

**MINUTES
REGULAR MEETING
BOROUGH OF SEA BRIGHT**

FEBRUARY 21, 2017

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order at 7:00 pm and requested those present to join her in the Pledge of Allegiance.

Mayor Long read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 15, 2016. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

PRESENT: Mayor Dina Long
Councilmember's Kevin Birdsall, William J. Keeler, Brian P. Kelly,
Marc A. Leckstein, John M. Lamia, Jr., Charles H. Rooney

ABSENT: Administrator Joseph L. Verruni

OTHERS: Attorney Roger J. McLaughlin, Engineers Fran Mullan and Jenna Stagliano,
Clerk Christine Pfeiffer

INDIVIDUAL ACTION:

RESOLUTIONS:

No. 40-2017

Police Department Promotions

RESOLUTION NO. 40-2017

BOROUGH OF SEA BRIGHT

POLICE DEPARTMENT PROMOTIONS

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Keeler:

WHEREAS, the Chief of Police of the Sea Bright Police Department has recommended the following promotions:

<u>EMPLOYEE</u>	<u>CURRENT</u>	<u>NEW APPOINTMENT</u>
John Arias	Sergeant \$104,111.37	Lieutenant \$109,098.75
James McCue	Corporal \$99,747.42	Sergeant \$104,111.37
Charles Murphy	Patrolman \$97,686.54	Sergeant \$104,111.37

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, certify that funds are available in Police Salaries and Wages for the purposes stated herein.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, County of Monmouth that the promotions indicated above are approved and become effective February 21, 2017; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Chief of Police
2. Finance Manager
3. John Arias
4. James McCue
5. Charles Murphy

Vote: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney
Yes Yes Yes Yes Yes Yes

No. 41-2017 Authorizing Hiring of Full Time Police Officer - Michael Morgan
RESOLUTION NO. 41-2017
AUTHORIZING HIRING OF ONE
FULL TIME POLICE OFFICER

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Keeler:

WHEREAS, the Borough Council of the Borough of Sea Bright is informed by the Borough Administrator that there exists a need of a full time employee in the Police Department due to the retirement of Officer Kevin Lovgren, Lieutenant; and

WHEREAS, Chief John Sorrentino submitted a letter of recommendation dated January 18, 2017, to appoint part-time employee Michael Morgan, Special Class II Officer to the rank of full-time patrolman; and

WHEREAS, Chief Sorrentino has affirmed that Michael Morgan meets all hiring requirements and qualifications in accordance with Chapter 39-3. "Qualifications of Members"; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Police S/W:


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, that Michael Morgan has met all of the requirements, and further authorizes that he be hired as a full time Police Officer/Patrolman for the Borough of Sea Bright Police Department, as per Chapter 39 entitled "Police Department" of the General Code and Ordinance No. 15-2015 Fixing Salaries and Compensation of Officers and Employees.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Michael Morgan**
- 2. Chief of Police**
- 3. Finance Manager**

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney
Yes Yes Yes Yes Yes Yes

POLICE DEPARTMENT OATHS administered by Mayor Long

<u>EMPLOYEE</u>	<u>NEW APPOINTMENT</u>
John Arias	Lieutenant
James McCue	Sergeant
Charles Murphy	Sergeant
Michael Morgan	Patrolman

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

CONSENT AGENDA

Councilmember Leckstein offered a motion to remove Resolution No. 44-2017 and approve the remaining items that are considered routine in nature under the consent agenda; seconded by Councilmember Keeler:

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney
Yes Yes Yes Yes Yes Yes

Resolutions:

No. 42-2017 Authorizing Lease Agreement for Temporary Library with First United Methodist Church of Sea Bright

RESOLUTION NO. 42-2017
AUTHORIZING LEASE AGREEMENT FOR TEMPORARY LIBRARY WITH FIRST UNITED METHODIST CHURCH OF SEA BRIGHT

Councilmember Leckstein offered the following resolution and moved for its adoption; seconded by Councilmember Keeler:

WHEREAS, the Borough of Sea Bright entered into a lease agreement for one (1) year with the United Methodist Church of Sea Bright, 1104 Ocean Avenue, Sea Bright, New Jersey (aka Block 14; Lot 1) for the use of the Stage and Fellowship areas of the sanctuary on the first floor for the use of a temporary library on December 16, 2014 (Resolution No. 193-2014); and

WHEREAS, the Borough Council approved Resolution No. 56-2016 on March 15, 2016, authorizing the renewal of said lease for an additional one year term beginning March 1, 2016 and ending February 28, 2017 at the Residential Contribution amount of \$1,000 per month payable in advance at the first day of each month; and

WHEREAS, the Borough Council is in receipt of a letter dated February 8, 2017 from Pastor Michael Turner of the First United Methodist Church along with the Renewal Lease Agreement for an additional one year term beginning March 1, 2017 and ending February 28, 2018 at the Residential Contribution amount of \$1,000 per month payable in advance and at the first day of each month; and

WHEREAS, the Borough Council wishes to continue the use of the United Methodist Church of Sea Bright, Stage and Fellowship areas of the sanctuary for the use of a temporary library for an additional one year term.

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds are available in the Current Fund - Aid to Privately Owned Library.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Mayor and Borough Clerk to execute the renewal lease agreement for an additional one year with First United Methodist Church of Sea Bright for an amount not to exceed \$12,000.00; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

- 1. First United Methodist Church of Sea Bright
- 2. Finance Manager
- 3. Library Committee
- 4. Borough Attorney

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney
Yes Yes Yes Yes Yes Yes

No. 43-2017 Appointments to the Borough Special Events Committee

RESOLUTION NO. 43-2017
APPOINTMENTS TO THE BOROUGH SPECIAL EVENTS COMMITTEE

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Keeler:

WHEREAS, § 31-3 of Chapter 38 of the Borough’s General Code empowers the Mayor to appoint (1) an owner of a business located in the Borough of Sea Bright and (2) a resident of the Borough of Sea Bright, neither of whom may be an official of or in the employ of the municipality, to the Borough’s Special Events Committee; and

WHEREAS, the Mayor has chosen to appoint **MICHELLE MCMULLIN** as the aforesaid business representative and **SUSANNA MARKSON** as the aforesaid residential representative on the Borough’s Special Events Committee; and

WHEREAS, § 31-3 of Chapter 38 of the Borough’s General Code also empowers the Borough Council to choose from its membership a representative to serve on the Borough’s Special Events Committee and § 31-4 of Chapter 38 of the Borough’s General Code empowers the Borough Council to choose an alternate from its membership to serve on the Borough’s Special Events Committee in the absence of its regular representative; and

WHEREAS, the Borough Council have chosen **MARC A. LECKSTEIN** as its regular representative and **BRIAN KELLY** as its alternate representative; and

WHEREAS, all of the above named individuals require the approval of the Borough Council in order to be made official;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright that the above named individuals be and are hereby appointed as members of the Borough's Special Events Committee in the capacities stated.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Michelle McMullin
- 2. Susana Markson
- 3. Marc A. Leckstein
- 4. Brian Kelly
- 5. Secretary of the Special Events Committee

Roll Call:	Birdsall,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

No. 45-2017 Donation 2017 Beach Badges - Bayview Elementary School

RESOLUTION NO. 45-2017
DONATION 2017 BEACH BADGES
BOROUGH OF SEA BRIGHT

Councilmember Leckstein offered the following resolution and moved for its adoption; seconded by Councilmember Keeler:

WHEREAS, the Governing Body of the Borough of Sea Bright wish to support the fundraising efforts for the local organization listed below by donating two (2) 2017 beach badges as requested:

- | | | |
|----|---|-----------------|
| 1. | Bayview Elementary School PTA
Bayview Gift Auction
Friday, March 10, 2017 | 2 Badges |
|----|---|-----------------|

WHEREAS, the Borough Auditor has been informed and advised that a resolution should be considered in order to donate 2017 Season Beach Badges.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, authorize the donation of two (2) 2017 Season Beach Badges for the aforementioned charitable organization.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

- 1. Borough Administrator
- 2. Borough Auditor
- 3. Individual Requestor

Roll Call:	Birdsall,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

No. 46-2017 Designation of Borough Liaison - Paint the Town Pink

RESOLUTION NO. 46-2017
PAINT THE TOWN PINK
DESIGNATION OF BOROUGH LIAISON
BOROUGH OF SEA BRIGHT

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Keeler:

WHEREAS, Meridian Health runs an annual "Paint The Town Pink" event during the month of May which focuses on raising awareness of the importance of annual mammography and early detection of breast cancer in communities around New Jersey; and

WHEREAS, the Borough is in receipt of an email dated January 10, 2017 from Meridian Health representatives advising that Sea Bright resident, Elizabeth Homer, has volunteered to be a "Pink Chair" and lead the "Paint the Town Pink" efforts in the Borough this year; and

WHEREAS, as a participating town in " Paint the Town Pink," the Borough will receive a banner and bows to be displayed at approved locations throughout town; and

WHEREAS, the Mayor and Council of the Borough of Sea Bright are desirous of participating in this year's "Paint The Town Pink" event to help raise breast cancer awareness and to support women in the community; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, hereby authorize the Borough to join in Meridian Health's "Paint the Town Pink" efforts during the month of May, 2017, and officially designate Elizabeth Homer as its "Pink Chair."

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Elizabeth Homer
- 2. Meridian Health Representative

Roll Call:	Birdsall,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

No. 47-2017 Authorizing T&M Associates to prepare NJDEP CAFRA IP Modification Plans, a Soil Erosion and Sediment Control Permit Application and Coordinate NJNG Services for the new Sea Bright Beach Pavilion

RESOLUTION NO. 47-2017

Authorizing T & M Associates to prepare NJDEP CAFRA IP Modification Plans, A Soil Erosion and Sediment Control Permit Application and Coordinate New Jersey Natural Gas Services For The Sea Bright Beach Pavilion

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Keeler:

WHEREAS, Resolution No. 238-2012 authorized T&M Associates, to provide professional engineering services for a new beach pavilion in an amount not to exceed \$45,000; and

WHEREAS, Resolution No. 140-2016, authorized T & M Associates, to prepare and submit a NJDEP CAFRA Individual Permit – Major Modification application for the design changes that include construction of pile supported boardwalk/deck, ADA ramp and concrete sidewalk and stairs to be located on the east and north side of the Sea Wall that lead to the beach in an amount not to exceed \$19,944.00.

WHEREAS, T & M Associates, Robert W. McGowan Jr. PE, Project Manager, submitted a proposal for the Municipal Beach Pavilion dated December 6, 2016, attached hereto, identifying some tasks that were not included in the prior scope assumptions and require additional effort:

- **Task No. 1** – providing additional supporting documentation to the submitted NJDEP CAFRA Modification Permit application due to additional design changes in the amount of \$2,200.00;
- **Task No. 2** - submission of a Soil Erosion and Sediment Control (SESC) permit application due to the expansion of the building concept;
- **Task No. 3** – coordinating with New Jersey Natural Gas to provide natural gas services in the amount of \$2,900.00; **total Schedule of Fees \$5,100.00**, and

WHEREAS, I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds in the amount of \$5,100.00 are available under Bond Ordinance No. 17-2016 for the purposes stated above.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that it does hereby authorize T & M Associates to prepare and submit the necessary applications to attain a NJDEP CAFRA Modification permit, Soil Erosion and Sediment Control permit, and New Jersey Natural Gas installation for the Beach Pavilion for a total amount not to exceed \$5,100.00; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. T & M Associates

Roll Call:	Birdsall,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

No. 48-2017 Authorizing the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations within the Borough of Sea Bright

RESOLUTION No. 48-2017

Authorizes the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations Within the Borough of Sea Bright

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Keeler:

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the County; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the County of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated "congested area," the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Borough of Sea Bright is designated as a "congested area" by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright in the County of Monmouth, hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:

- a. the County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
- b. such operations will be performed in compliance with applicable Federal and State regulations, and
- c. the County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy, be forwarded to the following:

- 1. Monmouth County Mosquito Extermination Commission
- 2. Chief of Police
- 3. Director of Public Works

Roll Call:	Birdsall,	Keeler,	Kelly,	Lamia,	Leckstein,	Rooney
	Yes	Yes	Yes	Yes	Yes	Yes

No. 49-2017 Authorizing the Borough of Sea Bright to Apply for 2017 Distracted Driving Crackdown Traffic Safety Grant

RESOLUTION No. 49-2017

AUTHORIZING THE BOROUGH OF SEA BRIGHT TO APPLY FOR 2017 DISTRACTED DRIVING CRACKDOWN TRAFFIC SAFETY GRANT

U Text U Drive U Pay

DIVISION OF HIGHWAY TRAFFIC SAFETY

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Keeler:

WHEREAS, the safety of all citizens travelling on the roadways in the Borough of Sea Bright and the surrounding roadways is vitally important; and

WHEREAS, distracted driving is a dangerous epidemic on America's roadways and in New Jersey, driver inattention remains the most significant cause of fatal and incapacitating crashes; and

WHEREAS, April is National Distracted Driver Month, which is a time to remind New Jersey motorists of the state's distracted driving laws, which include a ban on hand-held cell phone use and text messaging by all drivers and a ban on all cell phone use (hand held or hands free) by novice drivers; and

WHEREAS, the 2017 Distracted Driving Crackdown Traffic Safety Grant *U Text U Drive U Pay* provides federal funding for police officers, on an overtime basis, to conduct special enforcement patrols targeting distracted drivers from April 1 through April 21, 2017; and

WHEREAS, grant funds in the amount of \$5,500.00 are available, with no local match, from the National Highway Traffic Safety Administration to reimburse police personnel; and

WHEREAS, the deadline to apply for the grant is March 10, 2017; and

WHEREAS, the Borough of Sea Bright Police Chief has recommended that the Borough apply for said Grant; and

WHEREAS, the Governing Body of the Borough of Sea Bright, County of Monmouth wish to apply for the *2017 Distracted Driving Crackdown Traffic Safety Grant U Text U Drive U Pay* from the National Highway Traffic Safety Administration.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the appropriate officials are hereby authorized to execute and sign any and all documents in order to effectuate the receipt of the aforementioned grant funds from the National Highway Traffic Safety Administration for the *2016 Distracted Driving Crackdown Traffic Safety Grant U Text U Drive U Pay*; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

- 1. Director of Finance
- 2. Chief of Police
- 3. CFO

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney
 Yes Yes Yes Yes Yes Yes

No. 50-2017 Appointment of Alternate Prosecutor - Gregory J. Cannon, Esq./Sobel Han, LLP

RESOLUTION NO. 50-2017
AWARD OF A FAIR AND OPEN CONTRACT
ALTERNATE BOROUGH PROSECUTOR

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, request for proposals for professional services for one year commencing January 1, 2017 through December 31, 2017 for Alternate Prosecutor in a fair and open contract were advertised and received on November 22, 2016; and,

WHEREAS, the Borough Council approved Resolution No. 08-2017 at the January 7, 2017 Re-organization Meeting awarding said contract to Brian T. Wilton, Esquire, The Wilton Group ; and

WHEREAS, Mr. Wilton advised the court administrator that he would be unable to serve as Alternate Borough Prosecutor due to scheduling conflicts; and

WHEREAS, the Borough is in receipt of a proposal from Gregory J. Cannon, Esq., Sobel Han, LLP; and

WHEREAS, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright has certified that funds are subject to the availability of appropriations for the purpose stated herein.


 MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, authorizes the Mayor and Borough Clerk to execute a contract with **GREGORY J. CANNON, ESQUIRE, SOBEL HAN, LLP** as described herein.

BE IT FURTHER RESOLVED that the Borough Clerk shall advertise a notice of contract award one time in the "Asbury Park Press" newspaper and that a certified copy of this Resolution be forwarded to the following:

- 1. **Gregory J. Cannon, Esq.**
- 2. **Finance Manager**
- 3. **Court Clerk**

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney
 Yes Yes Yes Yes Yes Yes

INDIVIDUAL ACTION:

No. 44-2017 Authorizing Receipt of Bids - Construction of Municipal Complex
RESOLUTION NO. 44-2017
AUTHORIZING RECEIPT OF BIDS
FOR CONSTRUCTION OF MUNICIPAL COMPLEX

Councilmember Kelly introduced and offered for adoption the following Resolution: seconded by Councilmember Leckstein:

WHEREAS, the Borough Council is desirous of receiving bids for the following:

- a) Construction of a new municipal complex

WHEREAS, specifications for the aforesaid items will be on file in the Borough Clerk’s Office, and will be available for inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Borough Clerk to advertise for bids for the aforesaid item as per the specifications on file and will be received by the Borough Administrator in the Cecile F. Norton Community Center Meeting Room, 1167 Ocean Avenue, Sea Bright, New Jersey on a date to be determined.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Borough Architect
- 3. CFO
- 4. Borough Engineer

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney
Yes No Yes Yes Yes Yes

ORDINANCE(s):

Public Hearing: Mayor Long to read the ordinance by title:

ORDINANCE NO. 03-2017
AN ORDINANCE AMENDING ORDINANCE #15-2015 “FIXING THE COMPENSATION OF OFFICERS AND EMPLOYEES” OF THE BOROUGH OF SEA BRIGHT FOR THE YEARS 2016 Through 2018

Councilmember Leckstein offered a motion to open the public hearing on Ordinance No. 03-2017, seconded by Councilmember Kelly:

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney
Yes Yes Yes Yes Yes Yes

Public Hearing (Ord. 03 -2017)

No one wished to be heard.

Councilmember Leckstein offered a motion to close the public hearing on Ordinance No. 03-2017, seconded by Councilmember Kelly:

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney
Yes Yes Yes Yes Yes Yes

Councilmember Leckstein offered a motion to adopt Ordinance No. 03-2017 and advertise according to law, seconded by Councilmember Keeler:

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney
Yes Yes Yes Yes Yes Yes

INDIVIDUAL ACTION/New Business:**Vouchers: \$379,299.27**

Councilmember Keeler offered a motion to approve the Voucher List dated February 21, 2017 as submitted by the Finance Manager, seconded by Councilmember Leckstein:

**VOUCHER LIST
FEBRUARY 21, 2017
BOROUGH OF SEA BRIGHT**

01062	ALL HANDS FIRE EQUIPMENT, LLC 17-00169 02/01/17 FIRE DEPT	Open	245.00
02113	AMERICAN WATER 17-00256 02/17/17 WATER USAGE	Open	317.13
02169	ATTILIO'S RESTAURANT & PIZZA 17-00216 02/14/17 DPW	Open	30.50
01984	AVAYA FINANCIAL SERVICES 17-00252 02/17/17 PHONE SYSTEM	Open	145.29
01241	BAIN'S HARDWARE, INC. 17-00240 02/16/17 HARDWARE	Open	302.55
01631	BOROUGH OF OCEANPORT 17-00017 01/18/17 COURT	Open	6,247.50
01974	BOROUGH OF SEA BRIGHT COURT 17-00253 02/17/17 COURT	Open	102.71
01546	C.I.T. TECHNOLOGY FIN SERV, INC 17-00021 01/18/17 COPIER	Open	157.00
01594	CHERNAVSKY, DANIEL 17-00158 02/01/17 POLICE	Open	35.00
02237	CLAYTON BLOCK COMPANY, INC. 17-00226 02/16/17 DPW	Open	119.00
00256	CLEARY, GIACOBBE, ALFIERI & 17-00239 02/16/17 LEGAL	Open	67.55
00198	COMCAST 17-00244 02/16/17 POLICE INTERNET 17-00259 02/17/17 INTERNET	Open Open	155.43 180.27
			----- 335.70
2390	COSTA, VALERIA 17-00222 02/15/17 BUILDINGS & GROUNDS	Open	200.00
2386	CRANEY INTERPRETING SERVICE 17-00249 02/17/17 COURT	Open	200.00
01992	DOGS AND CATS, INC. 17-00232 02/16/17 BEACH	Open	1,500.00
00288	FIRST UNITED METHODIST CHURCH 17-00233 02/16/17 LIBRARY	Open	1,000.00
00406	FOGGIA FLORIST 17-00162 02/01/17 WREATHS	Open	250.00
00257	FOSTER AND COMPANY, INC. 16-01471 11/29/16 DPW:HARDWARE	Open	102.37
02101	GANNETT NJ 17-00237 02/16/17 LEGAL ADS	Open	181.85
2374	GARDEN STATE ROOFING & SIDING 17-00205 02/06/17 BLDG & GROUNDS	Open	2,100.00
02002	GENSERVE, INC. 17-00101 01/23/17 SEWER	Open	950.00
2289	GROFF TRACTOR & EQUIPMENT, INC. 17-00155 02/01/17 DPW	Open	1,599.64

REGULAR MEETING MINUTES**FEBRUARY 21, 2017**

01365	HARTER EQUIPMENT, INC. 16-01575 12/30/16 DPW	Open	1,465.20
01838	HOLMAN, FRENIA, ALLISON, P.C. 17-00255 02/17/17 FINANCE	Open	2,500.00
2380	HOWELL GUN WORKS 17-00177 02/02/17 POLICE:FIREARMS	Open	1,365.00
2294	IRENE, JR. MICHAEL 17-00238 02/16/17 LEGAL	Open	80.00
01526	JCP & L 17-00245 02/16/17 ELECTRIC	Open	2,704.04
01043	JERSEY PROFESSIONAL 17-00265 02/21/17 ADMIN	Open	3,150.00
00297	JESSE A. HOWLAND & SONS, INC. 16-00971 07/27/16 DPW:GARAGE RENTAL 16-00972 07/27/16 FIRE DEPT:GARAGE RENTAL	Open Open	1,665.00 3,750.00 ----- 5,415.00
00895	JOHNNY ON THE SPOT, INC. 17-00258 02/17/17 BEACH	Open	406.00
00018	KERRIGAN ELECTRIC, INC. 17-00077 01/23/17 POLICE	Open	300.00
2378	LANDTEK CONSTRUCTION 17-00057 01/19/17 STREETScape	Open	42,870.10
00971	LANG, STEVEN 17-00234 02/16/17 IT SERVICES	Open	500.00
00015	LANIGAN ASSOCIATES, INC. 17-00078 01/23/17 POLICE	Open	59.95
2265	LEE'S GARAGE 17-00159 02/01/17 POLICE	Open	1,499.19
01900	MCKENNA, DUPONT, HIGGINS & 17-00235 02/16/17 LEGAL SERVICES	Open	7,637.00
2278	MCLAUGHLIN, STAUFFER & SHAKLEE 17-00225 02/15/17 LEGAL	Open	5,926.58
02229	MONMOUTH COUNTY PUBLIC WORKS 17-00261 02/17/17 BUILDINGS AND GROUNDS	Open	10,642.09
2384	MONMOUTH HOSE & HYDRAULICS 17-00166 02/01/17 DPW	Open	53.39
02256	MONMOUTH TELECOM 17-00248 02/17/17 PHONE	Open	1,232.54
00188	MONMOUTH/OCEAN TCTA 17-00200 02/06/17 TAX COLLECTOR	Open	80.00
00137	MUNICIPAL CAPITAL CORPORATION 17-00022 01/18/17 COPIER	Open	224.73
00462	MUNICIPAL MAINTENANCE COMPANY 16-01524 12/08/16 BUILDING & GRDS:WELDING	Open	4,650.00
00339	NAPA AUTO PARTS 17-00125 01/30/17 DPW	Open	58.18
01399	NEW JERSEY AMERICAN WATER 17-00260 02/17/17 WATER	Open	388.15
01309	OCEANPORT BOARD OF EDUCATION 17-00007 01/17/17 GRADE SCHOOL TAX	Open	70,788.00
00158	PITNEY BOWES CREDIT CORP. 17-00254 02/17/17 POSTAGE METER	Open	360.00

REGULAR MEETING MINUTES

FEBRUARY 21, 2017

00463	RUTGERS, THE STATE UNIVERSITY 17-00136 01/31/17 TRAINING	Open	649.00
01554	SEA BRIGHT SERVICE CENTER 17-00156 02/01/17 DPW	Open	1,164.83
00053	SHORE REGIONAL HIGH SCHOOL 17-00008 01/17/17 HIGH SCHOOL TAX	Open	177,028.76
00222	SIGNS & LETTERS UNLIMITED 17-00206 02/06/17 FIRE DEPT	Open	265.00
00031	SORRENTINO, JOHN 17-00088 01/23/17 CLOTHING ALLOWANCE 17-00128 01/30/17 POLICE MISC	Open Open	556.86 64.98
			----- 621.84
2247	STAPLES ADVANTAGE 16-01214 09/29/16 OFFICE SUPPLIES 17-00204 02/06/17 BUILDING & GROUNDS	Open Open	173.87 677.24
			----- 851.11
00427	STRATTON, FELECIA 17-00131 01/30/17 A&E	Open	100.00
01931	SUBURBAN PROPANE 17-00250 02/17/17 PROPANE	Open	146.75
2379	T. BLUMIG KENNELS, INC. 17-00076 01/23/17 FERRAL CAT PROGRAM	Open	770.00
00192	TAX COLL & TREAS ASSOC OF NJ 17-00199 02/06/17 TAX COLLECTOR	Open	100.00
01779	TIMOTHY HILL ELECTRIC CO., INC 17-00102 01/23/17 DPW 17-00123 01/30/17 ELECTRICAL	Open Open	285.00 725.00
			----- 1,010.00
00331	TREASURER, STATE OF NJ 17-00251 02/17/17 TIDELANDS	Open	100.00
01960	VERIZON 17-00262 02/17/17 PHONE SERVICE	Open	532.57
02061	VERIZON WIRELESS 17-00263 02/17/17 WIRLESS SERVICE	Open	314.49
01150	W.W. GRAINGER, INC. 16-01570 12/30/16 FIRE DEPT	Open	111.33
01164	WATCHUNG SPRING WATER CO, INC. 17-00247 02/17/17 SPRING WATER	Open	226.54
00519	WILLIAM E. ANTONIDES & CO. 17-00231 02/16/17 FISCAL OFFICER	Open	3,025.00
			TOTAL: \$367,561.15

MANUAL CHECKS - BILL LIST FOR FEB. 21, 2017

2/16/2017	Hoder, David J. 17-00242 Engineer:Escrow Accts/Review/Insp.	\$1,082.50
2/16/2017	McKenna,Dupont,Higgins & Stone 17-00236 Legals Services:Escrow Accts/Review	\$1,030.00
2/16/2017	NJ Dept. of Health 17-00241 Monthly Dog Report-Jan. 2017	\$53.40
2/17/2017	NJ Dept of Labor & Workforce Dvlpmnt 17-00257 Unemployment	\$5,011.88

2/15/2017	NJ DEPT OF TRANSPORTATION	\$265.00
17-00223	ACCESS PERMIT FEE	
2/14/2017	TREASURER-STATE OF NJ	\$200.00
17-00210	SEWER:ANNUAL PERMIT RENEWAL	
2/15/2017	WEX BANK	\$4,095.34
17-00224	GASOLINE:FEBRUARY 2017	
TOTAL MANUAL:		\$11,738.12

GRAND TOTAL: \$379,299.27

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney
Yes Yes Yes Yes Yes Yes

Mayor Long advised Council that prior to voting on the voucher list, it would be prudent to go to the Finance office to review the individual invoices that are on the list.

COUNCIL COMMITTEE REPORTS:

BEACH / GRANTS:

Committee Chair Lamia reported the committee reviewed an aerial view, provided by the Mayor, of the dunes from downtown through north beach which will service as a good template for how the dunes look today. As there was a lot of dune fencing that came down in recent storms, the dune committee is working with the administrator to replace it. Reported progress on all other matters.

FINANCE / INSURANCE / COURT / VOLUNTEERS:

Committee Chair Keeler reminded all that there will be a budget workshop meeting on March 7, 2017 at 5 pm. CFO Bascom is still tweaking the final numbers. Councilman Keeler reported the JIF came out with their 2017 Safety and Compliance Program and reported the big focus in 2017 will be on the first responders. JIF representatives will be setting up a meeting with Sea Bright's first aid and fire departments to go over procedures. Councilman Keeler reported that the appointment of an Alternate Prosecutor was approved earlier on the consent agenda. Reported progress on all other matters.

PERSONNEL / PUBLIC RELATIONS / RECREATION:

Committee Chair Leckstein commented on the promotions and new hire within the Police Department and the hiring of the new alternate prosecutor. Regarding Public Relations, Councilman Leckstein reported they had their first meeting and firmed up Saturday, April 22 for the third annual Sea Bright Kite Day which also happens to be Earth Day. Councilman Leckstein reported the Planning Board continues to work on the Master Plan and said new legislation may soon require public access to be included in the Plan. Councilman Leckstein announced the Oceanport Board of Education's monthly meeting is tomorrow evening at 6 pm at Maple Place School and there will be a presentation on the referendum for the reconstruction of Wolf Hill and Maple Place schools. Reported progress on all other matters.

PUBLIC SAFETY / EDUCATION / LIBRARY:

Committee Chair Rooney reported they are working on recruiting lifeguards for the 2017 season as the Borough will be lifeguarding in Highlands this summer. Councilman Rooney commended Chief Sorrentino for the amazing job he is doing putting together a exemplary Police Department for the future of Sea Bright. Mayor Long added her congratulations. Councilman Rooney reviewed and compared the number of calls for service, motor vehicle stops, tickets, DWI's and other statistics for the years 2015 and 2016. Councilman Rooney said he has been working with the Chief to promote bike safety this year. Regarding the Library, Councilman Rooney reported he held another organ recital this past Saturday; he brought the plans for the new library to the recital which the attendees were very excited about. Reported progress on all other matters.

PUBLIC WORKS / BUILDING DEPARTMENT / CODE ENFORCEMENT:

Committee Chair Birdsall reported that the Public Works Superintendent, Mark Philpot, submitted a letter of resignation and the Borough is advertising for a new position of "working foreman." The Borough is also going to be advertising for summer maintenance jobs in the DPW. Councilman Birdsall thanked all DPW employees for the great job they did cleaning up after the storm. Councilman Birdsall provided an update on the street sweeping services that will be provided through the shared services agreement with Highlands as partial payment for life guarding services and updated Council on the streetscape project progress.

SEA BRIGHT RECOVERY/CAPITAL PLAN/FLOOD CONTROL/BEAUTIFICATION:

Committee Chair Kelly reported there was a community center pre-bid meeting last week for interested contractors. Beautification meeting was held to decide on pavers for the streetscape project and provided a recommendation - the contractor will need a decision from Council as to which pavers to use. Due to all the construction going on in town, the beautification plan for this summer will be to stay with just the seasonal planters/pots. The Committee reviewed the beautification master plan and their budget for this year and identified two areas to focus on - and budgeting for the future. Councilman Kelly reported council took a first step tonight regarding the municipal building by approving a resolution to go out to bid and hopes to be awarding the bid in late spring. Councilman Kelly also discussed beautifying the new bulkheads and utilizing the banners on the light posts in the municipal parking lot. Reported progress on all other matters.

MAYOR DINA LONG – Reports and Communications**Mayor Long made the following announcements:**

- a resolution was approved this evening to participate in "Paint the Town Pink" and our liaison will be Elizabeth Homer.

- an event this Thursday at 6 pm, Two Rivers One Future, will be held at the Two River Theatre in Red Bank for anyone who is interested in flood control, regional planning and hazard mitigation in the future.

- Sea bright is presently engaged in two matters of litigation that are important for Sea Bright residents to be aware of: 1) litigation with the Shore Regional Board of Education with regard to the funding formula that resulted in the disproportionate share of the school budget. There is a scheduled hearing in May, but there will be discussions with the Shore Regional school board prior in hopes of coming up with a fair and reasonable formula; 2) seven Sea Bright beach clubs filed tax appeals for their reassessments. Five of the seven appeals are moving forward in a legal process. The Borough is holding their ground and feels confident in their position.

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

Pam Ross, Peninsula Avenue, asked what transpired regarding the noise ordinance and how it is moving forward. Mayor Long responded that a draft ordinance was provided to Council but there are still a few outstanding questions that need answers. Mayor Long explained that there needs to be subjective and objective measures in defining what a nuisance is. Mayor Long said the governing body is committed to getting this done before the spring season and the outdoor noise becomes more pronounced - we are making a new law that will certainly go to court so we want to make sure it gets done right. Attorney McLaughlin commented and Councilman Birdsall explained that since he is new to Council the ordinance has been held up so he can get up to speed.

EXECUTIVE SESSION

Councilmember Leckstein offered a motion to enter into Closed Session; seconded by Councilmember Kelly:

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
 - A. Litigation
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.

4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney
 Yes Yes Yes Yes Yes Yes

There being no further business to discuss a motion to go back into the regular meeting was made by Councilman Leckstein and seconded by Councilman Kelly with unanimous voice vote approval.

ADJOURNMENT

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Keeler:

Roll Call: Birdsall, Keeler, Kelly, Lamia, Leckstein, Rooney
 Yes Yes Yes Yes Yes Yes

Respectfully submitted,

Christine Pfeiffer
Borough Clerk