## POLICY (Bylaw)

## FRANKLIN TOWNSHIP BOARD OF EDUCATION

File Code: 9130

## COMMITTEES

The board shall operate as a committee of the whole. Although the board does not have standing committees, it may create special board committees for specific assignments. When so created, the following rules will govern the appointment and function of such committees:

- A. The committee shall be established through action of the board.
- B. The committee chairperson and members shall be appointed by the board president.
- C. The committee shall be provided with a list of its functions and duties.
- D. The committee shall have a planned agenda and may provide written minutes of each committee meeting to all board members at the next regular board meeting.
- E. The committee may make recommendations for board action, but it may not act for the board.
- F. The board president and chief school administrator shall be  $\underline{ex}$  officio members of all standing committees.
- G. The committee shall terminate upon completing its assignments or the committee may be terminated by a vote of the board at any time.

It shall be the responsibility of such committees to make appropriate and effective use of professional expertise and resources within and outside the district. When appropriate, these committees may actively seek input and participation by parents/guardians, staff, community and pupils, as well as consult with other local public boards and agencies.

Date adopted: 7/16/07 BOE reviewed: 5/18/09 Date revised: 2/8/10