

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING

August 17, 2020
In person and via Zoom

1. Call to Order – 6:39 p.m.

Open Public Meeting Announcement

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight’s meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 16, 2020.

1.01 Roll Call – Patricia Martucci, SBA/BS, determined that a quorum was present.

Present: Mr. Cama, Mrs. Evans, Mrs. Luciano, Mrs. Sutton, Mrs. Tomasini, Mr. Witkowski, Mr. Yasunas
Also Present: Mr. Diaz, Superintendent, Ms. Martucci, SBA/BS

1.02 Flag Salute – Led by Mr. Cama, President.

2. Superintendent’s Report - Nicholas Diaz

The results of NJ Quality Single Accountability Continuum (QSAC) were reported to the Board as follows:

- Instruction and Program – 85%
- Fiscal Management – 100%
- Governance – 100%
- Operations – 100%
- Personnel – 100%

3. Presentation - Restart and Recovery Plan – Mr. Diaz and Ms. Gooditis

Resolved, to approve the Franklin Township School Restart and Recovery Plan.

Motion Yasunas Second Witkowski By Voice Vote

Yes	No	Abstain	Absent
5	2	0	0

Discussion of the plan ensued by the Board. Mr. Cama thanked the committees for their participation and hard work in putting a plan together. Each board member commented on their viewpoint of a hybrid plan versus all remote learning.

Mr. Cama opened the floor to public comments. Several parents expressed their preference and concerns regarding the re-opening plan. Mrs. Lahman, 2nd grade teacher, also commented that teachers worked hard to get ready to re-open. Teachers were surveyed and 80% of the teachers preferred all virtual, as safety is a concern.

- 4. **Minutes**
 - 3.01 June 15, 2020 – Regular Meeting
 - 3.02 June 15, 2020 - Executive Session
 - 3.03 July 20, 2020 – Special Meeting
 - 3.04 July 20, 2020 – Executive Session

Resolved, to approve the above listed minutes.

Motion Witkowski Second Sutton By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

5. **Business Administrator Report - Patricia Martucci**

5.01 BoE Election – November 3rd

- a. 1 petition filed/2 open seats (write-in candidate)
- b. Executive Order 177 regarding the election and how to vote

5.02 Project Updates

- a. APR/Theater – No water during Hurricane Isaias
- b. Pole Building – moved 50 feet; moving along (thank you to Department of Public Works) and thank you to Mr. & Mrs. Nase for \$500 donation in gratitude for us moving the building.
- c. Window Replacement (1934/1970) – 8/11/20 Kick-Off Meeting

5.03 State Aid reduction and motion (\$17,700 – F&F take out of surplus)

6. **Public Comments** – There were no comments from the public.

7. **Correspondence** – There was no correspondence.

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the Superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski
Nothing at this time.

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski
Resolved, to approve items 8.02.1 through 8.02.6:

8.02.1 Acceptance of Donation

Resolved, to accept the donation of \$500.00 from Debra Nase to be used for student activities.

8.02.2 Rescind Special Education Tuition Contract – New Grange School

Resolved, to rescind approval of the Special Education Contract Agreement for the period July 1, 2020 through June 30, 2021 between the Franklin Township Board of Education (sending) and the Newgrange School of Princeton (receiving) for 1 student at \$73,874.94 per student.

8.02.3 Special Education Tuition Contract – Union Township Board of Education

Resolved, to approve a Special Education Tuition Contract Agreement for the period July 1, 2020 through June 30, 2021 between the Franklin Township Board of Education (sending) and the Union Township BOE (receiving) for 1 student at \$43,500.00 per student.

8.02.4 ESY Tuition Agreement – Katzenbach School for the Deaf

Resolved, to approve the Extended School Year Tuition Agreement with the Marie H. Katzenbach school for the Deaf for 1 student in the amount of \$2,000.00.

8.02.5 Withdrawal of Maintenance Reserve – Window Replacement Project

Resolved, to approve a withdrawal from Maintenance Reserve for \$93,000.00 for the Window Replacement Project.

8.02.6 Reduction in 2020-2021 State Aid

Resolved, to accept a \$17,700.00 reduction in State aid to be taken out of district surplus.

Motion by: Witkowski Seconded by: Evans

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

8.03 **Curriculum & Education** - Mr. Cama, Mrs. Luciano, Mrs. Tomasini

8.03.1 Revised School Calendar

Resolved, to approve the revised 2020-2021 School Calendar.

Motion Sutton Second Witkowski By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.04 **Policy** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

8.04.1 **Resolved**, to approve the following revised policies:

1250	Visitors
3510	Operation and Maintenance of Plant
3541.33	Transportation Safety
5141.2	Illness
5141.3	Health Examinations and Immunizations

Motion Evans Second Witkowski By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.04.2 **Resolved**, to approve the first reading of the following policy:

4119.27/ 4219.27	Code of Conduct Remote Teaching-Learning
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Motion Witkowski	Second Sutton	By Voice Vote	Yes 7	No 0	Abstain 0	Absent 0
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8.05 **Communications** - Mrs. Luciano, Mrs. Sutton, Mr. Yasunas
Nothing at this time.

8.06 **Strategic Plan** - Mrs. Evans, Mrs. Sutton, Mr. Yasunas
Nothing at this time.

8.07 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Yasunas
Nothing at this time.

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 **Budget and Finance**

9.01.1 Secretary/Treasurer’s Report

Approve the Secretary/Treasurer’s Reports submitted for the months ending June 2020, which agree with each other and the bank.

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of June, 2020 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2019-2020 school year budget as per the attached list.

9.01.4 Bill Lists

Approve the June, 2020 bill list in the amount of \$700,654.32.

Approve the July, 2020 bill list in the amount of \$303,131.75.

9.02 **Education**

No Consent Items

9.03 **Personnel**

9.03.1 **Approve** the Virtual Summer Professional Development Academy to be held on August 18-20, 2020. Each teaching staff member will be compensated \$30.00 per hour for attending up to 3 sessions of professional development, not to exceed \$90.00 each. In addition, each presenter will be compensated an additional 3 hours at \$30.00 per hour, per presentation. The following teachers will be presenters:

- Mina Nace – 2 presentations
- Elisabeth Alexander – 1 presentation
- Christina Kocsi – 1 presentation
- Alyssa Zollinger – 1 presentation
- Emily Kastner – 1 presentation

9.03.2 **Approve** the Substitute Personnel list for the 2020-2021 school year at the following rates:

- Teacher - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Secretary - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Paraprofessional - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Nurse - \$110.00 per day (8:00 a.m. – 3:30 p.m.) 7.5 hours
- Administrator - \$250.00 per day (8:00 a.m. – 4:00 p.m.) 8 hours
- Custodian - \$20.00 (with boiler license), \$18.00 (without boiler license)
- All hourly rates calculated by dividing per diem rate by actual hours.

9.04 **Facilities**

9.04.1 Ratify approval of the following use of facility request:

Name of Group	Purpose	Location	Days/Dates	Time
Franklin Township	Land Use Board Meeting	Cafeteria	Wednesday, August 12, 2020	7:00 – 10:00 p.m.

RESOLVED, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by: Sutton

Seconded by: Evans

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

11.04 **Resolved**, to approve Katrina Mani to be paid \$30.00 per hour to review student records, sports forms, and to prepare for virtual kindergarten orientation not to exceed 30 hours.

Motion by: Witkowski Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

12. **Public Comments- Agenda Items – Nothing at this time.**

Public Comments (Any topic) – There were additional comments from parents regarding the re-opening plan. Mrs. Mani said that school is not going to be “normal”. Community needs to come together and move forward.

13. **Executive Session – 8:35 p.m.**

13.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on August 17, 2020 for the purpose of discussing personnel matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately 45 minutes. Action may be taken.

Motion Witkowski Second Tomasini By Voice Vote	Yes	No	Abstain	Absent
	7	0	0	0

13.02 **Resolved, to return to Open Public Session at 9:01 pm.**

Motion Witkowski Second Sutton By Voice Vote	Yes	No	Abstain	Absent
	7	0	0	0

14. **Other Business – Nothing at this time.**

15. **Adjournment**

15.01 **Resolved to** Adjourn from the Public Meeting at 9:01 p.m.

Motion Evans	Second Witkowski	By Voice Vote	Yes	No	Abstain	Absent
			7	0	0	0

Respectfully submitted,

Patricia Martucci
Board Secretary