

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING**

*July 24, 2017*

1. **Call to Order** - Mr. Burdick, President, call the meeting to order at 6:30 p.m.  
Open Public Meeting Announcement  
*“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.*

1.01 Roll Call – Ms. Martucci, Board Secretary recorded the roll and determined a quorum was present.

Present: Mr. Burdick, Mr. Cama, Ms. Crielly, Mr. French, Mrs. Luciano, Mr. Yasunas  
Absent: Mrs. Homulak  
Also Present: Dr. Fredericks, Superintendent  
Ms. Martucci, SBA/BS

1.02 Flag Salute - Mr. Burdick led all assembled in the Pledge of Allegiance.

2. **Presentations**  
None

3. **Minutes**
- |      |                                    |                     |
|------|------------------------------------|---------------------|
| 3.01 | June 12, 2017 – Special Meeting    | <b>(attachment)</b> |
| 3.02 | June 12, 2017 – Executive Sessions | <b>(attachment)</b> |
| 3.03 | June 27, 2017 - Regular Meeting    | <b>(attachment)</b> |
| 3.04 | June 27, 2017 - Executive Sessions | <b>(attachment)</b> |

**Resolved**, to approve the above listed minutes.

Motion: Crielly Second: Yasunas By Voice Vote

|     |    |                                  |
|-----|----|----------------------------------|
| Yes | No | Abstain                          |
| 6   | 0  | 2 (6/27 Exec)<br>Burdick/Crielly |
|     |    | Absent                           |
|     |    | 1                                |

Mr. Cama asked if 6<sup>th</sup> grade will be changing classes as in previous years and Dr. Fredericks confirmed that they will be changing classes.

4. **Superintendent’s Report - Dr. Carol Fredericks**
- 4.01 Superintendent Report
- Library A/C Repaired
  - New Furniture Purchased - M.S. Science, Computer Lab, PreK Cubbies, 3<sup>rd</sup> Grade Cubbies



6. **Public Comments - None**

7. **Correspondence - None**

8. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the superintendent.**

**8.01 Ad Hoc** (Board Goals, Supt Goals/Personnel) – Ms. Crielly, Mr. French, Mr. Yasunas - Did not meet

**8.02 Budget and Finance** – Mr. French, Mr. Yasunas, Mrs. Homulak - met 7/17/17 (**attachment**)

**8.02.1 IDEA Grant Application**

**Resolved**, to approve the submission of the 2018 IDEA grant application and allocation of funds as follows:

|                    |             |
|--------------------|-------------|
| Basic (Public)     | \$66,086.00 |
| Basic (Nonpublic)  | \$10,758.00 |
| Preschool (Public) | \$ 4,425.00 |

**Be it Further Resolved** to approve the submission of all amendments and/or carry-over amounts from the 2017 grant award. (There will be a nonpublic carry-over amount of unexpended FY17 funds).

Motion Crielly      Second Yasunas      By Voice Vote

|     |    |         |        |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 6   | 0  | 0       | 1      |

**8.02.2 Tuition Contract - Lebanon Township ESY Program**

**Resolved**, to approve a Special Education Tuition Contract Agreement between the Lebanon Township Board of Education (Receiving District) and the Franklin Township Board of Education (Sending District) for the 2017 Extended School Year (July 5 – August 10) for Student #9303861870 and Student #2135812138 in the amount of \$3,800.00 each. (Total of \$7,600.00).

Motion Crielly      Second Yasunas      By Voice Vote

|     |    |         |        |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 6   | 0  | 0       | 1      |

**8.02.3 Tuition Contract - Lebanon Township Regular School Year**

**Resolved**, to approve a Special Education Tuition Contract Agreement between the Lebanon Township Board of Education (Receiving District) and the Franklin Township Board of Education (Sending District) for the 2017-18 Regular School Year (September 1, 2017 – June 30, 2018) for Student #9303861870 and Student #2135812138 in the amount of \$15,000.00 each. (Total of \$30,000.00).

Motion Crielly      Second Yasunas      By Voice Vote

|     |    |         |        |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 6   | 0  | 0       | 1      |

**8.02.4 Tuition Contract - Lebanon Township Regular School Year**

**Resolved**, to approve a Special Education Tuition Contract Agreement between the Lebanon Township Board of Education (Receiving District) and the Franklin Township Board of Education (Sending District) for the 2017-18 Regular School Year (September 1, 2017 – June 30, 2018) for Student #4084851256 in the amount of \$22,600.00.

Motion Crielly      Second Yasunas      By Voice Vote

|     |    |         |        |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 6   | 0  | 0       | 1      |

**8.02.5 District Architect of Record**

**Resolved,** to appoint SSP Architects of Bridgewater, New Jersey as the District Architect of Record for the period of July 25, 2017 through June 30, 2018, on an as needed basis. **(attachment)**

Motion Crielly      Second Yasunas      By Voice Vote

|     |    |         |        |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 6   | 0  | 0       | 1      |

**8.02.6 Preschool Rates - 2017-2018**

**Resolved,** to approve the 2017-2018 Pre School Rates as follows:

**Half Day:** 8:20 - 11:30 a.m. (early drop off 8:10). Parents Provide transportation and a snack daily using the same calendar as the Elementary School Calendar. All families are billed in 10 equal monthly payments.

| Pre School Programs | Rate    | Billed per | Annual Price | Monthly Bill |
|---------------------|---------|------------|--------------|--------------|
| 1 half-days         | \$22.36 | Day        | \$894        | \$89.40      |
| 2 half-days         | \$22.36 | Day        | \$1,789      | \$178.90     |
| 3 half-days         | \$22.36 | Day        | \$2,684      | \$268.40     |
| 4 half-days         | \$22.36 | Day        | \$3,578      | \$357.80     |
| 5 half-days         | \$22.36 | Day        | \$4,025      | \$402.50     |

**Full Day:** 8:20 a.m. - 3:15 p.m. (early drop off 8:10). Parents provide transportation and a snack and full lunch daily. Pre-K student will have access to buy lunches in the school cafeteria, using the same calendar as the Elementary School Calendar. All families are billed in 10 equal monthly payments.

| Pre School Programs    | Rate    | Billed per | Annual Price | Monthly Bill |
|------------------------|---------|------------|--------------|--------------|
| 1-day full-day Program | \$39.60 | Day        | \$1,584.00   | \$158.40     |
| 2-day full-day Program | \$39.60 | Day        | \$3,168.00   | \$316.80     |
| 3-day full-day Program | \$39.60 | Day        | \$4,752.00   | \$475.20     |
| 4-day full-day Program | \$39.60 | Day        | \$6,336.00   | \$633.60     |
| 5-day full-day Program | \$39.60 | Day        | \$7,128.00   | \$712.80     |

Motion Crielly      Second Yasunas      By Voice Vote

|     |    |         |        |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 6   | 0  | 0       | 1      |

**8.02.7 Elementary and Secondary Education Act (ESEA) Grant**

**Resolved,** to approve the submission of the 2018 ESEA grant application and allocation of funds as follows:

|                       |          |
|-----------------------|----------|
| Title I, Part A Basic | \$ 8,384 |
| Title II, Part A      | \$ 4,787 |
| Title IV              | \$10,000 |

**Be it Further Resolved** to approve the submission of all amendments and/or carry-over amounts from the 2017 grant award.

|                |                |               |          |         |              |             |
|----------------|----------------|---------------|----------|---------|--------------|-------------|
| Motion Crielly | Second Yasunas | By Voice Vote | Yes<br>6 | No<br>0 | Abstain<br>0 | Absent<br>1 |
|----------------|----------------|---------------|----------|---------|--------------|-------------|

**8.03 Communications** – Mr. Burdick, Mr. Cama, Ms. Crielly

**8.04 Curriculum & Education** – Mr. Burdick, Ms. Crielly, Mrs. Luciano

8.04.1 - Discussion and Approval of School Day - 2017-18 Schedule

(attachment)

Mr. Cama preferred schedule A, 8:10-3:25 with buses arriving by 8:15. He feels the 3:30 dismissal time will interfere with after school activities. He asked if starting later will rectify bus arrival times.

Discussion ensued regarding bus arrival times, time students are marked late; early drop-off; and homeroom interruption.

Public was polled - no one had an issue with a 3:30 dismissal.

**Resolved**, to approve Schedule B for the 2017-2018 school year with a start time of 8:15 a.m. and an end time of 3:30 p.m.

|               |                |               |          |         |              |             |
|---------------|----------------|---------------|----------|---------|--------------|-------------|
| Motion French | Second Yasunas | By Voice Vote | Yes<br>4 | No<br>2 | Abstain<br>0 | Absent<br>1 |
|---------------|----------------|---------------|----------|---------|--------------|-------------|

**8.05 Negotiations** – Mr. Cama, Mr. Yasunas, Mrs. Homulak - No update at this time.

**8.06 Policy** – Mr. Burdick, Mr. French, Mrs. Luciano

8.06.1 Revised Regulation

**Resolved**, to approve, after a second reading, the following revised regulation:

|       |                         |
|-------|-------------------------|
| 5131R | Code of Student Conduct |
|-------|-------------------------|

|                |                |               |          |         |              |             |
|----------------|----------------|---------------|----------|---------|--------------|-------------|
| Motion Crielly | Second Luciano | By Voice Vote | Yes<br>6 | No<br>0 | Abstain<br>0 | Absent<br>1 |
|----------------|----------------|---------------|----------|---------|--------------|-------------|

**9. Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

**9.01 Budget and Finance**

**9.01.1 Secretary/Treasurer’s Report**

Approve the Secretary/Treasurer’s Reports submitted for the month ending June 2017, which agree with each other and the bank.

**9.01.2 Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in

violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of June 30, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2016-2017 school year budget as per the attached list.

**9.01.4 Bill List**

9.01.4.1 **Approve** the June, 2017 bill list in the amount of \$561,348.09.

9.01.4.2 **Approve** the July, 2017 bill list in the amount of \$264,924.27.

**9.02 Education**

**No Consent Items**

**9.03 Personnel**

**9.03.1 Professional Development**

**Approve** the following professional day requests:

| Date     | Employee         | Name of Professional Development Program            | Registration Cost | Mileage Exp. |
|----------|------------------|---|-------------------|--------------|
| 10/27/17 | Jeffrey Weinhold | Rutgers 50 <sup>th</sup> Annual Literary Conference | \$180.00          | \$24.80      |

**9.03.2 Substitute Personnel**

**Approve** the Substitute Personnel list for the 2017-2018 school year at the following rates:

- Teacher - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Secretary - \$100.00 per day (8:00 a.m. – 4:00 p.m.), 8 hours
- Paraprofessional - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Nurse - \$110.00 per day (8:00 a.m. – 3:30 p.m.) 7.5 hours
- Administrator - \$250.00 per day (8:00 a.m. – 4:00 p.m.) 8 hours
- All hourly rates calculated by dividing per diem rate by actual hours.

**9.04 Facilities**

**No Consent Items**

**RESOLVED**, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion by: Creilly

Seconded by: Yasunas

Roll Call Vote:

| Name     | Yes | No | Abstain | Absent |
|----------|-----|----|---------|--------|
| Mr. Cama | X   |    |         |        |

|              |   |   |   |   |
|--------------|---|---|---|---|
| Ms. Crielly  | X |   |   |   |
| Mr. French   | X |   |   |   |
| Mrs. Homulak |   |   |   | X |
| Mrs. Luciano | X |   |   |   |
| Mr. Yasunas  | X |   |   |   |
| Mr. Burdick  | X |   |   |   |
| Totals:      | 6 | 0 | 0 | 1 |

**10. Board Matters/New Business**

10.01 **Resolved**, to ratify approval of the Board President signing all individual district employee contracts on July 10, 2017.

Motion Crielly      Second Luciano      By Voice Vote

|     |    |         |        |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 6   | 0  | 0       | 1      |

**11. Executive Session**

11.01 Adopt the Following Resolution - 7:35 p.m.

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on July 24, 2017 for the purpose of discussing personnel. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board of expects to return to public session in approximately 30 - 45 minutes. Action will be taken.

Motion Crielly      Second Yasunas      By Voice Vote

|     |    |         |        |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 6   | 0  | 0       | 1      |

11.02 **Resolved**, to return to Open Public Session at 8:21 p.m..

Motion Luciano      Second Cama      By Voice Vote

|     |    |         |        |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 6   | 0  | 0       | 1      |

**12. Personnel - All resolutions are upon the recommendation of the Superintendent.**

12.01 **Resolved** to approve the following *corrected* salaries for bargaining unit personnel for the 2017-2018 school year:

|                     | 2017-18            | 2017-18          | 2017-18             |
|---------------------|--------------------|------------------|---------------------|
| <u>Staff Member</u> | <u>Base Salary</u> | <u>Longevity</u> | <u>Total Salary</u> |
| Brokaw, Karen       | \$60,167.92        | \$1,250.00*      | \$61,417.92         |
| Nombre, Jaclyn      | \$61,192.92        | \$0.00           | \$61,192.92         |
| Browning, Donna     | \$85,940.02        | \$3,000.00       | \$88,940.02         |

\*Effective 10/26/17

Motion by: Crielly                      Seconded by: Yasunas

Roll Call Vote:

| Name         | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama     | X   |    |         |        |
| Ms. Crielly  | X   |    |         |        |
| Mr. French   | X   |    |         |        |
| Mrs. Homulak |     |    |         | X      |
| Mrs. Luciano | X   |    |         |        |
| Mr. Yasunas  | X   |    |         |        |
| Mr. Burdick  | X   |    |         |        |
| Totals:      | 6   | 0  | 0       | 1      |

12.02 **Resolved** to approve Cindy Keiper as a substitute bus driver for the 2017 extended school year (7/3/17 – 8/10/17) at an hourly rate of \$21.50, not to exceed \$500.00. (Ms. Keiper is a bus driver for HCESC).

Motion by: Crielly

Seconded by: Yasunas

Roll Call Vote:

| Name         | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama     | X   |    |         |        |
| Ms. Crielly  | X   |    |         |        |
| Mr. French   | X   |    |         |        |
| Mrs. Homulak |     |    |         | X      |
| Mrs. Luciano | X   |    |         |        |
| Mr. Yasunas  | X   |    |         |        |
| Mr. Burdick  | X   |    |         |        |
| Totals:      | 6   | 0  | 0       | 1      |

12.03 **Resolved** to appoint Antonio Rojas as a summer/seasonal custodial helper, beginning on or about July 10, 2017 through June 30, 2018, as needed, at an hourly rate of \$10.00, not to exceed \$3,000.00, upon completion of criminal background check.

Motion by: Crielly

Seconded by: Yasunas

Roll Call Vote:

| Name         | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama     | X   |    |         |        |
| Ms. Crielly  | X   |    |         |        |
| Mr. French   | X   |    |         |        |
| Mrs. Homulak |     |    |         | X      |
| Mrs. Luciano | X   |    |         |        |
| Mr. Yasunas  | X   |    |         |        |
| Mr. Burdick  | X   |    |         |        |
| Totals:      | 6   | 0  | 0       | 1      |





Account # 11-000-218-104-000-000). Contingent upon an updated NJ Certification verification by 8/4/17.

Motion by: Crielly

Seconded by: Yasunas

Roll Call Vote:

| Name         | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama     | X   |    |         |        |
| Ms. Crielly  | X   |    |         |        |
| Mr. French   | X   |    |         |        |
| Mrs. Homulak |     |    |         | X      |
| Mrs. Luciano | X   |    |         |        |
| Mr. Yasunas  | X   |    |         |        |
| Mr. Burdick  | X   |    |         |        |
| Totals:      | 6   | 0  | 0       | 1      |

**13. Public Comments**

Mrs. Cullen asked the name of the new music teacher.

Mrs. Sutton commented on buses arriving on time.

Mrs. French - Followed up on idea presented at last meeting with faculty on exit survey. She gave a copy to Dr. Fredericks.

Mrs. Mani said thank you for her appointment as school nurse.

Mr. Witkowski commented on the need to hire an Architect and suggested hiring an Engineer instead. He also suggested the use of a log for Bus C.

Mrs. Brunner commented on Bus G being late and, at times, passes her driveway.

**Resolved**, to approve the dates for Back to School Nights as follows:

September 13, 2017 - Grades PK-5 6:30 - 8:30 p.m.

September 14, 2017 - Grades 6-8 6:30 - 8:30 p.m.

Motion: Luciano Second: Yasunas By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 6   | 0  | 0       | 1      |

**14. Adjournment**

14.01 **Resolved**, to Adjourn from the Public Meeting at 8:41 p.m.

Motion: French Second: Crielly By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 6   | 0  | 0       | 1      |

Respectfully submitted,

Certified by,

Patricia Martucci  
Board Secretary

George Burdick  
Board President