

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
MINUTES OF THE REGULAR MEETING

July 20, 2015 - 6:30 p.m.

A G E N D A

- I. The meeting was called to Order by President Masino at 6:31pm and the following Open Public Meeting Announcement was made**
“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 13, 2015.

II. Roll Call - Carol Delsandro, SBA/BS

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

Also present; Carol Delsandro, SBA and via SKYPE Dr. Carol Fredericks

III. Flag Salute

IV. Presentations - none

V. Resolved, to approve the following minutes:

- June 22, 2015 - Special Meeting
- June 22, 2015 - Regular Meeting
- June 22, 2015 - Executive Session

(att. V. - posted on website after approval)

Motion: Crielly

Second: Cama

Motion Carried: 6-0-0

VI. Superintendent’s Report - Dr. Carol Fredericks - Skype Report and Attendance

A. Information/Discussion Items:

1. Summer Update **(att. VI.A.1.)**
Dr. Fredericks asked the BOE to consider providing breakfast to the students. Mrs. Delsandro will investigate and present the findings to the BOE at the 8/27/15 meeting.
2. Staff Attendance
3. HIB Policy 5131.1 - Community Input and Board Training
Section M. Harassment, Intimidation, and Bullying Training and Prevention Programs

The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to school employees, contracted service providers, and volunteers who have significant contact with pupils. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying. The school district's employee training program shall include information regarding the school district's Policy against harassment, intimidation, or bullying, which shall be provided to full-time and part-time staff members, contracted service providers, and school volunteers who have significant contact with pupils.

Each public school teacher shall be required to complete at least two hours of instruction in harassment, intimidation, and bullying prevention in each professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d.

The required two hours of suicide prevention instruction for teaching staff members shall include information on the relationship between the risk of suicide and incidents of harassment, intimidation, or bullying in accordance with the provisions of N.J.S.A. 18A:6-112.

Board members shall be required to complete a training program on harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

The school district will annually establish, implement, document, and assess harassment, intimidation, and bullying prevention programs or approaches, and other initiatives in consultation with school staff, pupils, administrators, volunteers, parents or guardians, law enforcement, and community members in accordance with the provisions of N.J.S.A. 18A:37-17 et seq.

VII. Business Administrator Report

A. Information/Discussion Items:

1. Solar Update- Mrs. Delsandro informed the BOE that the electrical work for the 10 classrooms has begun. The work is scheduled to be completed in 3 weeks. The 10 classrooms would be connected to the battery storage unit and could function during a power outage.

2. Track- Mrs. Delsandro informed the BOE that the track installation was completed

VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Lynn French- PTA President.

She informed the BOE that the PTA would be having an executive meeting tomorrow. The PTA is planning their meetings for the 3rd Tuesday of each month. The PTA is ramping up for a new year where the theme will be "Family Fun". On behalf of parents she has requested a phone call to parents for any traffic incident on a bus.

IX. Subcommittee Updates

- A. Negotiations- Mediation meeting scheduled for August 17th.
- B. Policy – in packet
- C. Budget & Finance - None

X. Correspondence

- Sunday Bradlee
- North Hunterdon-Voorhees Regional High School District (att. X.)

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. **Approve** the June 17, 2015 bill list in the amount of \$160,644.05. (att. XI.A.1.)
2. **Approve** the June 30, 2015 bill list in the amount of \$166,281.49. (att. XI.A.2.)
3. **Approve** the July 20, 2015 bill list in the amount of \$150,230.40. (att. XI.A.3.)

B. EDUCATION

No Consent Items

C. PERSONNEL

1. **Approve** the following professional day requests:
 - Trina Lahman and Jaclyn Nombre, Orton-Gillingham Training, November 9-13, 2015, Registration cost \$975.00 each, mileage reimbursement, \$173.60 each.

2. **Approve** the following course applications:

- Karen Gerth, Approaches to Instruction for Special Education, Centenary College, Fall 2015
Amount to be Reimbursed - \$996.00
- Jaclyn Nombre, Action Research Based Thesis Proposal, Centenary College, Summer 2015,
Amount to be Reimbursed - \$984.00
- Jaclyn Nombre, Applications/Contemporary Educational Practice, Centenary College,
Summer 2015, Amount to be Reimbursed - \$738.00

D. FACILITIES

No Consent Items

Resolved, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Crielly

Second: Burdick

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

XII. Discussion & Action Agenda

All resolutions are upon the recommendation of the Superintendent.

A. EDUCATION

1. Action Item:

- a. **Resolved**, to approve the draft of the 2015-2016 class period schedule in accordance with board policy 6112, School Day. Frequency of instruction in individual subjects will be presented to the board for approval at the August meeting. **(att. XII.A.1.a.)**

Motion: Crielly

Second: Burdick

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

B. BUSINESS

1. Action Items:

- a. **Resolved**, to approve the 2015-2016 CAP Grant Application with estimated amounts as follows:
- Pre K-6 - \$948.00 of which \$284.40 is district funded.
 - Teen CAP - \$550.00 of which \$165.00 is district funded.

Motion: Crielly

Second: Burdick

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

- b. **Resolved**, to approve the agreement of the 2016 service contract from the Commission For The Blind and Visually Impaired for the amount of \$1,900.00. Services will cover one student beginning September 1, 2015 through June 30, 2016.

Motion: Crielly

Second: Yasunas

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

- c. **Resolved**, to approve East Amwell School District to provide parent training services for the period of July 1, 2015 to September 1, 2015 at a rate of \$60.00 per hour, not to exceed \$2,880.00.

Motion: Crielly

Second: Burdick

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

- d. **Resolved**, to approve the following Nonpublic Services agreements with Hunterdon County Educational Services Commission for the 2015-2016 school year:

- NJ School Textbook Program
- NJ School Technology Initiative Program
- School Nursing Services
- Public Law 1977 Chapters 192-193
- Individuals with Disabilities Act- Part B

Motion: Crielly

Second: Cama

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

- e. **Resolved**, to approve the contract for Student, SID #[4315866403](#), to attend the Extended School Year Program at High Bridge School from July 1, 2015 to August 31, 2015 in the amount of \$4,000 plus \$850 for an aide.

Motion: Crielly

Second: Yasunas

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

- f. **Resolved**, to approve the contract for Student, SID #1412098401, to attend the Extended School Year Program at High Bridge School from July 1, 2015 to August 31, 2015 in the amount of \$4,000.

Motion: Crielly

Second: Homulak

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

- g. Resolution - Qualified Purchasing Agent (QPA)

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts whose purchasing agents do not possess a qualified purchasing agent (QPA) certificate, from \$26,000 to \$29,000

WHEREAS, the Franklin Township Board of Education would like to take advantage of the maximum statutory bid threshold amount of \$29,000 for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the Franklin Township Board of Education, establishes and sets the bid threshold amount of \$29,000 for the board of education, and further authorizes Carol Delsandro to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

Motion: Crielly

Second: Homulak

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

- h. **Resolved**, to accept the Food Service contract from Maschio's Food Service for the 2015-2016 school year at the management fee of \$7,199.00 with a no cost or breakeven food service operation. (att. XII.B.1.h.)

Motion: Crielly

Second: Yasunas

G. Burdick, <i>V.Pres.</i>	No	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

- i. **Resolved**, in order to best meet the school lunch meal patterns, to approve the 2015-2016 School Food Service Price list as follows:

Student Paid Lunch	\$3.25	Adult Lunch	\$3.75
Student Reduced Lunch	\$.40	Ice Cream	\$.75/\$1.00
Student Entree Only	\$2.75	Spring Water	\$.50/\$1.00
Extra Entrée w/Lunch	\$1.90	Hot Pretzel	\$.75
Milk	\$.50	Fresh Baked Cookie	\$.40
Assorted Baked Chips	\$.75	Juice Pack	\$1.00
Envy	\$1.25		

Motion: Crielly

Second: Burdick

G. Burdick, <i>V.Pres.</i>	No	C. Cama	Yes	C. Crielly	No
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

- j. **Resolved**, to approve the attached 15/16 School Alliance Insurance Fund Agreement. (att. XII.B.1.j.)

Motion: Crielly

Second: Yasunas

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

C. FACILITIES

No Action Items

D. TRANSPORTATION

No Action Items

E. POLICY

1. Action Item:

- a. **Resolved**, to approve the first reading of the following revised policy/regulation:
- 3514.1/3514.1R - School Owned IPAD/Chromebook/Laptop Distribution and Use (att. XII. E.1.a.)

Motion: Crielly

Second: Burdick

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

F. OTHER MATTERS

G. NEW BUSINESS A motion was brought to the floor

Motion, to approve the requirement of submission of reimbursement requests to the Business Office by the 15th of the following month of services being rendered.

Motion: Burdick

Second: Crielly

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

XIII. Board Matters

XIV. Personnel

A. Action Items:

1. **Resolved**, upon the recommendation of the Superintendent, to rescind the appointment of Taryn Scinto as Summer Fun Phys. Ed. Teacher.

Motion: Crielly

Second: Cama

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

2. **Resolved**, upon the recommendation of the Superintendent, to appoint Ricardo Garcia as the Summer Fun Phys. Ed. Teacher at the rate of \$25.00 per hour daily from 8:30 a.m. - 12:30 p.m., July 27 - Aug. 7, 2015. **(att. XIV. A.2.)**

Motion: Crielly

Second: Homulak

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

3. **Resolved**, upon the recommendation of the Superintendent, to accept with regret, the resignation of Susan de los Santos, Pupil Personnel Services Coordinator/Social Worker, effective August 13, 2015. **(att. XIV.A.3.)**

Motion: Crielly

Second: Homulak

Ms. Crielly noted that her child has had 6 different case managers and she hopes this department will see stability.

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

4. **Resolved**, upon the recommendation of the Superintendent, to approve the following job descriptions:

- Gifted Teacher/Specialist
- Pupil Personnel Services Coordinator/School Psychologist
- Behaviorist/BCBA

(att. XIV.A.4.)

Motion: Crielly

Second: Homulak

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

5. **Resolved**, upon the recommendation of the Superintendent, to appoint Whitney Pubylski-Yanofchick as part time (.6) 10 month, Behaviorist/BCBA (Position Control # CST-BO-BCBA-NA-01, Account # 11-000-219-104-001-000) at a salary of \$31,354 for the 2015-2016 school year.

(att. XIV.A.5)

Motion: Crielly

Second: Burdick

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

6. **Resolved**, upon the recommendation of the Superintendent, to appoint Michele Lachow as part time (.8) Pupil Personnel Services Coordinator/School Psychologist (Position Control # CST-BO-PPSP-NA-01 Account # 11-000-219-104-001-000) at a salary of \$52,332 for the 2015-2016 school year. This is a 12 month position and salary will be prorated based upon start date.

(att.XIV.A.6.)

Motion: Crielly

Second: Homulak

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

7. **Resolved**, upon the recommendation of the Superintendent, to approve Angela Longo to provide 32 hours of specialized tutoring to a special education student during the summer at an hourly rate of \$50.00.

Motion: Crielly

Second: Burdick

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Abstain
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

8. **Resolved**, upon the recommendation of the Superintendent, to approve the following individuals to come in for 2 days for preschool open house and kindergarten orientation and preparation at their per diem rate.

Karen Gerth - \$255.04
 Karen Brokaw - \$263.60
 Anita Petersen - \$428.31

Motion: Crielly

Second: Burdick

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

9. **Resolved**, upon the recommendation of the Superintendent, to approve the following individuals to provide lawn maintenance using the Franklin Township School District lawn mower at a rate of \$15 per hour.

Christopher Wernoch
 James Smythe
 Motion: Crielly

Second: Burdick

A question was asked if they are covered under our insurance, Dr. Fredericks said yes

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

10. **Resolved**, upon the recommendation of the Superintendent, to approve the following appointment for the 2015-2016 school year.

Position #	Title/ Subject	Employee Name	FTE	Expense Account	Guide	Position Salary	Total Salary
TCH-SCH- GFTAL-MG-01	Gifted & Talented Teacher	Lauren Chrisman	.1	11-110-100- 101-001-000	MA 0	\$ 5,225.80	
			.5	11-120-100- 101-001-000	MA 0	\$26,129.00	
			.4	11-130-100- 101-001-000	MA 0	\$20,903.20	\$52,258.00

(att. XIV.A.10)

Motion: Crielly

Second: Burdick

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

XV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Ms. Cullen- QEA president

She asked if seating would be provided to the staff who does parent pick up

She spoke on behalf of personnel who have to move rooms for the next school year. They are very upset that they were not compensated. Everything in their rooms needed to be packed and then unpacked in their new rooms.

XVI. Executive Session

Adopt the Following Resolution at 7:30pm

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on July 20, 2015 for the purpose of discussing personnel, legal correspondence. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. Estimated time is 30 minutes, action may be taken.

Motion: Crielly

Second: Cama

Motion Carried: 6-0-0

XVII. Resolved, to return to Open Public Session at 7:45pm.

Motion: Burdick

Second: Yasunas

Motion Carried: 6-0-0

Motion, to approve the presented settlement with ABM dated July 2, 2015 in accordance with the terms of the agreement.

Motion: Burdick

Second: Crielly

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Absent	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

XVIII. Executive Session

Adopt the Following Resolution at 7:46pm

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on July 20, 2015 for the purpose of negotiations is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. Estimated time is 20 minutes, action will not be taken.

Motion: Burdick Second: Cama Motion Carried: 6-0-0

Mr. Burdick and Ms. Crielly left executive as they are conflicted.

XIX. Resolved, to return to Open Public Session at 8:11 pm.

Motion: Yasunas Second: Cama Motion Carried: 4-0-0

XX. Resolved, to Adjourn from the Public Meeting at 8:12 pm.

Motion: Crielly Second: Burdick Motion Carried: 6-0-0

Respectfully submitted,

Certified by:

Carol Delsandro
Business Administrator/Board Secretary

Robert Masino
Board President