

**MINUTES  
REGULAR MEETING  
BOROUGH OF SEA BRIGHT**

**FEBRUARY 6, 2018**

**SEA BRIGHT, NEW JERSEY**

**Mayor Long** called the meeting to order at 7:00 pm and requested those present to join in the Pledge of Allegiance.

**Mayor Long** read the following Compliance Statement:

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 17, 2017. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."**

**PRESENT:** Mayor Dina Long Councilmember's Kevin Birdsall, William J. Keeler, Brian P. Kelly, Marc A. Leckstein, Charles H. Rooney, Jon Schwartz

**OTHERS:** Attorney Roger McLaughlin, Engineers Fran Mullan and Claire Petruzzella, Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

**MOMENT OF SILENCE** for the following Sea Bright resident who passed away:  
**Rosemary Sherman**

**REMARKS FROM THE AUDIENCE** (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Erin Kelleher and Erin O'Keefe, volunteers for Angel Warriors, were in attendance and explained the mission of the organization and asked Council to consider a donation of four beach badges for their upcoming benefit on February 25, 2018. Council approved request - see Resolution No. 40-2018 below.

**CONSENT AGENDA**

Councilmember Leckstein offered a motion to approve the items that are considered routine in nature under the consent agenda; seconded by Councilmember Birdsall:

**Minutes**

01-06-2018 Re-Organization Meeting  
01-11-2018 Workshop Meeting  
01-11-2018 Executive Session  
01-16-2018 Regular Meeting  
01-30-2018 Special Meeting  
01-30-2018 Executive Session

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Yes Yes Yes Yes

**Resolutions:**

**No. 39-2018 Sea Bright Ocean Rescue - 2018 Junior Lifeguard Program**

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Birdsall:

**WHEREAS**, since 2004, the Sea Bright Junior Lifeguard Program has provided a safe and fun way for children to learn about beach and ocean safety, improve upon their swimming abilities and develop high confidence levels in the surf and open water; and

**WHEREAS**, Sea Bright Beach Manager, Don Klein, has authorized the schedule and fees listed below for the 2018 Junior Life Guard Program; and

**WHEREAS**, there will be no refunds once a Junior Guard is registered; and

**Junior Lifeguard Program**

**Age:** Minimum age is 7 years old  
**Fee:** \$175.00 for one session  
\$325.00 for both sessions  
**Time:** 9:00 am to 12:00 pm  
**Dates:** **Session 1** July 9 – July 20 (M-F)  
**Session 2** July 23 – August 3 (M-F)

**Junior Lifeguard "Nipper" Program (Session 3)**

**Age:** Minimum age is 12 years old  
(must have successfully completed Session 1 or 2)  
**Fee:** \$175.00  
**Time:** 9:00 am to 3:00 pm  
**Dates:** August 6 - August 17 (M-F)

**WHEREAS,** the monies collected from the Sea Bright Junior Lifeguard Program will be deposited in the Beach Trust account.

**NOW THEREFORE BE IT RESOLVED,** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize Beach Manager, Don Klein, to operate the 2018 Junior Lifeguard Program, as described above, and collect the appropriate fees to be deposited in the Beach Trust account; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Beach Manager
- 2. Finance Manager

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Yes Yes Yes Yes

**No. 40-2018 Donation 2018 Beach Badges**

Councilmember Leckstein offered the following resolution and moved for its adoption; seconded by Councilmember Birdsall:

**WHEREAS,** the Governing Body of the Borough of Sea Bright wish to support the fundraising efforts for the local organization listed below by donating four (4) 2018 beach badges as requested:

- 1. Angel Warrior Benefit **4 Badges**  
Gift Auction (2/25/18)

**WHEREAS,** the Borough Auditor has been informed and advised that a resolution should be considered in order to donate 2018 Season Beach Badges.

**NOW, THEREFORE, BE IT RESOLVED,** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey authorize the donation of four (4) 2018 Season Beach Badges to the aforementioned charitable organization; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the following:

- 1. Borough Administrator
- 2. Borough Auditor
- 3. Individual Requestor

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Yes Yes Yes Yes

**ORDINANCE(s):**

**Public Hearing:** Mayor Long to read the ordinance by title:

**ORDINANCE NO. 01-2018**  
**AN ORDINANCE AMENDING CHAPTER 182, "STREETS AND SIDEWALKS",  
ARTICLE V, "USE OF SIDEWALKS", SECTION 182-32, "SNOW AND ICE REMOVAL",  
AND SECTION 182-34, "VIOLATIONS AND PENALTIES".**

Councilmember Leckstein offered a motion to open the public hearing on Ordinance No. 01-2018; seconded by Councilmember Keeler

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Yes Yes Yes Yes

**Public Hearing (Ord. No. 01-2018)**

Councilman Birdsall made a point of order that the businesses should be sent snow removal guidelines to prevent damage to the new sidewalks and pavers in the downtown.

Councilman Keeler made a point of order that the Borough should send a notice to all residents in the late summer/early fall as a reminder before leaving for the winter that it is their responsibility to remove the snow from the sidewalks in front of their property.

Councilmember Leckstein offered a motion to close the public hearing on Ordinance No. 01-2018; seconded by Councilmember Keeler:

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Yes Yes Yes Yes

Councilmember Leckstein offered a motion to adopt Ordinance No. 01-2018 and advertise according to law; seconded by Councilmember Birdsall:

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Yes Yes Yes Yes

**INDIVIDUAL ACTION/New Business:**

**Vouchers: \$100,683.99**

Councilmember Keeler offered a motion to approve the Voucher List dated February 6, 2018 as submitted by the Finance Manager; seconded by Councilmember Leckstein:

01005	ADP, INC.		
18-00135	01/31/18 PAYROLL	Open	809.72
01835	ALLEN, RANDALL		
18-00108	01/29/18 DPW	Open	24.38
02113	AMERICAN WATER		
18-00109	01/29/18 WATER	Open	323.08
01042	ATLANTIC TOMORROWS OFFICE		
18-00137	01/31/18 COPIER	Open	622.16
01984	AVAYA FINANCIAL SERVICES		
18-00112	01/29/18 POLICE	Open	145.29
01676	BAGNOLE, DONNA		
18-00098	01/24/18 RECREATION	Open	600.00
00982	CITY OF LONG BRANCH		
17-00084	01/23/17 DPW	Open	1,630.62
00198	COMCAST		
18-00143	02/01/18 INTERNET	Open	308.04
2390	COSTA, VALERIA		
18-00128	01/31/18 BUILDINGS & GROUNDS	Open	600.00
2386	CRANEY INTERPRETING SERVICE		
18-00106	01/29/18 COURT	Open	100.00
2267	EMERGENCY REPORTING		
17-01374	11/13/17 FIRE DEPT	Open	100.00
00421	FAIL SAFE FIRE HOSE TEST, INC.		
17-01460	12/08/17 FIRE DEPT	Open	1,934.10
00506	FARMER, JANE		
18-00147	02/02/18 LIBRARY	Open	100.00
01817	FINEGAN, GEORGE		
18-00122	01/30/18 CAT PROGRAM	Open	453.69
02101	GANNETT NJ		
18-00124	01/30/18 CLERK	Open	143.00
02181	GATEWAY PRESS		
18-00086	01/24/18 POLICE	Open	1,198.00
00979	GIBBONS, P.C.		
18-00139	02/01/18 LEGAL	Open	2,594.66
02219	Goodyear Auto Service Center		
18-00087	01/24/18 POLICE	Open	1,538.40
00509	H. BARBER AND SONS, INC.		
17-01508	12/19/17 BEACH	Open	13,337.00
01365	HARTER EQUIPMENT, INC.		
18-00092	01/24/18 DPW	Open	3,712.37
18-00096	01/24/18 BEACH	Open	3,409.29
			-----
			7,121.66
01887	HEIM ELECTRONICS, INC.		
18-00117	01/30/18 ALARMS	Open	314.25

**REGULAR MEETING MINUTES**

**FEBRUARY 6, 2018**

01838	HOLMAN, FRENIA, ALLISON, P.C. 18-00136 01/31/18 FINANCE	Open	1,300.00
2455	JERSEY AUTO SPA CAR WASH 18-00076 01/23/18 POLICE	Open	1,295.00
01043	JERSEY PROFESSIONAL 18-00129 01/31/18 DEPUTY CLERK	Open	4,590.00
00895	JOHNNY ON THE SPOT, INC. 18-00116 01/29/18 BEACH	Open	109.20
01784	JUNGLE LASERS, LLC 18-00138 02/01/18 BUILDING DEPT	Open	230.00
00202	KAY PRINTING & ENVELOPE CO, INC 18-00120 01/30/18 BUILDING DEPT	Open	23.21
00971	LANG, STEVEN 18-00132 01/31/18 IT SERVICE	Open	200.00
00015	LANIGAN ASSOCIATES, INC. 17-00099 01/23/17 POLICE	Open	779.00
00275	M & S WASTE SERVICES, INC. 18-00144 02/01/18 GARBAGE 18-00145 02/01/18 GARBAGE 18-00146 02/01/18 DUMPSTER	Open Open Open	5,045.10 10,070.25 1,079.58
			----- 16,194.93
2458	MCGUINN, WILLIAM 18-00115 01/29/18 PROSECUTOR	Open	350.00
00176	MODULAR SPACE CORPORATION 18-00105 01/29/18 POLICE	Open	3,030.00
00110	MONM CNTY REGIONAL HEALTH 18-00107 01/29/18 HEALTH COMM	Open	14,425.50
02229	MONMOUTH COUNTY PUBLIC WORKS 18-00088 01/24/18 DPW	Open	619.55
2384	MONMOUTH HOSE & HYDRAULICS 18-00085 01/23/18 DPW	Open	86.24
00162	MONMOUTH MUNICIPAL JUDGES ASSN 18-00114 01/29/18 COURT	Open	160.00
02256	MONMOUTH TELECOM 18-00149 02/02/18 PHONE	Open	1,433.69
2277	MUNCO OF NEW JERSEY 18-00072 01/22/18 BUILDING DEPT	Open	75.00
01399	NEW JERSEY AMERICAN WATER 18-00110 01/29/18 HYDRANTS	Open	2,435.40
00019	NJ AMERICAN WATER 18-00111 01/29/18 WATER	Open	292.78
02019	OMEGA GRAPHICS 18-00099 01/24/18 RECREATION	Open	80.00
00046	ONE CALL CONCEPTS, INC. 18-00148 02/02/18 CALL BEFORE YOU DIG	Open	73.75
00081	PERRY'S TROPHY CO., INC. 18-00101 01/24/18 A&E	Open	88.55
01554	SEA BRIGHT SERVICE CENTER 18-00077 01/23/18 POLICE 18-00079 01/23/18 POLICE 18-00089 01/24/18 DPW	Open Open Open	187.04 359.81 869.17
			----- 1,416.02
00027	SEABOARD WELDING SUPPLY, INC. 18-00140 02/01/18 DPW	Open	29.00
01892	STANDARD INSURANCE COMPANY 18-00113 01/29/18 INSURANCE	Open	724.59
02225	STAPLES ADVANTAGE 18-00130 01/31/18 OFFICE EQUIPMENT	Open	1,638.28
00083	T & M ASSOCIATES 17-00044 01/18/17 ENGINEER 18-00125 01/30/18 ENGINEER 18-00126 01/30/18 ENGINEER	Open Open Open	3,751.26 5,133.90 808.70
			----- 9,693.86
01285	THE HOME DEPOT 17-01243 10/12/17 BUILDINGS 18-00090 01/24/18 DPW	Open Open	51.70 146.67
			----- 198.37
2383	THE MUSIAL GROUP 17-01510 12/21/17 MUNICIPAL COMPLEX	Open	960.00
01403	TREASURER, STATE OF NEW JERSEY 18-00123 01/30/18 MARRIAGE LICENSES	Open	75.00

2394 VERIZON BUSINESS  
18-00063 01/22/18 POLICE Open 80.31

02061 VERIZON WIRELESS  
18-00131 01/31/18 CELL SERVICE Open 1,051.21

**TOTAL: \$97,736.49**

BILL LIST FEBRUARY 6, 2018 - MANUAL CHECKS

18-00103 Freehold Conservation District \$1,560.00  
1/29/2018 Soil Erosion Permit/New Municipal Complex

18-00127 T&M Associates \$1,187.50  
1/30/2018 Verizon Nodes Project/Escrow Acct.

18-00119 Treasurer State of New Jersey \$200.00  
1/30/2018 Sewer:Renewal of Connection Permit

**TOTAL: \$2,947.50**

**GRAND TOTAL: \$100,683.99**

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Yes Yes Yes Yes

**EXECUTIVE SESSION**

Councilmember Leckstein offered a motion to enter into Closed Session; seconded by Councilmember Rooney:

**WHEREAS**, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
  - A. Litigation
  - B. Personnel
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

**BE IT FURTHER RESOLVED** that the Mayor and Council may come back into Regular Session to conduct additional business.

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Yes Yes Yes Yes

There being no further business to discuss, a motion to go back into the regular meeting was made by Councilman Leckstein and seconded by Councilman Birdsall with unanimous voice vote approval.

**ADJOURNMENT**

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Birdsall:

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Yes Yes Yes Yes

Respectfully submitted,

Christine Pfeiffer  
Borough Clerk