

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING**

**July 19, 2021**

1. **Call to Order – Vice President Sutton called the meeting to order at 6:32 p.m.**  
 Open Public Meeting Announcement  
 Open Public Meeting Announcement  
*In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight’s meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 21, 2021.*
  - 1.01 Roll Call – Lori Tirone, SBA/BS, determined that a quorum was present.  
 Present: Mrs. Evans, Mrs. Luciano, Mr. Falcon, Mrs. Sutton, Mrs. Tomasini, Mr. Witkowski  
 Absent: Mr. Cama  
 Also Present, Mr. Diaz, Superintendent, Mrs. Tirone, SBA/BS
  - 1.02 Flag Salute – Mrs. Sutton led all assembled in the Pledge of Allegiance.
2. **Presentation – Eagle Scout Project – Scotty Turek**
  - The plan was presented and shared with Board members.
3. **Minutes**
  - 3.01 June 15, 2021 – Regular Meeting
  - 3.02 June 15, 2021 – Executive Session

**Resolved**, to approve the above listed minutes.

Motion Luciano	Second Witkowski	By Voice Vote					
			<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; text-align: center;">Yes 6</td> <td style="width: 25%; border: 1px solid black; text-align: center;">No 0</td> <td style="width: 25%; border: 1px solid black; text-align: center;">Abstain 0</td> <td style="width: 25%; border: 1px solid black; text-align: center;">Absent 1</td> </tr> </table>	Yes 6	No 0	Abstain 0	Absent 1
Yes 6	No 0	Abstain 0	Absent 1				
4. **Business Administrator Report – Lori Tirone**  
 Nothing at this time.
5. **Superintendent’s Report - Nicholas Diaz**
  - 5.01 Presentation of Safe Return Plan - 2021-2022
6. **Public Comments - Privilege of the Floor**
  - 6.01 Public Comments**
    - Mr. Falcon, Board member, said that everyone should wear masks.
    - Several members of the public commented on masks and that they should be optional.
    - Mrs. Sutton, Vice President, thanked the community for attending the meeting.
    - Mrs. Luciano, Board member, said that there is no change to the Return to School Plan at this time.
7. **Correspondence**
8. **Subcommittee Discussion and Action Items**  
**All resolutions are upon the recommendation of the Superintendent.**

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel)/**Strategic Plan** – Mr. Cama, Mrs. Luciano, Mrs. Tomasini  
Mr. Diaz spoke that the committee discussed mask wearing and different options. They are awaiting guidance.

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Sutton, Mr. Witkowski

**Resolved** to approve items 8.02.1 – 8.02.8.

8.02.1 Special Education Tuition Contract – Union Township Board of Education (Hunterdon County)

**Resolved**, to approve a Special Education Tuition Contract Agreement for the period August 26, 2021 through June 30, 2022 between the Franklin Township BOE (receiving) and the Union Township BOE (sending) for 1 student (SID#5890164884) at \$34,600.00 per student.

8.02.2 Special Education Tuition Contract – Franklin Township Board of Education (Warren County)

**Resolved**, to approve a Special Education Tuition Contract Agreement for the period August 26, 2021 through June 30, 2022 between the Franklin Township BOE (receiving) and the Franklin Township BOE - Warren County (sending) for 1 student (SID#9583918576) at \$34,600.00 per student.

8.02.3 Special Education Tuition Contract – Hampton Borough Board of Education (Hunterdon County)

**Resolved**, to approve a Special Education Tuition Contract Agreement for the period August 26, 2021 through June 30, 2022 between the Franklin Township BOE (receiving) and the Hampton Borough BOE (sending) for 1 student (SID#1458272803) at \$34,600.00 per student.

8.02.4 Building Automation Service Agreement – Mechanical Preservation Associates, Inc.

**Resolved**, to approve the Building Automation Service Agreement for the period of September 1, 2021 – June 30, 2022 between the Franklin Township BOE and Mechanical Preservation Associates in the amount of \$4,125.00.

8.02.5 Engineering Services – SSP Architects

**Resolved**, to accept the Proposal from SSP Architects to Provide Engineering Services to the Franklin Township BOE for Underground Storage Tank Removal in the amount of \$21,700.00.

8.02.6 HVAC Services – Mechanical Preservation Associates, Inc.

**Resolved**, to award the contract to Mechanical Preservation Associates, Inc. for HVAC services for the period of July 1, 2021 through June 30 2024.

	Foreman	Foreman OT	Journeyman	Journeyman OT	Materials
2021-2022	\$99.00 per hour	\$148.50 per hour	\$99.00 per hour	\$148.50 per hour	25% Mark Up
2022-2023	\$102.00 per hour	\$153.00 per hour	\$102.00 per hour	\$153.00 per hour	25% Mark Up
2023-2024	\$105.00 per hour	\$157.50 per hour	\$105.00 per hour	\$157.50 per hour	25% Mark Up

8.02.7 Township Approval of Rural Awareness Grant for Repairs to School House

**Resolved**, to thank the Franklin Township Committee for approving the Rural Awareness Grant at their June 24th meeting in the amount of \$19,800 and to accept the funds to be used for repairs to the School House.

8.02.8 Disposal of Textbooks

**Resolved**, to approve the disposal of obsolete textbooks as per the attached list.

Motion by: Evans                      Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			

Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Cama				X
Totals:	6	0	0	1
<b>Motion Carried</b>				

8.03 **Curriculum & Education** – Mr. Falcon, Mrs. Luciano, Mrs. Tomasini  
Committee did not meet.

8.04 **Policy** - Mrs. Evans, Mr. Falcon, Mrs. Tomasini  
8.04.1 **Resolved** to adopt, after a second reading, the following policies:

3541.3	Non-School Use District Vehicles
3541.31	Privately Owned Vehicles
4111.2/4211.1	Domestic Violence
4119.22	Conduct and Dress
5119	Transfers
6151	Class Size
6178	Early Childhood Education/Preschool

Motion Evans          Second Luciano          By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.05 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Witkowski  
Committee did not meet.

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 **Budget and Finance**

**9.01.1 Secretary and Treasurer Report**

**Approve** the Secretary and Treasurer Reports submitted for the months ending June 2021, which agree with each other and the bank.

**9.01.2 Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of June 2021 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2020-2021 school year budget as per the attached list.

**9.01.4 Bill List**

**Approve** the June, 2021 bill list in the amount of \$591,278.98.

9.02 **Education**  
No Consent Items

9.03 **Personnel**  
No Consent Items

9.04 **Facilities**  
No consent items

**RESOLVED**, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by: Luciano                      Seconded by: Evans

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Cama				X
Totals:	6	0	0	1
<b>Motion Carried</b>				

10. **Board Matters/New Business**

10.01 Discussion of hiring two full time substitutes for the 21-22 school year. Mr. Diaz gave the substitute pay and absences for the last three years. The board members commented and some members requested more information. Two members were in favor of hiring full time substitute(s).

10.02 Mr. Witkowski announced that we are accepting board member applications.

11. **Public Comments- Privilege of the Floor**

Members of the public commented on the following topics:

- New curriculum guidelines – Parents expressed their concerns over controversial topics. It was explained that any changes to the curriculum would go before the committee before being approved by the Board of Education.
- Permanent substitute teachers – Comments were in favor of having permanent sub(s).
- Safe Opening Plan – There were questions about requirements for cleaning the building and wearing masks.

12. **Personnel - All resolutions are upon the recommendation of the Superintendent.**

**12.01 Appointment – Second Grade Teacher**

**Resolved**, to appoint Amelia Lamonde as Second Grade Teacher beginning August 24, 2021 through June 30, 2022 at an annual salary of \$60,646.27.

Motion by: Luciano                      Seconded by: Evans

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			

Mr. Cama				X
Totals:	6	0	0	1
<b>Motion Carried</b>				

**12.02 Appointment – Fifth Grade Teacher**

**Resolved**, to appoint Courtney Panerali as Fifth Grade Teacher beginning on September 20, 2021 (or sooner) through June 30, 2022 at an annual salary of \$60,646.27. (Salary will be prorated from actual start date.)

Motion by: Luciano                      Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Cama				X
Totals:	6	0	0	1
<b>Motion Carried</b>				

**12.03 Amendment – Leave of Absence – Employee ID #10224**

**Resolved**, to approve the request of Employee ID # 10224 to return from Child Rearing Leave on August 24, 2021 instead of October 18, 2021.

Motion by: Luciano                      Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Cama				X
Totals:	6	0	0	1
<b>Motion Carried</b>				

**12.04 Rescind Appointment of Leave Replacement Teacher**

**Resolved**, to rescind the appointment of Michael Pepe as Leave Replacement Teacher for the period of August 24, 2021 – October 15, 2021.

Motion by: Luciano                      Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Cama				X
Totals:	6	0	0	1



Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Cama				X
Totals:	6	0	0	1
<b>Motion Carried</b>				

15. **Adjournment**

15.01 **Resolved to** Adjourn from the Public Meeting at 8:35 p.m.

Motion Luciano	Second Witkowski	By Voice Vote	Yes	No	Abstain	Absent
			6	0	0	1

Respectfully submitted,

Lori Tirone, SBA/Bd. Sec.