

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
MINUTES OF THE REGULAR MEETING

March 23, 2015 - 6:30 p.m.

A G E N D A

- I. **The meeting was called to order by President Masino at 6:40pm and the following Open Public Meeting Announcement was made:**
“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 13, 2015.

II. **Roll Call - Carol Delsandro, SBA/BS**

G. Burdick, <i>V.Pres.</i>	X	C. Cama	X	C. Crielly	Absent
A. Homulak	X	F. Yasunas	X	R. Masino, <i>Pres.</i>	X

Also present Dr. Carol Fredericks, Superintendent and Carol Delsandro, Business Administrator

III. **Flag Salute**

IV. **Presentations –**

A. National Junior Honor Society Installation of New Members

B. 1. New Board Member Candidate Presentation/Public Interview (att. IV.A.1)

2. **Resolved**, to appoint Terence French as Board Member effective immediately through December 2015, to fill the unexpired term of Colleen Ewing.

Motion: Burdick

Second: Yasunas

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Absent
A. Homulak	Yes	F. Yasunas	Yes	R. Masino, <i>Pres.</i>	Yes

3. Oath of Office to New Board Member - Ms. Delsandro

V. **Resolved**, to approve the following minutes:

- February 23, 2015 - Regular Meeting

(att. V. - posted on website after approval)

VI. Superintendent's Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. PTA Update- Mrs. French and Mrs. Forbes reported-the clothing drive will be held at the Firehouse on 4/26 from 11am to 2pm. The five below fundraiser will be held from 3/27 to 4/4. The last five below fundraiser raised \$200. The PTA is supporting the Iron 4 life. The cultural arts did an excellent job at the assembly. The PTA would like to recognize Cole Mathews who did a great job.
2. Student Delegate- Casey Vitiello reported that she asked random students about the school lunch and general comments were that the portions were too small and the food quality was poor. She reported that recycle bins have been purchased for all classrooms and there will be a recycling contest. Students would like dodge ball instead of volleyball at Field Day. Dr. Fredericks instructed Casey to speak to Mrs. Nosker about it. Casey will be following up about getting the new volley balls inflated.

Mr. Burdick commented that he has a problem with increasing the price to get better quality food. Dr. Fredericks said she would be bringing a recommendation to the board at the next meeting to increase the lunch price. She went over the food service survey results from the Fall. Mr. Masino would like to address the food quality with Maschios again.

3. Enrollment (att. VI.A.3.)
4. Staff Attendance - February
5. PARCC Testing- Dr. Fredericks said that 20 days of class were disrupted due to PARCC testing and that 20 more would be disrupted in May for the EOY part of the PARCC testing. The BOE would like to explore drafting a written comment to the DOE regarding PARCC.
6. Summer Fun Program- Dr. Fredericks informed the BOE that we received 44 responses and the deadline is May 15th.
7. CSA Evaluation - to be completed by April 30.
8. HIB Policy 5131.1 - Community Input and Board Training

Section I. Range of Responses to an Incident of Harassment, Intimidation, or Bullying

The Board authorizes the Principal of each school, in conjunction with the Anti-Bullying Specialist, to define the range of ways in which school staff will respond once an incident of harassment, intimidation, or bullying is confirmed, and the Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building or school district level or by law enforcement officials. Consequences and appropriate remedial actions for a pupils who commits an act of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion, as

permitted under N.J.S.A. 18A:37-1, Discipline of Pupils and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7.3, Long-term Suspensions and N.J.A.C. 6A:16-7.5, Expulsions.

In considering whether a response beyond the individual level is appropriate, school officials shall consider the nature and circumstances of the act, the degree of harm, the nature and severity of the behavior, past incidences or past or continuing patterns of behavior, and the context in which the alleged incident(s) occurred. Institutional (i.e., classroom, school building, school district) responses can range from school and community surveys, to mailings, to focus groups, to adoption of research-based harassment, intimidation or bullying prevention program models, to training for certificated and non-certificated staff, to participation of parents and other community members and organizations, to small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable pupil and staff member behavior and the consequences of such actions, and to the involvement of law enforcement officers, including safe schools resource officers.

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The Board is encouraged to set the parameters for the range of responses to be established by the Principal and for the Superintendent to follow. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

1. Individual responses can include positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) and punitive actions (e.g., detention, in-school or out-of-school suspension, expulsion, law enforcement report, or other legal action).
2. Classroom responses can include class discussions about an incident of harassment, intimidation or bullying, role plays, research projects, observing and discussing audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.
3. School responses can include theme days, learning station programs, parent programs, and information disseminated to pupils and parents or guardians, such as fact sheets or newsletters explaining acceptable uses of electronic and wireless communication devices or strategies for fostering expected pupil behavior.
4. District-wide responses can include community involvement in policy review and development, professional development programs, adoption of curricula and school-wide programs, coordination with community-based organizations (e.g., mental health, health services, health facilities, law enforcement officials, faith-based organizations), and disseminating information on the core ethical values adopted by the district Board of Education's Code of Pupil Conduct, per N.J.A.C. 6A:16-7.1(a)2.

The district will identify a range of strategies and resources, which could include, but not be limited to, the following actions for individual victims: counseling; teacher aides; hallway and playground monitors; schedule changes; before and after school supervision; school transportation supervision; school transfers; and therapy.

VII. Business Administrator Report

A. Information/Discussion Items:

1. Solar Update- Mrs. Delsandro informed the BOE that the inverter was delivered on 3/14 and the project was on schedule.
2. Parking Lot Light- Mrs. Delsandro informed the BOE that a light would be installed in the back parking lot. It will be on the building and shine towards the APR entrance.

VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mrs. Forbes- Commented that if the BOE decides to make a change to the lunch price, participation should be monitored.

Mrs. French- She read correspondence from Abigail Johnson a 2012 FTS graduate. Abigail would like to come back to FTS and help with career day.

IX. Subcommittee Updates

- A. Negotiations- The team met with the QEA earlier today and the meeting was very positive.
 - Update on mediation - Mediator assigned- Mary E. Hennessy- Shotter
- B. Policy- Mr. Burdick apologized for not completing the 1000 series and said he would have it completed by the next BOE meeting
- C. Budget & Finance- Adopting the tentative Budget at tonight's meeting

X. Correspondence

None

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. **Approve** the March 2015 bill list in the amount of \$500,461.82.

(att. XI.A.1.)

B. EDUCATION

1. **Approve** the following field trips:
 - Grade 1, Crayola Factory, June 12, 2015

- Grade 8, RVCC Institute for Holocaust & Genocide Studies, April 14, 2015
- Grade 5, Sterling Mineral Mine Museum, May 26, 2015
- Grade 3, Franklin Institute, June 9, 2015

(att. XI.B.1)

C. PERSONNEL

1. **Approve** the following substitute teachers:

- Cassie Bundy
- Debra Sinkiewicz
- Mary Ellen Folsom

(att. XI. C.1)

2. **Approve** the following professional day requests:

- Mary Lou Findley, Insulin Pump Training - 2 Days, Morristown Memorial Hospital, dates to be determined.
- Kate Paquette, Making the Best Use of Free Google Tools to Enhance Content Learning, May 18, 2015, Registration Cost \$235.00, Mileage Reimbursement - \$20.77

3. Approve the following course application:

- J. Nombre, The Art & Science of Teaching & Learning, Centenary College, Spring 2015, Amount of Reimbursement - \$278.00 (att. XI.C.3.)

D. FACILITIES

1. **Approve** the following use of facility form:

- Franklin Township Summer Recreation Program, Gym, APR, Fields and 1 Classroom, July 13 - 24, 2015, 8:30 a.m. - 12:30 p.m.
- PTA Fun Fair, May 29, 2015, Lawn Area Behind Gym, 8:00 a.m. - 3:00 p.m.
- North Hunterdon Youth Baseball, Baseball Field, March 29, April 5, 12:30 - 2:30; March 25, April 1, 8, 2015 6:00 - 7:00 p.m.
- Franklin Township Rec., Gym, Tuesdays, 6:30 - 9:00 p.m., April 1, 2015 - June 9, 2015.

(att. XI.D.1)

Resolved, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Burdick

Second: Yasunas

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Absent
A. Homulak	Yes	F. Yasunas	Yes	T. French	Yes
R. Masino, <i>Pres.</i>	Yes				
Mr. French abstained from D.1					

XII. Discussion & Action Agenda

A. EDUCATION

1. **Action Items:**

- a. **Resolved**, to ratify approval to amend the placement of Lauren Dalley, Rider University

- b. **Resolved**, to approve the 2014-2015 regular school year special education contract agreement with East Amwell Township School District for student #5763171500 in the amount of \$10,086 for tuition and speech services.

Motion: Burdick

Second: Homulak

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Absent
A. Homulak	Yes	F. Yasunas	Yes	T . French	Yes
R. Masino, <i>Pres.</i>	Yes				

- c. **Resolved**, to approve the receipt of IDEA 2013-2014 carryover funds in the amount of \$11,538 (Non Public \$6,181), be it further resolved to submit an amendment to the 2015 IDEA application to request reimbursement for the 2013-2014 carryover funds.

Motion: Burdick

Second: Cama

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Absent
A. Homulak	Yes	F. Yasunas	Yes	T . French	Yes
R. Masino, <i>Pres.</i>	Yes				

- d. Budget Resolution

RESOLVED, that the preliminary budget be approved for the 2015-2016 School Year using the 2015-2016 state aid figures and,

BE IT FURTHER RESOLVED, that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline; and to advertise said tentative budget in the Hunterdon Democrat/Express Times, in accordance with the form suggested by the State of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Franklin Township Elementary School, Quakertown, Hunterdon County, New Jersey on April 27, 2015 at 6:00 pm., for the purpose of conducting a public hearing on the budget for the 2015-2016 School Year, with the regularly scheduled meeting, originally scheduled for April 20, 2015, to follow immediately after the Budget presentation.

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2015-16 Total Expenditures	5,748,187.28	133,277.35	633,498.00	6,514,962.63
Less: Anticipated Revenues	<u>412,910.00</u>	<u>133,277.35</u>	<u>0.00</u>	<u>546,187.35</u>
Taxes to be Raised	<u>5,335,277.28</u>	<u>0</u>	<u>633,498</u>	<u>5,968,775.28</u>

Motion: Burdick

Second: Homulak

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Absent
A. Homulak	Yes	F. Yasunas	Yes	T . French	Yes
R. Masino, <i>Pres.</i>	Yes				

**C. FACILITIES
No Action Items**

**D. TRANSPORTATION
No Action Items**

**E. POLICY
No Action Items**

F. OTHER MATTERS

G. NEW BUSINESS

XIII. Board Matters

A. Action Item:

1. Ratify acceptance, with regret, of the resignation of Colleen Ewing as Franklin Township Board of Education Member effective February 23, 2015. Thank you to Mrs. Ewing for her 5 years of service to Franklin Township School. (att. XIII.A.1.)

Motion: Burdick

Second: Homulak

Mr. Masino said that Ms. Ewing was an outstanding BOE member.

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Absent
A. Homulak	Yes	F. Yasunas	Yes	T . French	Yes
R. Masino, <i>Pres.</i>	Yes				

Mr. Burdick shared an article that was in the Hunterdon Democrat regarding sharing services. He said he shared it with Dr. Fredericks and she responded in writing to the district in the article.

Mr. Burdick showed the BOE a purchase order from Franklin Township and asked the Administration to have the same language on our POs. Dr. Fredericks informed Mr. Burdick the district already had similar language.

Mr. Burdick said he would feel more comfortable if the Administration would pay the JCPL bill within 15 days of receipt, not with the monthly bills list.

Mr. Burdick read an excerpt from an article in School Leader magazine to the two new BOE members.

XIV. Personnel

A. Action Items:

1. **Resolved**, to ratify approval of the 2014-2015 employment contract for Susan de los Santos, Pupil Personnel Services Coordinator/Social Worker.

(att. XIV.A.1)

Motion: Burdick

Second: Cama

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Absent
A. Homulak	Yes	F. Yasunas	Yes	T . French	Yes
R. Masino, <i>Pres.</i>	Yes				

2. **Resolved** to approve the following job description:

- Pupil Personnel Services Coordinator/Social Worker (att. XIV.A.2.)

Motion: Burdick

Second: Yasunas

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Absent
A. Homulak	Yes	F. Yasunas	Yes	T . French	Yes
R. Masino, <i>Pres.</i>	Yes				

3. **Resolved**, to approve Cassie Bundy to administer the PARCC test to students in the a.m., March 23 - 27, 2015, at the pro-rated per diem rate of \$125.52.

Motion: Burdick

Second: Cama

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Absent
A. Homulak	Yes	F. Yasunas	Yes	T . French	Yes
R. Masino, <i>Pres.</i>	Yes				

4. **Resolved**, to approve Alysia Pinkerton as Student Council Advisor at the prorated stipend of \$704.10 beginning April 1, 2015 through the remainder of the 2014-2015 school year.

Motion: Burdick

Second: Cama

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Absent
A. Homulak	Yes	F. Yasunas	Yes	T . French	Yes
R. Masino, <i>Pres.</i>	Yes				

5. **Resolved**, to rescind the appointment of Nicole Settembrino as ELA Replacement Teacher, and replace with Lisa Coster at the approved substitute daily rate.

(att. XIV.A.5.)

Motion: Burdick

Second: Cama

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Absent
A. Homulak	Yes	F. Yasunas	Yes	T . French	Yes
R. Masino, <i>Pres.</i>	Yes				

6. **Resolved**, to appoint Josh Doscher as baseball coach for the spring 2015 season at the stipend of \$1,827.00.

(att. XIV.A.6.)

Motion: Burdick

Second: Homulak

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Absent
A. Homulak	Yes	F. Yasunas	Yes	T. French	Yes
R. Masino, <i>Pres.</i>	Yes				

XV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

NONE

XVI. Executive Session at 8:35pm

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on March 23, 2015 for the purpose of discussing Personnel Policies and Negotiations. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. Estimated time is 30 minutes, no action will be taken.*

Motion: Burdick

Second: Homulak

Motion Carried: 6-0-0

XVII. Resolved, to return to Open Public Session at 9:15pm.

Motion: Cama

Second: French

Motion Carried: 5-0-0

XVIII. Resolved, to Adjourn from the Public Meeting at 9:16pm.

Motion: Yasunas

Second: Cama

Motion Carried: 5-0-0

Respectfully submitted,

Certified by:

Carol Delsandro
Business Administrator/Board Secretary

Robert Masino
Board President