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August 31, 2022

## VIA FEDERAL-EXPRESS

Borough of Sea Bright  
Attn: Candace Mitchell, Land Use Board Secretary  
1099 Ocean Avenue  
Sea Bright, NJ 07760

**Re: Kurkowski Residence  
Sea Bright Planning Board Application  
13 Church Street  
Sea Bright, NJ  
Block 14, Lot 8**

Dear Ms. Mitchell:

Please be advised I am writing to you on behalf of Kim Kurkowski. In that regard, I would ask that you please note the following:

1. Kim Kurkowski is the owner of the property located at 13 Church Street, Sea Bright, New Jersey.
2. There is an existing single-family home located on the site, which is not elevated.
3. The Applicant is proposing to demolish the single family home and construct a new single-family home at the site.
4. Per the Zoning Officer's Denial Letter, Bulk Variance relief is required.
5. In furtherance thereof, enclosed please find the following:
  - a. 17 copies of an Application for Zoning Permit / Denial letter;
  - b. 17 copies of the Development Application; / Checklist

- c. 17 copies of a Narrative of Intent;
  - d. 17 copies of the Survey;
  - e. 17 sets of Architectural Floor Plans and Elevations, prepared by Anthony Condouris, AIA, dated June 27, 2022, consisting of 3 pages;
  - f. 17 copies of a photograph of the subject property.
6. I also enclose herein two copies of the following:
- a. W-9 form (to be supplied);
  - b. Application Checklist.
7. Under separate cover, and in order to facilitate public review / distribution of documents, I will arrange for the materials to be submitted in electric format as well.
8. Given the prevailing circumstances, I, on behalf of the Applicant, am requesting a waiver of any other submission requirements.
9. I would ask that you please arrange for the Application to be deemed complete, and schedule for public hearing as soon as possible.
10. I would also ask that you please calculate any Application/Escrow fees which are due and owing – and I shall arrange for the same to be tendered under separate cover.

As always, I appreciate your help – and I look forward to working with you.

Very truly yours,

KEVIN E. KENNEDY

Kevin E. Kennedy, Esq.

KEK/dmp  
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Encl.

cc: Kim Kurkowski (e-mail)  
Anthony Condouris, AIA (e-mail)