# FRANKLIN TOWNSHIP SCHOOL NEW JERSEY 08868 Board of Education MINUTES OF THE REGULAR MEETING

September 8, 2014 - 6:30 p.m.

# AGENDA

# I. The meeting was called to Order at 6:32pm by President Masino and the following Open Public Meeting Announcement was made:

*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on December 26, 2013.* 

#### II. Roll Call - Carol Delsandro, SBA/BS

C. Ewing, V.Pres.	Х	G. Burdick	Х	C. Cama	Х
C. Crielly	Х	K. Weiss	Х	F. Yasunas	Absent
R. Masino, Pres.	Х				

Also present Dr. Carol Fredericks, Superintendent and Carol Delsandro, Business Administrator

#### III. Flag Salute

# IV. Presentations - None

- V. **Resolved**, to approve the following minutes:
  - July 14, 2014 Regular Meeting- Crielly and Ewing abstained
  - August 18, 2014 Regular Meeting- Burdick and Weiss abstained
  - August 18, 2014 Executive Session

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(att. V. - posted on website after approval)Motion: EwingSecond: CriellyMotion Carried: 4-0-2
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# VI. Superintendent's Report - Dr. Carol Fredericks

#### A. Information/Discussion Items:

1. PTA Update- Dr. Fredericks commented that the PTA did a phenomenal job providing breakfast on the first day for teachers. Mrs. French and Mrs. Forbes informed the board that the PTA will be maintaining the current programs. They are hoping to increase membership enrollment and are looking forward to meeting the parents at back to school night. They

attended Kindergarten orientation and found it very successful. The new PTA meeting dates are the 3<sup>rd</sup> Tuesday of every month except for September.

2. Enrollment

(att. VI.A.2)

- 3. First Week of School Duty Schedule- Dr. Fredericks informed the board of the events that took place the first four days of school, without the children. Trainings included Common Core, website, and mentor/mentee. There was a mandatory policy review, health protocols. The staff arranged a pot luck lunch. IPADs were in each classroom and available for use on the first day of school.
- 4. Electives 1st Marking Period- Forms were sent home to students. No students have to miss academic classes to participate in the electives and electives are offered to all students.

(att. VI.A.4)

5. Work Family Connection - Reduced Rate/Flyer

# VII. Business Administrator Report

#### A. Information Items:

- 1. Solar Update Installation- Mrs. Delsandro informed the board that there would be a meeting on September 12<sup>th</sup> to discuss the schedule for installation. She will post the agenda for the meeting on the school's website.
- 2. Playground- Mrs. Delsandro informed the board that the new playground equipment would be installed on Monday September 15, 2014.

# VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mrs. Nace – asked where the playground equipment was being installed. Mr. Masino said where the existing playground is. She asked about the hand writing elective, if it was cursive. Dr. Fredericks said yes it is.

Lori Vail- 10 Tara Way

She wanted to thank Dr. Fredericks for bringing back Franklin Theater Works. She feels it gives children the opportunity to participate in both FTS School and Theater Works.

A woman stated that the board considers going back to early dismissals for future calendars.

Dr. Fredericks stated that she had no preference for late arrival vs. early dismissal. She explained that North Hunterdon prefers the delayed openings because the majority of high school students go to activites- sports, clubs etc. Immediately after school on the school premise.

Mrs. Forbes, 255 Oakgrove

She requested that a letter explaining the reasons for the delayed openings go out to the parents with the work family connection flyer.

Lori Vail 10 Tara Way

She concurred with Dr. Fredericks regarding the high school students needing to stay at school after the school day has ended.

Mr. Weiss

Stated that an annual event should be held in August with parents to discuss curriculum, calendars, new schedules etc.

Dr. Fredericks informed the board that she is planning "dessert with the superintendent" dates.

Mr. Cama

Stated that the district needed more deliberate communication with parents.

Mr. Burdick

Suggested that anytime the district makes a change it should be followed up with a paperless backpack.

Mrs. Forbes, 255 Oakgrove

She said she did receive an email about the calendar date change.

# IX. Subcommittee Updates

- A. Negotiations- None
- B. Policy Agenda items
- C. Budget & Finance- There was a meeting and they approved the purchase of digital walkie talkies
- D. Curriculum Review STEM/Arts (Music)- The board was sent the curriculum

Mr. Weiss asked if the parking lot light was still a priority. The Finance committee said yes. Mrs. Delsandro informed the board of the cost she received for the light from one vendor. She is awaiting another quote.

Mr. Weiss asked for a 5 year projection of payroll and benefit costs.

Mr. Masino would like to set up the curriculum subcommittee. Ms. Ewing stated that in the past the person who wrote the curriculum would make a brief presentation to the board prior to the approval.

Mr. Weiss

Does not believe the BOE should dive into the details of revisions to curriculum. He said the BOE should receive an overview of changes.

Mr. Burdick said if an agenda is marked draft he has no problem approving the draft. He highly supports a curriculum subcommittee.

The following motion was made.

Motion, to appoint Colleen Ewing, Christine Crielly, and Robert Masino to the curriculum committee.

Motion: Burdick Second : Cama

C. Ewing, V.Pres.	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	No	F. Yasunas	Absent
R. Masino, Pres.	Yes				

# X. Correspondence

# XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

#### A. **BUSINESS**

No Consent Items

B. EDUCATION No consent Items

#### C. PERSONNEL

- 1. **Approve** the following professional day request:
  - Shari Schultz, NJASBO Administrative Assistants Program, May 14, 2015, Registration cost \$50.00, mileage reimbursement, \$30.69.

Motion: Ewing		Second: Crielly	Second: Crielly				
C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes		
C. Crielly	Yes	K. Weiss	Yes	F. Yasunas	Absent		

#### D. FACILITIES

R. Masino, Pres.

1. Approve the following use of facility requests:

Yes

- Girl Scouts, Art Room, Thursdays, 9/4/14, 10/2/14, 11/13/14, 12/4/14, 1/8/15, 2/5/15, 3/5/15, 4/2/15, 5/7/15, 6/4/15, 6:15 7:45 p.m.
- Girl Scouts, Art Room, Tuesdays, 11/11/14, 12/9/14, 1/13/15, 2/10/15, 3/10/15, 4/14/15, 5/12/15, 6/9/15, 6:30 7:30 p.m.

• Franklin Theatre Works, Performing Arts Center, Tuesdays, 5:00 - 9:00 p.m. and Thursdays, 3:30 - 9:00 p.m., September 2014 - June 2015

(att. XI.D.1.)

**Resolved,** upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Ewing

Second: Crielly

Discussion ensued regarding facility approvals and pending applications for use. Dr. Fredericks sent all board members policy 1330R. Mr. Weiss asked if any board members had any discussion about any one of the facility use requests on the agenda prior to the meeting. Mr. Burdick said that he had a discussion with his neighbor, Mr. Cama when they received their board packets. Mr. Weiss asked Mr. Burdick to let the rest of the board know the details of the discussion between himself and Mr. Cama. Mr. Burdick said he did not want to talk in public about his discussion with Mr. Cama. Mr. Burdick asked if each one of the facilities use items could be discussed/voted on separately, and the items were put forth individually.

- 1. **Approve** the following use of facility request, waiving the deadlines in policy 1330R:
- Girl Scouts, Art Room, Thursdays, 9/4/14, 10/2/14, 11/13/14, 12/4/14, 1/8/15, 2/5/15, 3/5/15, 4/2/15, 5/7/15, 6/4/15, 6:15 7:45 p.m. (att. XI.D.1.)

Motion: Ewing		Second: Crielly			
C. Ewing, <i>V.Pres.</i> C. Crielly R. Masino, <i>Pres.</i>	Yes Yes Yes	G. Burdick K. Weiss	Yes Yes	C. Cama F. Yasunas	Yes Absent
	om, Tuesdays,	ty request, waiving th 11/11/14, 12/9/14, 0 - 7:30 p.m. <b>(att. XI.</b>	1/13/15, 2/10	-	,
Motion: Ewing		Second: Crielly			
C. Ewing, <i>V.Pres.</i> C. Crielly R. Masino, <i>Pres.</i>	Yes Abstain Yes	G. Burdick K. Weiss	Yes Yes	C. Cama F. Yasunas	Yes Absent

- 3. **Approve** the following use of facility request, waiving the deadlines in policy 1330R:
  - Franklin Theatre Works, Performing Arts Center, Tuesdays, 5:00 9:00 p.m. and Thursdays, 3:30 9:00 p.m., September 2014 June 2015(att. XI.D.1.)

Motion: Ewing

Second: Crielly

Ms. Ewing asked Dr. Fredericks if this facility use request would interfere with the FTS scheduled play production, <u>Annie</u>. Dr. Fredericks said she sat down with Ms. Pambianchi and Ms. Gooditis to work out

scheduling details and it is her opinion that it can be worked out. Discussion was held and a vote was taken.

C. Ewing, V.Pres.	Yes	G. Burdick	Abstain	C. Cama	Abstain
C. Crielly	Yes	K. Weiss	Yes	F. Yasunas	Absent
R. Masino, <i>Pres.</i>	Yes				

4. **Approve** the following use of facility request, subject to the receipt of insurance certificate: Franklin Township, Parking Lot, Saturday September 20, 2014 Rain date Sunday September 21,

2014. (att. XI.D.1.)

Motio	on: Ewing	S	Second: Crielly		
C. Ewing, <i>V.Pres.</i> C. Crielly R. Masino, <i>Pres.</i>	Yes Yes Yes	G. Burdick K. Weiss	Yes Yes	C. Cama F. Yasunas	Yes Absent

# XII. Discussion & Action Agenda

#### A. EDUCATION

- 1. Action Items:
  - a. **Resolved**, to approve the revised 2014-2015 school calendar, eliminating the delayed openings on September 10, 2014 and November 12, 2014. School will be in full day session on both dates. (att. XII.A.1.a.)

Mr. Burdick asked how the parents will be notified. Dr. Fredericks said paperless backpack, website and hardcopy letter.

Motion: Ewing	Second: Crielly	Motion Carried: 6-0-0
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b. **Resolved**, to approve the following Raritan Valley Community College student placements for field observation:

Sara Smith - Dr. Petersen - Kindergarten Shannon Van Doran - Mrs. Johnson - Grade 5 Shane Brown - Mrs. Nace - Middle School Math Silvia Sabatini - Mrs. Cullen - Resource Rm. and Inclusion Support Middle School Danielle Drummond - Joan Kot - Grade 2

c. **Resolved**, to approve Alyssa Mortillaro, student teacher from Rutgers University, to be placed with Mrs. Rainaldi and Mrs. Watkinson for the fall 2014 semester.

Motion: Crielly	Second: Ewing	Motion Carried: 6-0-0	
d. Resolved, to adopt the d	raft STEM curriculum fo	r grades Pre K - 8.	(Emailed)

Motion: Ewing	Second: Crielly	Motion Carried: 6-0-0

e. **Resolved**, to adopt the draft Music Content area of the Visual and Performing Arts Curriculum for grades K-8. (Emailed)

Motion: EwingSecond: CriellyMotion Carried: 6-0-0

#### B. BUSINESS

#### 1. Action Items:

 a. Resolved, to approve Hunterdon County Educational Services Commission to provide Counseling Services for the period July 1, 2014 to June 30, 2015 at a rate of \$117.00 per hour, not to exceed \$8,600.

Motion: Ewing		Second: Crielly			
C. Ewing, V.Pres.	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly R. Masino, <i>Pres.</i>	Yes Yes	K. Weiss	Yes	F. Yasunas	Absent

b. **Resolved**, to approve the 2014-2015 regular school year special education contract agreement with Lebanon Township School District for student #9303861870 in the amount of \$25,000 for tuition.

Moti	on: Ewing	S	econd: Crielly		
C. Ewing, <i>V.Pres.</i> C. Crielly	Yes Yes	G. Burdick K. Weiss	Yes Yes	C. Cama F. Yasunas	Yes Absent
R. Masino, <i>Pres.</i>	Yes				

C. FACILITIES

No Action Items

#### D. TRANSPORTATION

#### 1. Action Item:

**Resolved**, to approve the regular education transportation jointure with the Host District North Hunterdon-Voorhees Regional High School District and the Joiner District Franklin Township Board of Education for the 2014-2015 school year, as follows:

A	Franklin Township	First Student	\$23,071.86		
В	Franklin Township	First Student	\$24,460.09		
С	Franklin Township	First Student	\$23,017.86		
D	Franklin Township	Kensington	\$27,531.95		
E	Franklin Township	Kensington	\$27,531.95		
F06	Franklin Township	First Student	\$20,080.78		
	Motion: Ewing		Second: Criell	У	
C. Ewing, V.Pres.	Yes G. E	Burdick	Yes	C. Cama	Yes
C. Crielly	Yes K. V	Veiss	Yes	F. Yasunas	Absent
R. Masino, Pres.	Yes				

- E. POLICY
  - 1. **Resolved**, to adopt, after a second reading, the following policies:
    - 4143/4243 Summer Employment

<ul> <li>6142.15 Integrated Sci</li> </ul>	ence Technology Engineering	Mathematics: I-STEM Education (Distributed 8/18)
Motion: Ewing	Second: Crielly	Motion Carried: 6-0-0
<i>i i i</i>	e revision to the School Distri 4.1, School Owned iPad Distr	ct Student Pledge for iPad Use ibution and Use, Item # 9.

(att. XIII.E.2) Motion: Crielly Second: Ewing Motion Carried: 6-0-0

#### F. OTHER MATTERS- None

#### G. NEW BUSINESS- None

#### XIII. Board Matters

A. Green Apple Day of Service- Mr. Yasunas suggested to the board that the BOE gets volunteers together to do ecological projects. Mr. Yasunas requested the 9/22/14 board meeting be changed to 9/29/14. Mr. Burdick asked about the active shooter drill. Dr. Fredericks said she sent a request to the county and local police force to schedule a date.

**Motion**, to approve the changing the 9/22/14 BOE public meeting to 9/29/14.

Motion: Burdick Second: Ewing Motion Carried: 6-0-0
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#### XIV. Personnel

#### A. Action Items:

1. **Resolved**, upon the recommendation of the Superintendent, to rescind the August 18, 2014 appointment of Michelle Cosmo as full time Middle School ELA teacher.

Motion: Criell	y Second: Ewing	Motion Carried: 6-0-0
	y occorid. Ewing	

2. **Resolved**, upon the recommendation of the Superintendent, to approve the following personnel appointments for the 2014-2015 school year, subject to completion of the criminal background check process, and subject to changes upon final ratification of the Agreement between the FTBOE and QEA:

Position #	Title/	Employee	FTE	Expense	Guide	Position	Total
	Subject	Name		Account		Salary	Salary
TCH-MS-SOC-	Middle School	Katherine Paquette	1.0	11-130-	BA+15	\$51,008.00	\$51.008.00
MG-01	Social Studies			100-101-	Step 0		
	Teacher			001-000	-		
TCH-SCH-SPED-	Elem Resource	Alysia Pinkerton	1.0	11-213-	BA	\$50,208.00	\$50,208.00
MG-03	Teacher	-		100-101-	Step 0		
				001-000			

TCH-MS-LANG-	Teacher/	Jennifer St. Laurent	1.0	11-130-	MA1	\$52,758.00	\$52,758.00
MG-02	Gr. 6-8	(lateral move)		100-101-			
	Lang Arts			001-000			
						(att	. XIV.A.2.)
	Motion: Ewi	ng		Second: Criel	ly		-
C. Ewing, V.	Pres. Yes	G. Burdic	k	Yes		C. Cama	Yes
C. Crielly	Yes	K. Weiss		Yes		F. Yasunas	Absent
R. Masino, P	<i>Pres.</i> Yes						

3. **Resolved**, upon the recommendation of the Superintendent, to approve the following individuals for stipend positions for the 2014-2015 school year subject to changes upon final ratification of the agreement between the FTBOE and QEA:

Safety Patrol Advisor - Angela McVerry - \$327 Student Council Advisor - Jennifer St. Laurent - \$2,347 Theater Club - Lindsay Gooditis - \$1,200 per production Yearbook - Lindsay Gooditis and Courtney Maxwell - \$2,223 (shared)

Motion: Ewing		Second:			
C. Ewing, <i>V.Pres.</i> C. Crielly	Yes Yes	G. Burdick K. Weiss	Yes Yes	C. Cama F. Yasunas	Yes Absent
R. Masino, Pres.	Yes				

4. **Resolved**, upon the recommendation of the Superintendent, to ratify appointment of Robert Masino as volunteer soccer coach for the 2014 season.

Motion: Ewing			Second: Crielly			
C. Ewing, <i>V.Pres.</i> C. Crielly R. Masino, <i>Pres.</i>	Yes Yes Abstain	G. Burdick K. Weiss	Yes Yes	C. Cama F. Yasunas	Yes Absent	

5. **Resolved**, upon the recommendation of the Superintendent, to approve Courtney Schwar to be a volunteer assistant to the volleyball coach during the 2014 season.

Motion: Crielly		Second: Ewing			
C. Ewing, <i>V.Pres.</i> C. Crielly R. Masino, <i>Pres.</i>	Yes Yes Yes	G. Burdick K. Weiss	Yes Yes	C. Cama F. Yasunas	Yes Absent

6. **Resolved**, upon the recommendation of the Superintendent, to ratify approval for Minga Cullen and Vickie Nosker to come in on July 29, 2014 for a special education annual review meeting at an hourly rate of \$30.00 each not to exceed a total of \$60.00.

Motion: Crielly		Second:	Ewing		
C. Ewing, <i>V.Pres.</i> C. Crielly	Yes Yes	G. Burdick K. Weiss	Yes Yes	C. Cama F. Yasunas	Yes Absent
R. Masino, <i>Pres.</i>	Yes	IX. WC135	103	1. 1850185	

7. **Resolved**, upon the recommendation of the Superintendent, to ratify approval for Melissa Minarik to provide 10 hours of summer/ESY tutoring for a special education student per IEP during the month of August at \$30.00 per hour, and

**Be it further resolved,** to approve Melissa Minarik to provide home instruction as needed during the 2014-2015 school year at \$30.00 per hour.

Motion: Ewing		Second:	Crielly		
C. Ewing, V.Pres.	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Yes	F. Yasunas	Absent
R. Masino, <i>Pres.</i>	Yes				

8. **Resolved**, upon the recommendation of the Superintendent, to approve Cassie Bundy to be a sports/clubs paraprofessional for the 2014-2015 school year at an hourly rate of \$25.00, not to exceed \$2,000.

Motion: Crielly		Second: Ewing			
C. Ewing, V.Pres.	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Yes	F. Yasunas	Absent
R. Masino, <i>Pres.</i>	Yes				

9. **Resolved**, upon the recommendation of the Superintendent, to ratify approval for Mary Lou Findley, School Nurse, to be paid for 2 hours for participating in kindergarten orientation on August 25, 2014, at a total of \$81.76.

Motion: Ewing		Second: Crielly			
C. Ewing, <i>V.Pres.</i> C. Crielly R. Masino, <i>Pres.</i>	Yes Yes Yes	G. Burdick K. Weiss	Yes Yes	C. Cama F. Yasunas	Yes Absent

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# XV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes. Mrs. Forbes said she was concerned about two sets of equipment in the same space during the practice times. She also said as a parent she is concerned about "burn out" for children doing both the FTS theater and TheaterWorks.

Mr. Cama said Mrs. Forbes understated her level of help during the spring FTS production.

Mrs. Vail said Ms. Pambianchi was told she could not store her equipment at FTS. She also said Ms. Pambianchi's facility request was only for practices not a performance.

XVI. Resolved, to Adjourn from the Public Meeting at 8:10pm.

Motion: Ewing

Second: Crielly

Motion Carried: 6-0-0

Respectfully submitted,

Carol Delsandro Business Administrator/Board Secretary Robert Masino Board President

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Certified by: