

**MINUTES
SPECIAL WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

NOVEMBER 7, 2013

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order at 7:34 p.m. and requested those present to join her in the Pledge of Allegiance to the Flag.

Mayor Long read the following Compliance Statement:

Good Evening Ladies and Gentlemen,

This meeting is now called to order. In line with the Borough of Sea Bright's longstanding policy of open government, and in compliance with the "Open Public Meetings Act", I wish to advise you that the 48 hour notice requirement for this meeting has been met. A copy of the agenda has been forwarded to the Asbury Park Press and The Link News on October 10, 2013 and posted on the bulletin board in the Borough office. This meeting is open to the public. Official action will be taken.

PRESENT: Mayor Dina Long, Councilmembers Peggy Bills, William J. Keeler, Brian P. Kelly, Marc A. Leckstein, James A. LoBiondo, C. Read Murphy

ALSO PRESENT: Borough Attorney Sheila K. Siegelbaum, Borough Engineer Jacklyn J. Flor, Acting Borough Administrator/Clerk Joseph L. Verruni

ITEMS FOR DISCUSSION:

SUBJECT: Review of RFP's for Preparation of a Strategic Recovery Planning Report

ACTION: Mayor Long explained that an SRPR has to be prepared before Sea Bright can apply for grant money that may be available to the borough. The Department of Community Affairs informed NJ Future that their planner, Steve Nelson, who is working on behalf of Sea Bright for at least the next eighteen months, and whose purpose is to find funds and write grant applications, may prepare the SRPR, and the \$20,000.00 grant, which Sea Bright had received for help with paying for report preparation, may be used to enhance the study.

SUBJECT: 2014 Meeting Schedule

ACTION: The 2014 meeting schedule will include the following changes from the 2013 meeting schedule: Regular Council Meetings will begin at 7:00 pm instead of 7:30 pm; Regular Workshop Meetings will take place on Thursday mornings at 8:30 am. The Reorganization Meeting will take place on January 4, 2014 at 1:00 pm. The Governing Body will vote on the January meeting schedule at the November 18, 2013 Regular Council Meeting.

SUBJECT: Army Corps Bulkheads

ACTION: Mayor Long reported on a 10/31/13 meeting with representatives from the Army Corps of Engineers. The Army Corps recommends a bulkhead height of eight feet; previously, Sea Bright had adopted a bulkhead height of seven feet. Because a higher bulkhead height results in a better cost benefit number, Mayor Long will be bringing a discussion of bulkhead height back to Council. Jacki Flor explained that Phase I of the bulkhead project, addressing borough bulkheads, will take place by the end of 2014. Councilmember Murphy suggested that an ordinance should be created regarding required height for residential property bulkheads that are being replaced. A draft ordinance has been requested for discussion at the next Workshop Meeting scheduled for December 12, 2013.

SUBJECT: Complete Streets Grant (NJDOT Complete Streets Checklist; Borough of Sea Bright Complete Streets Priority Action Plan)

ACTION: Resident Linda Richter presented information about the Complete Streets Grant, explaining that the first step in attaining the grant is to adopt a Resolution and initiate an Action Plan, which will be submitted to the Monmouth County Freeholders. Mayor Long acknowledged the extensive research Ms. Richter has done on the borough's behalf. Councilmember Murphy commented on Sea Bright's present program regarding crosswalks, pedestrian crossings, and the Police Department ticketing drivers who do not comply with stopping for pedestrians trying to cross the street. Councilmember Leckstein commented that, in order to prepare for a Complete Streets Program, the Borough needs to research the easements that are in place. He suggested that we need a title officer to research the documentation and compile what easements are recorded along the ocean.

SUBJECT: Municipal Parking Lot Repaving

ACTION: Jacki Flor reported that the contracts for repaving the Municipal Parking Lot and for the 2013 Roads Program were awarded to one contractor, Fiore Paving Company, at this evening's 7:00 pm Special Meeting. The contractor plans to start at Sea Bright Village on Tuesday and to work on Sandpiper before moving on to the Municipal Lot. The planned time frame is to complete the lot before Memorial Day.

SUBJECT: Re-examination of the Master Plan is coming due at the end of 2013.

ACTION: The borough may ask for an extension in order to be able to take advantage of a \$10,000.00 grant which will be available to pay for preparing the report.

SUBJECT: Citizen Advisory Committee to Study Municipal Consolidation

ACTION: A Resolution needs to be created to request an extension of the deadline for the Committee's report, due on December 31, 2013, to March 31, 2014.

SUBJECT: Amendment to Zoning Ordinance - Fence height for commercial open yards, commercial open storage areas, vacant or otherwise, as referenced in Ordinance No. 16-2013 - Property Maintenance.

ACTION: Councilmember Leckstein suggested an amendment to the Zoning Ordinance regarding the height of fencing, so as to allow six foot tall fencing for screening purposes to be placed around commercial open yards, commercial open storage areas, vacant or otherwise, as referenced in Ordinance No. 16-2013.

SUBJECT: Dunes

ACTION: Councilmember Leckstein requested an open meeting about the Dunes for an exchange of ideas and to develop a game plan. Joe Verruni will coordinate a meeting date; a tentative date of either Saturday, November 16 or Saturday, November 23, 2013 was suggested.

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

1. Jean Kingman, 36 Waterview Way, expressed a concern that the repaving of the municipal lot and other approved borough projects may interfere with and supersede the ideas and projects suggested by Sea Bright 2020. There was also a discussion about the dunes project. Mayor Long informed the audience that dune planting is scheduled for December 7, 2013. The decision of where the planting will take place depends on the progress of excavation and preparation by that date. Plantings will be done every December and March.
2. Jim Powers, 8 Village Road, asked for details on the road paving schedule. Jacki Flor discussed an anticipated Tuesday start date; the date will first be verified with the President of the Association to make sure it is agreeable.
3. Richard Nachbaur, 10 Village Road, asked for clarification about access to the roads in his complex during the paving project. Jacki Flor clarified the schedule and stated that the residents will be kept informed about parking on an on-going daily basis during the three weeks that the paving is being done.
4. Vince Lapore, 80 N. Broadway, asked a question about Resolution No. 205-2013, appointing a Public Officer. He wanted to know what the function of the Public Officer will be. Councilmember Leckstein answered that the Public Officer will administer the Abandoned Property Ordinance.

EXECUTIVE SESSION: No Executive Session was called. Therefore, Executive Session Resolution No. 204-2013 was not adopted.

ADJOURNMENT:

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Murphy.

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Yes Yes Yes

Respectfully Submitted,

Joseph L. Verruni
Administrator/Acting Borough Clerk