

**MINUTES  
REGULAR MEETING  
BOROUGH OF SEA BRIGHT**

**APRIL 17, 2018**

**SEA BRIGHT, NEW JERSEY**

**Mayor Long** called the meeting to order at 7:00 pm and requested those present to join in the Pledge of Allegiance.

**Mayor Long** read the following Compliance Statement:

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 17, 2017. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."**

**PRESENT:** Mayor Dina Long, Councilmember's Kevin Birdsall, William J. Keeler, Marc A. Leckstein, Charles H. Rooney

**ABSENT:** Brian P. Kelly, Jon Schwartz

**OTHERS:** Attorney Roger McLaughlin, Engineer Claire Petruzzella, CFO Michael J. Bascom, Administrator Joseph L. Verruni

**REMARKS FROM THE AUDIENCE (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

**SHORE REGIONAL SURF TEAM RECOGNITION**

Members of the Shore Regional Surf Team, whose 14 member team home base is Sea Bright, presented a plaque to the Mayor and thanked the Borough for their dedication to the team. Mayor Long presented the team with some Sea Bright souvenirs.

**PUBLIC AUCTION FOR BLOCK 21, LOT 5**

Attorney McLaughlin stated that we have one eligible bidder, Mr. & Mrs. Perrin, who are present for the public auction for the property at Block 21 Lot 5. Mr. Perrin's bid of \$32,000 was accepted. A check for 10% was given to the clerk.

**CONSENT AGENDA**

Councilmember Leckstein offered a motion to remove Resolution No. 81-2018 from the consent agenda and approve the remaining items that are considered routine in nature; seconded by Councilmember Birdsall:

**Minutes**

04-03-2018	Regular Meeting
04-03-2018	Executive Session

<b><u>Roll Call:</u></b>	Birdsall	Keeler	Kelly	Leckstein	Rooney	Schwartz
	Yes	Yes	Absent	Yes	Yes	Absent

**Resolutions:**

**No. 82-2018                      Authorize the Release of Cash Bond for Street Opening Permit Pertaining to the Tradewinds Development**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

**WHEREAS**, Chapter 182. Streets and Sidewalks, Article I. Excavations, Section 182.5. Permit Fees of the Borough Code of the Borough of Sea Bright, provides for the posting of a deposit to secure the obligation to restore the surface of the street in addition to the street opening application fee; and

**WHEREAS**, the Tradewind's Homeowner's Association Inc. has heretofore deposited with the Borough of Sea Bright a cash bond in the amount of \$1,000.00 for a street opening permit on the premises known Tradewinds Lane (Block 7, Lot 4); and

**WHEREAS**, the bonded improvements associated with the street opening have been satisfactorily completed in accordance with the approved site plan and remain in good condition.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, that the appropriate Borough officials be and are hereby authorized to release the cash bond in the amount of \$1,000.00 and issue a check payable to the Tradeswinds Homeowner's Association, Inc.; and

**BE IT FURTHER RESOLVED** that a copy of this resolution, certified to be a true copy, be forwarded to the following:

- 1. Finance Manager
- 2. Borough Clerk
- 3. Tradewinds Homeowner's Association

Vote: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Absent Yes Yes Asbent

**No. 83-2018 Authorize the Release of Maintenance Bond for Patricia A. Regan Block 18, Lot 2, 1006 Ocean Avenue**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

**WHEREAS**, the Municipal Land Use Law (N.J.S.A. 40:55D-53) provides for the posting of maintenance guarantees with the governing body after final acceptance of improvements when said improvements have been certified as complete; and

**WHEREAS**, on May 5, 2015, Patricia A. Regan has heretofore deposited with the Borough of Sea Bright a maintenance bond (cash) in the amount of 15% (\$457.20) of the cost of the improvements on premises known as Block 18, Lot 2, also known as 1006 Ocean Avenue for a two year period; and

**WHEREAS**, the bonded improvements have been satisfactorily completed in accordance with the approved site plan and remain in good condition.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the maintenance bond in the amount of \$457.20 is hereby released, canceled and discharged and that any remaining engineering fees must be paid prior to release.

**BE IT FURTHER RESOLVED** that a copy of this resolution, certified to be a true copy, be forwarded to the following:

- 1. Finance Manager
- 2. Fiscal Officer
- 3. Construction Official
- 4. Patricia A. Regan

Vote: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Absent Yes Yes Absent

**No. 84-2018 Authorizing a Shared Services Agreement with the Borough of Highlands for Life Guard Services**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. authorizes the approval of Shared Services Agreements between local units by Resolution; and

**WHEREAS**, the Borough of Sea Bright ("Sea Bright") and the Borough of Highlands ("Highlands") wish to enter into a Shared Services Agreement for the provision of life guard services by Sea Bright to Highlands; and

**WHEREAS**, Sea Bright and Highlands agree that Sea Bright is to provide life guard services to Highlands for the period of June 16, 2018 through and including September 3, 2018 as per the terms of the Agreement attached for an amount of \$36,000.00; and

**WHEREAS**, the parties acknowledge and agree that they are associated for only the purposes set forth in the Agreement and any other duly ratified Shared Services Agreement between them, and that each is a public entity separate and distinct from the other.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the Mayor and Borough Clerk are hereby authorized to execute the attached Shared Services Agreement for life guard services with the Borough of Highlands for the 2018 summer season for a fee of \$36,000; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution and a copy of the attached Agreement be forwarded to the following:

- 1. Finance Manager
- 2. Beach Manager
- 3. Borough Attorney
- 4. Borough of Highlands
- 5. Department of Community Affairs, DLGS

**Vote:**        Birdsall,    Keeler,    Kelly,    Leckstein,    Rooney,    Schwartz  
                   Yes        Yes        Absent    Yes        Yes        Absent

**No. 85-2018                    Authorizing Requests for Proposals for Professional Services - Professional Appraisal Services to Defend the 2018 State Tax Appeals and Preparation of the 2018 Added Assessment Tax List**

Councilmember Leckstein introduced and offered for adoption the following Resolution: seconded by Councilmember Birdsall:

**WHEREAS**, the Borough Council is desirous of receiving proposals for the following:

- a)        Professional Appraisal Services to Defend the 2018 State Tax Court Appeals
- b)        Preparation of the 2018 Added Assessment Tax List

**WHEREAS**, specifications for the aforesaid items will be on file in the Borough Clerk’s Office, and will be available for inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth that it does hereby authorize the Borough Clerk to advertise for requests for proposals for the aforesaid items as per the specifications on file and will be received by the Borough Tax Assessor, 1167 Ocean Avenue, Sea Bright, New Jersey no later than May 18, 2018 at 12 noon; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. CFO
- 3. Tax Assessor

**Vote:** Birdsall,    Keeler,    Kelly,    Leckstein,    Rooney,    Schwartz  
                   Yes        Yes        Absent    Yes        Yes        Asbent

**No. 86-2018                    Sustainable Land Use Pledge of the Borough of Sea Bright**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

**WHEREAS**, land use is an essential component of overall sustainability for a municipality; and

**WHEREAS**, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space and the degradation of natural resources; and

**WHEREAS**, well planned land use can create transportation choices, provide for a range of housing options, create walk-able communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources; and

**WHEREAS**, given New Jersey’s strong tradition of home rule and local authority over planning and zoning, achieving a statewide sustainable land use pattern will require municipalities to take the lead; and

**NOW THEREFORE BE IT RESOLVED**, we, the Borough of Sea Bright, resolve to take the following steps with regard to our municipal land-use decisions with the intent of making the Borough of Sea Bright a truly sustainable community. It is our intent to include these principles in the next master plan revision and re-examination report and to update our land-use zoning, natural resource protection, and other ordinances accordingly.

**Regional Cooperation:** We pledge to reach out to administrations of our neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.

**Transportation Choices:** We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and

automobiles, when planning transportation projects and reviewing development applications. We will reevaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.

**Natural Resource Protection:** We pledge to take action to protect the natural resources of the State and the Borough for environmental, recreational and agricultural value, avoiding or mitigating negative impacts to these resources. Further, we pledge to complete a Natural Resources Inventory when feasible to identify and assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land-use and open space planning.

**Mix of Land Uses:** We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for our municipality and the region, particularly in downtown and borough center areas.

**Housing Options:** We pledge, through the use of our zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.

**Green Design:** We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating our site plan and subdivision requirements for residential and commercial buildings.

**Municipal Facilities Siting:** We pledge, to the extent feasible, to take into consideration factors such as walk-ability, bike-ability, greater access to public transit, proximity to other land-use types, and open space when locating new or relocated municipal facilities.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Sustainable New Jersey in recognition of the Borough’s efforts to fulfill its commitment to Sustainable Land Use.
- 2. Sea Bright Planning Board

Vote: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Absent Yes Yes Absent

**No. 87-2018 Authorizing the Conduct of a Borough Wide Garage Sale and Authorizing a Fee for Participation Therein**

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

**WHEREAS**, the Public Relations Advisory Committee intends to hold a Borough wide garage sale; and

**WHEREAS**, in order to cover the expenses of printing a map to identify all homes participating in the sale, the Committee has requested permission to charge a participation fee;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth and State of New Jersey that the Public Relations Advisory Committee be and is hereby authorized to charge a participation fee of \$5.00 for the Borough wide garage sale; and

**BE IT FURTHER RESOLVED** that the fees collected shall be deposited into the Public Relations trust fund.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. PR Committee Chair
- 3. Borough Attorney
- 4. CFO

Vote: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Absent Yes Yes Absent

**No. 88-2018 Consideration of Bids Received for Street Sweeping of Roadways within the Borough of Sea Bright**

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, on March 20, 2018, the Borough Council of the Borough of Sea Bright authorized the receipt of bids for street sweeping of roadways within the Borough of Sea Bright; and

**WHEREAS**, the Borough Clerk did duly advertise on March 23, 2018 to receive bids for street sweeping of roadways within the Borough of Sea Bright; and

**WHEREAS**, in connection therewith two (2) bids were received by the Borough Clerk on April 11, 2018 from the following:

- 1) C&L Sweeper Service Corp., Jackson, NJ in the amount of \$19,894.00 for term commencing April 1, 2018 through October 31, 2018, \$800.00/per day for emergency or post storm sweeping, and \$20,474.00 if contract is renewed for term commencing April 1, 2019 through October 31, 2019
- 2) Reilly Sweeping Inc., Fairless Hills, PA in the amount of \$34,500.00 for term commencing April 1, 2018 through October 31, 2018, \$1,200/per day for emergency or post storm sweeping, and \$35,500.00 if contract is renewed for term commencing April 1, 2019 through October 31, 2019; and

**WHEREAS**, the Borough Public Works Director and Borough Attorney reviewed the bid documents and determined that the lowest responsible bidder meeting specifications for this bid was C&L Sweeper Service Corp.; and

**WHEREAS**, the Borough Administrator recommends that a contract be awarded to C&L Sweeper Service Corp., Jackson, NJ as per their bid proposal for the street sweeping of roadways within the Borough of Sea Bright at a cost not to exceed \$19,894.00 for the 2018 term; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds not to exceed \$19,894.00 are available for this contract in the 2018 budget in DPW - Contractual Services Line Item #80126290220.



**MICHAEL J. BASCOM, CFO**

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, hereby awards the contract for the street sweeping of roadways within the Borough of Sea Bright to C&L Sweeper Service Corp., 350 Faraday Avenue, Jackson, New Jersey 08527, in an amount not to exceed \$19,894.00 as set forth in their bid proposal for the term commencing April 1, 2018 through October 31, 2018; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed one time in the "Asbury Park Press" newspaper.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to return all bid bonds and/or certified checks received from unsuccessful bidders; and

**BE IT FURTHER RESOLVED** that this award of contract is conditioned upon delivery and execution thereof within ten (10) days from the date of the within Resolution accompanied by such appropriate insurance certificate, affirmative action certificate and performance bonds as may be required by the specifications; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Borough Attorney
- 2. Sea Bright DPW Director
- 3. C&L Sweeper Service Corp.

Vote:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Absent	Yes	Yes	Absent

**No. 89-2018                      Consideration of Award of Contract - Lease of Municipal Property on Block 20, Lot 7 for Co-Location on Existing Telecommunications Tower and Ancillary Communications Support Equipment**

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, on February 20, 2018, the Borough Council of the Borough of Sea Bright authorized the receipt of bids for the lease of municipal property on Block 20, Lot 7 (Wayne Street) for co-location on the existing cell tower and ancillary communications support equipment; and

**WHEREAS**, the Borough Clerk did duly advertise on March 2<sup>nd</sup> and March 9th, 2018 to receive bids on April 11, 2018 for the lease of municipal property on Block 20, Lot 7 for co-location on existing telecommunications tower and ancillary communications support equipment; and

**WHEREAS**, in connection therewith one (1) bid was received by the Borough Clerk on April 11, 2018 from T-Mobile Northeast, LLC, 4 Sylvan Way, Parsippany, New Jersey, in the amount of \$45,000.00; and

**WHEREAS**, the Borough Attorney and the Borough's Consultant, FSD Enterprises, LLC, recommend that the responsible bidder meeting specifications be awarded to T-Mobile Northeast, LLC, for the Telecommunications Tower at the rate of \$45,000.00; and.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey that the bid proposal for the lease of municipal property on Block 20, Lot 7 for co-location on existing telecommunications tower and ancillary communications support equipment be awarded as set forth in the bid submitted by T-Mobile Northeast LLC, of Parsippany, New Jersey at the amount of \$45,000.00; and

**BE IT FURTHER RESOLVED** that this award of contract is conditioned upon delivery and execution thereof within sixty (60) days from the date of the within resolution accompanied by such appropriate insurance certificate, affirmative action certificate and performance bonds as may be required by the specifications; and

**BE IT FURTHER RESOLVED** that a copy of this resolution, certified to be a true copy, be forwarded to the following:

- 1. Finance Manager
- 2. Borough Attorney
- 3. FSD Enterprises, LLC
- 4. T-Mobile Northeast, LLC

Vote: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Absent Yes Yes Absent

**INDIVIDUAL ACTION/New Business:**

**Resolution:**

**No. 81-2018 Authorizing Release of Fireworks Surety Bond, Naughty Nora, Inc. d/b/a Chapel Beach Club, 1023 Ocean Avenue**

Councilmember Birdsall introduced and offered for adoption the following Resolution; seconded by Councilmember Keeler:

**WHEREAS**, historically, the Sea Bright beach club owners carried the financial burden through donations for the Borough's Fourth of July fireworks extravaganza; and

**WHEREAS**, Naughty Nora, Inc. d/b/a Chapel Beach Club posted a cash bond in the amount \$2,500.00 on June 26, 2007 for the "Fireworks Surety Bond"; and

**WHEREAS**, the "Fireworks Surety Bond" is no longer needed; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey that the Fireworks Surety Bond in the amount of \$2,500.00 posted June 26, 2007 be returned to Naughty Nora, Inc d/b/a Chapel Beach Club.

**BE IT FURTHER RESOLVED** that a copy of this resolution, certified to be a true copy, be forwarded to the following:

- 1. Finance Manager
- 2. Fiscal Officer
- 3. Naughty Nora, Inc.

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Absent Abstain Yes Absent

**Vouchers: \$311,216.63**

Councilmember Keeler offered a motion to approve the Voucher List dated April 17, 2018 as submitted by the Finance Manager; seconded by Councilmember Leckstein:

**Roll Call:** Birdsall Keeler Kelly Leckstein Rooney Schwartz  
 Yes Yes Absent Yes Yes Absent

**VOUCHER LIST**

01005	ADP, INC.		
18-00411	04/05/18 PAYROLL	Open	527.55
02113	AMERICAN WATER		
18-00439	04/10/18 WATER USAGE	Open	320.19
01042	ATLANTIC TOMORROWS OFFICE		
18-00441	04/10/18 COPY CLICK	Open	558.80

**REGULAR MEETING MINUTES****APRIL 3, 2018**

01984	AVAYA FINANCIAL SERVICES		
18-00443	04/10/18 POLICE	Open	145.29
01241	BAIN'S HARDWARE, INC.		
18-00446	04/10/18 BAIN'S	Open	338.06
01957	BENEMAX BENEFIT MANAGEMENT CO.		
18-00408	04/05/18 HEALTH	Open	336.00
01974	BOROUGH OF SEA BRIGHT COURT		
18-00447	04/11/18 COURT	Open	138.02
00230	CERTIFIED SPEEDOMETER		
18-00249	03/01/18 POLICE	Open	156.00
01594	CHERNAVSKY, DANIEL		
18-00416	04/06/18 POLICE	Open	247.97
00256	CLEARY, GIACOBBE, ALFIERI &		
18-00421	04/06/18 LEGAL SERVICES	Open	915.00
00198	COMCAST		
18-00442	04/10/18 INTERNET	Open	309.86
01493	COOPERATIVE INDUSTRIES, L.L.C.		
18-00433	04/10/18 NATURAL GAS	Open	1,579.55
2468	CORPORATE WAREHOUSE SUPPLY		
18-00431	04/10/18 A&E	Open	489.85
2400	DIEGNAN & BROPHY, LLC		
18-00438	04/10/18 PROSECUTOR	Open	350.00
2461	DRUM POINT EXCAVATING		
18-00246	02/28/18 BEACH	Open	7,500.00
02101	GANNETT NJ		
18-00429	04/10/18 CLERK	Open	18.70
01838	HOLMAN, FRENIA, ALLISON, P.C.		
18-00444	04/10/18 AUDIT	Open	10,000.00
00557	INSTITUTE FOR PROFESSIONAL DEV		
18-00277	03/12/18 TRAINING	Open	224.00
2445	JCP&L		
18-00451	04/11/18 ELECTRIC	Open	5,808.45
01784	JUNGLE LASERS, LLC		
18-00419	04/06/18 BUILDING DEPT	Open	470.00
00167	KEEP IT SAFE		
18-00417	04/06/18 LIVE VAULT	Open	232.40
2265	LEE'S GARAGE		
18-00379	03/28/18 POLICE	Open	950.00
2278	MCLAUGHLIN, STAUFFER & SHAKLEE		
18-00420	04/06/18 LEGAL SERVICES	Open	8,247.42
00106	MGL FORMS-SYSTEMS, LLC		
18-00396	03/29/18 TAX COLLECTOR	Open	66.00
00263	MITCHELL, CANDACE		
18-00430	04/10/18 REIMB TRAVEL	Open	10.68
00688	MONMOUTH COUNTY POLICE ACADEMY		
18-00305	03/14/18 POLICE	Open	1,200.00
02256	MONMOUTH TELECOM		
18-00432	04/10/18 PHONE	Open	1,254.01
00502	NJ STATE LEAGUE/MUNICIPALITIES		
18-00356	03/23/18 LEGAL AD	Open	115.00
00046	ONE CALL CONCEPTS, INC.		
18-00449	04/11/18 CALL BEFORE YOU DIG	Open	60.00
01662	ORIENTAL TRADING COMPANY		
18-00221	02/22/18 RECREATION	Open	234.42
02026	PUBLIC STORAGE		
18-00440	04/10/18 POLICE	Open	360.00
2330	RAW POWER GENERATOR SERVICE		
18-00403	04/04/18 SEWER	Open	951.00
01088	RYSER'S LANDSCAPE SUP YARD, INC		
18-00364	03/28/18 BLDGS & GRDS	Open	3,100.00
01554	SEA BRIGHT SERVICE CENTER		
18-00352	03/20/18 OEM	Open	635.40
18-00380	03/28/18 POLICE	Open	184.79
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			820.19

**REGULAR MEETING MINUTES****APRIL 3, 2018**

00985	SEABOARD FIRE/SAFETY EQUIP CO. 18-00413 04/05/18 FIRE DEPT	Open	241.00
02217	Settembrino Architects 17-00024 01/18/17 ARCHITECT	Open	7,857.30
	18-00435 04/10/18 BEACH PAVILION PROJECT	Open	4,557.38
	18-00450 04/11/18 SEWALL PROJECT	Open	2,125.00
			-----
			14,539.68
02225	STAPLES ADVANTAGE 18-00362 03/28/18 SEWER	Open	348.63
00459	TRAFFIC SAFETY STORE 18-00211 02/20/18 DPW	Open	1,526.53
01960	VERIZON 18-00445 04/10/18 PHONE	Open	744.84
02061	VERIZON WIRELESS 18-00452 04/11/18 CELL	Open	341.72
01164	WATCHUNG SPRING WATER CO, INC. 18-00437 04/10/18 WATER	Open	203.08
00077	WEX BANK 18-00434 04/10/18 GASOLINE	Open	4,637.89

**TOTAL: 70,617.78****MANUAL CHECKS**

18-00426	David Hoder Associates 4/6/2018 Engineer:Final Review/Inspection/Escrow	\$130.00
18-00425	Gannett NJ 4/6/2018 Planning Board:Legal Ad/Escrow	\$98.60
18-00436	Leon S. Avakian, Inc. 4/10/2018 Engineer:Plot Plan/Escrow	\$2,007.50
18-00428	NJ Dept of Health & Senior Services 4/10/2018 Monthly Dog Report	\$1.20
18-00400	Raffetto,Louis 4/4/2018 Release of Funds/Escrow	\$2,126.00
18-00427	Sonny's Sandwich Shop, LLC 4/6/2018 Planning Board:Release of Escrow Funds	\$1,531.25
18-00414-01	Two Rivers Water Reclamation Authority 4/6/2018 1/Q & 2/Q 2018 Payments	\$234,456.50
18-00453	United States Postal Service 4/11/2018 Postage:1/Q Sewer Bill Mailing	\$247.80

**TOTAL: \$240,598.85****GRAND TOTAL: \$311,216.63****2018 MUNICIPAL BUDGET**

**PRESENTATION OF 2018 BUDGET:** Michael Bascom, Chief Financial Officer  
CFO Michael Bascom made a presentation on the 2018 Municipal Budget which will be posted to the Borough website. The tax rate decreased 2.6% which is an approximate savings of \$9 for the average home in the Borough. The 2018 tax rate will be approximately 59.1 cents per \$100.00 of value as compared to 60.7 cents per \$100.00 in 2017. The general budget totals \$6,008,250.88 which reflects a return to pre-Sandy budgeting and a reduction of almost \$50,000.00 as compared to last year - if you were to take the 2012 budget 2% per year budget growth since Sandy, we are exactly where we would be had Sandy never happened. Mr. Bascom said that as a result of the Borough's conservative budgeting, the average tax on a home in Sea Bright remains more than \$1,000.00 below the County and State average.

**2018 MUNICIPAL BUDGET AMENDMENT****Res. No. 90-2018 Amending the 2018 Municipal Budget**

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Keeler:

**WHEREAS**, the local municipal budget for the year 2018 was approved on the 20th day of March, 2018; and,

**WHEREAS**, the public hearing on said budget has been held as advertised on April 17, 2018, and,

**WHEREAS**, it is desired to amend said approved as described below,

**NOW THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright, of the County of Monmouth, that the following amendments to the approved budget of 2018 be made:

	<u>Approved Budget</u>	<u>Amended Budget</u>
<b>GENERAL REVENUES</b>		
1. Surplus Anticipated	\$679,733.39	\$ 679,738.39
Total Surplus Anticipated	\$679,733.39	\$ 679,738.39
3. Miscellaneous Revenues Section F: Special Items of Revenue Anticipated with Prior Written Consent of Director of Local Government Service – Public and Private Revenue Offset with Appropriations:		
Division of Highway & Traffic Safety Distracted Driver Grant	\$ 0.00	\$ 6,600.00
Total Section F: Special Items of Revenue Anticipated with Prior Written Consent of Director of Local Government Service – Public and Private Revenue Offset with Appropriations	\$ 8,656.38	\$ 15,256.38
<b>SUMMARY OF REVENUES</b>		
1. Surplus Anticipated	\$679,733.39	\$ 679,738.39
3. Section F: Special Items of Revenue Anticipated with Prior Written Consent of Director of Local Government Service – Public and Private Revenue Offset with Appropriations		
	\$ 8,656.38	\$ 15,256.38
Total Miscellaneous Revenues	\$ 770,696.49	\$ 777,296.49
4. Receipts from Delinquent Taxes	\$182,821.00	\$ 182,816.00
5. Subtotal General Revenues	\$1,633,250.88	\$1,639,845.88
7. Total General Revenues	\$6,008,250.88	\$6,014,850.88
8. General Appropriations (A) Excluded from "CAPS" Public and Private Programs Offset by Revenues		
Division of Highway & Traffic Safety Distracted Driver Grant	\$ 0.00	\$ 6,600.00
Total Public and Private Programs Offset by Revenues	\$ 28,656.38	\$ 35,256.38
Total Operations – Excluded from "CAPS"	\$ 244,956.38	\$ 251,556.38
Detail:		
Salaries and Wages	\$ 0.00	\$ 6,600.00
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	\$ 877,268.88	\$ 883,868.88

(L) Subtotal General Appropriations	\$5,628,250.88	\$5,634,850.88
9. Total General Appropriations	\$6,008,250.88	\$6,014,850.88
<b>10. DECIATED REVENUES FOR SEWER UTILITY</b>		
Surplus Anticipated	\$ 147,500.00	\$ 170,413.00
<b>Total Sewer Utility Revenues</b>	<b>\$ 802,500.00</b>	<b>\$ 825,413.00</b>
<b>11. APPROPRIATIONS FOR SEWER UTILITY</b>		
<b>Operating;</b>		
Other Expenses	\$ 161,000.00	\$ 155,000.00
Two Rivers Water Reclamation Authority	\$ 435,000.00	\$ 468,913.00
<b>Capital Improvements;</b>		
Capital Outlay	\$ 15,000.00	\$ 10,000.00
<b>Total Sewer Utility Appropriations</b>	<b>\$ 802,500.00</b>	<b>\$ 825,413.00</b>

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services and that a copy be forwarded to the Chief Financial Officer and the Borough Auditor.

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
              Yes      Yes      Absent      Yes      Yes      Absent

**PUBLIC HEARING:**

**Res. No. 91-2018                  Authorizing the Budget to be read by title**

Councilmember Leckstein offered the following resolution for approval; seconded by Councilmember Birdsall:

**WHEREAS**, NJSA 40A:4-8 provides that the budget be read by title only at the time of the Public Hearing if a resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in Borough Hall and copies have been made available by the Clerk to persons requiring them; and

**WHEREAS**, these two conditions have been met.

**NOW, THEREFORE, BE IT RESOLVED** that the budget shall be read by title only.

**Vote:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
          Yes      Yes      Absent      Yes      Yes      Absent

Councilmember Leckstein offered a motion to **open the public hearing** on the 2018 Municipal Budget, seconded by Councilmember Birdsall:

**Roll Call:** Birdsall Keeler Kelly Leckstein Rooney Schwartz  
              Yes      Yes      Absent      Yes      Yes      Absent

**Public Hearing 2018 Municipal Budget**

No one wished to be heard.

Councilmember Leckstein offered a motion to **close the public hearing** on 2018 Municipal Budget, seconded by Councilmember Birdsall:

**Roll Call:** Birdsall Keeler Kelly Leckstein Rooney Schwartz  
              Yes      Yes      Absent      Yes      Yes      Absent

**2018 MUNICIPAL BUDGET ADOPTION**

**Res. No. 92-2018 Adopt the 2018 Municipal Budget as Amended**

Councilmember Keeler offered a motion to approve **Resolution No. 92-2018**, seconded by Councilmember Birdsall:

Borough Of Sea Bright [Code 1343], Monmouth County - 2018 Budget

**SECTION 2 - UPON ADOPTION FOR YEAR 2018**  
(Only to be included in the Budget as Finally Adopted)  
**RESOLUTION NO. 92-2018**

Councilman Keeler offer a motion to to adopt the 2018 Municipal Budget;

Be it Resolved by the Sea Bright of the Borough of Sea Bright, County of Monmouth that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- a) \$ 4,375,000.00 (Item 2 below) for municipal purposes, and
- b) \$ 0.00 (Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
- c) \$ 0.00 (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- d) \$ 0.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- e) \$ 0.00 (Item 5 below) Minimum Library Levy

RECORDED VOTE  
(insert last name)

Ayes { Birdsall  
Keeler  
Leckstein  
Rooney

Nays {

Abstained {

Absent { Kelly  
Schwartz

**SUMMARY OF REVENUES**

Surplus Anticipated	08-100	\$	679,738.39
Miscellaneous Revenues Anticipated	13-099	\$	777,296.49
Receipts from Delinquent Taxes	15-499	\$	182,816.00
AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$	4,375,000.00
AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	0.00
Item 6(b), sheet 11 (N.J.S. 40A:4-14)	07-191	\$	0.00
<b>Total Amount to be Raised by Taxation for Schools in Type I School Districts Only</b>			<b>0.00</b>
To Be Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$	0.00
AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	07-192		0.00
<b>Total Revenues</b>	<b>13-299</b>	<b>\$</b>	<b>6,014,850.88</b>

**COUNCIL COMMITTEE REPORTS:**

**BEACH / GRANTS:**

Councilman Rooney reported on behalf of Committee Chair Schwartz. All positions for the beach have been filled for the year. There is a high demand for employment on our beach this year - beach manager, Don Klein, is doing a great job turning our beach around. Councilman Rooney reported Long Branch is awarding a lifeguard boat to our Ocean Rescue team.

**FINANCE / INSURANCE / COURT / VOLUNTEERS:**

Committee Chair Keeler thanked CFO Michael Bascom, Bob Alison and Borough staff for their hard work in regards to our budget and finance matters. Councilman Keeler gave a brief overview of the loss control report conducted by the JIF and announced that there is a safety meeting coming up if anyone wants to attend.

**PERSONNEL / PUBLIC RELATIONS / RECREATION:**

Committee Chair Leckstein reported that there will be a town wide garage sale on May 5<sup>th</sup>. There is a \$5 fee to join which pays for a map of all of the participating properties. Reported progress on all other matters.

**PUBLIC SAFETY / EDUCATION / LIBRARY:**

Committee Chair Rooney reported that Chief Sorrentino finally got the NJDOT to approve the crosswalk at Via Ripa. Councilman Rooney reported we are continuing to move forward with the Shore Regional situation. Regarding the library, everyone is very excited and making preparations to move into our new library. There will be an organ recital at the Church on May 19<sup>th</sup> and afterward, all are invited to take a look at our new library in the new building. Reported progress on all other matters.

**PUBLIC WORKS / BUILDING DEPARTMENT / CODE ENFORCEMENT:**

Committee Chair Birdsall reported that DPW began to re-mulch and add rocks to our landscaping. The DPW met with State Fish and Wildlife representatives and were advised we have about 10 nests of piping plovers so far. Councilman Birdsall reported River Street was repaved on April 9<sup>th</sup> and T&M Associates has transferred full ownership of the Osborne Place pump station over to the Borough. The DPW staff has built ten new Beach lockers. Reported progress on all other matters.

**SEA BRIGHT RECOVERY / CAPITAL PLAN / FLOOD CONTROL / BEAUTIFICATION:**

Mayor Long reported on behalf of Committee Chair Kelly. Construction on our new municipal complex will soon begin - the fencing is in place and the pilings are being delivered next week. We are still looking good to meet our deadline for the new beach pavilion.

**MAYOR DINA LONG – Reports and Communications**

Mayor Long announced that Sea Bright was officially accepted into the Community Rating System program at a ranking of "Class 6." This achievement will result in a 20% reduction of flood insurance rates for residents. This was a very tedious job and Borough staff as well as the Monmouth County Planning Board worked hard to get this done. Out of 105 communities in the CRS program only 17 are rated at a "Class 6" or better. Mayor Long remembered former Mayor, Maria Fernandez, as this was a project that she was passionate about.

**EXECUTIVE SESSION**

Councilmember Keeler offered a motion to enter into Closed Session; seconded by Councilmember Leckstein:

**WHEREAS**, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
  - A. Personnel
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

**BE IT FURTHER RESOLVED** that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Absent	Yes	Yes	Absent

There being no further business to discuss a motion to go back into the regular meeting was made by Councilman Keeler and seconded by Councilman Leckstein with unanimous voice vote approval.

**ADJOURNMENT**

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Birdsall:

<b>Roll Call:</b>	Birdsall	Keeler	Kelly	Leckstein	Rooney	Schwartz
	Yes	Yes	Absent	Yes	Yes	Absent

Respectfully submitted,

Christine Pfeiffer  
Borough Clerk