

**MINUTES
REGULAR MEETING
BOROUGH OF SEA BRIGHT**

NOVEMBER 18, 2013

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order and requested those present to join her in the Pledge of Allegiance to the Flag. - 7:30pm

Mayor Long read the following Compliance Statement:

"GOOD EVENING LADIES AND GENTLEMEN. This meeting is called pursuant to the provisions of the Open Public Meeting Law, Chapter 231, PL. 1975, Section 5, adequate notice has been given of this meeting by posting a Notice in a public place and by transmitting a Notice to two newspapers, Asbury Park Press and The Atlanticville as required by Law.

PRESENT: Councilmember's Peggy Bills, William J. Keeler, Brian P. Kelly,
James A. LoBiondo, C. Read Murphy
Mayor Dina Long

OTHERS: Attorney Patrick McNamara, Chief of Police John Sorrentino, Acting
Deputy Clerk Deborah J. Smith

ABSENT: Councilmember Marc A. Leckstein

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours

Vince LePoire, Long Branch asked about code enforcement re: Ord. 21-2003 regarding securing vacant property. Borough Attorney Pat McNamara addressed.

Elizabeth DeGuilio, 1540 Ocean Avenue, asked if the dune grass planting included the south end of town. Councilman Murphy addressed that we are planning to plant throughout town. We are working out issues with the DEP. Frank Lawrence will follow up.

Heather Bedenko, 400 Ocean Avenue, said that if south beach doesn't get planted this go around, they can help out in north beach and then in March when the garden club plans to do another planting, everyone will come to south beach to help plant. Also regarding authorizing the NJ Complete Streets Grant submission, I really hope that the Council votes in favor of it and personally thanked Linda Richter for all the work she did.

CONSENT AGENDA:

Resolutions:

No.206-2013 SCAT – 2014 Transportation Agreement with County of Monmouth

RESOLUTION NO.206-2013

SCAT - 2014 TRANSPORTATION AGREEMENT

Councilmember Bills introduced and offered for adoption the following Resolution: seconded by Councilmember Kelly

WHEREAS, the Monmouth County Board of Chosen Freeholders has established the Special Citizens Area Transportation System (SCAT); and

WHEREAS, the Borough of Sea Bright has requested that the County provide service to eligible residents; and

WHEREAS, the Borough of Sea Bright is desirous of entering into a Municipal Shopping Contract agreement for the calendar year January 1, 2014 through December 31, 2014; and

WHEREAS, under the terms of said Agreement, the Borough of Sea Bright will pay the Treasurer, County of Monmouth quarterly, the half day rate of \$78.00 per day on a **per use basis for services.**

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough Sea Bright, Monmouth County, New Jersey, that the Mayor and Borough Clerk are hereby authorized to execute an Agreement for Special Citizens Area Transportation (SCAT) between the Borough of Sea Bright and the Monmouth County Board of Chosen Freeholders.

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds are available in the 2014 Temporary Budget for Parks & Playground O/E appropriation for the purpose stated in the above resolution.

MICHAEL J. BASCOM, C.F.O.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

- 1. Monmouth County Division of Transportation
- 2. Finance Manager
- 3. Recreation Department

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Absent Yes Yes

No.207-2013 2014 Borough Council Meeting Schedule for the Borough of Sea Bright

**RESOLUTION No.207-2013
BOROUGH OF SEA BRIGHT
2014 Borough Council Meeting Schedule**

Councilmember Bills introduced and offered for adoption the following Resolution: seconded by Councilmember Kelly

WHEREAS, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975, it is necessary for the Borough Council of the Borough of Sea Bright to post and maintain a schedule of the meetings of the Borough Council that will be held during the year 2014; and

WHEREAS, the following meetings will be held by the Borough Council of the Borough of Sea Bright for the year 2014:

- 1. Workshop Meetings - begin at 8:30 a.m. or as otherwise advertised
- 2. Regular Meetings - begin at 7:00 p.m. or as otherwise advertised
- 3. Special Meetings - as needed and advertised according to the requirements of the Open Public Meetings Act.

NOW THEREFORE, BE IT FURTHER RESOLVED, that Special Meetings of the Borough Council of the Borough of Sea Bright may be called by any of the following when all requirements of the Open Public Meetings Act have been met:

- 1. A majority of the Borough Council acting by Resolution
- 2. Mayor

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Sea Bright that the 2014 Meeting Schedule, as noted below, for the Borough Council is hereby approved and the Borough Clerk is hereby authorized to:

1. Post the Schedule of Meetings, as required by law
2. Post the schedule of Meetings on the Borough of Sea Bright Website
3. Notify the Asbury Park Press, and The Atlanticville/Hub of the schedule of meetings, as approved

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

1. Department Heads
2. Borough of Sea Bright Webmaster

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
 Yes Yes Yes Absent Yes Yes

**BOROUGH OF SEA BRIGHT
 2014 MEETING SCHEDULE**

WORKSHOP/CLOSED SESSION MEETINGS 8:30 A.M.

All Workshop/Closed Session Meetings are held in the Council Room, Cecile F. Norton Community Center, 1167 Ocean Avenue, Sea Bright, NJ on the dates listed below. Official action **MAY BE TAKEN** at these meetings. (Meetings will be held on Thursday unless otherwise noted)

REGULAR/CLOSED SESSION MEETINGS 7:00 P.M.

All Regular Meetings are held in the Council Room, Cecile F. Norton Community Center, 1167 Ocean Avenue, Sea Bright, NJ on the dates listed below. Official action **SHALL BE TAKEN** at said meetings. (Meetings will be held on Tuesday unless otherwise noted)

2014 MEETING SCHEDULE

REGULAR/CLOSED SESSION – 7:00pm	WORKSHOP/CLOSED SESSION – 8:30am
January 4, 2014 (Re-Org Saturday @ 1 pm)	January 16, 2014
January 21, 2014	
February 4, 2014	February 13, 2014
February 18, 2014	
March 4, 2014	March 13, 2014
March 18, 2014	
April 1, 2014	April 10, 2014
April 15, 2014	
May 6, 2014	May 15, 2014 (Third Thursday)
May 20, 2014	
June 3, 2014	June 12, 2014
June 17, 2014	
July 1, 2014	July 10, 2014
August 5, 2014	August 14, 2014
September 2, 2014	September 11, 2014
September 16, 2014	
October 7, 2014	October 16, 2014 (Third Thursday)
October 21, 2014	
November 17, 2014 (Monday)	November 13, 2014
December 16, 2014	December 11, 2014
January 3, 2015 (Saturday - Re-Org. @ 1 pm)	

No.208-2013 Authorizing NJDOT Complete Streets Grant Submission

RESOLUTION No.208-2013

ESTABLISH AND ADOPT A COMPLETE STREETS POLICY

Councilmember Bills introduced and offered for adoption the following Resolution: seconded by Councilmember Kelly

WHEREAS, a Complete Street is defined as a means to provide safe access for all users by designing and operating a comprehensive, integrated, connected, multi-modal network of transportation options; and

WHEREAS, the benefits of Complete Streets include improving safety for pedestrians, bicyclists, children, older citizens, non-drivers and mobility challenged as well as those that cannot afford a car or choose to live car free; providing connections to bicycling and walking trip generators such as employment, education, residential, recreation, retail centers and public facilities, promoting healthy lifestyles; creating more livable communities, reducing traffic congestion and reliance on carbon fuels thereby reducing greenhouse gas emissions and saving money by incorporating sidewalks, bike lanes, safe crossings and transit amenities into the initial design of a project, thus sparing the expense of retrofits later; and

WHEREAS, the Borough of Sea Bright wishes to implement a Complete Streets Policy through the planning, design, construction, maintenance and operation of new and retrofit transportation facilities enabling safe access and mobility of pedestrians, bicyclists, transit users of all ages and abilities; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Sea Bright adopts the following Complete Streets Policy with the following goals and objectives:

1. Create a comprehensive, integrated, connected multi-modal network by facilitating connection to bicycling and walking trip generators such as employment, education, residential, recreational and public facilities as well as retail and transit centers.
2. Provide safe and accessible accommodations for existing and future pedestrian, bicycle and transit facilities.
3. Establish a checklist of pedestrian, bicycle and transit accommodations such as accessible sidewalk curb ramps, crosswalks, countdown pedestrian signals, signs, curb extensions, pedestrian scale lighting, bike lanes and shoulders for consideration in each project.
4. Additionally, in rural areas, paved shoulders or a multi-use path shall be included in all new construction and reconstruction projects on roadways used by more than 1,000 vehicles per day. Paved shoulders provide safety and operational advantages for all road users. Exemptions shall be considered for County and State designated routes such as Scenic Roads and Historic or Cultural Byways. If there is evidence of heavy pedestrian usage then sidewalks shall be considered in the project.
5. Establishment of a procedure to evaluate resurfacing projects for Complete Streets inclusion according to length of project, local support, environmental constraints, right-of-way limitations, funding resources and bicycle and/or pedestrian compatibility.
6. The provision of bicycle improvements on local, county and state roadways will be compatible with the Sea Bright Bicycle Plan Addendum. (which will also be adopted)
7. Transportation facilities constructed for long-term use shall anticipate likely future demand for bicycling and walking facilities and not preclude the provision of future improvements.
8. Designs shall address the need for bicyclists and pedestrians to cross corridors, as well as travel along them, in a safe, accessible and convenient manner; therefore, the design of intersections, interchanges and bridges shall anticipate use by bicyclists and pedestrians.

9. Bicycle and pedestrian facilities shall be designed and constructed to the best currently available standards and practices including the New Jersey Roadway Design Manual, the AASHTO Guide for the Development of Bicycle Facilities, AASHTO’s Guide for the Planning Design and Operations of Pedestrian Facilities, the Manual of Uniform Traffic Control Devices and others as related.

10. Provisions shall be made for pedestrians and bicyclists when closing roads, bridges or sidewalks for construction projects as outlined in NJDOT Policy #705 – Accommodating Pedestrian and Bicycle Traffic During Construction.

11. Improvements shall also consider connections for Safe Routes to Schools, Safe Routes to Transit, Transit Villages, trail crossings and areas or population groups with limited transportation options.

12. Improvements shall comply with Title VII Environmental Justice, Americans with Disabilities Act (ADA) and complement the context of the surrounding community.

13. Exemptions to the Complete Streets Policy shall be presented for final decision to the Mayor and Council of the Borough of Sea Bright, in writing, and documented with supporting data that indicates the reason for the decision and are limited to the following:

- a. Non-motorized users are prohibited on the roadway.
- b. Scarcity of populations, travel and attractors, both existing and future, indicate an absence of need for such accommodations.
- c. Detrimental environmental or social impacts outweigh the need for these accommodations.
- d. Cost of accommodations is excessively disproportionate to cost of project.
- e. The safety or timing of a project is compromised by the inclusion of Complete Streets.
- f. An exemption other than those listed above must be documented with supporting data and must be approved by the Mayor and Council.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be sent to the following:

- 1. Monmouth County Board of Chosen Freeholders
- 2. Department and Agencies having a responsibility for or connection with projects covered by the Borough of Sea Bright Complete Streets Policy.

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Absent Yes Yes

No.209-2013 Hiring Deputy Borough Clerk Christine Pfeiffer

**RESOLUTION NO.209-2013
HIRING DEPUTY BOROUGH CLERK**

Councilmember Bills introduced and offered for adoption the following Resolution: seconded by Councilmember Kelly

WHEREAS, there exists a need for a Deputy Borough Clerk in the Borough of Sea Bright, and

WHEREAS, as a result of the interview process the Borough Council determine that was suited for the position, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, County of Monmouth that CHRISTINE PFEIFFER hereby appointed at an annual salary of \$45,000.

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, of the Borough of Sea Bright, do hereby certify that funds are available in BOROUGH CLERK S/W

MICHAEL J. BASCOM, CFO

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Borough Clerk’s Office

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Absent Yes Yes

No.210-2013 Granting Extension to the Citizen Advisory Committee to Study Municipal Consolidation

RESOLUTION No.210-2013
CITIZEN ADVISORY COMMITTEE
TO STUDY MUNICIPAL CONSOLIDATION EXTENSION

Councilmember Bills introduced and offered for adoption the following Resolution: seconded by Councilmember Kelly

WHEREAS, the Mayor and Council of the Borough of Sea Bright on September 3, 2013 passed a resolution to established a Citizen Advisory Committee giving the Sea Bright residents the opportunity to meaningfully participate in the development of ideas and principles that guide the local governance; and

WHEREAS, the Mayor and Council of the Borough of Sea Bright, in an effort to maximize citizen participation, desire to support the formation of a Citizen Advisory Committee to Study Municipal Consolidation; and

WHEREAS, said Committee shall carefully evaluate municipal consolidation options within the local geographic area, specifically identify other municipal entities which are willing to consolidate with the Borough of Sea Bright, and examine potential benefits and costs, both financial and cultural, to the Borough of Sea Bright, and will do so by a written report due on or before December 31, 2013; and

WHEREAS, the Citizen Advisory Committee has said that they need more time and requested an extension of the written report in order to do it well, and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Sea Bright agreed to grant an extension of the written report to March 31, 2014; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

Citizen Advisory Committee:
Marianne McKenzie Morse
Heather Bedenko
Martin Arasin
Jennifer Walsh

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Absent Yes Yes

No.211-2013 Beach Access Ramp and Public Restroom Anchorage Lot

**RESOLUTION NO.211-2013
BEACH ACCESS RAMP
AND
PUBLIC RESTROOM ANCHORAGE LOT**

Councilmember Bills introduced and offered for adoption the following Resolution: seconded by Councilmember Kelly

WHEREAS, T & M Associates has submitted a proposal January 22, 2013, consisting of a scope of the estimates for professional services associated with the design of the Beach Access Ramp and Public Restroom in the Anchorage Lot where the seawall was damaged during Superstorm Sandy; and

WHEREAS, T & M Associates submitted additional invoice #239969 for Beach Access Ramp and Public Restrooms, and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer has certified that there are additional funds available for this specific purpose under Bond Ordinance #18-2004 and Bond Ordinance #7-2011 for Engineering Services and Costs, which accounts will be charged and funds will be available in an amount of \$9,761.15; and

Michael J. Bascom, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, in the County of Monmouth that the Mayor and Borough Clerk be and are hereby authorized and directed to make additional payment to T & M Associates pursuant to the contents of their invoice #239969 as submitted; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. T & M Associates

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Absent Yes Yes

No.212-2013 Repair of Beach and Center Street Pump Stations

**RESOLUTION NO.212-2013
REPAIR OF BEACH
AND
CENTER STREET PUMP STATIONS**

Councilmember Bills introduced and offered for adoption the following Resolution: seconded by Councilmember Kelly

WHEREAS, quotes for valve replacements of existing ball check vales and control panel electrical connections for the Beach and Center Streets storm water pump stations were received on December 18, 2012; and,

WHEREAS, Borough Engineer Jaclyn Flor, P.E. of T&M Associates has determined and certified in writing, that the value of this project shall not exceed \$16,500.00 in engineering services; and,

WHEREAS, T & M Associates submitted additional invoices #229963, #231878, #232897, 238440, #236144 for Repair of Beach and Center Street Pump Stations, and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer has certified that there are additional funds available for this specific purpose under Special Emergency, which accounts will be charged and funds will be available in an amount of \$4,469.23; and

Michael J. Bascom, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, in the County of Monmouth that the Mayor and Borough Clerk be and are hereby authorized and directed to make additional payment to T & M Associates pursuant to the contents of their invoices as submitted; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. T & M Associates

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Absent Yes Yes

No.213-2013 Sea Bright Fire Department Volunteer Firefighter Appointments

**RESOLUTION NO.213-2013
AUTHORIZING THE APPOINTMENT OF VOLUNTEER FIREFIGHTERS
TO THE BOROUGH OF SEA BRIGHT FIRE DEPARTMENT**

Councilmember Bills introduced and offered for adoption the following Resolution; seconded by Councilmember Kelly:

WHEREAS, the Borough Council of the Borough of Sea Bright has received two (2) applications from residents to serve as volunteer firefighters on the Sea Bright Fire Department; and

WHEREAS, the Borough Council hereby approve the applications as submitted by the following:

- 1. Nicolas Simmons
- 2. James Fenn

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, hereby approve the appointments as probationary volunteer firefighters to Sea Bright Fire Department.

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy, be forwarded to the following:

- 1. Borough of Sea Bright Fire Chief
- 2. Individual Appointees

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Absent Yes Yes

No.215-2013 Corrective Acting Plan for 2012 Annual Audit

**RESOLUTION NO.215-2013
CORRECTIVE ACTION PLAN FOR 2012 ANNUAL AUDIT**

Councilmember Murphy introduced and offered for adoption the following Resolution, seconded by Councilmember Bills

WHEREAS, the Borough Council previously accepted the Borough of Sea Bright 2012 Annual Audit by resolution no. 200-2013 on November 7, 2013, and

WHEREAS, the various Departments within the Borough have reviewed the comments and recommendations portion of said 2012 audit and submitted a Corrective Action Plan to the Chief Financial Officer and Borough Council.

NOW, THEREFORE, BE IT RESOVED, that the Corrective Action Plan of the Borough of Sea Bright 2012 Annual Audit be and is hereby accepted and is authorized for submission to the Division of Local Government Services.

BE IT FURTHER RESOLVED, that two certified copies of the resolution be forwarded to the Division of Local Government Services and the Chief Financial Officer.

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
 Yes Yes Yes Absent Yes Yes

**Corrective Action Plan in Response to 2012 Audited Financial Statement
 Borough of Sea Bright
 Michael J. Bascom, Chief Financial Officer**

Comment Recommendation	Explanation	Corrective Action	Employee Responsible to Institute Corrective Action	Date of C.A.
Finding # 2012-1: During our audit of the Borough’s Municipal Court, we noted that one of four deposits tested were not deposited within 48 hours.	Some deposits were not made within 48 hours as required by law. The Court Administrator attributes these occurrences to Holiday weekends and unanticipated events.	All deposits shall be made within 48 hours, in accordance with the law.	Carol Smith, Court Administrator	12/31/2013

ORDINANCE:

Introduction: Mayor Long to read the ordinance by title:

Ordinance No.22-2013

Amends Chapter 161, Property Maintenance, Section 161.2 “Additions, Insertions and Changes”, Subparagraph H, 301.3 Vacant Structures and Open Land of the Borough Code

Councilmember Murphy motion to introduce Ordinance #22-2013 for a public hearing to be held on December 17, 2013 and advertise according to law; seconded by Councilmember Bills

**ORDINANCE NO.22-2013
 AN ORDINANCE REVISING CHAPTER 161,
PROPERTY MAINTENANCE,
 OF THE CODE OF THE BOROUGH OF SEA BRIGHT**

BE IT ORDAINED, by the Mayor and Council of the Borough of Sea Bright that Chapter 161, Property Maintenance, shall be amended as follows:

Chapter 161, § 161-2, “Additions, insertions and changes” shall be amended subparagraph H which shall read as follows:

H. Subparagraph H. Section 301.3 shall be amended, in its entirety, to read as follows:

301.3 Vacant structures and open land. All vacant structures and *premises* thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety. If property is deemed to be in violation of this

ordinance by the Public Officer, all commercial open yards and commercial open storage areas, vacant or otherwise, shall be completely screened from adjacent premises and the public right-of-way by a 6 foot solid screen fence. The provisions of the Borough of Sea Bright's Land Use Ordinance (Chapter 130) regarding other requirements for outdoor storage shall apply notwithstanding these provisions. Nothing in this Ordinance shall grant a property owner the right to continue having a six (6) foot fence as part of a future development application.

BE IT FURTHER ORDAINED all other sections of Chapter 161 shall remain in full force and effect. In the event there is any conflict or inconsistency between this particular ordinance and the rest of Chapter 161, the terms in this ordinance shall prevail.

This ordinance shall take effect upon passage and publication as required by law.

INTRODUCED: November 18, 2013
 Public Hearing: December 17, 2013
 PASSED :
 ADOPTED :

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
 Yes Yes Yes Absent Yes Yes

INDIVIDUAL ACTION/New Business:

Vouchers: \$ 290,426.56

Councilmember Keeler motion to approve the Voucher List dated November 18, 2013 as submitted by the Finance Manager, seconded by Councilmember Kelly

**VOUCHER LIST
 NOVEMBER 18, 2013 MEETING
 Sea Bright Borough**

Vendor #	Name	PO #	Date	Description	Status	Amount
02113	AMERICAN WATER CAPITAL CORP.	13-01462	11/13/13	2013 SEWER DATA BILLING	Open	200.68
00006	AVAYA, INC.	13-00202	02/15/13	POLICE DEPT-2013 PHONE MAINT	Open	91.47
01957	BENEMAX BENEFIT MANAGEMENT CO.	13-01451	11/08/13	11/13 DENTAL PLAN MANAGEMENT	Open	300.00
00627	BOROUGH OF RUMSON	13-01439	11/05/13	SEWER-REIMB BILLS RE:TRWRA	Open	872.33
01974	BOROUGH OF SEA BRIGHT COURT	13-01453	11/12/13	COURT-10/13 CREDIT CARD REIMB	Open	187.96
02089	BUILDERS' GENERAL SUPPLY CO.	13-01383	10/28/13	BEACH-BOARDWALK MATERIALS	Open	468.72
00230	CERTIFIED SPEEDOMETER	13-01359	10/24/13	POLICE DEPT-CALIBRATE VEHICLES	Open	180.00
00198	COMCAST	13-01470	11/13/13	A&E-INTERNET:NOV 2013	Open	119.90
01988	COMPTON, BARBARA	13-01450	11/07/13	MUNI CLERK-RETURN ELECTION BKS	Open	30.00
01493	COOPERATIVE INDUSTRIES, L.L.C.	13-01437	11/05/13	AUG 2013 NATURAL GAS	Open	372.82

REGULAR MEETING MINUTES**NOVEMBER 18, 2013**

01754	EDMUNDS & ASSOCIATES, INC.		
13-01372	10/24/13 PERVASIVE UPGRADE	Open	580.00
00333	GARAVENTA, DEBORAH		
13-01466	11/13/13 IT SERVICES:10/9-11/12/13	Open	1,740.00
02181	GATEWAY PRESS		
13-01301	10/15/13 A&E-ENVELOPES	Open	160.00
13-01362	10/24/13 DPW-BUSINESS CARDS:D.BAHRLE	Open	48.00
13-01398	10/29/13 DPW-BUSINESS CARDS:M.PHILPOT	Open	48.00

			256.00
01634	GRAMCO WORD PROCESSING, INC.		
13-01415	11/04/13 PLANNING BOARD-TRANSFER FILES	Open	225.00
01887	HEIM ELECTRONICS, INC.		
13-01338	10/17/13 BORO HALL-11/1-1/31/14 ALARM	Open	62.85
01043	JERSEY PROFESSIONAL		
13-01467	11/13/13 ACTING DEPUTY CLERK SERVICES	Open	4,951.25
00895	JOHNNY ON THE SPOT, INC.		
13-01357	10/24/13 NORTH BEACH-10/11-12/9/13	Open	198.00
00572	KALDOR EMERGENCY LIGHTS, LLC		
13-01407	10/31/13 POLICE DEPT-SPEAKER	Open	134.16
02209	L-3 COMMUNICATIONS MOBILE-		
13-01358	10/24/13 POLICE DEPT-VIDEO SYSTEM	Open	6,473.79
00015	LANIGAN ASSOCIATES, INC.		
13-01194	09/13/13 FIRE DEPT-JACKET,HAT,SHIRT,TIE	Open	441.50
00275	M & S WASTE SERVICES, INC.		
13-00137	02/04/13 2013 TRASH/RECYCLING PICKUP	Open	8,347.16
13-01413	11/04/13 OCT 2013 BRUSH COLLECTION	Open	333.00
13-01414	11/04/13 OCT 2013 LANDFILL TIPPING FEES	Open	6,102.27

			14,782.43
01985	MOBILE MINI, INC.		
13-01472	11/13/13 POLICE-TRAILER 2013 PYMT 12/13	Open	204.75
00019	NJ AMERICAN WATER		
13-01438	11/05/13 OCT 2013 HYDRANTS	Open	2,223.60
00713	NORTHERN TOOL & EQUIP CO.		
13-01131	08/23/13 BLDGS/GRNDS-100 GAL WATER TANK	Open	330.24
00306	OFFICE BUSINESS SYSTEMS INC.		
13-01366	10/24/13 POLICE DEPT-REPAIR RECORD SYS	Open	687.00
00743	OFFICE MAX, INC.		
13-00498	04/26/13 DPW-INK CARTRIDGES	Open	88.78
13-00744	06/19/13 DPW-TIME CLOCK & SUPPLIES	Open	329.76

			418.54
00411	R & R RADAR, INC.		
13-01360	10/24/13 POLICE DEPT-REPAIR RADAR UNIT	Open	179.30
00295	RED THE UNIFORM TAYLOR		
13-01417	11/04/13 POLICE DEPT-UNIFORMS:CHERNAVSK	Open	79.99
01581	SAMPSON CONSTRUCTION, LLC		
13-01474	11/13/13 CONSTRUCTION PERMIT REFUND	Open	984.00
00788	SCARINCI & HOLLENBECK, LLC		
13-01471	11/13/13 LEGAL SERVICES:OCT 2013	Open	8,143.52
00244	SEA BRIGHT FIRST AID, INC.		
13-01315	10/16/13 2013 FIRST AID CONTRIBUTION	Open	12,500.00
01554	SEA BRIGHT SERVICE CENTER		
13-01006	08/05/13 POLICE-BLANKET:VEHICLE MAINT	Open	257.56
13-01303	10/15/13 DPW-REPLACE HANDLE F250	Open	116.33

			373.89

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02117	SETTEMBRINO ARCHITECTS		
13-01214	09/17/13 ARCHITECTURAL SERVICES	Open	5,300.00
01240	SIRCHIE FINGER PRINT LABS, INC		
13-01401	10/29/13 POLICE DEPT-LATENT PRINT KIT	Open	424.29
00285	STAPLE'S ADVANTAGE		
13-00537	05/01/13 A&E-10 CASES: COPY PAPER	Open	323.00
13-00754	06/20/13 BORO HALL-OFFICE SUPPLIES	Open	354.08
13-00785	06/26/13 BEACH & BORO HALL-OFFICE SUPP	Open	291.87
13-00969	07/29/13 POLICE DEPT-OFFICE SUPPLIES	Open	232.05
13-01323	10/16/13 POLICE DEPT-OFFICE SUPPLIES	Open	362.65
13-01395	10/28/13 BORO HALL-OFFICE SUPPLIES	Open	72.05

			1,635.70
01285	THE HOME DEPOT		
13-01310	10/15/13 BLDGS/GRNDS-BLANKET:MISC SUPP	Open	82.88
13-01380	10/28/13 BLDGS/GRNDS-8/23/13 INVOICE	Open	114.34

			197.22
02061	VERIZON WIRELESS		
13-01468	11/13/13 FIRE DEPT-MDT:NOV 2013	Open	40.01
13-01469	11/13/13 BLDG INSPECTOR-CELL:NOV 2013	Open	26.79

			66.80
00731	XTREME MACHINES, LLC		
13-01361	10/24/13 POLICE DEPT-SERV:(2) POLARIS	Open	976.40
BALANCE CARRIED FORWARD			67,394.10
BORO OF SEA BRIGHT UNEMPLOYMENT A/C			6,000.00
THE BANK OF NEW YORK (DEBT SERVICE PYMT)			83,556.25
THE BANK OF NEW YORK (DEBT SERVICE PYMT)			133,476.21

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GRAND TOTAL			290,426.56

SUPPLEMENTAL BILL AND CLAIMS – DEVELOPER ESCROW FUNDS

Vendor	PO #	Amount
T & M Associates	#13-01403	\$11,453.73
McKenna, Dupont, Higgins & Stone, PC	#13-01396	<u>\$ 1,932.00</u>
		\$13,385.73

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
 Yes Yes Yes Absent Yes Yes

FOR DISCUSSION:

a) Presentation of Sea Bright 20/20 Draft Long Term Recovery Plan
 Frank Lawrence submitted **Draft** document dated November 2013 - Sea Bright 20/20.
 Asked Mayor and Council to review and comment. Mayor asked Council for any changes
 or modifications to report to be submitted prior to next meeting for approval.

COUNCIL COMMITTEE REPORTS:**A. Fire, Finance Administration:**

William J. Keeler, Chair reported that the JIF is still considering some of our outstanding claims that we are still waiting for compensation for. Councilman Keeler urged to Council to take the continuing education courses being offered.

Councilman Keeler also reported that Administrative Chief Murphy asked about the Fire Fighter's Grant. The application needs CFO's approval. Total amount of Grant is \$255,000; 5% would be Borough's position - \$12,500.

Councilmember Keeler introduced and offered a motion in support of the Fire Fighter Grant: seconded by Councilmember Bills

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Absent Yes Abstain

B. Sea Bright Recovery & Master Plan, Beautification:

Councilman Brian Kelly reported they received a proposal for a beach facility and they are in the process of reviewing. The Beautification Committee had a meeting tonight and they are working on getting the town holiday lighting. Reported progress in other areas.

C. Personnel, Education & Recreation:

Councilwoman Peggy Bills reported **Personnel:** welcomed new Deputy Clerk, Christine Pfeiffer. **Recreation:** thanked Kathy Morris and all the volunteers who put together the Sandy anniversary dinner. The next Recreation event is the tree lighting on December 7th. **Education:** thanked Susie Markson, our Shore Regional representative on the Board of Education, for all the work she does

D. Police, OEM, Public Works:

Councilman James LoBiondo reported progress with the Police and OEM. Public Works getting contract in place to sift the sand in the Peninsula House Lot. Also started clearing out the main municipal lot for paving. In addition, they are getting the plows ready for the winter season.

E. Building Department, Beach & Grants:

Councilman Read Murphy reported had a dune meeting which was very information and well attended. Scheduled dune planting for December 7 throughout the town. Plan to have a beach trailer with an office - would like to improve the facilities from last year. Once the parking lot is paved they will have a better handle on what they have to work with. All other areas, he reported progress.

F. Code Enforcement, Court, Public Relations, & Cultural Arts:

In Councilman Leckstein's absence, the Mayor reported progress.

MAYOR DINA LONG – Reports and Communications

Thanked Kathy Morris and so many from the community who volunteered for the Sandy anniversary dinner. It was a true Community effort.

Welcomed the two new businesses in Sea Bright - Nova Boutique and the Art Sea Gallery.

Thanked Charlie Rooney and Joan & Al PraSisto who maintain the flower bed at the foot of the Rumson Bridge.....Charlie had the light repaired at the foot of the bridge. There is an effort to clean up that strip in front of Sea Bright Beach Club.

We have advertised proposals for all professional services for 2014. The Council will be reviewing them for the most competitive services and prices.

Had a meeting with members of St. Bernard Project which is based out of New Orleans. They have an award winning rebuilding non-profit organizational model for how to get people back in their homes. They been doing work in the tri-state area and were looking for an entree to the Jersey Shore. Sea Bright and Sea Bright Rising are a good fit for their model. We are very excited about this opportunity.

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

The Public Comment portions of this meeting allow members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Martin Arasin, 1368 Ocean Avenue, asked about what items are in limbo with the insurance settlement - specifically the ambulance. Councilman Keeler and Murphy responded to his question. It related to some municipal property that was damaged - not the ambulance. Mr. Arasin also asked about the Fire Grant - is the 5% what the town will contribute - Councilman Keeler reported that it would be an added expense for the town.

Heather Bedenko, 400 Ocean Avenue, asked about the post Sandy meeting with employees and other officials to discuss what could be done better. Asked if one could be done with the citizens. Mayor Long responded that we would report back with a possible date for such a meeting but we would want to create a forum that would be constructive.

Jean Kingman, 36 Waterview Way, asked about the item on the Executive Session agenda regarding "purchase of real estate." The Mayor and Councilman Murphy responded that they could not discuss the matter in public because it involved contractual issues, however they assured Ms. Kingman it was not an issue that was going to cost the Borough any money. Also, Ms. Kingman hopes we will apply for any and all grants for the Street Calming effort. Ms. Kingman asked that the town take a close look at electrical and other potential fire hazards when issuing Certificates of Occupancy.

UPDATES (FYI):

Mayor Long announced that we are in receipt of the 2013 Annual Audit. A Resolution will be forthcoming accepting the annual audit.

- a.) 11/27/13 Menorah lighting - Hanukkah begins at sundown
- b.) 11/28/13 Boro Hall closed for Thanksgiving
- c.) 11/29/13 Boro Hall closed day after Thanksgiving
- d.) 12/5/13 Tree Lighting

Resolution No.214-2013

Executive Session a. Purchase of Real Estate; b. Litigation; c. Contract Negotiations

RESOLUTION NO. 214-2013
EXECUTIVE SESSION

Councilmember Kelly offered the following resolution and moved its adoption; seconded by Councilmember Murphy:

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
 - a. Purchase of Real Estate
 - b. Litigation
 - c. Contract Negotiations

- 3. It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.
- 4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Absent Yes Yes

ADJOURNMENT:

Councilmember Murphy motion to adjourn: seconded by Councilmember Bills

Roll Call: Bills, Keeler, Kelly, Leckstein, LoBiondo, Murphy
Yes Yes Yes Absent Yes Yes

Respectfully submitted,

Joseph L. Verruni
Administrator/Acting Borough Clerk