

FRANKLIN TOWNSHIP BOARD OF EDUCATION
226 QUAKERTOWN ROAD, P.O. BOX 368
QUAKERTOWN, NEW JERSEY 08868
908-735-7929



REGULAR MEETING MINUTES
August 21, 2023

For the Regular Meeting of the Franklin Township Board of Education
Monday, August 21, 2023 at 6:30 p.m. in the Franklin School Multipurpose Room

I. CALL TO ORDER - Mrs. Sutton called the meeting to order at 6:30 PM.

II. PLEDGE OF ALLEGIANCE - Mrs. Sutton led all assembled in the Flag Salute.

III. STATEMENT OF ADEQUATE NOTICE - Mrs. Sutton read the following statement:
In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 12, 2023.

IV. ROLL CALL - Mr. Kramer called the roll and declared a quorum was present.

Present:	Mrs. Karen Sutton, President	Absent:	Mrs. Shana Frondorf
	Mrs. Allison Luciano, Vice President		
	Mr. Ronald Falcon	Also Present:	Dr. Nicholas Diaz
	Mr. James Giordano		Mr. Mark Kramer
	Mrs. Caroline Licwinko		
	Mrs. Erin Tomasini		

V. PRESENTATION

- There was no presentation.

VI. MINUTES

Motioned by Mrs. Luciano, seconded by Mrs. Licwinko that the minutes of the Franklin Township Board of Education meeting, held on the dates indicated below and as transcribed, be approved and filed.

June 19, 2023 – Regular Meeting Minutes
June 19, 2023 – Executive Meeting Minutes

Voice Vote:

Yes	No	Abstain	Absent
6	0	0	1

VII. CORRESPONDENCE

- There were no correspondences.

VIII. SCHOOL BUSINESS ADMINISTRATOR REPORT - Mr. Kramer reported on the following:

- Update on the construction of the theater.
- Long-Range Facility Plan and the facility assessment for the HVAC systems.
- NJSBA workshop.
- Update on the Treas.'s reports for May and June.

IX. SUPERINTENDENT REPORT - Dr. Nicholas Diaz reported the following:

- Acknowledged the building and grounds staff further efforts over the summer cleaning the grounds and building.
- Students are returning on the 24th.
- Teacher orientation was held today.
- In-service for teachers will be held on the 22nd and 23rd.
- Summer programs.
- Class III officer.
- Welcome Mark Kramer as the interim school business administrator/board secretary.
- NJQSAC District Performance Review.
- Security/Fire Drill Report

Type of Drill	Date
Fire Drill	7/20/23
Security Drill (Communication System Test)	7/31/23

X. PUBLIC COMMENTS - Agenda Items Only

- No one from the public made any comments.

XI. AD HOC (Board Goals, Supt Goals/Personnel)/**STRATEGIC PLANNING** – Mrs. Luciano, Mrs. Tomasini, Mrs. Frondorf

- No updates.

XII. FINANCE AND FACILITIES- Mrs. Sutton, Mr. Falcon, Mr. Giordano

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to approve action items XII. A through M.

A. Acceptance of the May and June 2023 Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Franklin Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Franklin Township Board of Education receive and accept the monthly financial statements, the Board Secretary's, and Treasurer's reports; and

WHEREAS, the Board Secretary's and Treasurer's reports for the months ending May 31, 2023 and June 30, 2023 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Franklin Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the months ending May 31, 2023 and June 30, 2023; and

BE IT FURTHER RESOLVED, that the Board Secretary and Franklin Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

B. Approval of Transfers May and June 2023

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #3160 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports "Transfers Before/After" for the time period were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, that Franklin Township Board of Education ratifies and approves the transfers in the report "Transfers Before/After" for fiscal year 2022-2023 through June 30, 2023, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

C. Approval of Bills

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the

amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills for the month of June and July 2023 are being presented to the board with the recommendation that they be ratified, approved and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW, THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education approves the list of bills for payment in the grand sum of \$1,158,580.68 for June 2023 and \$363,513.98 for July 2023; and

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting.

D. Approval of Alternate Use for Room 115

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Franklin Township Board of Education elects to use the alternative method of compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside a classroom in lieu of individual toilet rooms in each classroom at the Franklin Township Elementary School and requires supervision of those school children being affected for the 2023-2024 school year.

E. Approval for Dual Use of Educational Space in Room 225

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Franklin Township Board of Education elects for dual use of an educational space for room 225 to be used for two resource rooms with use of the built-in room divider for the 2023-2024 school year.

F. Approve Use of 2021-2022 Extraordinary State Aid for 2022-2023 Appropriations

WHEREAS, the Franklin Township Board of Education has received Extraordinary Aid revenues for the 2021-2022 fiscal year in the amount of \$381,770; and

WHEREAS, the Franklin Township Board of Education budgeted \$163,000 for Extraordinary aid in the 2021-2022 fiscal year allowing for an additional amount of \$218,770 of Extraordinary Aid to be used in the 2022-2023 fiscal year; and

WHEREAS, the Department of Education allows districts to appropriate these funds in the next fiscal year (2022-2023) without Commissioner approval; and

WHEREAS, the district has determined that there is a need for the use of these funds for unfunded/underfunded/unexpected expenditures which developed after the 2022-2023 budget process was completed.

BE IT RESOLVED, that the Franklin Township Board of Education hereby approves the revenues that are available from the 2021-2022 Extraordinary Aid in the amount of \$218,770 and to appropriate said funds in the 2022-2023 budget for the various expenditures listed below which needs were determined after the 2022-2023 budget process was completed:

Account Description	Amount
Transportation Services and Related Costs	\$33,000
Special Education Services Instructional Services	20,000
Para Professionals	78,770
Instructional Supplies	4,000
Health Benefits	43,000
Basic Skills Salary	2,000
Interim Principal	7,000
Capital Project	23,000
Out of District Tuition	8,000
Total:	<u>\$218,770</u>

BE IT FURTHER RESOLVED, such appropriation shall be consistent with guidance and direction as provided by the Commissioner of Education and the Department of Finance.

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Franklin Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to process this action on behalf of the Franklin Township Board of Education with regard to exercising the intent of this resolution.

G. Appointment of District Qualified Purchasing Agent

WHEREAS, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed the bid threshold of \$44,000 may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37-c. provides that contracts that are in the aggregate less than 15% of the bid threshold of \$6,600 may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution;

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Franklin Township Board of Education, in the County of Hunterdon, in the State of New Jersey, hereby appoints the Interim School Business Administrator/Board Secretary, Mark Kramer, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Franklin Township Board of Education to prepare public advertising for bids and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts on behalf of the Franklin Township Board of Education, and to award contracts permitted through New Jersey statutes and in accordance with the regulations, forms and procedures promulgated by state regulatory agencies in the name of the Franklin Township Board of Education and conduct any activities as may be necessary or appropriate to the purchasing function of the Franklin Township Board of Education; and

BE IT FURTHER RESOLVED, the purchasing agent shall possess a valid Qualified Purchasing Agent certificate, as issued by the New Jersey Division of Local Government Services, Department of Community Affairs; and

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary, Mark Kramer is hereby authorized to award contracts on behalf of the Franklin Township Board of Education that are in the aggregate less than 15% of the bid threshold of \$6,600 without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary, Mark Kramer is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts of behalf of the Franklin Township Board of Education when contracts in the aggregate exceed 15% of the bid threshold of \$6,600 but are less than the bid threshold of \$44,000.

H. Approval of Joint Transportation Agreement with Hunterdon County Education Service Commission School Year Routes for the Regular Education Program

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Franklin Township Board of Education approve the 2023/2024 Joint Transportation route agreement with the Hunterdon County Educational Services Commission serving as the Lead Educational Authority and Host District for the regular education program, with route costs as follows:

Route Number	Destination	Cost
FA	Franklin Township Elementary School	\$43,824.60
FB	Franklin Township Elementary School	45,731.88
FC	Franklin Township Elementary School	44,778.60

FD	Franklin Township Elementary School	44,778.60
FE	Franklin Township Elementary School	43,824.60
		\$222,938.28

I. Approval to Utilize the Hunterdon County Educational Service Commission’s Cooperative Purchasing Program to Purchase Goods and Services for Heating Oil

WHEREAS, the Franklin Township Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 may, by resolution without advertising for bids, award contracts for the purchase of any goods or services that were produced through cooperative purchasing agreements; and

WHEREAS, the Franklin Township Board of Education authorizes participation in the Hunterdon County Educational Service Commission’s cooperative program; and

WHEREAS, the Franklin Township Board of Education has a need for heating oil and has a desire to purchase these goods and services utilizing this cooperative program; and

WHEREAS, the Franklin Township Board of Education intends to enter into a contract with Allied Oil/Griffith-Allied Trucking, LLC, located at 25 Old Camplain Road, Hillsborough, NJ 08844 which shall be subject to all the conditions applicable to the current cooperative contract;

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Franklin Township Board of Education authorizes to purchase heating oil from Allied Oil/Griffith-Allied Trucking, LLC, located at 25 Old Camplain Road, Hillsborough, NJ 08844 pursuant to all conditions of the individual contracts through the Hunterdon County Educational Service Commission’s cooperative program utilizing HCESC Co-Op #34HUNCCP contract #HCESC-Fuel-22-23 in an amount not to exceed \$125,000.

J. Approval to Engage H2M Architects and Engineers to Perform a Facility Assessment on the HVAC Systems

BE IT RESOLVED, upon the Superintendent’s recommendation, that the Franklin Township Board of Education approves a contract with H2M Architects and Engineers, located at 119 Cherry Hill Road, Parsippany, NJ 07054 to provide the district with a facility assessment on the districts HVAC systems at a cost not to exceed \$7,500 plus any reimbursable expenses such as drawings, travel and postage.

K. Renewal Membership with the School Alliance Insurance Fund

BE IT RESOLVED, upon the Superintendent’s recommendation, that the Franklin Township Board of Education approves the renewal the membership with the School Alliance Insurance Fund for a three-year period beginning July 1, 2023 and ending July 1, 2026 for the district’s general liability insurance; and

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Franklin Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to process this action on behalf of the Franklin Township Board of Education with regard to exercising the intent of this resolution.

L. Approve the Use of Facilities

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following use of facilities requests.

Name of Group	Purpose	Location	Days/Dates	Time
FTS	Preschool and Kindergarten Orientation	Theatre Preschool and Kindergarten Rooms	Monday August 21, 2023	8:00am - 12:00pm

FTS PTA	Book Fair	Downstairs Theatre	Friday September 15, 2023 Mon. - Friday September 18-22, 2023	8:30am - 3:30pm Also 6:30pm-8:30pm on Wednesday September 20, 2023
FTS PTA	FTS Fun Run	Soccer Field	Wednesday November 22, 2023	8:00am - 2:00pm
FTS PTA	PTA Meetings	Library	Thursday September 7, 2023 Thursday September 21st, 2023	7:00pm
Rural Awareness Inc.	Farm Tour	Parking Lot / 1 Room Schoolhouse	Saturday, September 9	8:30 AM – 12:30 PM
FTS PTO	Fun Run Practice	Solar Field	Wednesday, August 23	5:30 PM

M. Fire Safety & Emergency Evacuation Plans

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the 2023 – 2024 Fire Safety and Evacuation Plans.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon	X			
Mrs. Frondorf				X
Mr. Giordano	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mrs. Tomasini	X			
Mrs. Sutton	X			
Totals:	6	0	0	1

XIII. CURRICULUM AND EDUCATION - Ms. Tomasini, Mrs. Luciano, Mrs. Licwinko

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to approve action items XIII. A through N.

A. Professional Development

BE IT RESOLVED that the Board approve the following Professional Development:

- "That Teacher" - presented by Jonathan Alsheimer - cost not to exceed \$2,500

B. Mentoring Plan

BE IT RESOLVED, the Franklin Township Board of Education approves the 2023–2024 Mentoring Plan.

C. Professional Development Plan

BE IT RESOLVED, the Franklin Township Board of Education approves the 2023–2024 Professional Development Plan.

D. DEAC/SCIP Committee Appointment

BE IT RESOLVED, the Franklin Township Board of Education approves the following individuals to participate on the SCIP Committee for the 2023-2024 school year:

- Nicholas Diaz - Superintendent
- Lindsay Gooditis - Principal
- Amelia Lamonde - Teacher
- Hunter Timko - P.E./Health Teacher

Laura Marchese - Special Education Supervisor
Karen Sutton - BOE Member
Lillian Bickhardt- Parent

E. Virtual or Remote Instruction Plan

BE IT RESOLVED, the Board of Education approves the 2023–2024 Virtual or Remote Instruction Plan.

F. Cross County Clinical & Educational Services, Inc.

BE IT RESOLVED, the Board of Education approves the contract with Cross County Clinical & Educational Services, Inc. to provide child study team evaluations, physical therapy and occupational therapy, translation/interpreter services.

G. Contract with Lebanon Township

BE IT RESOLVED, the Board of Education approves the contract with Lebanon Township to receive student #2135842138 for the time period between August 31, 2023 and June 30, 2024 at a tentative tuition amount of \$23,300.

H. IDEA Grant Application 2023-2024 School Year

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Franklin Township Board of Education approves administration to submit the application to the State of New Jersey and accepts the award of the 2023-2024 IDEA grants.

Basic	\$74,876	Tuition for Out of District Students
Preschool	4,666	OT/PT, Speech, BCBA Services

I. ESEA Consolidated Grant Application 2023-2024 School Year

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Franklin Township Board of Education approves administration to submit the application to the State of New Jersey and accepts the award of the 2023-2024 ESEA grants.

Title IA	\$11,782	Consumable items, workbooks, technology supplies
Title IIA	3,970	High quality personalized professional development
Title III	184	Supplies
Title IV	10,000	1 Teacher \$6,097; Supplies \$1; Benefits \$3,902

J. School Climate Change Grant Application 2023-2024 School Year

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Franklin Township Board of Education approves administration to submit the application to the State of New Jersey and accepts the award of the 2022-2023 School Climate Change grant.

School Climate Change	\$6,600
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\$4,000 for materials/activities: establishing “Green Teams” consisting of students and educators to provide leadership on local climate and sustainability initiatives, and taking off-site excursions where students can interact with local ecosystems;
\$2,660 for professional development: climate awareness curriculum in K-12 classrooms, technology and/or tools currently implemented in or planned for implementation in a district’s climate awareness curriculum

K. Shared Service with Franklin Township Board of Education for a Physical Therapist

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Franklin Township Board of Education enter into a shared service agreement with the Franklin Township Board of Education to share the services of a physical therapist at a cost of \$29,798.90 and a per diem rate of \$62.05 per hour for the extended school year program.

L. Agreement with the Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc.

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Franklin Township Board of Education enter into an agreement with the Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. located at 18 Sheppard Place, Suite G, Edison, NJ 08817 to provide bilingual evaluations for the 2023-2024 school year at a rate of \$850 per evaluation.

M. Preschool Expansion Grant Application 2023

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Franklin Township Board of Education approves administration to submit the application to the State of New Jersey for the Preschool Expansion Grant as attached.

N. Gifted and Talented Program Guidelines

BE IT RESOLVED, upon the recommendation of the Superintendent, the Franklin Township Board of Education approves the Gifted and Talented Program Guidelines for the 2023-2024 school year as attached.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon	X			
Mrs. Frondorf				X
Mr. Giordano	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mrs. Tomasini	X			
Mrs. Sutton	X			
Totals:	6	0	0	1

- XIV. POLICY** - Mrs. Tomasini, Mr. Falcon, Mrs. Frondorf
 - There were no motions performed at this time, however, the Behavioral Threat Assessment and Management (BTAM) Manual was provided for informational purposes only.
- XV. NEGOTIATIONS** – Mrs. Luciano, Mr. Giordano, Mrs. Licwinko
 - There were no motions put forth at this time.
- XVI. EXECUTIVE SESSION**
 - Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to approve action item XXVI at 6:45 PM.

WHEREAS, the New Jersey Open Public Meetings Act authorizes a public body to exclude the public from that portion of a meeting at which the Board of Education discusses topics falling within certain specified exceptions to the requirement for open public meetings; (N.J.S.A. 10:4-13) and

WHEREAS, the Board of Education wishes to discuss matters that fall within one or more of the statutory exceptions to open public meetings;

NOW THEREFORE BE IT RESOLVED, pursuant to Section 7 of the Open Public Meetings Act (N.J.S.A. 10:4-12), that the Franklin Township Board of Education adjourn from public session and enter into executive session at this time to discuss confidential matters pertaining to personnel agenda items and student matter relating to HIB’s; and

BE IT FURTHER RESOLVED, that the matters discussed in executive session should be made public as soon as the need for confidentiality no longer exists; and

BE IT FURTHER RESOLVED, that Franklin Township Board of Education expects to reconvene into public session in approximately 60 minutes and that action may be taken.

Voice Vote:

Yes	No	Abstain	Absent
6	0	0	1

- Motioned by Mr. Falcon, seconded by Mrs. Luciano for the board to reconvene into public session at 7:48 PM.

Voice Vote:

Yes	No	Abstain	Absent
6	0	0	1

XVII. PERSONNEL

- Motioned by Mrs. Luciano, seconded by Mr. Giordano to approve action items XVII A through U amending O from \$150.00 to \$200.00.

A. Executive Secretary - Appointment

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approves the 2023-2024 employment contract for Michelle Hurley, Executive Secretary, at \$35,100.

B. First Grade Teacher - Appointment

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approves the 2023-2024 employment contract for Jenna Baranek, Elementary Teacher, at \$58,555.06/BA.

C. Second Grade Teacher - Maternity Leave

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approves the 2023-2024 employment contract for Danielle Sullivan, Long Term Substitute, at a rate of \$200 per day.

D. School Secretary - Appointment

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approves the 2023-2024 employment contract for Margret Thompson, School Secretary, at \$42,750.

E. Acceptance of Resignation

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, accept, with regret, the resignation of James Hattauer, Special Education Teacher, effective August 21, 2023.

F. Paraprofessionals- Appointment

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the following paraprofessionals for the 2023-2024 school year pending fingerprints, background check and health exam:

Niquole Allen
Cosette Casther-Knightly
Erin Connors
Meagan Howell
Jamie Kwasnick
Marie Alice Cerne Morris
Melissa Nealon
Sara Schisler
Gail Wingler

G. Case Management - Additional Hours

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approves Elizabeth Getty for up to 30 hours of case management at the contracted rate plus reimbursement for travel mileage.

H. Approve Professional Day Requests

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage & Other Costs	Total Cost Not To Exceed

9/7/2023	Jenna Baranek	Foundations Level 1 Workshop*	\$320	N/A - Virtual	\$320
9/11/2023	Susan Rainaldi	Foundations Level 3 Workshop*	\$330	N/A - Virtual	\$330
9/15/2023	Lindsay Gooditis	7th NYC Green School Conference	\$0	\$.47/mile	\$110
9/15/2023	Lillian Bickhardt	7th NYC Green School Conference	\$0	\$.47/mile	\$110
Self-Directed	Lindsay Gooditis	Anti-Bullying Specialist Professional Learning Series	\$500	N/A - Virtual	\$500
10/23/23 - 10/26/23	Allison Luciano	NJSBA 2023 Workshop	Included in Mr. Kramer's	\$700	\$700
10/23/23 - 10/26/23	Erin Tomasini	NJSBA 2023 Workshop	Included in Mr. Kramer's	\$700	\$700
10/23/23 - 10/26/23	Caroline Licwinko	NJSBA 2023 Workshop	Included in Mr. Kramer's	\$700	\$700
10/23/23 - 10/26/23	Ron Falcon	NJSBA 2023 Workshop	Included in Mr. Kramer's	\$700	\$700
10/23/23 - 10/26/23	James Giordano	NJSBA 2023 Workshop	Included in Mr. Kramer's	\$700	\$700
10/23/23 - 10/26/23	Shana Frondorf	NJSBA 2023 Workshop	Included in Mr. Kramer's	\$700	\$700
10/23/23 - 10/26/23	Lindsay Gooditis	NJSBA 2023 Workshop	Included in Mr. Kramer's	\$700	\$700
10/23/23 - 10/26/23	Mark Kramer	NJSBA 2023 Workshop	\$2,200	\$700	\$2,900
10/18/23 - 10/22/23	Mark Kramer	ASBO International's Annual Conference & Expo	\$0	\$0	\$0
Self-Directed	Austin Van-Spanje	Anti-Bullying Specialist Professional Learning Series	\$500	N/A - Virtual	\$500
9/11/23 - 9/13/23	Elizabeth Getty	Handle with Care Training*	\$1,525	\$105.19	\$1,631
9/11/23 - 9/13/23	Austin Van-Spanje	Handle with Care Training*	\$1,525	\$105.19	\$1,631

***Funded by a grant at no cost to the District**

I. IEP Meetings

BE IT RESOLVED the Board, upon recommendation of the Superintendent, approve the following staff members to conduct IEP meetings during ESY and throughout the summer at the contracted rate:

Kristin Andreychak
Jeanienne Balducci
Lillian Bickhardt
Katherine Matassa
Jen St. Laurent
Harmony Stryker
Jordan Simon

J. Preschool and Kindergarten Orientation

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the following staff members for preparation and presentation of Preschool and Kindergarten Orientation:

Name	Program	Rate
Vicki Marcine	Kindergarten Orientation	\$30 per hour, not to exceed \$150
Karen Brokaw	Kindergarten Orientation	\$30 per hour, not to exceed \$150
Harmony Stryker	Preschool Orientation	\$30 per hour, not to exceed \$150

K. Appointment of Stipend Positions

BE IT RESOLVED that the Board approve the following employees for the stipend positions listed below for the 2023-2024 school year:

Name	Position	Amount
Hunter Timko	Athletic Director	\$2,811
Jon Huber	Soccer Coach	\$2,191
Jon Huber	Substitute Caller	\$1,800
Jenienne Balducci	Safety Patrol Advisor	\$456
Jennifer St. Laurent	Student Council Advisor	\$2,754
Jennifer St. Laurent	Yearbook Co-Advisor	\$1,309.50
Karen Brokaw	Yearbook Co-Advisor	\$1,309.50
Kristin Andreychak	National Junior Honors Society	\$1,327
Patrick Smith	Art Club Advisor	\$1,486

Emily Kastner	Band Club Advisor	\$30/hr, not to exceed \$540/semester
Alyssa Zollinger	Volleyball Coach	\$2,191
Harmony Stryker	Cross Country Coach	\$2,191
Courtney Panerali	Softball Co-Head Coach	\$1,095.50
Katherine Matassa	Softball Co-Head Coach	\$1,095.50
Sara Fortunato	Homework Help and Detention	\$30/hr, not to exceed \$2,500

L. STIPEND POSITION

BE IT RESOLVED, to approve Mark Mandelberg, as the Boys Basketball Coach for the 2023-2024 school year, to be paid at the rate of \$2,754.00 for the season. Mr. Mandelberg holds a valid county substitute certificate.

M. Student Health Records

BE IT RESOLVED that the Board approve Dana Roberts to review sports physicals, student health records and prepare for kindergarten orientation at the hourly rate of \$30.00, not to exceed 30 hours.

N. Approve Substitute Teachers

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following individuals as substitute teachers for ESY and the 2023-2024 school year at the rate of \$135.00 per day, pending fingerprints, background check and health exam.

Rebecca Armagast	Kimberly Thompson
Gail Ferdinando	MaryAnne Weiss
Mark Mandleberg	Alison Witkowski
Paul Otis	Sandy Zdepski
Stephanie Palmer	Sally Puleo
Christine Peterson	Brooke Kelman
Stephanie Stephens	Lauren Suskavcevic
Danielle Sullivan	

O. Approve Substitute Nurses

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following individuals as substitute nurses for the 2023-2024 school year at the rate of ~~\$150.00~~ \$200.00 per day, pending fingerprints, background check and health exam.

Stephani Stephens
Carrie Matis
Sally Puleo

P. Approval to Engage Patricia Martucci as a Consultant

BE IT RESOLVED, upon the Superintendent’s recommendation, that the Franklin Township Board of Education approves a contract with Patricia Martucci at an hourly rate of \$75 not to exceed \$6,000 to perform business office related services.

Q. Appointment of Mark Kramer as the Interim School Business Administrator/Board Secretary

BE IT RESOLVED, upon the Superintendent’s recommendation, that the Franklin Township Board of Education hereby approves the Interim School Business Administrator/Board Secretary employment contract for the 2023/2024, effective July 1, 2023 through June 30, 2024, for Mark Kramer, pending Executive County Superintendent approval, at the per diem rate of \$600.00, to average four (4) days per week, not to exceed \$124,800.00 annually and \$50.00 per hour for attendance at evening or weekend meetings excluding regularly scheduled board meetings and finance and facilities committee meetings payable consistent with the District’s regular payroll procedures and periods.

R. New Teacher Mentor

BE IT RESOLVED, upon the Superintendent’s recommendation, that the Franklin Township Board of Education approve Amelia Lamonde to serve as a mentor to Jenna Baranek for 2023-2024.

S. Certificated Staff-Change in Degree

BE IT RESOLVED, upon the Superintendent’s recommendation, that the Franklin Township Board of Education approve David Giantisco to receive a salary increase of \$2,000 effective August 21, 2023 for receiving a Master’s degree in Education as per the QEA agreement.

T. Special Education Teacher- Renewal

BE IT RESOLVED, upon the Superintendent’s recommendation, that the Franklin Township Board approves the 2023-2024 employment contract for Karen Schultz, Special Education Teacher at \$60,018.93.

U. Custodian - Appointment

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the employment contract for the 2023-2024 school year for Grollinsky Pierre, Custodian, pending fingerprints, background check and health exam at \$42,500.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon	X			
Mrs. Frondorf				X
Mr. Giordano	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mrs. Tomasini	X			
Mrs. Sutton	X			
Totals:	6	0	0	1

XVIII. BOARD MATTERS/NEW BUSINESS

- Mrs. Sutton discussed financing facility committee meeting dates.
- Dr. Diaz commented on policy committee dates.
- Mrs. Sutton reminded the board to follow up on the mandatory training for board members.

XVIX. PUBLIC COMMENTS

Mr. Witkowski commented on the paraprofessionals being hired.

XX. OTHER BUSINESS

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to approve action items XX A through B.

A. HIB case # 137

BE IT RESOLVED that the Board, upon the recommendation of the Chief School Administrator, to reject the Superintendent’s decision on confirmed HIB case # 137.

B. HIB case #138

BE IT RESOLVED that the Board, upon the recommendation of the Chief School Administrator, to reject the Superintendent’s decision on confirmed HIB case #138.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon	X			
Mrs. Frondorf				X
Mr. Giordano	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mrs. Tomasini	X			
Mrs. Sutton			X	
Totals:	5	0	1	1

XXI. NOTEWORTHY DATES

Next board meeting will be on September 19, 2023.

XXII. ADJOURNMENT

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to adjourn the meeting at 8:12 PM.

Voice Vote:

Yes	No	Abstain	Absent
6	0	0	1

Respectfully submitted,

Mark Kramer
Board Secretary