

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
MINUTES OF THE REGULAR MEETING

August 24, 2015 - 6:30 p.m.

A G E N D A

I. The meeting was called to Order by Vice President George Burdick at 6:34pm and the following Open Public Meeting Announcement was made
"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 13, 2015.

II. Roll Call - Carol Delsandro, SBA/BS

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Yes	A. Homulak	Yes	F. Yasunas	arrived 6:36pm
R. Masino, <i>Pres.</i>	No				

Also present Dr. Carol Fredericks, Superintendent and Carol Delsandro, Business Administrator

III. Flag Salute

IV. Presentations - none

V. Resolved, to approve the following minutes:

- July 20, 2015 - Regular Meeting
- July 20, 2015 - Executive Session

(att. V. - posted on website after approval)

Motion: Crielly

Second: Cama

Motion Carried: 5-0-1

VI. Superintendent's Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. Summer Update- Dr. Fredericks informed the BOE that the FTS had a very successful third year summer fun program with 160 kids. She informed the BOE that the district replaced old bookshelves in most of the classrooms. 4 classrooms were painted as well as the vestibule and stairwell. 2 additional classrooms are scheduled to be painted this week. She informed the BOE that the new IPADs and Chromebooks will be ready to go the first day of school and new carts were in each classroom. She informed the BOE that half of the IPADs had been sold

on govdeals.com but it was a very arduous process and might at some point sell the remaining IPADs back to Apple.

2. Parent and Staff Letters (att. VI.A.2)

3. Enrollment (att. VI.A.3)

Three choice students have left the district and two are entering. Mr. Burdick asked if we would lose the funding for the spot that wasn't filled. That is a possibility but the district has not had any notification from the State on it.

4. Update on Sports- Dr. Fredericks informed the BOE that the ethics decision does state that BOE members can not volunteer and therefore Mr. Masino should not be the soccer coach for the upcoming year.

5. HIB Policy 5131.1 - Community Input and Board Training

Section N. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment and Review

The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with pupils.

The Superintendent and the Principal(s) shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, with input from the schools' Anti-Bullying Specialists, and recommend revisions and additions to the Policy as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment and review.

PTA Update: Mrs. Forbes said the PTA is ready to go- they will be attending the PreK and K orientation as well as the teacher breakfast, as well as both back to school nights. Their goal this year is to streamline parent teacher relations.

VII. Business Administrator Report

A. Information/Discussion Items:

1. Solar Update- The battery storage component is still being worked on. There will be a "ribbon cutting ceremony" as soon as everything is complete.

VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Alison Shelofsky, QEA VP

She is speaking on behalf of the QEA. The new schedule has great offerings for the children, but the Middle school students will be missing 5 minutes per day of instructional time. They are also concerned about the removal of the “passing time” for middle school students. They believe that is a time management skill the students need to learn. They are also concerned that the new schedule has no time for common planning time or special education meetings.

IX. Subcommittee Updates

- A. Negotiations- the MOA was signed by the BOE team and QEA team
- B. Policy – need to update the volunteer policy
- C. Budget & Finance - None

X. Correspondence

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. SECRETARY/TREASURER’S REPORTS

Approve the Secretary/Treasurer’s Reports submitted for the months ending June 2015 and July 2015, which agree with each other and the bank.

(att. XI.A.1)

2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of June 30, 2015 and July 31, 2015 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

3. TRANSFER OF FUNDS

Approve the transfer of uncommitted funds within the 2014-2015 school year budget as per the attached list.

Approve the transfer of uncommitted funds within the 2015-2016 school year budget as per the attached list.

(att. XI.A.3.)

4. **Approve** the August, 2015 bill list in the amount of \$293,389.91. (att. XI.A.4.)

5. **Approve** the August bill list in the amount of \$218.76. (att. XI.A.5)

B. EDUCATION

1. **Approve** the following Raritan Valley Community College student placements for field experience to be placed in Grade K, Grade 5 and Reading/Basic Skills:
 - Colleen Mariani - Dr. Petersen
 - Claire Lodato - Mrs. Johnson
 - Rose Davignon - Mrs. Cullen

C. PERSONNEL

1. **Approve** the following professional day requests:
 - Dr. Carol Fredericks, Superintendents' Retreat, September 24 & 25, 2015 at the registration cost of \$169.75.
2. **Approve** the NJ School Board Conference Presentation, "*Solar School at Zero Cost*," by Dr. Carol Fredericks, at the 2015 Workshop and Exhibition "Empowering the 21st Century Student," in Atlantic City on October 27, 2015 at no cost.
3. **Approve** the list of substitute personnel for the 2015-2016 school year at the following rates:
 - Substitute Teacher - \$90.00 per day
 - Substitute Secretary - \$90.00 per day
 - Substitute Nurse - \$110.00 per day
 - Substitute Administrator - \$250.00 per day (att. XI. C.3.)
4. **Approve** the following professional day requests:
 - Lindsay Gooditis and Lauren Chrisman, Lego Training, September 17, 2015, at a registration cost of \$200.00 each, and mileage reimbursement not to exceed \$10.00.

D. FACILITIES

1. **Approve** the following use of facility applications:
 - PTA, Book Fair, Theater, September 24 - October 2, 2015, 8:30 - 3:30, Family Night, September 30, 2015, 6:00 - 8:30 p.m.
 - PTA, Monthly Meetings, Library/Media Center, Tuesdays, 9/8/15, 10/20/15, 11/17/15, 12/15/15, 1/19/16, 2/16/16, 3/15/16, 4/19/16, 5/17/16, 6/7/16, 7:15 - 8:15 p.m. (att. XI.D.1)

Resolved, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Crielly

Second: Yasunas

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Absent				

XII. Discussion & Action Agenda

All resolutions are upon the recommendation of the Superintendent.

A. EDUCATION

1. Action Item:

- a. **Resolved**, to approve the instructional time for content area and special subjects for students for the 2015-2016 school year as per the attached outline. (att. XII.A.1.a)

Motion: Crielly

Second: Yasunas

Mr. Burdick asked if there would be a 5 minute loss per day. Dr. Fredericks said yes but are gaining a 10th period which the student picks, gaining 10 more minutes of recess, 10 more minutes of lunch, 10 minutes of homework help.

Ms. Crielly asked if the bell schedule could be put back in the schedule at a later point as she feels it is a developmental skill.

Dr. Fredericks said the new bell schedule is less of a disruption for certain children. Also it lessens the chance for mischief.

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	No
T. French	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Absent				

B. BUSINESS

1. Action Items:

- a. **Resolved**, to approve the Shared Services agreement with Passaic County Educational Services Commission to provide Technology support services at the following rates from July 1, 2015 to June 30, 2016.

Field Technician during normal business hours, 7:45 am to 3:45 pm Monday through Friday, \$63.25 per hour.

Field Technician after normal business hours, 3:46 pm to 9:00 pm Monday through Friday and 12:00 am to 11:59 pm Saturday and Sunday, \$94.88 per hour.

Network Engineer during normal business hours, 7:45 am to 3:45 pm Monday through Friday, \$100.00 per hour.

Network Engineer after normal business hours, 3:46 pm to 9:00 pm Monday through Friday and 12:00 am to 11:59 pm Saturday and Sunday, \$150.00 per hour.

(att. XII.B.1.a)

	Motion: Crielly		Second: Cama		
G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Absent				

- b. **Resolved**, to approve the 2015-2016 regular school year special education contract agreement with Lebanon Township School District for student #[4084851256](#) in the amount of \$22,550.

Motion: Crielly

Second: Homulak

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Absent				

- c. **Resolved**, to approve the 2015-2016 regular school year special education contract agreement with East Amwell School District for student #5763171500 in the amount of \$19,800 which includes tuition and speech services.

Motion: Crielly

Second: Yasunas

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Absent				

- d. **Resolved**, to approve the 2015-2016 regular school year special education contract agreement with East Amwell School District for student #4640105502 in the amount of \$37,000 which includes tuition and speech services.

Motion: Crielly

Second: Homulak

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Absent				

- e. **Resolved**, to approve the 2015-2016 regular school year special education contract agreement with East Amwell School District for student #3902247516 in the amount of \$20,500 which includes tuition and speech services.

Motion: Crielly

Second: Homulak

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Absent				

- f. **Resolved**, to approve the 2015-2016 Special Education Tuition Contract Agreement for student #[4315866403](#) for annual tuition of \$27,592 to attend the High Bridge Board of Education Program, from September 1, 2015 through June 30, 2016.

Motion: Crielly

Second: Yasunas

Ms. Crielly believes breakfast is the parents responsibility. Dr. Fredericks said the Dept. of Agriculture strongly suggests schools offer breakfast. She has observed that many of the students do not eat breakfast. She said the nurse stated to her that many children go to the nurse for food because they have not had breakfast. Mr. Cama inquired about the charging protocol for the students.

Motion: Crielly

Second: Yasunas

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	No
T. French	No	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Absent				

**C. FACILITIES
No Action Items**

**D. TRANSPORTATION
No Action Items**

E. POLICY

1. Action Item:

a. **Resolved**, to approve, after a second reading, the following revised policy/regulation:

- 3514.1/3514.1R - School Owned IPAD/Chromebook/Laptop Distribution and Use **(distributed 7/20/15)**

Motion: Crielly

Second: Yasunas

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Absent				

F. OTHER MATTERS

G. NEW BUSINESS

XIII. Board Matters- Mr. Burdick thanked Mrs. Delsandro and welcomed Mrs. Davis.

XIV. Personnel

A. Action Items:

All resolutions are upon the recommendation of the Superintendent.

1. **Resolved**, to approve family medical leave of absence for Karen Snyder, unpaid with benefits from August 27, 2015 through November 25, 2015. **(att. XIV.A.1.)**

Motion: Crielly

Second: Yasunas

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Absent				

2. **Resolved**, to approve the following job descriptions:

- Guidance Counselor

(att. XIV.A.2.)

Motion: Crielly

Second: Yasunas

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Absent				

3. **Resolved**, to approve the following teachers to be paid \$30.00 per hour to attend a voluntary Teacher Orientation Meeting for non-tenured staff on August 26, 2015 not to exceed 3 hours.

Michele Lachow	Robin Stone
Karen Gerth	Karen Caccavale
Lindsay Gooditis	Jeffrey Weinhold
Jennifer St. Laurent	Carlos Valencia
Courtney Maxwell	Whitney Pubyllyski-Yanofchick
Katherine Paquette	Lauren Chrisman
Patrick Smith	

Motion: Crielly

Second: French

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Absent				

4. **Resolved**, to approve the following individual to be appointed to the stipend/volunteer positions listed below:

Athletic Director - Jeff Weinhold	\$2,347.00
Soccer Coach - Bob Masino	(temporary volunteer - no stipend)
Safety Patrol Advisor - Angela McVerry	\$ 327.00
iRun 4 Life Advisor - Lisa Coster	\$ 720.00
Yearbook Advisor - Lindsay Gooditis	\$2,223.00
Student Council Advisor - Jennifer St. Laurent	\$2,347.00
Newspaper Advisor - Karen Caccavale	\$1,112.00
Theater Club - Lindsay Gooditis	\$1,200.00
Cheerleading Coach - Lauren Chrisman	\$1,827.00
Jazz Band Club (Fall/Spring) - Robin Stone	\$ 30.00 per hour
	not to exceed \$540.00 per semester

Motion: Crielly

Second: Yasunas

G. Burdick, <i>V.Pres.</i>	Yes	C. Cama	Yes	C. Crielly	Yes
T. French	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Absent				

5. **Resolved**, to approve payment to Marcy Braco for 5.25 additional hours needed to shop for fresh ingredients for the summer fun cooking classes at an hourly rate of \$25.00 and associated mileage reimbursement not to exceed \$31.62.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mina Nace- QEA

She asked the BOE to look carefully at the Guidance Counselor job description especially item number 24 regarding after school work. She is concerned about serving breakfast during period 1 especially since 5 minutes is already taken away. She believes eating is a distraction in the classroom.

Mrs. Forbes- she wanted to know if backpacks were against school policy, Dr. Fredericks said it is in the handbook. Mrs. Forbes would like to see the handbook amended so the students could carry the see through back packs. She asked if the PTA could send a blast to asking for coaches. Dr. Fredericks said yes.

**XVI. Executive Session at 8:25pm
Adopt the Following Resolution**

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on August 24, 2015 for the purpose of discussing the MOA. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. Estimated time is 30 minutes, action will not be taken.*

Motion: Crielly

Second: Homulak

Motion Carried: 6-0-0

XVII. Resolved, to return to Open Public Session at 8:55pm.

Motion: French

Second: Crielly

Motion Carried: 6-0-0

XVIII. Resolved, to Adjourn from the Public Meeting at 8:56pm.

Motion: Crielly

Second: Yasunas

Motion Carried: 6-0-0

Respectfully submitted,

Certified by:

Carol Delsandro
Business Administrator/Board Secretary

Robert Masino
Board President