

AGENDA
REORGANIZATION MEETING
BOROUGH OF SEA BRIGHT

JANUARY 7, 2017 - 10:30 AM

BOROUGH OF SEA BRIGHT

1. PLEDGE OF ALLEGIANCE:

2. OPENING STATEMENT:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Afternoon Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Has Been Faxed To The Asbury Park Press And Other Local Newspapers on November 15, 2016. In Each Instance, The Date, Time, And Location of This Meeting Were Provided In the Notice. This Meeting Is Open To The Public."

3. MOMENT OF SILENCE: FOR THE FOLLOWING SEA BRIGHT RESIDENTS WHO PASSED AWAY IN 2016.

**George T. Brew
JoAnn G. Clauer
James Alan "Jimmy" Cousins
Jeffries Cupp
Robert R. Giglio
Loretta C. Hanley
Mildred Kube
Kevin Lynch
Donald V. Manning
Samuel "Chubby" Marks
Douglas Matthius
Toni Marie Pecoraro
Ralph Van Holt**

4. INVOCATION: Father Michael Manning

5. STATEMENT OF DETERMINATION:

"A statement of the determination of the Board of County Canvassers relative to an election held in the Borough of Sea Bright on the 8th day of November, in the year Two Thousand and Sixteen for the election of Municipal Officers for said **BOROUGH OF SEA BRIGHT**

The Board determined at the General Election:

COUNCILMEMBERS - BOROUGH OF SEA BRIGHT

**KEVIN BIRDSALL
BRIAN P. KELLY**

Were duly elected as **Members of the Borough Council, Full Three (3) Year Term**
(January 1, 2017 - December 31, 2019)

SWEARING IN / OATHS OF OFFICE

ROLL CALL: BIRDSALL ___ KEELER ___ KELLY ___ LAMIA ___ LECKSTEIN ___
ROONEY ___ LONG ___

6. **COUNCIL PRESIDENT WILLIAM (Jack) KEELER:** 2016 YEAR END ADDRESS
7. **MAYOR DINA LONG:** PRESENTATION OF PLAQUE TO CHIEF JOHN SORRENTINO
2017 NEW YEAR MESSAGE
8. **COUNCIL COMMITTEE: CONSENT AGENDA**

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

The following Committee Appointments are presented for the year 2016:

A. Beach/Grants:

Chair works with council committee to recommend policy and oversee operations and maintenance of the beach, including serving as liaison to the Dune Community Advisory Committee; tracks existing grant progress, monitors opportunities and coordinates the timely application for future grant possibilities.

- **John Lamia, Chair**
- **Charles Rooney**
- **Brian Kelly**

B. Finance/Insurance/Court/Volunteers:

Chair works with council committee and CFO to recommend policy and oversee budget and financial operations, which includes insurance. Chair also oversees Municipal Court and serves as liaison to volunteer public safety departments.

- **William Keeler, Chair**
- **Kevin Birdsall**
- **John Lamia**

C. Personnel/Public Relations/Recreation:

Chair works with council committee and Borough Administrator to recommend policy and oversee Borough personnel and administration. Chair of Public Relations Advisory Committee oversees the website, newsletter, Sea Bright 365 and promotions. Chair of Recreation serves as liaison to the Recreation Advisory Committee.

- **Marc Leckstein, Chair**
- **Brian Kelly**
- **Charles Rooney**

D. Public Safety/Education/Library:

Chair works with council committee, Public Safety Director and Fire Chief to oversee and recommend policy for borough public safety functions, including the Police Department, Fire Department, First Aid, Emergency Management and Water Safety. Chair of Education monitors education issues affecting Sea Bright students K-12 and serves as liaison to the School Tax Reform tax force. Chair of Library serves as liaison to the Library Advisory Committee.

- **Charles Rooney, Chair**
- **William Keeler**
- **Kevin Birdsall**

E. Public Works/Building Department/Code Enforcement:

Chair works with council committee to recommend policy and oversee operations of the Department of Public Works, Building Department and Code Enforcement.

- **Kevin Birdsall, Chair**
- **Marc Leckstein**
- **William Keeler**

F. Sea Bright Recovery/Capital Plan/Flood Control/Beautification:

Chair works with council committee to prioritize and oversee implementation of capital projects, including Sandy recovery, flood mitigation and municipal facility reconstruction. Also works to identify shared service opportunities. Chair of Beautification serves as liaison to Beautification Advisory Committee and oversees Beautification projects.

- **Brian Kelly, Chair**
- **John Lamia**
- **Marc Leckstein**

9. COMMUNITY ADVISORY COMMITTEES: Consent Agenda

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

A. Beautification:

Oversees seasonal plantings and decorations in public spaces and at public buildings, raises funds to offset costs for Beautification Trust Fund.

- **BRIAN KELLY , Liaison**
- Peggy Bills
- Christina Doxey
- Diane Kaplan
- Frank Lawrence
- Michelle McMullin
- Elizabeth Mikulak
- Joel Mikulak
- Kathy Morris
- Barbara Nadler

B. Dune Restoration Committee:

Oversees maintenance of dunes including annual plantings, public education about Dunes and fundraising to offset costs.

- **JOHN LAMIA, Liaison**
- Heather Bedenko
- Chris Cappillo
- Sue DiMassa
- MaryBeth Lederman
- Mark Philpot
- Paulette Sakariassen
- Ira Schussheim

C. Library:

Oversees library programming and improvements, raises funds to offset costs for Library Trust Fund.

- **CHARLES ROONEY, Liaison**
- MaryAnn Chevalier
- Elizabeth DeGiulio
- Joan Neuhoff
- Margaret Saxton
- Thomas Scriven
- Liz Von Ziegesar

D. Recreation:

Oversees recreation programming for residents of all ages, raises funds to offset costs for the Recreation Trust Fund.

- **MARC LECKSTEIN, Liaison**
- Frieda Finegan
- Jack Gotti
- Regina Kelly
- Don Klein
- Susana Markson
- Felecia Stratton
- Robert Long

E. Safety and Loss Committee:

Comprised of borough officials from all departments, the committee meets regularly to review procedures to improve safety and reduce losses through insurance claims.

- **WILLIAM KEELER, Liaison**
- Mayor Dina Long
- Borough Administrator
- Chief John Sorrentino
- Fire Chief Charles R. Murphy, Jr.
- David Bahrle
- Felecia Stratton
- Daniel Drogin
- Kathy Morris
- John McDonald, MCRHS No. 1

F. School Tax Reform Task Force:

Makes recommendations to Mayor and Council on strategies to address Sea Bright's inequitable regional school tax burden.

- **CHARLES ROONEY, Liaison**
- Douglas Bird
- Eugene Freed
- Marianne Mckenzie Morse
- Barbara Nadler
- Gary Oliveiro
- Terry Sinatra
- Frank Sinatra
- Wayne Turner

G. Green Team Committee:

The Green Tam is a permanent advisory committee created by Ordinance 04-2016 to recommend and implement sustainable practices for the Borough, according to Chapter 37, "Green Initiatives" in the code of the Borough of Sea Bright.

- Christine Pfeiffer, Borough Clerk, Liaison
- Dina Long, Mayor
- Marc Leckstein, Councilman
- Kevin Birdsall, Councilman
- Planning Board Member - to be appointed by Planning Board
- Mark Philpot, Public Works Superintendent
- John Sorrentino, Public Safety Director
- Elizabeth DiGiulio, Elected Representative, Shore Regional School Board
- Karolyn Wray, Citizen Member
- Michelle McMullin, Business Owner
- Susana Markson, Mayor's designee

H. Bicycle Pedestrian Advisory Committee:

Makes recommendations to improve bicycle and pedestrian safety throughout the borough and serves as liaison for the Sea Bright portion of the Two Rivers Bike-Ped Pathway.

- **CHARLES ROONEY, Liaison**
- Linda Lamia
- Frank Lawrence

I. Public Relations Advisory Committee

Oversees promotion and marketing of Sea Bright inside and outside of the community via Sea Bright 365 initiatives. Assists where needed with Borough newsletter and social media. Raises funds for the Public Relations Trust Fund.

- **MARC LECKSTEIN, Liaison**
- Linda Blevins
- Eugene Freed
- Elizabeth Homer
- Leslie Johnson
- Michelle McMullin
- Michelle Nyquist
- Adrianna Polony-Sands
- Cristine Sinnott
- Felecia Stratton

10. APPOINTMENTS FOR 2017:

ONE YEAR TERMS:

Res. No. 01-2017 Appointment of **2017 Council President, WILLIAM J. KEELER**

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No. 02-2017 Appointment of **Borough Attorney, ROGER MCLAUGHLIN ESQUIRE** Law Firm of McLaughlin Shauffer & Shaklee

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No. 03-2017 Appointment of **Borough Alternate Attorney** as follows,

**Scarinci Hollenbeck, Patrick McNamara
Eric M. Bernstein & Associates, Eric Martin Bernstein
Mauro Savo, Camerino, Grant & Schalk, Mauro Savo
Dasti, Murphy, McGuckin Ulaky Koutsouris & Connors, Jerry J. Dasti
Porzio, Bromberg & Newman, Vito Gagliardi, Jr.**

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No. 04-2017 Appointment of **Borough Auditor, ROBERT W. ALLISON, RMA**

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No. 05-2017 Appointment of **Borough Engineer/Planner, FRANCIS W. MULLAN, P.E., CME** Engineering Firm of **T & M Associates**

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No. 06-2017 Appointment of **Borough Consulting Borough Engineer** as follows:

**Leon Avakian Inc., Gregory Blash
CME Associates, Gregory R. Valesi
Engenuity, Jaclyn J. Flor
Hoder Associates, David Hoder
French & Parrello, Keith B. Smith
Maser Consulting, William White
Najarian Associates, Robert W. Bucco, Jr.
Suburban Consulting Engineers, Mark Lescavage
Van Cleef Engineering Associates, Neil Van Cleef**

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No. 07-2017 Appointment of **Borough Prosecutor, ERIC BROPHY, Esq., Diegnan & Brophy**

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No. 08-2017 Appointment of **Alternate Borough Prosecutor, Brian T. Wilton, The Wilton Law Firm**

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No. 09-2017 Appointment of **Public Defender, ROBERT J. HOLDEN, ESQUIRE,** Law Firm of ROBERT J. HOLDEN, ESQUIRE, LLC

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No. 10-2017 Appointment of **Bond Counsel, JOHN DRAIKIWICZ, ESQUIRE,** Law Firm of GIBBONS. P.C.

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No. 11-2017 Appointment of **Labor Attorney, BRUCE PADULA, ESQUIRE,** Law Firm of Cleary, Giacobbe, Alfieri, Jacobs, LLC

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

Res. No. 12-2017 Appointment of **Council Liaison to the Planning Board, MARC A. LECKSTEIN**

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

THREE YEAR TERM: (informational only)

CHRISTINE PFEIFFER, as Borough Clerk (01/01/2015 - 12/31/2017)
NICOLE SONNENBLICK as Municipal Court Judge (01/01/2015 - 12/31/2017)

11. CONSENT AGENDA:

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

A Certification of Funds supports any items requiring expenditure; any items requiring discussion will be removed from the Consent Agenda:

Res. No. 13-2017 Appointment of **MAYOR DINA LONG as COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVE and JACK KEELER, as the ALTERNATE REPRESENTATIVE**

- Res. No. 14-2017 OFFICIAL NEWSPAPERS**
- Res. No. 15-2017 BOROUGH OF SEA BRIGHT ANNUAL FEE SCHEDULES**
- Res. No. 16-2017 APPOINTING REGISTRAR, DEPUTY REGISTRAR AND ALTERNATE OF VITAL STATISTICS**
- Res. No. 17-2017 ANNUAL STIPEND, FIRE DRIVERS OF THE SBF**
- Res. No. 18-2017 POLICE – SPECIAL DUTY RATES FOR 2017**
- Res. No. 19-2017 RENEWAL OF 2017 SPCA CONTRACT**
- Res. No. 20-2017 2017 ANIMAL CONTROL AGREEMENT WITH KERRY GOWAN, ANIMAL CONTROL OFFICER**
- Res. No. 21-2017 2017 SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF OCEAN FIRE DEPARTMENT FOR FIRE OFFICAL/CODE ENFORCEMENT VEHICLE**
- Res. No. 22-2017 AUTHORIZING AWARD OF CONTRACT NAMING BROWN AND BROWN, METRO, INC. AS BROKER/CONSULTANT FOR THE "MONMOUTH COUNTY JOINT INSURANCE FUND"**
- Res. No. 23-2017 OFFICIAL DEPOSITORIES**
- Res. No. 24-2017 INTEREST ON DELINQUENT TAXES, SEWER and other MUNICIPAL CHARGES**
- Res. No. 25-2017 PETTY CASH FUNDS and CHANGE FUNDS**
- Res. No. 26-2017 CASH MANAGEMENT PLAN**
- Res. No. 27-2017 TEMPORARY BUDGET APPROPRIATIONS**

12.OTHER: (Salaries set by Ordinance)

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___

- **ADMINISTRATIVE ASSISTANT/SPECIAL PROJECTS** Frank Lawrence
- **ADMINISTRATIVE ASSISTANT** Candace Mitchell
- **BEACH ADMINISTRATOR** (seasonal) Don Klein
- **BOARD OF HEALTH SECRETARY:** (part-time) Patricia Spahr
- **BOROUGH ADMINISTRATIVE ASSISTANT, CONSTRUCTION DEPARTMENT SECRETARY AND TECHNICAL ASSISTANT:** Karen DiBerardino
- **CONSTRUCTION DEPARTMENT SECRETARY** Michelle Ketcham

- **CONSTRUCTION OFFICIAL/BUILDING SUBCODE OFFICIAL:**
(part-time) Edward Wheeler
- **HOUSING INSPECTOR:** (part-time) Thomas Haege
- **CODE ENFORCEMENT OFFICER:** (part-time) Thomas Haege
- **ASSISTANT CODE ENFORCEMENT OFFICER:** John Sorrentino
- **FIRE INSPECTOR/FIRE SUB-CODE OFFICIAL:** Thomas Haege
(part time)
- **FLOOD PLAIN MANAGER, PLANNER (part-time)
and ZONING OFFICER:** Mary Tangolics
- **BUILDING INSPECTOR** (part-time) Jeff Losacco
- **ELECTRICAL SUBCODE OFFICIAL:** (part-time) Paul Vitale
- **PLUMBING SUBCODE OFFICIAL:** (part-time) John Palmer
- **FINANCE MANAGER:** Khristi Jacobs
- **FISCAL OFFICER:** (part-time) Wayne Sibilia
- **CHIEF FINANCIAL OFFICER:** (part-time) Michael Bascom
- **OFFICIAL TAX SEARCHER:** Patricia M. Spahr
- **OFFICIAL ASSESSMENT SEARCHER:** Christine Pfeiffer
- **PUBLIC OFFICER FOR ABANDONED PROPERTIES:** Thomas Haege
(part-time)
- **DIRECTOR OF PUBLIC WORKS:** David Bahrle
- **SUPERINTENDENT OF PUBLIC WORKS/MAINTENANCE/CLEAN
COMMUNITIES COORDINATOR/RECYCLING COORDINATOR:** Mark Philpot
- **SEWER UTILITY COLLECTOR:** Patricia M. Spahr
- **LIBRARY DIRECTOR:** (part-time) Jane Farmer
- **LIBRARY ASSISTANTS:** (part-time) Deanna Andriola
Patricia Andriola
Patricia McCory
- **RECREATION DIRECTOR:** (part-time) Don Klein
- **PUBLIC WORKS MAINTENANCE:** Joseph Eskridge
Randall Allen
- **BOROUGH PHYSICIAN:** Monmouth Medical Center Occupational Health

- **SPECIAL EVENTS COMMITTEE:**

Reviews applications for special events on public property in Sea Bright.

MARC LECKSTEIN, Council Rep.
Brian Kelly, Alternate Council Rep.
Business Owner, Michele McMullen
Borough Resident, Susana Markson

Other Members / per Ordinance 8-2004:

Mayor or designee
Borough Administrator
Chief of Police
Superintendent of Public Works
Recreation Director
Public Safety Director
Fire Subcode Official
Registered Environmental Health
Specialist from Monmouth County
Regional Health Commission No. 1

- **FIRE DEPARTMENT LINE OFFICERS:** (General Code: 20-3 A.)

Charles R. Murphy, Jr., (Administrative Chief term exp. 12/31/18)
Steven Lang, Operations Fire Chief
David Covert, Assistant Operations Chief
Scott Servilla, Captain
Patrick Covert, First Lieutenant
Darren Berry, Second Lieutenant
Aaron Rock, Third Lieutenant

- **AUXILIARY FIRE DRIVERS:** (Stipend set by Resolution)

Daniel Drogin
David Estelle
James Forsman
Steven Lang
Charles Murphy Jr.

- **PROBATIONARY DRIVERS:**

Walter Olenhaus
Aaron Rock
David Covert
C. Read Murphy
Charles Rivera
William Trivett Jr.
Peter Lang IV
Patrick S. Mason Jr.
Angelo Ciaglia
Scott Servilla
Erick Hennessey
Anthony Nolan
Joseph Eskridge
Jake Simon
Nick Hubbard
Michael Cook
Scott Shanker

- **PROBATIONARY DRIVERS, CONTINUED:**

Robert Kegley
Robert Eyerkuss
James Fenn
Darren Berry
Joseph Ryan
John Wankel
David Ivins
Nicholas Recine
Trevor Good
William Story
Todd Ferguson

- **FIRE DEPARTMENT – ENGINEERS:**

James Forsman, Chief Engineer
David Estelle - Assistant Chief Engineer

- **FIRE POLICE:** Five year term

Daniel Drogin, Captain	(01/01/15 - 12/31/19)
David H. Estelle	(01/01/15 - 12/31/19)
Joseph Eskridge	(01/01/16 - 12/31/20)
Patrick Mason, Jr.	(01/01/16 - 12/31/20)
Patrick Covert	(01/01/16 - 12/31/20)
Michael Estelle	(01/01/16 - 12/31/20)

- **PURCHASING AGENTS – FIRE DEPARTMENT:** No Salary

Charles Murphy, Jr., Administrative Chief
Steven Lang, Operations Chief (Alternate)

- **ANIMAL CONTROL OFFICER:** Kerry Gowan

- **CLASS I SPECIAL POLICE OFFICER:** Kerry Gowan

- **CLASS II SPECIAL POLICE OFFICERS:** Adam Hubeny
Stuart Kiely
Michael Morgan
Kevin O'Donnell
Ty Manning
Sean Marelli

- **POLICE OFFICERS:** John Sorrentino, Chief of Police
Brett Friedman
Kevin Lovgren
Erich Bennett
John Arias
Chris Fisler
James McCue
Charles Murphy
Dan Chernavsky
Richard Huegel
Andrew Hendricks

- **REPRESENTATIVE TO MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND:**

William J. Keeler, Councilmember
Joseph Verruni, Alternate

13. MAYORAL APPOINTMENTS:

- **EMERGENCY MANAGEMENT:**

Coordinator: 3 year term

Dina Long (01/01/16 – 12/31/18)

Deputy Coordinator: 1 year term

Candance Brunswick

Daniel Chernavsky

Daniel Drogin

David Estelle

Steven Lang

James LoBiondo

C. Read Murphy

Mark Philpot

John Sorrentino

- **LOCAL EMERGENCY PLANNING COMMITTEE:**

Dina Long, Chair

Chris Pfeiffer, Borough Clerk

Joseph Verruni, Borough Administrator

John Sorrentino, Public Safety Director

Chad Murphy, Fire Department

Dan Drogin, EMC

David Estelle, EMS/Fire

Tom Haege, Fire Official

C. Read Murphy

David Bahrle, DPW

Lance Cunningham, Marina

James LoBiondo, Beach Club

Michael Stavola, Beach Club

Chris Wood, Business

Marc Leckstein, Council/Public Relations

Charles Rooney, Public Safety Chair

14. BENEDICTION: Reverend Robert Long

15. ADJOURNMENT

Motion: _____ **Second:** _____

Roll Call: Birdsall___ Keeler___ Kelly___ Lamia___ Leckstein ___ Rooney___