

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

November 20, 2017- 6:30 p.m.

1. **Call to Order** - Mr. Burdick, President, called the meeting to order at 6:30 p.m.
Open Public Meeting Announcement
“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.

1.01 Roll Call – Patricia Martucci, Board Secretary, recorded the roll and determined a quorum was present.

Present: Mr. Burdick, Mr. Cama, Ms. Crielly, Mr. French, Mrs. Homulak, Mrs. Luciano, Mr. Yasunas

Also Present: Dr. Davis, Acting Superintendent
Ms. Martucci, SBA/BS

1.02 Flag Salute - Mr. Burdick led all assembled in the Pledge of Allegiance.

2. **Presentations**

2.01 Jonathan Murry - Junior at NHHS - Eagle Scout Project Proposals

- Outdoor Classroom
- Memorial (Veterans)

Resolved, to authorize Dr. Davis to work with Jonathan for the project.

Motion: French Second: Crielly By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

2.02 Audit Presentation - William Colantano, CPA, Bedard, Kurowicki & Co.

Resolution - CAFR and Corrective Action Plan

WHEREAS, the Franklin Township Board of Education has been presented the Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2017 as prepared by Bedard, Kurowicki & Co., CPA’s, PC; and

WHEREAS, a corrective action plan addressing the recommendations of the audit was developed and has been implemented;

NOW THEREFORE BE IT RESOLVED by the Franklin Township Board of Education, County of Hunterdon, State of New Jersey that the Fiscal Year 2017 Comprehensive Annual Financial Report is accepted and the Corrective Action Plan approved, and may be submitted to the New Jersey Department of Education.

Motion by: Crielly

Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

2.03 School Climate Survey - Mr. Timko and Ms. Gooditis

- Discussion ensued

3. **Minutes**

- 3.01 October 16, 2017 – Regular Meeting
- 3.02 October 16, 2017 – Executive Session

Resolved, to approve the above listed minutes.

Motion: French Second: Crielly By Voice Vote

Yes	No	Abstain	Absent
6	0	Yasunas	0

4. **Acting Superintendent’s Report - Dr. Broadus W. Davis**

- 4.01 PTA Update - Report on Staff Luncheon, Holiday Shop, Snowflake Ball
- 4.02 Enrollment - 297
- 4.03 Staff Attendance - 96%
- 4.04 In-School Suspension Program (ISS)
- 4.05 Pay to Play Survey
- 4.06 Flag Football Update - Equipment has been received, Thank You to the PTA
- 4.07 Grant Writer
- 4.08 Student Ambassadors

5. **Business Administrator Report**

- 5.01. November 7 Election Results
 - George Burdick 595 votes
 - James Witkowski 619 votes
 - Karen Sutton 54 votes
- 5.02 Reorganization Meeting - 1/8/18 at 6:00 p.m.
- 5.03 Budget - ISS staffing, Grant Writer, Pay to Play (Yes or No), SRO vs. Bollards

6. **Public Comments - Privilege of the Floor (3 minutes)**

Mrs. Forbes commented on Pay to Play. She said that parents pay to play because children benefit. All kids need to practice and build skills. Parents are okay with paying even if they don't play all the time.
 Mrs. French - Thank you for Mr. Timko and Ms. Gooditis for the presentation. It is a good starting point.
 Mrs. French also mention that she is glad that girls are responding to Flag Football.
 Christine Crielly - Pay to Play - Coaches are paid with stipend (taxpayer funds) and should do the job, not parents or volunteers.
 Cyrus Cama - Pay to Play - Maybe 6th graders should not have to pay if they don't play much.

7. **Correspondence - none**

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the superintendent.

8.01 Ad Hoc (Board Goals, Supt Goals/Personnel) – Ms. Crielly, Mr. French, Mr. Yasunas

8.01.1 **Resolved**, to approve the Superintendent's Goals for the 2017-2018 school year.

Mrs. Creilly said that the goals are not measurable and need to be very specific for evaluation process.
 Mr. Burdick said that they must be approved by November 30, 2017.
 Mr. Yasunas said that there was no goal on communication.

Motion: French Second: Luciano By Voice Vote

Yes 6	No Crielly	Abstain 0	Absent 0
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8.02 Budget and Finance – Mr. French, Mr. Yasunas, Mrs. Homulak - (met 11/6/17)

8.02.1 **Resolved**, to approve a 2017-18 Joint Transportation Agreement between the North Hunterdon-Voorhees Regional High School District Board of Education (Host District) and the Franklin Township Board of Education (Joiner District) for the following routes:

Start Date	End Date	Route #	Destination	(Max) # of Joiner District Students	Joiner Cost
08/28/2017	06/30/2018	A	Franklin Township Elementary	54	\$23,529.64
08/28/2017	06/30/2018	B	Franklin Township Elementary	54	\$25,003.92
08/28/2017	06/30/2018	C	Franklin Township Elementary	54	\$23,529.64
08/28/2017	06/30/2018	F06	Franklin Township Elementary	54	\$20,527.25
08/28/2017	06/30/2018	D	Franklin Township Elementary	54	\$28,144.09
08/28/2017	06/30/2018	E	Franklin Township Elementary	54	\$28,144.09

Motion: Crielly Second: Cama By Voice Vote

Yes 7	No 0	Abstain 0	Absent 0
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8.02.2 **Resolved**, to approve a 2017-18 Memorandum of Agreement between the Warren County Special Services School District Board of Education and the Franklin Township Board of Education for paraprofessional services at the rate of \$32.00 per hour, on an as needed basis.

Motion: Crielly Second: French By Voice Vote

Yes 7	No 0	Abstain 0	Absent 0
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8.02.3 **Resolved**, to authorize the Business Administrator/Board Secretary to advertise and issue bid specifications for Custodial Services for the 2018-19 school year, with two 1-year renewals. (Pre-bid meeting to be held November 15, 2017 and bid opening to be held December 20, 2017.)

Motion: Crielly Second: Cama By Voice Vote

Yes 7	No 0	Abstain 0	Absent 0
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8.02.4 **Resolved**, to approve the submission of the Direct Install Application and Participation Agreement under the New Jersey Clean Energy Program.

Motion: Crielly Second: Luciano By Voice Vote

Yes 7	No 0	Abstain 0	Absent 0
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8.03 Communications – Mr. Burdick, Mr. Cama, Ms. Crielly - no meeting

8.04 Curriculum & Education – Mr. Burdick, Ms. Crielly, Mrs. Luciano - no meeting

8.05 Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak - no meeting

8.05.1 Agreement Between the QEA and FTBOE

Resolved, to ratify approval of the Agreement Between the Quakertown Education Association and the Franklin Township Board of Education for the period of July 1, 2017 - June 30, 2020.

Motion: Cama Second: French By Voice Vote

Yes 5	No 0	Recuse Burdick Crielly	Absent 0
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Thank you to Mr. Yasunas, Mrs. Homulak and Ms. Martucci for their efforts. Thank you to the QEA for productive sessions and making the process easy.

8.06 Policy – Mr. Burdick, Mr. French, Mrs. Luciano

8.06.1 **Resolved**, to approve the first reading of the following revised policies:

3570	District Records and Reports
4231/4231.1	Staff Development; Inservice Education/Visitations/Conferences
5114	Suspension and Expulsion
5120	Assessment of Individual Needs
9250	Expenses and Reimbursements

Motion: Crielly Second: French By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.07 CSA Search/Hampton Sharing

Mrs. Luciano updated the board. Four districts originally responded but only 2 (Hampton and High Bridge) responded to further questionnaire. Next step is to bring 2 in for interviews. Mr. Burdick said that Hampton is looking to send their 6th - 8th grade students to Franklin.

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary/Treasurer’s Report

Approve the Secretary/Treasurer’s Reports submitted for the month ending October 2017, which agree with each other and the bank.

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of October 31, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2017-2018 school year budget as per the attached list.

9.01.4 Bill List

Approve the November, 2017 bill list in the amount of \$874,551.68.

9.02 Education

No consent items

9.03 Personnel

9.03.1 Professional Development

Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
Jan. 17-19, 2018	Karin Stumpf	Anti-Bullying Specialist Counselor Certification Training	\$450.00	\$94.12

11/30/17	Lindsay Gooditis	STEM Articulation Meeting	\$0	\$0
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9.03.2 Course Applications

Approve the following course applications:

Employee	Name of Course	College/University	Semester	Amount of Reimbursement
Steven Hunter Timko	Practicum/Seminar II in Administration and Supervision	Rowan University	Spring, 2018	\$380.00

9.04 Facilities

9.04.1 Use of Facilities

Approve the following use of facilities requests:

Name of Group	Purpose	Location	Days/Dates	Time
United NJ AAU	Basketball Tournament	Gym	April 21 & 22, 2018	7:00 a.m. - 8:00 p.m.

RESOLVED, upon the recommendation of the Acting Superintendent, Dr. Broadus W. Davis, to approve the above stated consent agenda items.

Motion by: Crielly

Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

10. Board Matters/New Business

10.01 Safety Matter - Mr. Burdick referenced the California Incident. He suggested that we look into bollards for the glass double door entrances. Mrs. Luciano stated that SRO was cut from budget. How are bollards going to help?

11. **Resolved**, to suspend the order of the Agenda.

Motion: French Second: Crielly By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

12. **Personnel - All resolutions are upon the recommendation of the Acting Superintendent.**

12.01 **Resolved**, to ratify approval for Gail Ferdinando to be a substitute bus aide at the per diem rate of \$75.00.

Motion by: French

Seconded by: Crielly

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.02 **Resolved**, to approve Marcy Braco to be the homework help/detention teacher for the 2017-2018 school year at the rate of \$30.00 per hour.

Motion by: Crielly

Seconded by: French

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.03 **Resolved**, to approve payment to Lenore Tigue, for \$3,039.05 for the period August 23 – 28, 2017 (7 days) due to her retirement effective December 1, 2017.

Motion by: Crielly

Seconded by: French

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.04 **Resolved**, to appoint, Jeffrey Buchinski, as a full-time Paraprofessional/Bus Aide, at the salary of \$35,000.00, to be prorated from start date of October 25, 2017 through June 30, 2018. (This position includes similar benefits as offered to other non-union employees.)

Motion by: Crielly

Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.05 **Resolved**, to ratify approval of the employment contract for Dr. Broadus Davis, Acting Superintendent, for the period of November 1, 2017 through June 30, 2018, as approved by the Executive County Superintendent.

Motion by: Crielly

Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.06 **Resolved**, to approve Lindsay Gooditis and Steven Hunter Timko to complete the Mathematics Curriculum and the 21st Century Life and Careers Curriculum at an hourly rate of \$35.00 not to exceed a total of 80 hours, including board presentations.

Motion by: Crielly

Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.07 **Resolved**, to approve, Lindsay Gooditis and Emily Kastner as Drama Club Co-Advisers for the 17-18 school year at the stipend amount of \$650.00 each.

Motion by: Crielly

Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.08 **Resolved**, to appoint James Hattauer as Middle School Mathematics Teacher at the salary of \$59,646.27 (MA) with benefits per contract, to be prorated beginning November 28, 2017 through June 30, 2018. (Position Control # TCH-MS-MATH-MG-02, Expense Account #11-130-100-101-001-000).

Motion by: Crielly

Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.09 **Resolved**, to appoint Emily Lelah as Second Grade Leave Replacement Teacher at the salary of \$57,555.06, to be prorated, beginning approximately November 27, 2017 through approximately March 29, 2018. This position does not include benefits. (Position Control # TCH- EL-TEAC-02-02, Expense Account # 11-120-100-101-001-000).

Motion by: Crielly

Seconded by: Cama

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			

Mr. Burdick	X			
Totals:	7	0	0	0

13. **Motion** to return to the regular order of the agenda.

Motion: Crielly Second: Luciano By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

14. **Executive Session - 8:55 p.m.**

14.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on November 20, 2017 for the purpose of discussing CSA Shared Services Agreement and HIB report. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to return to open public session in approximately 1 hour. No action to be taken.

Motion: French Second: Luciano By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

14.02 **Resolved, to return to Open Public Session at 9:55 p.m.**

Motion: French Second: Crielly By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

15. **Public Comments- Privilege of the Floor (3 minutes)**

Mrs. Forbes - Safety - work with Dr. Davis

Mr. Witkowski had questions regarding the solar energy.

Ms. Crielly, Board Member, thanked the Negotiations Committee and QEA team for doing an amazing job. It means a lot to negotiate well and keep best interest of everyone.

16. **Adjournment**

16.01 **Resolved, to Adjourn from the Public Meeting at 9:55 p.m.**

Motion: French Second: Crielly By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

Respectfully submitted,

Patricia Martucci
Board Secretary

Certified by,

George Burdick
Board President