

FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
*Board of Education*  
MINUTES OF THE REGULAR MEETING

*January 9, 2015*  
*Immediately following the reorganization meeting.*

**A G E N D A**

- I. The meeting was call to Order by President Masino at 6:56pm and the following Open Public Meeting Announcement was read:**  
*“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on December 25, 2014.*

**II. Roll Call - Carol Delsandro, SBA/BS**

G. Burdick, <i>V.Pres</i>	X	C. Cama	X	C. Crielly	X
A. Homulak	X	A. Homulak	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

Also present Dr. Carol Fredericks, Superintendent and Carol Delsandro, Business Administrator

**III. Flag Salute**

**IV. Presentations - none**

**V. Resolved,** to approve the following minutes:

- December 15, 2014 - Regular Meeting

**(att. V. - posted on website after approval)**

Motion: Ewing

Second: Crielly

Motion Carried: 6-0-1

**VI. Superintendent’s Report - Dr. Carol Fredericks**

**A. Information/Discussion Items:**

1. PTA Update- Dr. Fredericks informed the board that the Snowflake Ball for K-5 and the Black Light dance for 6-8 are coming up this month.
2. Enrollment **(att. VI.A.2.)**
3. Governor's Educator of the Year Program
4. Correction - 4 Incidents of Violence and Vandalism were reported during the period of January 1, 2014-June 30, 2014

5. HIB Policy 5131.1 - Community Input and Board Training  
*Section F. Harassment, Intimidation, and Bullying Reporting Procedure*

*The Board of Education requires the Principal at each school to be responsible for receiving complaints alleging violations of this Policy. All Board members, school employees, and volunteers and contracted service providers who have contact with pupils are required to verbally report alleged violations of this Policy to the Principal or the Principal's designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and volunteers and contracted service providers who have contact with pupils, also shall submit a report in writing to the Principal within two school days of the verbal report. The Principal will inform the parents of all pupils involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.*

*Pupils, parents, and visitors are encouraged to report alleged violations of this Policy to the Principal on the same day when the individual witnessed or received reliable information regarding any such incident. Pupils, parents, and visitors may report an act of harassment, intimidation, or bullying anonymously. Formal action for violations of the Code of Pupil Conduct may not be taken solely on the basis of an anonymous report.*

*A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident. In accordance with the provisions of N.J.S.A. 18A:37-18, the harassment, intimidation, and bullying law does not prevent a victim from seeking redress under any other available law, either civil or criminal, nor does it create or alter any tort liability.*

*The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.*

*A school administrator who receives a report of harassment, intimidation, and bullying from a district employee, and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.*

Dr. Fredericks informed the board that the board president has requested student presentations at the BOE meetings. She has been in discussions with the staff and the January, February and May meetings have been booked for a student presentation.

## VII. Business Administrator Report

### A. Information/Discussion Items:

1. Solar Update

## VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

**None**

A motion was made to create committees.

**Motion**, to create the following committees:

Negotiations, Policy, Budget & Finance, Communication, Curriculum

Motion: Burdick

Second: Crielly

G. Burdick, <i>V.Pres</i>	Yes	C. Cama	Yes	C. Crielly	Yes
A. Homulak	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

Committee members as follows:

Negotiations: Cama, Masino, Yasunas (chairperson)

Policy: Burdick (chairperson), Crielly, Yasunas

Budget & Finance: Burdick (chairperson), Homulak, Masino

Communication: Cama(chairperson), Homulak, Yasunas

Curriculum: Crielly, Ewing (chairperson), Masino

## IX. Subcommittee Updates

- A. Negotiations- The committee has a meeting on January 13<sup>th</sup> at 5:30pm
- B. Policy
- C. Budget & Finance

## X. Correspondence

- North Hunterdon-Voorhees Regional High School District
- Open Cupboard Food Pantry, Inc.

(att. X.)

Ms. Ewing commended the children on their participation

## XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. BUSINESS

1. **Approve** acceptance of the monetary donation from The Work-Family Connection in the amount of \$250.00. **(att. XI.A.1)**

### B. EDUCATION

**No consent items**

### C. PERSONNEL

1. **Ratify approval** of the following professional day requests:
  - Sophia Van Ess and Angela McVerry, PARCC Training, January 8, 2015, Registration Cost - \$0, Mileage reimbursement - \$24.55 each
  - Sophia Van Ess, Grow NJ Kids Meeting, January 9, 2015, Registration Cost - \$0, Mileage Reimbursement - \$19.16
2. **Approve** the following course application:
  - Jaclyn Nombre, Education Technology Integration Strategies, Centenary College, Spring 2015, Amount of Reimbursement - \$738.00 **(att. XI.C.2.)**

### D. FACILITIES

**No consent items**

**Resolved**, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Ewing

Second: Crielly

G. Burdick, <i>V.Pres</i>	Yes	C. Cama	Yes	C. Crielly	Yes
A. Homulak	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

## XII. Discussion & Action Agenda

### A. EDUCATION

1. **Resolved**, to approve the following Rider University student placement for practicum field experience for the Spring 2015 semester:  
Lauren Dalley - Mrs. Trina Lahman, Reading Specialist

Motion: Ewing

Second: Crielly

Motion Carried: 7-0-0

**B. BUSINESS**

**Resolved**, to approve the disposal of the following through UPCYCLE LLC. and to accept \$725.00 from UPCYCLE LLC for the listed equipment.

Manf./Serial #	# Units	Year	Equipment
A1133	38	2002	iBook G4
A1054	24	2002	iBook G4
A1055	1		iBook G4
A1002	2		eMac
A1005	5		iBook
	8	1998	emacs
	1		imac
W3115	1		emachine
W3503	1		emachine
	1		phillips dvd player
CNBJP24024	1		HP Printer
	2		imac screens
1772ED	1		emachine
	63		motorola walkie talkie
	28		motorola chargers with cords

Motion: Crielly

Second: Ewing

G. Burdick, *V.Pres* Yes  
 A. Homulak Yes  
 R. Masino, *Pres.* Yes

C. Cama Yes  
 A. Homulak Yes

C. Crielly Yes  
 F. Yasunas Yes

**C. FACILITIES**

No Action Items

**D. TRANSPORTATION**

No Action Items

**E. POLICY**

No Action Items

**F. OTHER MATTERS**

**G. NEW BUSINESS**

**XIII. Board Matters**

Mr. Masino thanked all of the BOE members for the service

**XIV. Personnel**

**A. Action Items:**

- 1. **Resolved**, upon the recommendation of the Superintendent, to ratify approval of the following position:

- Part Time (.5) Special Education Teacher, Position Control # TCH-SCH-SPEM-MG-06, Account # 11-213-100-101-001-000

Motion: Ewing

Second: Crielly

G. Burdick, <i>V.Pres</i>	Yes	C. Cama	Yes	C. Crielly	Yes
A. Homulak	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

- 2. **Resolved**, upon the recommendation of the Superintendent, to ratify the appointment of Cassie Bundy as Part Time (.5) Special Education Teacher, Position Control # TCH-SCH-SPEM-MG-06 at a salary of \$25,104.00 prorated to \$15,062.40 (BA, Step 0), subject to changes upon final ratification of the Agreement between FTBOE and QEA, beginning January 5, 2015 through June 30, 2015.

Motion: Ewing

Second: Crielly

G. Burdick, <i>V.Pres</i>	Yes	C. Cama	Yes	C. Crielly	Yes
A. Homulak	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

**XV. Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

The BOE thanked Ms. Bundy for taking the cheerleading position.

**XVI. Executive Session at 7:25 pm  
Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on January 9, 2015 for the purpose of discussing litigation. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. Estimated time is 5 minutes, no action will be taken.*

Motion: Crielly

Second: Burdick

Motion Carried: 7-0-0

**XVII. Resolved, to return to Open Public Session at 7:33pm.**

Motion: Crielly

Second: Ewing

Motion Carried: 7-0-0

**XVIII. Resolved, to Adjourn from the Public Meeting at 7:34pm .**

Motion: Crielly

Second: Burdick

Motion Carried: 7-0-0

Respectfully submitted,

Certified by:

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Carol Delsandro  
Business Administrator/Board Secretary

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Robert Masino  
Board President