

**MINUTES
REGULAR MEETING
BOROUGH OF SEA BRIGHT**

MARCH 20, 2018

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order at 7:00 pm and requested those present to join in the Pledge of Allegiance.

Mayor Long read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 17, 2017. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

PRESENT: Mayor Dina Long, Councilmember's Kevin Birdsall, William J. Keeler, Brian P. Kelly, Marc A. Leckstein, Charles H. Rooney
ABSENT: Councilmember Jon Schwartz
OTHERS: Attorney Roger McLaughlin, Engineer Claire Petruzzella, CFO Michael J. Bascom, Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

CONSENT AGENDA

Councilmember Leckstein offered a motion to remove Resolution No. 64-2018 and approve the remaining items that are considered routine in nature under the consent agenda; seconded by Councilmember Birdsall:

Minutes

03-06-2018 Regular Meeting
03-06-2018 Executive Session

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes Yes Yes Yes absent

Resolutions:

**No. 54-2018 Authorizing the Purchase of Police Department Vehicle
2017 Ford Explorer Police Interceptor**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall;

WHEREAS, the Borough of Sea Bright Police Department has the need to purchase one (1) new police vehicle; and

WHEREAS, the Borough of Sea Bright wishes to purchase, under State Contract No. A88728, a 2017 Ford Explorer Police Interceptor Utility Vehicle from Winner Ford of Cherry Hill, 250 Berlin Road, Cherry Hill, NJ 08034 for a base amount of \$24,527.00 with selected options in the amount of \$4,444.00 for a cost of \$28,971.00; and

WHEREAS, in addition, said police vehicle will require the installation of law enforcement emergency equipment in the amount of \$13,522.00 for a total cost of \$42,493.00; and

WHEREAS, if the State Contract vehicle is not available this resolution will serve as authorization to competitive bid for the 2018 Ford Explore Police Interceptor Utility Vehicle; and

WHEREAS, in accordance with the requirements of the Local Public Contract Law N.J.S.A. 40:11-12 et seq., and the regulations promulgated thereunder, the purchase of goods and services by local contracting units without competitive bids is authorized from vendor(s) with state contracts.

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, hereby certify that funds in the amount of \$42,493.00 will be available as follows: \$15,000.00 in the 2017 Police Budget, \$25,000.00 in the 2018 Temporary Budget and \$2,493.00 in the 2018 Drunk Driving Enforcement Fund for the purpose stated above.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, hereby authorizes the purchase of a 2017 Ford Explorer Police Interceptor Utility Vehicle under State Contract No. A88728 from Winner Ford of Cherry Hill, 250 Berlin Road, Cherry Hill, NJ for a total amount of \$42,493.00; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Police Chief
- 2. Finance Manager
- 3. Winner Ford of Cherry Hill

Vote:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	absent

No. 59-2018 Consideration of Proposals for Professional Planning Services and Zoning Ordinance Amendments

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Birdsall:

WHEREAS, in review of the 2017 Sea Bright Borough Master Plan, adopted on June 29, 2017, T & M Associates recommended zoning ordinance amendments be considered; and

WHEREAS, the Borough Administrator requested proposals for professional planning services to prepare zoning ordinance amendments as referenced in the 2017 Master Plan; and

WHEREAS, in connection therewith, three (3) proposal were received: 1) Leon S. Avakian, Inc. 788 Wayside Road, Neptune, NJ at \$7,670.00 dated November 3, 2017; 2) CME Associates, 1460 Route 9 South, Howell, NJ at \$10,000.00 dated December 5, 2017; and 3) T & M Associates, 11 Tindall Road, Middletown, NJ at \$7,935.00 dated March 3, 2018; and

WHEREAS, the Borough Council desires to award to T & M Associates of Middletown, New Jersey, as per their proposal submitted for professional planning services to amend the Borough's zoning ordinance to incorporate the recommendations in the 2017 Master Plan; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds are available for this contract in Engineering O&E.


MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the proposal for professional planning services for zoning ordinance amendments as set forth in the proposal submitted, be awarded to T & M Associates, 11 Tindall Road, Middletown, New Jersey in an amount not to exceed \$7,935.00; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed one time in the "Asbury Park Press" newspaper.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. T & M Associates
- 2. Leon S. Avakian, Inc.
- 3. CME Associates
- 4. Planning Board

Vote:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	absent

No. 60-2018 Appropriation Reserve Transfer

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

WHEREAS, N.J.S.A. 40A:4-4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, in the County of Monmouth, State of New Jersey, 2/3 of the majority of the full membership concurring herein that the following transfers be authorized amongst 2017 Budget Appropriation Reserves as follows:

ACCOUNTING CODE	DESCRIPTION	AMOUNT	TOTALS
	CURRENT FUND-Transfer To (Inside CAPs):		
01-25-252-200	Office of Emergency Management-O/E	\$2,500	
	TOTAL TRANSFERS-To		<u>\$2,500</u>
	CURRENT FUND-Transfer From (Inside CAPs):		
01-22-201-000	Demolition of Unsafe Structures	\$1,000	
01-20-145-200	Tax Collector	1,500	
	TOTAL TRANSFERS-From		<u>\$2,500</u>

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes absent

No. 61-2018 Borough of Sea Bright PBA Agreement January 1, 2018 – December 31, 2021

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

WHEREAS, the Borough is in receipt of a letter dated March 12, 2017 from the New Jersey State Policemen's Benevolent Association, Sandy Hook Local No. 48 Contract Negotiation Committee stating their intent to begin negotiations of a new collective bargaining agreement; and

WHEREAS, the Borough Administrator coordinated negotiation meetings between the Mayor, CFO and the Public Safety Committee members, pursuant to Public Law 168, Chapter 303 relative to rates of pay, hours of work and other conditions of employment within the Sea Bright Police Department; and

WHEREAS, as a result of these negotiations, an agreement was reached regarding these matters for a new contract beginning January 1, 2018 through December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, hereby authorize the Mayor and Borough Clerk to execute a four year contract (January 1, 2018-December 31, 2021) between the Borough of Sea Bright and New Jersey State Policemen’s Benevolent Association, Sandy Hook Local No. 48; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be forwarded to the following:

1. Sea Bright Policemen’s Benevolent Association, Local No. 48
2. Finance Manager
3. Chief Financial Officer
4. Chief of Police
5. Public Employment Relations Commission

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Yes Yes Yes absent

No. 62-2018 Donation 2018 Beach Badges

Councilmember Leckstein offered the following resolution and moved for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the Governing Body of the Borough of Sea Bright wish to support the fundraising efforts for the local organizations listed below by donating two (2) 2018 beach badges as requested:

- 1. All Saints' Church Auction (5/12/18) **2 Badges**
- 2. Friends of JJ 3rd Annual Ladies Night Fundraiser (4/13/18) **2 Badges**
- 3. Catholic Daughters of the Americas Charity Luncheon (4/21/18) **2 Badges**

WHEREAS, the Borough Auditor has been informed and advised that a resolution should be considered in order to donate 2018 Season Beach Badges.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey authorize the donation of six (6) 2018 Season Beach Badges to the aforementioned charitable organizations; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

- 1. Borough Administrator
- 2. Borough Auditor
- 3. Individual Requestors

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	absent

No. 63-2018 Authorizing 2018 Farmers' Market

Councilmember Leckstein introduced and offered the following resolution for approval; seconded by Councilmember Birdsall:

WHEREAS, the Borough Council believes the Sea Bright Farmers' Market will benefit the community, residents, businesses and visitors by providing a variety of goods and services from various local vendors; and

WHEREAS, Community Green Market Organizers who began the Farmers' Market in the Borough in the summer of 2014 have transferred the operations and management of the Farmers' Market to the Borough; and

WHEREAS, Linda Blevins and Sonya Cappillo, residents of Sea Bright, have volunteered to act as the "community organizers" and "custodians of record" of the Sea Bright Farmers' Market; and

WHEREAS, the custodians of record will maintain and submit all related documents to the Borough Clerk; and

WHEREAS, all fees collected will be deposited within 48 hours in to the Public Relations Trust; and

WHEREAS, the Borough of Sea Bright wishes to continue the Sea Bright Farmers' Market in the Borough on Thursdays beginning on June 7, 2018 thru September 27, 2018, between the hours 1 pm and 6 pm, rain or shine.

NOW, THEREFORE, BE IT RESOLVED the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey hereby authorizes the 2018 Sea Bright Farmers' Market to operate in our community beginning on June 7, 2018 through September 27, 2018; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

- 1. Borough Administrator
- 2. Borough Police Chief
- 3. Community Organizers

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	absent

No. 65-2018 Authorizing Receipt of Bids for Street Sweeping Services

Councilmember Leckstein introduced and offered for adoption the following Resolution: seconded by Councilmember Birdsall:

WHEREAS, the Borough Council is desirous of receiving bids for the following:

- a) Street Sweeping Services

WHEREAS, specifications for the aforesaid items will be on file in the Borough Clerk's Office, and will be available for inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Borough Clerk to advertise for bids for the aforesaid item as per the specifications on file and will be received by the Borough Administrator in the Cecile F. Norton Community Center Meeting Room, 1167 Ocean Avenue, Sea Bright, New Jersey on a date to be determined; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. CFO

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	absent

No. 67-2018 Awarding Raises for Non-Union Employees

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Birdsall:

WHEREAS, the Borough of Sea Bright is a municipal employer with full time and part time staff; and

WHEREAS, the governing body has provided for a 2.5% increase in salary and wages in the 2018 budget; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright in the County of Monmouth, hereby authorize the 2018 annual salary increase of 2.5% for non-union employees, retroactive to January 1, 2018; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. CFO
- 3. Borough Administrator

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	absent

INDIVIDUAL ACTION/RESOLUTIONS

**No. 64-2018 Authorizing Receipt of Bids for use of Municipal Beach Front Location
CARRIED for the Rental of Umbrellas and Beach Chairs**

After a lengthy discussion and comments from the public, Councilmember Kelly offered a motion to Carry Resolution No. 64-2018 to the April 3, 2018 regular meeting for further consideration; seconded by Councilmember Keeler:

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	No	No	absent

WHEREAS, the Borough Council is desirous of receiving bids for the following:

- a) Use of Municipal beach front location for the rental of umbrellas and beach chairs

WHEREAS, specifications for the aforesaid items will be on file in the Borough Clerk’s Office, and will be available for inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Borough Clerk to advertise for bids for the aforesaid item as per the specifications on file and will be received by the Borough Administrator in the Cecile F. Norton Community Center Meeting Room, 1167 Ocean Avenue, Sea Bright, New Jersey on a date to be determined; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. CFO

Attorney McLaughlin added that if the Borough wants to continue skim/surf camps, they have to go out for public bid.

No. 69-2018 Authorizing Receipt of Bids for Skim Board Camps on the Municipal Beach

Councilmember Leckstein introduced and offered for adoption the following Resolution: seconded by Councilmember Birdsall:

WHEREAS, the Borough Council is desirous of receiving bids for the following:

- a) Skim Board Camps on the Municipal Beach

WHEREAS, specifications for the aforesaid items will be on file in the Borough Clerk’s Office, and will be available for inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Borough Clerk to advertise for bids for the aforesaid item as per the specifications on file and will be received by the Borough Administrator in the Cecile F. Norton Community Center Meeting Room, 1167 Ocean Avenue, Sea Bright, New Jersey on a date to be determined; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. CFO

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	No	absent

No. 70-2018 Authorizing Receipt of Bids for Surf Camps on the Municipal Beach

Councilmember Leckstein introduced and offered for adoption the following Resolution: seconded by Councilmember Birdsall:

WHEREAS, the Borough Council is desirous of receiving bids for the following:

- a) Surf Camps on the Municipal Beach

WHEREAS, specifications for the aforesaid items will be on file in the Borough Clerk’s Office, and will be available for inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Borough Clerk to advertise for bids for the aforesaid item as per the specifications on file and will be received by the Borough Administrator in the Cecile F. Norton Community Center Meeting Room, 1167 Ocean Avenue, Sea Bright, New Jersey on a date to be determined; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. CFO

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	No	absent

No. 71-2018 Authorizing Receipt of Bids for Yoga Classes on the Municipal Beach

Councilmember Leckstein introduced and offered for adoption the following Resolution: seconded by Councilmember Birdsall:

WHEREAS, the Borough Council is desirous of receiving bids for the following:

- a) Yoga Classes on the Municipal Beach

WHEREAS, specifications for the aforesaid items will be on file in the Borough Clerk’s Office, and will be available for inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Borough Clerk to advertise for bids for the aforesaid item as per the specifications on file and will be received by the Borough Administrator in the Cecile F. Norton Community Center Meeting Room, 1167 Ocean Avenue, Sea Bright, New Jersey on a date to be determined; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. CFO

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	No	absent

BUDGET INTRODUCTION:**Res. No. 66-2018 Introduction of the 2018 Municipal Budget**

Councilmember Kelly introduced and offered for adoption the following Resolution: seconded by Councilmember Keeler:

SECTION 1.**Municipal Budget for the BOROUGH OF SEA BRIGHT, COUNTY OF MONMOUTH for the Fiscal Year 2018**

Be It Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2018; and

Be it Further Resolved, that said Budget be published in the **ASBURY PARK PRESS** in the issue of **March 23, 2018**.

The Governing Body of the **BOROUGH OF SEA BRIGHT**, does hereby approve the following Budget for the year 2018:

RECORDED VOTE	Ayes	Nays	Abstained	Absent
COUNCILMEMBER KEVIN BIRDSALL	X			
COUNCILMEMBER WILIAM J. KEELER	X			
COUNCILMEMBER BRIAN P. KELLY	X			
COUNCILMEMBER MARC A. LECKSTEIN	X			
COUNCILMEMBER CHARLES H. ROONEY III	X			
COUNCILMEMBER JON SCHWARTZ				X

Notice is Hereby Given, that the Budget and Tax resolution was approved by the Governing Body of the Borough of Sea Bright, County of Monmouth on March 20, 2018.

A Hearing on the Budget and Tax Resolution will be held at the Municipal Building on **April 17, 2018 at 7:00 o'clock (p.m.)** at which time and place objections to said Budget and Tax Resolution for the year 2018 may be presented by taxpayers and other interested persons.

INDIVIDUAL ACTION/Resolution:**Res No. 68-2018 Self Examination of Budget**

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Birdsall:

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Sea Bright has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2018 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of Borough of Sea Bright that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.

- 2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
- 3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
- 4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated.
 - b. Items of appropriation are properly set forth.
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
- 5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
- 6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	absent

ORDINANCE(s):

Introduction: Mayor Long to read the ordinance by title:

ORDINANCE NO. 04-2018
AN ORDINANCE AMENDING CHAPTER 198, "VEHICLES, ABANDONED", SECTION 198-3, "REMOVAL OF ABANDONED VEHICLES" PERTAINING TO THE REMOVAL OF ABANDONED VEHICLES FROM PRIVATE PROPERTY.

Councilmember Leckstein offered a motion to introduce Ordinance No. 04-2018 for a public hearing to be held on April 3, 2018 and advertise according to law; seconded by Councilmember Birdsall:

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	absent

INDIVIDUAL ACTION/New Business:

Vouchers: \$863,637.30

Councilmember Keeler offered a motion to approve the Voucher List dated March 20, 2018 as submitted by the Finance Manager; seconded by Councilmember Birdsall:

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	absent

01005	ADP, INC.					
18-00314	03/15/18	PAYROLL		Open		414.29
02113	AMERICAN WATER					
18-00292	03/14/18	WATER		Open		323.08
02169	ATTILIO'S RESTAURANT & PIZZA					
18-00266	03/08/18	DPW		Open		50.52
01241	BAIN'S HARDWARE, INC.					
18-00290	03/14/18	HARDWARE		Open		214.48
01957	BENEMAX BENEFIT MANAGEMENT CO.					
18-00264	03/08/18	HEALTH		Open		336.00
01974	BOROUGH OF SEA BRIGHT COURT					
18-00286	03/13/18	COURT		Open		157.28

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00256	CLEARY, GIACOBBE, ALFIERI & 18-00285 03/13/18 LEGAL	Open	1,376.40
00198	COMCAST 18-00318 03/15/18 INTERNET	Open	316.73
01493	COOPERATIVE INDUSTRIES, L.L.C. 18-00291 03/14/18 NATURAL GAS	Open	1,797.07
02101	GANNETT NJ 18-00289 03/14/18 CLERK	Open	127.60
02181	GATEWAY PRESS 18-00244 02/28/18 A&E	Open	640.00
01657	GOWAN, KERRY 18-00276 03/08/18 ANIMAL CONTROL	Open	480.00
01198	GUARANTEED PLANTS & FLORIST 18-00324 03/16/18 A&E	Open	147.00
02044	HOLDEN, ESQ., ROBERT J. 18-00299 03/14/18 COURT	Open	800.00
01838	HOLMAN, FRENIA, ALLISON, P.C. 18-00320 03/15/18 AUDIT	Open	5,000.00
2445	JCP&L 18-00312 03/15/18 ELECTRIC	Open	1,731.09
01043	JERSEY PROFESSIONAL 18-00267 03/08/18 ADMIN	Open	4,567.50
00895	JOHNNY ON THE SPOT, INC. 18-00313 03/15/18 BEACH	Open	109.20
01784	JUNGLE LASERS, LLC 18-00280 03/12/18 BUILDING DEPT	Open	260.00
00167	KEEP IT SAFE 18-00294 03/14/18 SERVER BACK UP	Open	231.26
2416	KELSO CONSTRUCTION CO, INC. 18-00311 03/15/18 BEACH PAVILION	Open	360,512.52
2442	KINTECH, INC. 18-00323 03/16/18 TAX COLLECTOR	Open	333.21
00426	LONG, DINA 18-00310 03/15/18 A&E	Open	180.17
2278	MCLAUGHLIN, STAUFFER & SHAKLEE 18-00297 03/14/18 LEGAL 18-00298 03/14/18 LEGAL	Open Open	4,022.94 449.50
			----- 4,472.44
00106	MGL FORMS-SYSTEMS, LLC 18-00326 03/16/18 TAX FORMS	Open	446.75
00176	MODULAR SPACE CORPORATION 18-00322 03/16/18 FIRE DEPT	Open	385.00
02045	MONMOUTH COUNTY SPCA 18-00230 02/26/18 ANIMAL CONTROL	Open	150.00
00441	MONMOUTH COUNTY TREASURER 18-00284 03/13/18 911 SERVICES	Open	82,729.00
00189	MUNICIPAL CLERKS ASSN/MONMOUTH 18-00270 03/08/18 CLERK	Open	75.00
02026	PUBLIC STORAGE 18-00281 03/13/18 POLICE	Open	360.00
2441	QBE SPECIALTY INSURANCE CO. 18-00300 03/14/18 LEGAL SERVICES	Open	2,024.40
2280	ROONEY III, CHARLES 18-00265 03/08/18 LIBRARY	Open	500.00
00027	SEABOARD WELDING SUPPLY, INC. 18-00327 03/16/18 DPW	Open	29.00
01027	SHORE BUSINESS SOLUTIONS 18-00274 03/08/18 POLICE	Open	120.00

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00031	SORRENTINO, JOHN		
18-00307	03/14/18 POLICE	Open	1,125.00
02225	STAPLES ADVANTAGE		
18-00153	02/06/18 DPW	Open	442.25
01931	SUBURBAN PROPANE		
18-00295	03/14/18 PROPANE	Open	2,119.07
2438	THOMAS, SHAWN		
18-00271	03/08/18 DPW	Open	124.26
18-00309	03/15/18 DPW	Open	109.00

			233.26
00331	TREASURER, STATE OF NJ		
18-00319	03/15/18 TIDELANDS	Open	200.00
01960	VERIZON		
18-00316	03/15/18 PHONE	Open	745.80
2394	VERIZON BUSINESS		
18-00315	03/15/18 POLICE	Open	85.78
02061	VERIZON WIRELESS		
18-00296	03/14/18 A&E	Open	957.96
18-00317	03/15/18 CELL	Open	341.85

			1,299.81
01164	WATCHUNG SPRING WATER CO, INC.		
18-00328	03/16/18 WATER	Open	384.26
00077	WEX BANK		
18-00288	03/13/18 GASOLINE	Open	4,227.09
		TOTAL:	\$482,259.31

MANUAL CHECKS

18-00287	David Hoder Associates	\$1,125.00
3/13/2018	Engineer:Review & Inspection/Escrow	
18-00321	Gannett NJ	\$54.80
3/16/2018	Legal Ad/Escrow Account	
18-00325	NJ Dept of Labor & Workforce Development	\$116.37
3/16/2018	Unemployment/4th Q 2017	
18-00283	State of NJ Division of Pensions	\$292,405.00
3/13/2018	Annual PFRS Contribution	
18-00282	State of NJ Division of Pensions	\$87,676.82
3/13/2018	Annual PERS Contribution	

TOTAL MANUALS: \$381,377.99**GRAND TOTAL: \$863,637.30****COUNCIL COMMITTEE REPORTS:****BEACH / GRANTS:**

No report - Committee Chair Schwartz absent.

FINANCE / INSURANCE / COURT / VOLUNTEERS:

Committee Chair Keeler reconfirmed that the public hearing for the budget introduced this evening will be April 17, 2018 at which time the CFO will be making a presentation. Councilman Keeler said he has insurance, court and volunteer matters to discuss during executive session. Reported progress on all other matters.

PERSONNEL / PUBLIC RELATIONS / RECREATION:

Committee Chair Leckstein address a circulating rumor amongst the business community that Sea Bright is considering adopting a special improvement district - which is absolutely not true. Councilman Leckstein reported we received Jersey Sustainable Bronze status and displayed the plaque. Councilman Leckstein said there will be a Historical Society Meeting the last Monday of every month at 6 pm and invited anyone interested to attend. Reported progress on all other matters.

PUBLIC SAFETY / EDUCATION / LIBRARY:

Committee Chair Rooney reported progress.

PUBLIC WORKS / BUILDING DEPARTMENT/ CODE ENFORCEMENT:

Committee Chair Birdsall gave a big shout out to the DPW for keeping the town clean during the last nor'easter and reported on the various jobs and repairs the DPW dealt with over the past month. Councilman Birdsall said the work on the seawall and repairs to the splash pad have been completed in the north end - and the sand sifting is underway to prepare the beach for the Easter Egg Hunt which is this Saturday, March 24 at Anchorage Beach. Councilman Birdsall reported on the number of permits issued in the building department since the beginning of the year for a total fee summary of \$12,234.00 and a total cost of construction for all the permits combined of \$2,206,092.00. Reported progress on all other matters.

SEA BRIGHT RECOVERY/ CAPITAL PLAN/ FLOOD CONTROL/BEAUTIFICATION:

Committee Chair Kelly reported progress.

MAYOR DINA LONG – Reports and Communications

Mayor Long said we have seen around a 6% increase in property values over the last year and remembers our CFO telling us after Sandy that our single biggest indicator of recovery from the disaster would be the recovery of our property values!!!

Mayor Long reported we received notice of what our percent share will be of the high school regional budget for the coming year from the State Department of Education and said we hoped, because of enrollment verification that we would see some improvement in our percent share of the budget . Mayor Long said that might have been the case but we had an extreme fluctuation in our population of K-8 students as well as the increase in our property values. In 2018 we will pay 23% of the budget vs. 21% in 2017 and 13.8% in 2016. Mayor Long reiterated that this is a State law regional funding formula, not the Shore Regional School Board who do an excellent job providing a quality education.

EXECUTIVE SESSION

Councilmember Kelly offered a motion to enter into Closed Session; seconded by Councilmember Leckstein:

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
 - A. Personnel
 - B. Litigation
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	absent

There being no further business to discuss a motion to go back into the regular meeting was made by Councilman Leckstein and seconded by Councilman Birdsall with unanimous voice vote approval.

ADJOURNMENT

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Birdsall:

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	absent

Respectfully submitted,

Christine Pfeiffer
Borough Clerk