FRANKLIN TOWNSHIP BOARD OF EDUCATION Quakertown, New Jersey 08868 <u>REORGANIZATION MEETING</u> January 9, 2017

I. Call to Order – Ms. Patricia Martucci, Board Secretary called the meeting to order at 6:10pm.

Ms. Martucci read the following:

Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on December 21, 2016.

II. Flag Salute – Ms. Martucci led all assembled in the Pledge of Allegiance

III. Oath of Office to Newly Elected Board Members

Ms. Martucci administered the Oath of Office to the newly elected Board of Education members:

Allison Luciano Frank Yasunas

- IV. Roll Call Ms. Martucci recorded the roll and declared a quorum was present.
 - Present: Mr. George Burdick, Mr. Cyrus Cama, Mrs. Christine Crielly, Mr. Terence French, Mrs. Andrea Homulak, Mrs. Allison Luciano, Mr. Frank Yasunas
 Absent: None
 Also Present: Dr. Carol Fredericks, Superintendent; Ms. Patricia Martucci, Business Administrator

V. Public Comments - Privilege of the Floor (3 minutes)

There were no comments from the public at this time.

VI. Nomination of Officers

A. Ms. Martucci opened the floor to nominations for Board President.

Motion by Mr. Cama, seconded by Mrs. Crielly nominating Mr. George Burdick for President.

Hearing no further nominations, motion by Mr. Cama, seconded by Mrs. Homulak to close nominations for President.

Ms. Martucci, Board Secretary recorded the vote as follows:

Roll Call Vote				
Name	Yes	No	Abstain	Absent
Burdick			Х	

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Cama	Х			
Crielly	Х			
French	Х			
Homulak	Х			
Luciano	Х			
Yasunas	Х			
Totals	6	0	1	0

Ms. Martucci, Board Secretary declared Mr. George Burdick duly elected as President. Ms. Martucci, Board Secretary turned the meeting over to Mr. Burdick, President.

B. Mr. Burdick, President called for nominations for Vice-President.

Motion by Mrs. Crielly, seconded by Mr. French nominating Mr. Frank Yasunas for Vice-President.

Hearing no further nominations, motion by Mrs. Crielly, seconded by Mrs. Homulak to close nominations for Vice-President.

Ms. Martucci, Board Secretary recorded the vote as follows:

Roll Call Vote				
Name	Yes	No	Abstain	Absent
Burdick	Х			
Cama	Х			
Crielly	Х			
French	Х			
Homulak	Х			
Luciano	Х			
Yasunas	Х			
Totals	7	0	0	0

Ms. Martucci, Board Secretary declared Mr. Frank Yasunas duly elected as Vice-President.

VII. Adopt Code of Ethics - 2001 Version

RESOLVED that the Board of Education adopted the New Jersey School Boards Association Code of Ethics as stated:

BE IT FURTHER RESOLVED each Board of Education Member will sign the documentation that he/she has received a copy of the code and it is understood.

Motion Cama Second French

Name	Yes	No	Abstain	Absent
Burdick	Х			
Cama	Х			
Crielly	Х			
French	Х			
Homulak	Х			
Luciano	Х			
Yasunas	Х			
Totals	7	0	0	0

VIII. Board of Education Accounts/Banking Resolution

Resolved, that the following Financial Institutions be designated as approved depositories for the Franklin Township School District and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

Investors Bank

And Be it Further Resolved, that the following warrant signatures be approved:

General Account – (3) President, Secretary, Treasurer Payroll/Agency Account & Summer Pay – (2) Secretary, Treasurer Student Activity Account – (2 of 3) Secretary, Treasurer, Superintendent Petty Cash – (2 of 3) Secretary, Treasurer, Superintendent Capital Reserve – (3) President, Secretary, Treasurer Unemployment – (2) Secretary, Treasurer Food Service – (2) Secretary, Treasurer

Motion Cama

Poll Call Vote

Second Yasunas

Roll Call Vote				
Name	Yes	No	Abstain	Absent
Burdick	Х			
Cama	Х			
Crielly	Х			
French	Х			
Homulak	Х			
Luciano	Х			
Yasunas	Х			
Totals	7	0	0	0

IX. Designate Official Newspapers/Meeting Schedule Resolution

Whereas, Chapter 231 of the Public Laws of NJ (1975) known as, and hereinafter designated as, the "Open Public Meetings Act" requires notification of meetings of public bodies, as therein defined, in the manner therein set forth, now therefore be it

Resolved, that for purposes of compliance with the Open Public Meetings Act, the Board of Education of Franklin Township School hereby makes the following designations:

The Hunterdon Democrat and The Express Times are hereby designated as the two newspapers to receive notification of meetings as required by any and all sections of the Open Public Meetings Act.

Notices of meetings shall be posted on the bulletin board in the main entrance of the school, and sent to the Township Clerk.

Be it Further Resolved, to approve the annual board meeting calendar as follows:

The regular monthly meetings of the Franklin Township Board of Education in Hunterdon County will be held at 6:30 p.m. on the following dates. Meetings will be held in the Media Center/Library at Franklin Township School located at 226 Quakertown Road, Quakertown, NJ 08868.

January 23, 2017 February 27, 2017 March 20, 2017 Adoption of Tentative Budget 2017-18 April 24, 2017 Public Budget Hearing & Adoption 2017-18 May 22, 2017 June 19, 2017 July 24, 2017 August 21, 2017 September 18, 2017 October 16, 2017 November 20, 2017 December 18, 2017 January 8, 2018 6:00 p.m. Reorganization Meeting

Motion Crielly

Second Yasunas

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick	Х			
Cama	Х			
Crielly	Х			
French	Х			
Homulak	Х			
Luciano	Х			
Yasunas	Х			
Totals	7	0	0	0

X. Re-Adoption of Policy Manual

Resolved, to readopt all current written policies, by-laws and rules/regulations of the Franklin Township School District for the period from the date of this Reorganization Meeting until the Reorganization Meeting in the next calendar year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

Motion French Second Yasunas

Name	Yes	No	Abstain	Absent
Burdick	Х			
Cama	Х			
Crielly	Х			
French	Х			
Homulak	Х			
Luciano	Х			
Yasunas	Х			
Totals	7	0	0	0

XI. Parliamentary Procedures

Resolved, to adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians until the next Reorganization Meeting on January 8, 2018.

Motion French

Second Homulak

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick	Х			
Cama	Х			
Crielly	Х			
French	Х			
Homulak	Х			
Luciano	Х			
Yasunas	Х			
Totals	7	0	0	0

XII. Appointment of Delegates and Representatives

Resolved, to appoint the following delegates/representatives:

- A. Hunterdon County Educational Services Commission:
- B. Hunterdon County School Boards Association:
- C. New Jersey School Boards Association:
- D. Township Committee Liaison:

George Burdick Frank Yasunas George Burdick Cyrus Cama

Motion Crielly

Second Yasunas

Name	Yes	No	Abstain	Absent
Burdick	Х			
Cama	Х			
Crielly	Х			
French	Х			
Homulak	Х			
Luciano	Х			
Yasunas	Х			
Totals	7	0	0	0

XIII. **Resolved**, to appoint members of the following subcommittees.

A.	Negotiations	Cama	Homulak	Yasunas
В.	Policy	Luciano	French	Burdick
C.	Budget & Finance	Yasunas	Homulak	French
D.	Curriculum	Crielly	Burdick	Luciano
Ε.	Communications	Burdick	Cama	Crielly
F.	Ad Hoc	French	Yasunas	Crielly

Motion Crielly

Second Yasunas

Roll Call Vote				
Name	Yes	No	Abstain	Absent
Burdick	Х			
Cama	Х			
Crielly	Х			
French	Х			
Homulak	Х			
Luciano	Х			
Yasunas	Х			
Totals	7	0	0	0

XIV. Board Discussion

A. The Board discussed a paperless Board Meeting.

Motion by Mrs. Crielly, seconded by Mr. Cama to approve the following: RESOLVED, that the Board of Education packet to be distributed in electronic format, one single .pdf formatted file to all Board members, including all attachments from now until December 31, 2017.

Motion carried by unanimous voice vote of members present.

- **B.** The Board discussed the proposed committee meeting schedule
- **C.** Dr. Fredericks shared with the Board her visit with the Union Township School District. Dr. Fredericks met with the current Interim SBA/BS and reviewed the most recent audit report and Board Secretary Report. Dr. Fredericks has prepared a spreadsheet detailing the estimated costs associated with a shared service. Mrs. Crielly is to continue to set up a Board-to-Board meeting to further investigate the possibility of a shared services arrangement.

This concluded the Reorganization Meeting of the Franklin Township Board of Education

Public Comments - Privilege of the Floor (3 minutes)

There were no comments from the public at this time.

XV. Motion by Mrs. Crielly, seconded by Mr. French to adjourn the meeting of the Franklin Township Board of Education at 7:22 pm.

Motion carried by unanimous voice vote of members present.

Respectfully submitted,

Certified by,

Patricia Martucci Board Secretary George Burdick President