resolved**, to approve the mutually negotiated sidebar agreement between the Franklin Township Board of Education and the Quakertown Education Association for contract years 2011-2014, with changes as follows:

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Article V: Work Year

C. Work Year for Secretarial Staff

1.b. Child Study Team Secretary (full time, 10 months)

2. Holidays

The school secretary shall work in accordance with the QEA calendar, plus the days available to work at the end of June beyond the last day for teachers to June 30, and will work in the months of July and August, with vacation days as per contract (currently 20). The CST secretary will work in accordance with the QEA calendar plus the days available to work at the end of June beyond the last day for teachers to June 30. Secretarial overtime will be calculated by dividing 1 pay by 10 days equals daily rate. Daily rate divided by 8 hours equals the hourly rate.

Schedule E

Secretarial Salaries

BOE	BOE	BOE
Approved	Approved	Approved
11-12	12-13	13-14

Frozen
10-11

Position				
School Secretary	45,718.40	46,633.60	47,569.60	48,526.40
CST Secretary	40,768.00	41,582.70	42,414.70	43,264.00
Motion Tabled to be discussed in executive session				
Motion_____	Second _____			
C. Ewing, <i>V.Pres.</i>	_____	G. Burdick	_____	C. Cama
C. Crielly	_____	K. Weiss	_____	F. Yasunas
R. Masino, <i>Pres.</i>	_____			_____

XV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

NONE

XVI. Executive Session

Adopt the Following Resolution at 7:00pm

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on March 24, 2014 for the purpose of discussing attorney-client privilege and QEA contract. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. Estimated time 30 minutes, action will be taken.*

Motion: Crielly

Second: Ewing

Motion Carried: 6-0 -0

XVII. Resolved, to return to Open Public Session at: 7:36pm.

Motion: Burdick
0-0

Second: Crielly

Motion Carried: 6-

c. **Resolved**, to approve the confidential Settlement Agreement and General Release between the FTBOE and SL/SL; o/b/o HL as set forth in the negotiated agreement and release.

Motion untabled

Motion: Crielly

Second: Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

C. Work Year for Secretarial Staff

1.b. Child Study Team Secretary (full time, 10 months)

2. Holidays

The school secretary shall work in accordance with the QEA calendar, plus the days available to work at the end of June beyond the last day for teachers to June 30, and will work in the months of July and August, with vacation days as per contract (currently 20). The CST secretary will work in accordance with the QEA calendar plus the days available to work at the end of June beyond the last day for teachers to June 30. Secretarial overtime will be calculated by dividing 1 pay by 10 days equals daily rate. Daily rate divided by 8 hours equals the hourly rate.

Schedule E
Secretarial Salaries

	Frozen 10-11	BOE Approved 11-12	BOE Approved 12-13	BOE Approved 13-14
Position				
School Secretary	45,718.40	46,633.60	47,569.60	48,526.40
CST Secretary	40,768.00	41,582.70	42,414.70	43,264.00
Motion untabled				

Motion: Crielly

Second: Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	NO	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

XVIII. Resolved, to Adjourn from the Public Meeting at 7:39.

Motion: Burdick

Second: Crielly

Motion Carried: 6-0-0

Respectfully submitted,

Certified by:

Carol Delsandro
Business Administrator/Board Secretary

Robert Masino
Board President