

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
MINUTES OF THE REGULAR MEETING

May 18, 2015 - 6:30 p.m.

A G E N D A

I. The meeting was called to Order by President Masino at 6:32pm and the following Open Public Meeting Announcement was made:

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 16, 2015.

II. Roll Call - Carol Delsandro, SBA/BS

G. Burdick, V. Pres	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, Pres.	X				

Also present Dr. Carol Fredericks, Superintendent and Carol Delsandro, Business Administrator

III. Flag Salute

IV. Presentations - Poetry Readings - Grade 2 Students

V. Resolved, to approve the following minutes:

- April 27, 2015 - Public Hearing on the Budget
- April 27, 2015 - Regular Meeting
- April 27, 2015 - Executive Session

(att. V. - posted on website after approval)

Motion: French

Second: Crielly

Motion Carried: 4-0-1

Motion was made to withdraw XIII. Board Matters Action item A. 1 and 2, Mr. Burdick has withdrawn his resignation.

Motion: Crielly

Second: Homulak

Motion Carried: 5-0-0

VI. Superintendent's Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. PTA Update- Mrs. French thanked everyone for the Irun 4 life, Art show, clothing drive, plant sale, and teacher appreciation week. Every event went very well. At the PTA on May 19th, Dr.

Fredericks will be presenting the budget. The PTA budget meeting will be in June, the Booster Club sports banquet will be in June.

2. Student Delegate - Jack Murry- The NJHS is currently holding a fundraiser for ALS. If \$1,000 is raised Dr. Fredericks will do the ice bucket challenge. The NJHS members showed an ALS powerpoint they designed to the lower grades. Costumes for the Willy Wonka production are in, rehearsals are every Tuesday and Wednesday. The math placement tests for HS are tomorrow. There is a track meet on Wednesday and the 8th grade trip to Dorney park is scheduled for June 1st.

3. Enrollment

(att. VI.A.3.)

4. Staff Attendance - April

5. Art Show/Auction - Thank you to Stasak's Auctioneer Co. for donation of time.

Dr. Fredericks informed the BOE of the huge success of the art auction. She commended Ms. Maxwell on a beautiful event. The auction raised approximately \$1,200.

6. iRun4Life 5K- Dr. Fredericks informed the BOE that the event was on NJ.com and she read a letter from Mrs. Coster the advisor.

Mr. Masino thanked the administration and teaching staff for attending the Irun 4 life event.

7. Spring Concert- scheduled for May 21st

8. HIB Policy 5131.1 - Community Input and Board Training

Section K. Consequences and Appropriate Remedial Action for False Accusation

The Board prohibits any person from falsely accusing another as a means of harassment, intimidation, or bullying.

- 1. Pupils - Consequences and appropriate remedial action for a pupil found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1 et seq., Discipline of Pupils and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7, Long-term Suspensions and N.J.A.C. 6A:16-7.5, Expulsions.*
- 2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with pupils found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could entail discipline in accordance with district policies, procedures, and agreements which may include, but not be limited to, reprimand, suspension, increment withholding, or termination.*
- 3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could shall be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of buildings or grounds privileges, or prohibiting contact with pupils or the provision of pupil services.*

VII. Business Administrator Report

A. Information/Discussion Items:

1. Election Day Update- Mrs. Delsandro informed the BOE that she and Mr. Burdick met with the county and township. The June 2nd election will not be held at FTS. The county will let the BOE know by July if they need to hold the November 2015 election at the school.

VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes. **NONE**

IX. Subcommittee Updates

- A. Negotiations- Mr. Masino updated the BOE on the status of negotiations. There was a meeting on May 6th with a mediator. The teams failed to come to agreement and will proceed to fact finding.
- B. Policy – items on the agenda
- C. Budget & Finance – Meeting was held earlier tonight. Items discussed were bus scheduling changes, security cameras, track and marquee.

X. Correspondence

- North Hunterdon - Voorhees Regional High School District - meeting notice
- Emily Hudak
- Emily Anders (att. X.)

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. **Approve** the April 2015 bill list in the amount of \$145,643.44. (att. XI.A.1.)
2. **Approve** the May 2015 bill list in the amount of \$349,048.29. (att. XI.A.2.)
3. **Reappointment of Business and Operations:**

a. Budget Implementation

Authorize the Superintendent and School Business Administrator to implement the 2015-2016 School Budget as approved by the Board of Education on April 27, 2015.

b. Official Newspapers

Approve The Hunterdon Democrat as the 2015-2016 Official newspaper and the Express Times as Alternate, and Indeed.com and NJ Hire, and the Star Ledger for

additional personnel advertisements.

c. Official Bank Depositories

Approve the official depositories for 2015-2016, as follows:

1. Investors – Operating Funds, Payroll, Agency, Capital; petty cash, school activity, food service, summer pay

2. Depository Trust Company/JP Morgan Chase Bank-Bond Payments

Authorize Signators for the above accounts, as follows: Board President, Superintendent, Board Secretary, Treasurer, Alternate Business Office Accountant.

d. Appointment of Treasurer

Appoint Abigail Kutz as Treasurer of School Board Funds 2015-2016.

e. Authorized Signature

Authorize the Business Office Accountant, Shari Schultz, to sign checks and purchase orders in the absence of the School Business Administrator for 2015-2016.

f. Authorization for Payment of Bills 2015-2016

The District, in an effort to improve business practices and procedures, take advantage of cash discounts offered, and establish a good credit rating for the Board of Education by paying bills and obligations of the Board promptly, the following procedures are hereby adopted:

1. In accordance with New Jersey Statute 18A: 19-1, the Board of Education hereby appoints the School Business Administrator to approve invoices for payment;
The School Business Administrator is hereby authorized to pay necessary bills to be ratified at the next scheduled meeting of the Board and upon review by the finance Committee to pay all bills on the bill list during the summer, to be ratified at the next regular meeting.

g. Budget Transfer Authority 2015-2016

As provided by N.J.S.A. 18A:22-8.2 amended, the Superintendent and the Business Administrator/Board Secretary, be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

h. Petty Cash Fund Accounts 2015-2016

Authorize the following Fund Accounts: Petty Cash
Petty Cash: \$50 cash
Board Office \$1,500 checks

i. Re-appointment of Benefits Carriers and Broker of Record

Re-appoint Health Benefits Carrier for the 2015-2016 school year, Horizon Blue Cross Blue Shield.

Resolved to re-appoint 2015-2016 Insurance Agent Health Benefits Broker, GR Murray.

j. Insurance, Re-appoint as follows:

Re-appoint agency for 2015-2016 voluntary Student Accident Insurer-Bollinger Insurance.

Re-approve the Group Disability Insurance Carrier 2015-2016, The Standard Disability; Prudential Insurance (Teachers and Secretaries); AFLAC; and Colonial Life.

Re-approve Insurance General Liability and Worker’s Compensation-SAIF School Alliance Insurance Fund, and Wells Fargo as broker for the general liability, worker’s compensation, and property damage for the 2015-2016 school year.

k. Tax Shelter Annuity Companies

Re-approve 2015-2016 TSA's as follows:

Lincoln Investment, AIG/Valic, SIRACUSA BENEFITS PROGRAM, FTJ Fund Choice as voluntary TSA brokers.

l. Approval of Request for Distribution of School Taxes

		<u>Current</u>	<u>Debt Service</u>	<u>Total</u>
July	2015	\$889,212.83	\$ 81,723.00	\$970,935.83
September	2015	\$889,212.83		\$889,212.83
November	2015	\$889,212.83		\$889,212.83
January	2016	\$889,212.83	\$551,775.00	\$1,440,987.83
March	2016	\$889,212.83		\$889,212.83
May	2016	\$889,212.85		\$889,212.85
Total		\$5,335,277.00	\$633,498.00	\$5,968,775.00

m. Procurements of Goods & Services Through State Contracts

BE IT RESOLVED that the Franklin Township Board of Education approves state contract purchases for the 2015-2016 school year:

WHEREAS, the Franklin Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Franklin Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Franklin Township Board of Education intends to enter into contracts with the following Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the below list for the 2014-2015 school year pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education Business Administrator/Board Secretary shall certify to the availability sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Franklin Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2015 to June 30, 2016.

Contract Number	Category
M0002	Grainger Industrial supplies
T0103	Playground Equipment
T0114	Library Supplies
T0155	Asphalt Hot Mix
T0167	Electrical Equipment and Supplies
T0200	Mailroom Equipment and Maintenance
T0207	Plumbing and Heating Equipment & Supplies
T2478	Life Safety Devices
T437A	Copiers/Cost per Copy lease
M0483	Dell Computer WSCA
G2004	Furniture, Library
G2005	Carpet, padding, VCT Tiles and Installation
T2100	Vehicles, Class 2 w Plow
T0108	Gas, Propane

n. Resolution Authorizing Appointment of Purchasing Agent, Bid and Quote Authority 2015-2016

WHEREAS, changes to the Public School Contracts Laws gave boards of education the ability to increase their bid threshold up to \$36,000 and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Carol A. Fredericks possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Franklin Township Board of Education desires to maintain the bid threshold at \$36,000 as provided in N.J.S.A. 18A:18A-3;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Franklin Township Board of Education, in the County of Hunterdon, in the State of New Jersey hereby continues its bid threshold at \$36,000; and

BE IT FURTHER RESOLVED that all contracts that are in the aggregate less than 15% (\$5,400) of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Carol A. Fredericks as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education;

o. Procurements of Goods & Services Through Hunterdon, Passaic, and Middlesex County Ed Services Commissions,

Resolved, to re-approve the 2015-2016 purchasing of goods and services through the cooperative bidding procedures offered by Ed Services Commissions to better control prices and procure services at the most competitive rates.

Procurements of Goods & Services Through Educational Data Services, Inc.

Resolved, to approve the 2015-2016 purchasing of goods and services through the cooperative bidding procedures offered by Education Data Services, Inc. to better control prices and procure services at the most competitive rates. Licensing and maintenance fee of \$1,200.

p. Resolution Designating Public Agency Compliance Officer for the Franklin Township Board of Education 2015-2016

Resolved, In accordance with N.J.A.C. 17:27-3.2, Business Administrator/ Purchasing Agent is appointed as the Public Agency Compliance Office (PACO) for the Franklin Township Board of Education . The Public Agency Compliance Officer is the liaison between the Franklin Township Board of Education and the State of New Jersey Department of the Treasury, Division of Contract Compliance Equal Employment Opportunity in Public Contracts. The Public Agency Compliance Officer in responsible for administering contracting procedures pertaining to equal

employment opportunity regarding the Franklin Township Board of Education and the appropriate contract vendors.

The major responsibilities of the Public Agency Compliance Officer is to obtain and keep a current file of the required Affirmative Action Evidence from contracted vendors who do business with the Board; Include the mandatory Affirmative Action language in all advertisements for bids and all solicitation of proposals; and Include the appropriate mandatory Affirmative Action Language in all bid specifications and all Board contracts. The Business Administrator will assume the responsibilities at no extra compensation. The effective date of this resolution is through June 30, 2016.

q. Re- Approve District Curricula and Textbooks 2015-2016

Re-approve and re-adopt All written District Curricula in accordance with N.J.A.C. 6A: 8-3.1.

Note: State regulations require the annual formal re-adoption of all curricula even though each guide is individually reviewed and adopted as it is written or revised.

Be it further resolved to Re-adopt all current Textbooks and Materials (required by N.J.S.A. 18A:58-37.4b)

r. Re-approve all district Policies, Regulations and Rules 2015-2016

B. EDUCATION

1. Approve the following field trip:

- Grade 7&8 Track Meet, North Hunterdon High School, May 20, 2015 (rain date 5/21/15)

(att. XI.B.1)

C. PERSONNEL

1. Approve the following substitute teachers:

- Jim Hattauer
- Lisa Hartpence

(att. XI. C.1)

2. Approve the following professional day request:

- Susan de los Santos, Alternative and Innovative Interventions for Autism, ADHD & Anxiety, June 17, 2015, Registration Cost - \$199.00, Mileage Reimbursement - \$18.39

D. FACILITIES

1. Approve the following use of facility applications:

- Quakertown Fire Company, Memorial Day Program, Front Lawn (Gym in case of rain), May 25, 2015, 8:30 - 11:00 a.m.
- PTA Booster Club, Sports Banquet, APR, June 11, 2015, 6:00-8:00 p.m.
- PTA Homeroom Parents, APR, Post Graduation Reception, June 17, 2015, 3:30 - 8:30 p.m.

(att. XI.D.1)

Resolved, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Crielly

Second: Cama

G. Burdick, <i>V. Pres</i>	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, <i>Pres.</i>	X				

XII. Discussion & Action Agenda

A. EDUCATION

1. Action Items:

- a. **Resolved**, to approve the 5 Year Curriculum Renewal Calendar, 2015-2020.

(att. XII.A.1.a.)

Motion: Crielly

Second: Homulak

G. Burdick, <i>V. Pres</i>	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, <i>Pres.</i>	X				

- b. **Resolved**, to approve the placement of student teacher, Rachel Redelico, attending The College of New Jersey, with Susan Rainaldi, 4th grade, during the Fall 2015 semester.

Motion: Crielly

Second: Homulak

G. Burdick, <i>V. Pres</i>	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, <i>Pres.</i>	X				

- c. **Resolved**, as per policy 4116, to approve the annual adoption and use of the Charlotte Danielson Framework for Teaching Evaluation Model using Teachscape as the evaluation instrument for the 2015-2016 school year, as required by NJ Achieve/NJDOE regulations.

Motion: Crielly

Second: Homulak

G. Burdick, <i>V. Pres</i>	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, <i>Pres.</i>	X				

B. BUSINESS

1. Action Items:

- a. **Resolved**, to amend the 2014-2015 CAP Grant Application as follows:

- Pre K-6 - \$948.00 of which \$379.00 is district funded.
- Teen CAP - \$382.00 of which \$191.00 is district funded.

Motion: Crielly

Second: Homulak

D. TRANSPORTATION

1. Action Item:

a. Resolution for Participation in Coordinated Transportation

WHEREAS, the Franklin Township Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Hunterdon County Educational Services Commission hereinafter referred to as HCESC offers coordinated transportation services; and

WHEREAS, the HCESC will organize and schedule routes to achieve the maximum cost effectiveness:

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus an administration fee of 5.5% for member districts and 8.5% for non-member districts as presented to the Franklin Township Board of Education as calculated by the billing formula adopted by the HCESC's Board of Education. Said formula shall be based on a route cost divided by the student mile allocated to each participating district.

I. The HCESC will provide the following services:

- a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- b. monthly billing and invoices;
- c. computer print-outs of student lists for all routes coordinated by HCESC;
- d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- e. constant review and revision of routes;
- f. provide transportation as requested on the formal written request; and

It is further agreed that the Franklin Township Board of Education will provide the HCESC with the following;

- a. requests for special transportation on approved forms to be provided by the HCESC, completed in full and signed by previously authorized district personnel;

- b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
- II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Franklin Township Board of Education.
- III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2015 and June 30, 2016.
- IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- V. It is understood and agreed by all parties hereto that the Board of Directors of the HCESC is not responsible for its transportation contractor’s failure to provide the services agreed upon herein. It will make every reasonable effort to provide alternative services should such a failure occur.

Motion: Crielly

Second: Homulak

G. Burdick, <i>V. Pres</i>	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, <i>Pres.</i>	X				

b. Resolution - 2015-2016 Student Transportation Routing and Scheduling Services

WHEREAS, Franklin Township Board of Education (hereinafter referred to as "FTS") has received a proposal from Delaware Valley Regional High School Board of Education (hereinafter referred to as "DVRHS") to provide, student transportation routing and scheduling services; and

WHEREAS, FTS and DVRHS desire to enter into a joint agreement wherein DVRHS will provide the said student transportation routing and scheduling services; and

WHEREAS, the Uniform Shared Services consolidation Act, N.J.S.A 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, DVRHS and FTS are by definition local units under the said law; and DVRHS is empowered by law to provide student transportation routing and scheduling services; and

WHEREAS, the provision of student transportation routing and scheduling services by DVRHS is economically advantageous to FTS;

NOW THEREFORE BE IT RESOLVED that DVRHS and FTS hereby agree and enter into the 2015-2016 student transportation routing and scheduling services arrangement for the provision of student transportation routing and scheduling services in accordance with N.J.S.A 40A:65-1 et seq. at an annual amount of \$1,200.00.

Motion: Crielly

Second: Homulak

G. Burdick, V. Pres	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, Pres.	X				

c. **Resolved**, to approve Delaware Valley Regional High BOE to provide transportation for special education student, [4414126460](#) to Stepping Stone School for the 2014/2015 school year.

Motion: Crielly

Second: Homulak

G. Burdick, V. Pres	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, Pres.	X				

E. POLICY

1. Action Items:

a. **Resolved**, after a second reading, to approve the following revised policies:

- 1110 - Media
- 1140 - Distribution of Materials by Pupils and Staff
- 1200 - Participation by Public
- 1220 - Citizens' Advisory Committee

(distributed 4/27/15)

Motion: Crielly

Second: Homulak

G. Burdick, V. Pres	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, Pres.	X				

b. **Resolved**, to approve the first reading of the following policy/regulation:

- 3517 - Security and Electronic Surveillance
- 3517R - Electronic Surveillance

(att. XII.E.1.b.)

Motion: Crielly

Second: Cama

G. Burdick, <i>V. Pres</i>	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, <i>Pres.</i>	X				

F. OTHER MATTERS

G. NEW BUSINESS

Ms. Crielly asked the date of the 8th grade promotion, June 17th 6:30pm. She said she would attend, Mr. Masino said he would. Mr. Cama said if his work schedule allowed he would attend.

XIII. Board Matters

A. Action Item:

- Resolved**, to ratify acceptance, with regret, the resignation of George Burdick as Franklin Township Board of Education Vice President, effective May 1, 2015. Thank you to Mr. Burdick for his 4 years of service to Franklin Township School. **(att. XIII.A.1.)**

Motion _____ Second _____

C. Cama	_____	C. Crielly	_____	T. French	_____
A. Homulak	_____	F. Yasunas	_____	R. Masino, <i>Pres.</i>	_____

2. Nominations for Vice-President

Resolved, to nominate _____ for Vice President.

Motion: _____ Second: _____

Additional Nominees:

Resolved, to close nominations for Vice President and call for a roll call vote.
Discussion or comments.

Motion: _____ Second: _____ Discussion or comments.

By voice vote: _____ .

Call of the roll to elect Vice President:

Motion _____ Second _____

C. Cama	_____	C. Crielly	_____	T. French	_____
A. Homulak	_____	F. Yasunas	_____	R. Masino, <i>Pres.</i>	_____

XIV. Personnel

A. Action Items:

1. **Resolved**, upon the recommendation of the Superintendent, to approve Cassie Bundy to administer the PARCC test to students in the a.m. for the 2014-2015 school year, at the pro-rated per diem rate of \$125.52.

Motion: Crielly

Second: Cama

G. Burdick, V. Pres	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, Pres.	X				

2. **Resolved**, upon the recommendation of the Superintendent, to approve the following instructors/paraprofessionals for the 2015 Summer Fun Program at the rate of \$25.00 per hour daily from 8:30 a.m. - 12:30 p.m., July 27 - Aug. 7, 2015. After Care will run from 12:00 p.m. - 4:30 p.m. following the Summer Recreation Program on July 13-24, 2015 and from 12:30 p.m. - 4:30 p.m. following the Summer Fun Program July 27 - Aug. 7, 2015.

Marcy Braco & Sandra Zdepski
Taryn Scinto
Steven Thompson
Tim McKinnon
Rowena Wu
Lindsay Gooditis
Susan Rainaldi
Phyllis Caccavelli - .5
Robin Stone
Gail Ferdinando

Kids in the Kitchen/Iron Chef
Physical Education
Guitar plus support as needed
Rocket Man/Summer Science Lab
LAL
S.T.E.M./3D Printing
Sewing
Arts n Crafts
Band/Chorus plus support as needed
After Care Program-Summer Rec. & Summer Fun

Motion: Crielly

Second: Homulak

G. Burdick, V. Pres	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, Pres.	X				

3. **Resolved**, upon the recommendation of the Superintendent to approve the following list of non-bargaining staff for the 2015-2016 school year as follows:

Position #	Title/ Subject	Employee Name	FTE	Expense Account	Guide	Position Salary	Total Salary
ADM-BO-ABA-NA-01	Business Office Account	Schultz, Shari	1.0	11-000- 251-100- 000-000	N/A	\$45,900.00	\$45,900.00
ADM-BO-BADM-NA-01	School Business Admin/Bd Sec.	Delsandro, Carol	1.0	11-000- 251-100- 000-000	N/A	\$93,636.00	\$93,636.00

ADM-BO-SUPT-NA-01	Supt./ Principal	Fredericks, Carol	.74	11-000-230-100-000-000	N/A	\$100,000.00	
ADM-BO-SUPT-NA-01	Supt./ Principal	Fredericks, Carol	.26	11-000-240-103-000-000	N/A	\$35,000.00	\$135,000.00
ADM-BO-SUSEC-NA-01	Admin. Asst. to Supt.	Kasperkoski, Rosemarie	1.0	11-000-230-100-000-000	N/A	\$60,000.00	\$60,000.00
COM TEC-TC-01	Other Non Cert.	McCusker, Leslie	1.0	11-190-100-106-001-000	N/A	\$53,000.00	\$53,000.00
AST-SCH-LIB-MG-01	Library Asst.	Shoudt, Martha	0.5	11-000-222-106-000-000	N/A	\$11,839.75	
AST-SCH-CAF-MG-01	Cafeteria Asst.	Shoudt, Martha	0.5	11-000-262-107-000-000	N/A	\$11,839.75	\$23,679.50
ADM-SC-SUP-NA-01	Supervisor/ V.Principal/ Sp.Ed. Sup.	Van Ess, Sophia	.9	11-000-221-104-000-000	N/A	\$81,600.00	
ADM-SC-SUP-NA-01	Supervisor/ V. Principal/ Sp.Ed. Sup.	Van Ess, Sophia	.1	11-000-240-103-000-000	N/A	\$10,200.00	\$91,800.00
CST-BO-SCSW-NA-01	Pupil Personnel Services Coord./ Social Worker	de los Santos, Susan	.8	11-000-219-104-001-000	N/A	\$51,171.03	\$51,171.03

Motion: Homulak

Second: Cama

G. Burdick, V. Pres	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, Pres.	X				

4. Resolved, to approve the following reappointments for 2015-2016:

- Carol Delsandro, Board Secretary
- District Custodian of Public Records (required by P.L.2001, Chapter 404) - Carol Delsandro
- District Public Agency Compliance Officer (required by N.J.A.C. 17:27-3.2) - Carol Delsandro
- Right to Know Officer - Carol Delsandro
- IAQ Indoor Air Quality designee – ABM Custodial representative Michael Angeloni under guidance of Carol Delsandro
- District Substance Awareness Coordinator- Sophia Van Ess
- Maintenance Supervisor- ABM Custodial representative Michael Angeloni
- District Integrated Pest Management Officer- ABM Custodial representative Michael Angeloni under guidance of Carol Delsandro
- Chemical Hygiene Officer- ABM Custodial representative Michael Angeloni under guidance of Carol Delsandro

- Affirmative Action Officers (required by N.J.A.C. 6A:7-1.5)-Dr. Carol A. Fredericks
- 504 Compliance Officer – Dr. Carol A. Fredericks
- Title IX Coordinator- Dr. Carol A. Fredericks
- American with Disabilities Officer 2015-2016- Dr. Carol A. Fredericks
- Attendance Officer 2015-2016– Dr. Carol A. Fredericks
- Chief Equity Officer- Superintendent of Schools, Dr. Carol A. Fredericks
- Auditor, William Colantano for the 2015-2016 fiscal year audit, at the rate of \$15,500; additional work shall be performed according to the attached schedule:
- Board Attorney General/Labor Relations Attorney, Machado law Group as follows: \$175 per hour \$135 for paralegals, with total billing not to exceed \$30,000.
- School Physician- Dr. Ronald Frank, 2015-2016 Standing orders and school physicals for an annual fee of \$1,500.
- Continuing Disclosure Agent Services - Phoenix Advisors, LLC for the 2015-2016 fiscal year at a rate of \$650.00

Motion: Crielly

Second: Homulak

G. Burdick, V. Pres	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, Pres.	X				

5. **Resolved**, upon the recommendation of the Superintendent, to rehire Carol A. Dalrymple as School Bus Driver (Position Number BUS-SCH-DRV-MG-01) at a rate of \$20.40 per hour. Not to exceed 29 hours per week. Not to exceed \$25,000 (Exp. Acct. 11-000-270-107-000-000) from 7/1/2015 to 6/30/2016.

Motion: Crielly

Second: Homulak

G. Burdick, V. Pres	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, Pres.	X				

6. **Resolved**, upon the recommendation of the Superintendent, to rehire Deborah Slack as School Bus Assistant (Position Number BUS-SCH-ASST-MG-01) at a rate of \$10.60 per hour, not to exceed 29 hours per week. Not to exceed \$13,000 (Exp. Acct. 11-000-270-106-000-000) from 7/1/2015 to 6/30/2016, as needed.

Motion: Crielly

Second: Homulak

G. Burdick, V. Pres	Absent	C. Cama	X	C. Crielly	X
T. French	X	A. Homulak	X	F. Yasunas	Absent
R. Masino, Pres.	X				

7. **Resolved**, to approve authorization for the Superintendent to hire necessary personnel between board meetings and ratify personnel appointments at the next scheduled meeting of the Board.

Motion: Crielly

Second: Homulak

