

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
MINUTES OF THE REGULAR MEETING

September 29, 2014 - 6:30 p.m.

A G E N D A

I. The meeting was called to Order by President Masino at 6:32pm and the following Open Public Meeting Announcement was read:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on December 26, 2013.”

II. Roll Call - Carol Delsandro, SBA/BS

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	K. Weiss	Absent	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

Also present Dr. Carol Fredericks, Superintendent and Carol Delsandro, Business Administrator

III. Flag Salute

IV. Presentation - Maschio's Food Service

Representatives from Maschio’s gave an overview of the food service program and new menu options that were being offered this year. Mr. Masino requested that Maschio’s give the board a report showing what the changes would be if the lunch price was increased to \$3.25.

V. Resolved, to approve the following minutes:

- September 8, 2014 - Regular Meeting

(att. V. - posted on website after approval)

Motion: Ewing

Second: Crielly

Motion Carried: 6-0-0

VI. Superintendent’s Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. PTA Update - Mrs. French and Mrs. Forbes- Mrs. Forbes informed the board there were 22 people attended the last PTA meeting and 70 families renewed their PTA membership. Book Fair and Family night were being held this week. Family Fun Day is this Saturday night at “Just Chill”.
2. I Run 4 Life - Mrs. Bird

(att. VI.A.2.)

The program will run for 8 to 10 weeks. She will be meeting with the Township to establish a goal race, hopefully a 5K in May 2015.

3. Enrollment (att. VI.A.3.)
4. Presentation of Self Assessment - Anti-Bullying Bill of Rights Act (att. VI.A.4.)
Dr. Fredericks informed the board that the scores are posted online; the district received a 68 out of 78.
5. HIB Policy 5131.1 - Community Input and Board Training

A. Policy Statement

The Board of Education prohibits acts of harassment, intimidation, or bullying of a pupil. A safe and civil environment in school is necessary for pupils to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a pupil's ability to learn and a school's ability to educate its pupils in a safe and disciplined environment. Since pupils learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s) or adoptive parent(s), legal guardian(s), foster parent(s), or parent surrogate(s) of a pupil. Where parents are separated or divorced, "parent" means the person or agency which has legal custody of the pupil, as well as the natural or adoptive parent(s) of the pupil, provided such parental rights have not been terminated by a court of appropriate jurisdiction.

6. Back to School Night Report
 - Elementary K-5
 - Middle 6-8

Dr. Fredericks informed the board that 63% of the elementary and 67% of the Middle school parents attended and both nights went very well.

7. Calendar – Responses
Dr. Fredericks said she received 4 complaints and 6 endorsements of the new calendar. Discussion ensued pertaining to 6 delayed openings for in-service days, not starting the students before September 1st, and end of the year half days.

VII. Business Administrator Report

A. Information Items:

1. Board Self Evaluation- Mrs. Delsandro informed the board Gwen Thorton from School Boards would be coming to the 12/15 board meeting to present the board's self evaluation. Two board members have not completed the self evaluation and the board chose 11/15 as the deadline for them to complete it.
2. Solar Update- Mrs.Delsandro gave an update to the solar project. It will be posted on the website. Mr. Burdick said the district could be eligible for two grants and he would be in contact with the administration regarding the grants.

3. Playground Update- Mrs. Delsandro informed the board that the upgrades to the playground were complete and the mulch was laid. Dr. Fredericks informed the board that the monkey bars were removed because they no longer conformed to the height restrictions.

VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Lori Bird- She suggested a school garden where the school lunches could utilize items grown in the garden. She said the Daymar school is currently doing that. Ms. Ewing commented that the Daymar School received funding through a grant for that project.

MaryBeth Forbes, Oakgrove Road
Her Girl Scout troop is thinking of starting a garden.

Lynn French, Sidney Road
She informed the board that the Bonacorsi Farm and Peaceful Valley have programs that work with schools.

IX. Subcommittee Updates

- A. Negotiations
- B. Policy
- C. Budget & Finance
- D. Curriculum

X. Correspondence

- North Hunterdon-Voorhees Regional High School District

(att. X)

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. SECRETARY/TREASURER'S REPORTS

Approve the Secretary/Treasurer's Reports submitted for the month ending July 2014, which agree with each other and the bank.

(att. XI.A.1)

2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of July 31, 2014, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

3. TRANSFER OF FUNDS

Approve the transfer of uncommitted funds within the 2013-2014 school year budget as per the attached list. (att. XI.A.3.)

4. **Approve** the September, 2014 bill list in the amount of \$482,551.41. (att. XI.A.4)

B. EDUCATION

1. Approve the following field trips:

- Grade 8, Clinton Township Middle School, Dr. Michael Fowlin's presentation on violence prevention, bullying, diversity and acceptance, October 17, 2014
- Grade 8, NORWESCAP Food Bank & Civic Theater, to view a production of *A Christmas Carol*, December 9, 2014. (att. XI.B.1)

C. PERSONNEL

1. **Approve** the following professional day requests:

- Alison Shelofsky, Argument, Information and Narrative Writing, Gr. 6-8, November 19, 2014, Registration cost - \$239.00, Mileage reimbursement - \$34.10
- Dr. Carol Fredericks and Minga Cullen, Hunterdon County Education Association President's Luncheon, September 29, 2014, No Cost
- Dr. Carol Fredericks, 2014 Commissioner's Annual Convocation, September 30, 2014, No Cost
- Leslie McCusker, Hunterdon County Technology Conference, September 30, 2014, No Cost

2. **Approve** the following substitute nurse/teacher:

- Becky Matlack (att. XI.C.2.)

D. FACILITIES

1. **Approve** the request from Hunterdon Hustle to change the days that were previously approved to use the gym. They are requesting to use the gym on Mondays and Wednesdays instead of Mondays and Tuesdays. Their original request was approved on 8/18/14 and this change will be effective November 1st.

2. **Approve** the following use of facility requests:

- FTS PTA Cultural Arts Committee, Gym, China Patterns Assembly, February 27, 2015, 8:30 - 11:00 a.m.
- PTA, Snowflake Ball, New APR and Gym, January 23, 2015 (alternate date 1/30/15), 3:00 - 10:30 p.m. (includes set-up and clean-up)
- PTA, Middle School Dance, Lower Level APR, January 16, 2015, 5:30 - 10:30 p.m. (includes set-up and clean-up)
- PTA School Store, New APR/Cafeteria, 11/13/14, 2/5/15, 4/30/15, 11:00 a.m. - 1:00 p.m. (during lunch periods)
- United NJ/AAU, Basketball Tournament, April 18 & 19, 2015, 7:00 a.m. - 9:00 p.m., (approval pending availability of a custodian)
- Franklin Township Recreation Basketball, Gym, Tuesdays & Thursdays, 7-9 p.m.; New APR, Mondays and Wednesdays, 7-9 p.m., November 2014 - March 2015; Gym, Saturdays, 8:00 a.m. - 3:00 p.m., December 2014 - March 2015 (pending availability of a custodian)
- PTA, Ski Club Meeting, New APR, October 8, 2014, 7:30 - 8:30 p.m.
- Immaculate Conception, Gym, Fridays, 6:30 - 9:30 p.m., November 2014 - March 2015
- Franklin Township PTA, Holiday Workshop, Room 156, December 2, 2014, 4:00 - 7:00 p.m. set-up, December 3, 4, 5, 2014, 9:00 a.m. - 2:00 p.m.

(att. XI.D.1.)

Resolved, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Absent	F. Yasunas	No
R. Masino, <i>Pres.</i>	Yes				

XII. Discussion & Action Agenda

A. EDUCATION

1. Action Items:

- a. **Resolved**, to approve the following Rutgers School of Nursing student placement for Practicum field experience:

Vincent Pellegrino - Mrs. Mary Lou Findley - School Nurse

Motion: Crielly

Second: Ewing

Motion Carried: 6-0-0

- b. **Resolved**, to approve the following William Paterson University student placement for Practicum field experience:

Eric Oshman - Mrs. Jaclyn Nombre, Grade 2

Motion: Ewing

Second: Crielly

Motion Carried: 6-0-0

4. **Resolved**, to approve Therapeutic Intervention to provide Occupational Therapy and Evaluations for the 2014-2015 school year at the following rates:

\$354.50 per evaluation
 \$ 51.40 - 30 minute individual session
 \$ 25.70 - 30 minute paired session
 \$ 12.85 - 30 minute group session

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Absent	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

5. Resolution to Approve the Purchase Motorola Portable Radios

WHEREAS, pursuant to NJSA 40:11-5(4) and NJSA 18A:18A-5e, Purchasing at 10% less than the State Cooperative Contract price, the Franklin Township Board of Education desires to purchase communications equipment from vendor, M&W Communications, who has provided a quotation that is 10% less than state contract price,

State Contract Number: 83909, \$22,759.00 for 50 Motorola CP200D UHF Analog/Digital OPS. Includes Battery, Belt Clip, Antenna, Standard Rapid Charger, and Two Year Warranty.

AND WHEREAS, three quotations have been solicited and received for said communications equipment;

M&W Communications \$17,545.00
 Allcomm Technologies, Inc. \$20,450.00
 Wireless Electronics \$29,359.00

AND WHEREAS, all quotations are for identical materials, in the same quantities,

NOW BE IT RESOLVED, to award the purchase of communications equipment as follows:

Quantity: 50 Motorola CP200D UHF Analog/Digital OPS. Includes Battery, Belt Clip, Antenna, Standard Rapid Charger, and Two Year Warranty. FCC & Cord. Fee to:

M&W Communications, Inc. 361 Quakertown Road, Flemington, NJ 08822.
 Total Contract Price: \$17,545.00

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Absent	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

C. FACILITIES

No Action Items

D. TRANSPORTATION

No Action Items

E. POLICY

No Action Items

F. OTHER MATTERS

No Action Items

G. NEW BUSINESS- Mr. Burdick asked if anyone responded to his wife’s offer to help with the food drive, Dr. Fredericks said no one has responded.

XIII. Board Matters

XIV. Personnel

A. Action Items:

1. **Resolved**, upon the recommendation of the Superintendent, to approve Derek Jacobi to be a volunteer assistant to the soccer coach during the 2014 season.

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Absent	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

2. **Resolved**, upon the recommendation of the Superintendent, to approve Marcy Braco as after school homework/detention teacher, 2 days per week, at an hourly rate of \$25.00, not to exceed \$1,200.00.

Motion: Crielly

Second: Ewing

Mr. Burdick asked if it would be the same days every week. Dr. Fredericks said yes.

C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Absent	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

3. **Resolved**, to approve the following mentors for novice teachers enrolled in the provisional teacher program for the 2014-2015 school year:

- Susan Rainaldi will be the mentor assigned to Alysia Pinkerton - \$550.00
- Anita Petersen will be the mentor assigned to Lindsay Gooditis - \$550.00

The cost for mentoring is the responsibility of the novice teacher and payment will be processed through payroll deductions.

Motion: Crielly Second: Ewing

C. Ewing, <i>V.Pres.</i>	Yes	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Absent	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

XV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

None

XVI. Executive Session at 7:45pm

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on September 29, 2014 for the purpose of discussing individual parent/student concerns. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. Estimated time is 45 minutes, action may be taken.*

Mr. Burdick said he did not feel the matter should be discussed in executive session. He left the executive session and returned to the executive session at approximately 8:15 pm

Motion: Crielly Second: Ewing Motion Carried: 5-1-0

XVII. Resolved, to return to Open Public Session at 9:08pm.

Motion: Ewing Second: Crielly Motion Carried: 6-0-0

XVIII. Resolved, to Adjourn from the Public Meeting at 9:10pm.

Motion: Ewing Second: Crielly Motion Carried: 6-0-0

Respectfully submitted,

Certified by:

Carol Delsandro
Business Administrator/Board Secretary

Robert Masino
Board President