

**MINUTES
REGULAR MEETING
BOROUGH OF SEA BRIGHT**

MAY 1, 2018

SEA BRIGHT, NEW JERSEY

Mayor Long called the meeting to order at 7:00 pm and requested those present to join in the Pledge of Allegiance.

Mayor Long read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 17, 2017. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."

PRESENT: Mayor Dina Long, Councilmember's Kevin Birdsall, William J. Keeler, Marc A. Leckstein, Charles H. Rooney, Jon Schwartz

ABSENT: Councilmember Brian P. Kelly

OTHERS: Attorney Richard Shaklee, Engineer Fran Mullan, Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Eileen Best, 5 Islandview Way Unit 61, thanked council for their time and patience. She is concerned that the empty lot behind her home may cause water/drainage issues when the two new homes are built and requests that a berm be built. Councilman Leckstein suggested inquiring with the building department for the status of the permits. Chief Sorrentino stated that the Code Enforcement Officer, Tom Haege, will be sending out a letter to the property owner to remove debris that has collected over the winter.

CONSENT AGENDA

Councilmember Leckstein offered a motion to approve the items that are considered routine in nature under the consent agenda; seconded by Councilmember Keeler:

Minutes

04-12-2018 Special Meeting
04-12-2018 Workshop Meeting
04-12-2018 Executive Session

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
Yes Yes Absent Yes Yes Yes

Resolutions:

No. 93-2018 Authorize the Release of Performance Guarantees, 1030 Partner, LLC, 1030 Ocean Avenue, Phase II - Block 17, Lot 4 & 5

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Keeler:

WHEREAS, the Municipal Land Use Law (N.J.S.A. 40:55D-53) permits the Borough of Sea Bright to accept certain improvements and to release performance guarantees posted by Developers when said improvements have been certified as complete by the Borough Engineer; and

WHEREAS, 1030 Partners LLC has heretofore deposited with the Borough of Sea Bright a performance guarantee in the amount of \$104,577.00 (90% Performance Bond # PF002619 in the amount of \$94,119.30, First Indemnity of America Insurance Company) and (10% in the form of cash \$10,457.50) to guarantee the completion of all improvements on premises known as Block 17, Lot 4 & 5 also known as 1030 Ocean Avenue; and

WHEREAS, David J. Hoder, P.E. P.P., Hoder Associates Consulting Engineers, has advised the Borough Council by letter dated April 16, 2018, a copy of which is on file in the Office of the Borough Clerk and made a part hereof, that the improvements have been substantially completed and said representative of the Borough Engineer recommends the acceptance of same and the release of the aforementioned performance guarantee subject to the posting of a maintenance guarantee in the amount of 15% (\$13,072.13) of the cost of the improvements and posting of any outstanding engineering and administrative fees; and

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Sea Bright in the County of Monmouth, that the improvements hereinbefore referred to be and the same are hereby accepted as per the aforesaid memorandum from David J. Hoder, P.E. P.P., Hoder Associates Consulting Engineers and the performance guarantees totaling \$10,457.50 are hereby released, canceled and discharged; and

BE IT FURTHER RESOLVED by the Borough Council that this resolution shall not become effective unless and until the Borough of Sea Bright is furnished with the posting of a maintenance guarantee in the amount of 15% (\$13,072.13) of the cost of the improvements and payment of any outstanding engineering and administrative fees; and

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy, be forwarded to the following:

- 1. 1030 Partners LLC
- 2. First Indemnity of American Insurance Company
- 2. David J. Hoder, P.E. P.P., Consulting Engineers
- 3. Fiscal Officer
- 4. Construction Official

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz
 Yes Yes Absent Yes Yes Yes

No. 94-2018 Standard Operating Procedure - Chief of Police Promotion Policy

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Keeler:

BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, County of Monmouth that the following Promotion Policy be adopted for the Sea Bright Police Department, Standard Operations Procedures.

This promotional opportunity shall be posted, in a prominent place within the Police Department.

I. PURPOSE:

The purpose of this Standard Operating Procedure (SOP) is to formally state the Sea Bright Police Department's Promotion Policy and Process.

II. POLICY:

Promotion is the evaluation and selection of an officer for advancement from one rank classification to within the hierarchy of the Sea Bright Police Department (SBPD).

In carrying out this responsibility, the SBPD will adhere to the procedures/processes presented below. These procedures/processes have been developed to help identify those officers who possess and display the ability for assuming greater responsibilities, combined with the necessary skills and knowledge to perform competently at a higher organizational level.

This policy is established for the position of Chief of Police.

Note: The final decision on the promotion of all personnel will be made by the Mayor and Council based on general qualifications, the promotion criteria presented in this SOP, the recommendation of the Chief of Police and the results/conclusions drawn from the Mayor and Council's interviews with the candidates.

Note: Since promotions are not a regular/yearly event within a small department, prior to initiating a promotion process, the Chief of Police, Administrator, and the Police/Public Safety Committee will review this SOP to ensure that all provisions are in compliance with current rulings, policies, and practices especially with regard to non-discrimination and job relatedness questions.

III. PROCEDURE/PROCESS

1. Posting/Announcement:

Pursuant to the authority of the Mayor and Council of the Borough of Sea Bright to establish the position of the Police Chief for the Sea Bright Police Department, once the Mayor and Council of the Borough of Sea Bright have certified, by resolution that the position of Chief of Police is or will be vacant and is to be filled, a notice shall be posted in a prominent place on the bulletin board in Police Headquarters and the Mayor and Council shall implement the procedures contained herein below for the selection of a successor Chief of Police.

2. Eligibility Criteria:

A. Candidates seeking promotion to the rank of Police Chief must meet the following eligibility requirements:

- 1) Nine (9) years of full time service with the Sea Bright Police by the effective date of the promotion.
- 2) Attained the rank of Sergeant or above for at least two (2) years.
- 3) Attained at least a Bachelor's Degree from an accredited college or university.

Note: All full time officers hired prior to January 1, 2009 are exempt from the education requirement clause.

B. All promotions covered under this policy shall be made from the membership of the Sea Bright Police Department.

C. To be considered for a given promotion, officers must notify the Chief of Police, in writing, of their intention to participate in the formal promotional process. This letter of intent must be submitted to the Police Chief prior to the posted deadline (usually at least thirty (30) days before the date of the written and/or oral examination.)

Note: Candidates who otherwise would be eligible to participate in the given promotion process, will lose their eligibility if they fail to submit the letter of intent prior to the posted deadline.

3. Promotion Criteria:

Note: Each candidate being considered for promotion will go through the same testing/evaluation procedure.

In addition to the qualifications set forth in other sections of this policy, the following factors are to be considered in the evaluation and recommendation of candidates for promotion:

- a. Oral Examination or written examination;
- b. Job Performance
- c. Length of Service
- d. Medical and Psychological Examinations
- e. Chief of Police Recommendation
- f. Interview/Evaluation by Mayor and Council

Candidates shall be ranked based on tallying their scores on the oral or written examination (100 possible total point), job performance (138 possible total points) and length of service evaluations (20 possible total points). The maximum point total available is 258 points.

A. Oral or Written Examination.

- The examination board will consist of members from the New Jersey Association of the Chiefs of Police or the International Association of Chiefs of Police. A written examination administered by the New Jersey Association of Chiefs of Police or the International Association of Chiefs of Police may be used in lieu of the oral examination.
- The questions for the oral or written examination shall be kept confidential by the examination committee. No member of the Sea Bright Police Department shall be permitted access to the questions, including the Chief of Police.
- Contents of Examination. The questions or written examination will be prepared by the board conducting the examinations. The questions will be relevant to the position being sought and shall cover relevant court cases, job knowledge, supervisory knowledge, and situational problems. All candidates for the same position/rank will be asked the same questions or give the same written examination. All candidates will receive written notification of what topics will be covered on the examination in a reasonable amount of time prior to the examination. All candidates will receive the information on the same date in their department mailbox and will be notified via phone that the information has been distributed.
- Scoring. The members of the examination board will score the candidates using their scoring system. **Any candidate that fails the oral or written examination or has a score equivalent to 69% or less will be disqualified from the promotional process.** A perfect score will be 100% or the equivalent.
- Announcement of examination. Notice of the approximate or actual examination date will be posted a minimum of four weeks prior to the examination. Any eligible police personnel on leave or vacation at the time of the posting shall be notified by phone or/and mail.

B. Job Performance.

- Using the Department's employee evaluation process, and the Department's personnel files, the Chief of Police will evaluate and grade the job performance of each candidate for promotion.
- The maximum score a candidate can attain for Job Performance is one hundred thirty-eight (138) points.

- Specific performance factors to be considered in the evaluation include, but are not limited to: Communication Skills (verbal/written), Commendations and Awards, Disciplinary Infractions, Absenteeism, Adherence to Established Policy (Sea Bright Personnel Manual, Department Standard Operating Procedures, PBA Local #48 Contract), Professional Schooling, Attitude, Initiative Appearance.

Note: The higher an officer's rank, the more responsibility the officer will have for the overall performance of the entire Department. Hence, a candidate's contribution to the creation and/or implementation of improved policies/procedures within the Department will be of particular interest and value in making a promotion recommendation.

C. Length of Service.

- One half (1/2) point shall be awarded to a candidate for each full year of service with the Sea Bright Police Department as a full time sworn law enforcement officer. No credit shall be given for years of service in any prior task or job.
- The maximum points/score a candidate can attain for Length of Service is twenty (20) points.

D. Medical and Psychological Examinations.

- All candidates for promotion to the rank of Police Chief must pass a complete medical examination performed by the Borough Physician. Any candidate who does not pass shall be disqualified from further consideration.

- All candidates for promotion to the rank of Police Chief must successfully complete a psychological examination conducted by a psychiatrist or psychologist or by a professional psychological service organization appointed by the Mayor and Council of the Borough of Sea Bright.

Psychological testing will be conducted for objective suitability traits and attributions. Testing shall relate to motivation, intelligence, team compatibility, endurance, social judgment, stress tolerance, self-control and emotional stability. Candidates shall be evaluated for supervisory potential, ability to analyze the management role, as well as leadership and attitudes towards directing and disciplining former peers.

The test shall be scored on a pass/fail basis as to suitability and the examiner shall provide the Borough Administrator with an evaluation report concerning the candidates.

The Borough Administrator will forward same to the Police/Public Safety Committee for review and recommendation to the Mayor and Council.

E. Recommendation of Chief of Police:

- The Chief of Police will submit a letter of recommendation to the Borough Administrator who will then forward to the Police/Public Safety Committee and then to the Mayor and Council.
- The letter of recommendation from the Chief of Police will be based on the results of promotion criteria and on the Chief's own evaluation.

Note: The chief's recommendation will make particular reference to:

- 1) Examples of a candidate's display of leadership within the Department and/or Community.
- 2) The candidate's potential for providing effective leadership of the entire Department.

F. Evaluation by Mayor and Council:

- The Mayor and Council will interview all candidates for promotion.

Note: When deciding on a promotion to the rank of Chief of Police, the Mayor and Council will make a specific inquiry into, and an evaluation of:

- 1) Examples of the candidate's display of leadership within the Department and/or Community.
- 2) The candidate's potential for providing effective leadership of the entire Department.

- The final decision on the promotion of personnel will be made by the Mayor and Council based on qualifications, the promotion process/criteria in this standard operating procedure, the recommendation from the Chief of Police and the results/conclusion drawn from their interviews with the candidates.

G. Additional Information on Scoring:

• The Chief of Police will create a ranked list of all the candidates for the Position of Police Chief by tabulating each candidate's score from the oral and/or written examination; the performance evaluation; and the length of service calculation. The Chief's ranked list will be forwarded to the Borough Administrator and the Police/Public Safety Committee for review prior to being forwarded to the Mayor and Council.

• In the event that the Mayor and Council conclude that two candidates are equal in all respects, Statute 40A:14-122.6 shall be used to determine the relative ranking of the two candidates. Should both candidates also be residents, the candidate with the highest seniority will be placed first on the recommended list forwarded to the Appropriate Authority.

Note: Seniority will be determined by either the current official Department rank of each candidate (Sergeant, Lieutenant, Captain, Deputy Chief), or, if both candidates hold the same Department rank by relative length of service with the Department.

• Scores on any promotional examinations will be valid for one (1) year from the date on which they are received by the Department.

• In the event that a vacancy occurs within one (1) year that the scores are valid, the Chief of Police will create a new ranked list of all candidates using the scoring data already on file, plus the scoring data of any candidate who did not participate in the previous promotion process. A copy of which shall be supplied by the Chief of Police to the Borough Administrator.

• All promotional materials and scores will be maintained in a secured file in the office of the Chief of Police or the Appropriate Authority.

• After review by the Borough Administrator and Police/Public Safety Committee, the results of the testing/evaluation process will be forwarded to the Mayor and Council.

• All officers who participate in the promotion process will be allowed to review their test scores and evaluations within fourteen (14) days following the posting of the official results.

• In carrying out this responsibility for the selection of Police Chief, the Mayor and Council shall consider and evaluate among other things each eligible candidate in the following areas:

1. Results of the oral examination, job performance and length of service scoring;
2. Medical and Psychological Examination results;
3. Education and certifications;
4. Awards and commendations;
5. Annual/semi-annual performance evaluation results;
6. Recommendations from Police Chief;
7. Communication skills;
8. Community involvement activities;
9. Administrative abilities;
10. Leadership abilities; and
11. Mayor and council interview/evaluation results.

4. Decision by Mayor and Council.

After consideration of the aforementioned factors, the Mayor and Council will select the candidate to the rank of Police Chief from among all eligible candidates.

5. Probationary Period.

An officer promoted to the rank of Police Chief shall serve a probationary period of one (1) year from the date of the appointment.

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Absent	Yes	Yes	Yes

Roll Call:	Birdsall	Keeler	Kelly	Leckstein	Rooney	Schwartz
	Yes	Yes	Absent	Yes	Yes	Yes

ORDINANCE(s):

Introduction: Mayor Long to read the ordinance by title:

ORDINANCE NO. 05-2018
AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF SEA BRIGHT, CHAPTER 140, "MERCANTILE LICENSES," SECTION 140-3, "APPLICABILITY," PERTAINING TO HOME BASED BUSINESSES

Councilmember Leckstein offered a motion to introduce Ordinance No. 05-2018 for a public hearing to be held on May 15, 2018 and advertise according to law; seconded by Councilmember Rooney:

Roll Call:	Birdsall	Keeler	Kelly	Leckstein	Rooney	Schwartz
	Yes	Yes	Absent	Yes	Yes	Yes

BE IT ORDAINED by the Mayor and Council of the Borough of Sea Bright, in the County of Monmouth, State of New Jersey, as follows:

SECTION ONE: The Code of the Borough of Sea Bright, Chapter 140, "Mercantile Licenses," Section 140-3, "Applicability," be and the same is hereby amended and revised to read, in full, as follows:

"§ 140-3. Applicability.

- A. It shall be unlawful for any person to commence or carry on any profession, vocation, trade, business, calling or occupation as defined in this chapter without first having obtained a license from the Borough Clerk to do so or without complying with any and all provisions concerning the same contained in this chapter or in any other ordinance adopted by the Borough.
- B. For the purpose of this section, a person shall be deemed to be engaging in business when he does one act of:
 - 1. Selling or hiring out any goods or services for sale or hire.
 - 2. Acquiring or using any vehicle, machine or device or any premises in the Borough for business purposes.
 - 3. Soliciting business or funds canvassing, peddling or hawking.
- C. The agents, servants, employees or other representatives of corporations, partnerships, individual natural persons, joint ventures, societies, associations, clubs, trustees, trusts or unincorporated groups shall be personally responsible for compliance with this chapter by their principals and by the businesses they represent.
- D. No license shall be required of any person for the mere delivery in the Borough of any property purchased or acquired in good faith from such person at his regular place of business outside of the Borough where no intent by the person is shown to exist to evade the provisions of this chapter.
- E. No provision of this chapter shall be applied so as to impose any unlawful burden on either interstate commerce or any activity of the state or federal government.
- F. **No license shall be required of any person who conducts a business or profession from the person's residence provided, however, that customers or clients do not visit the residence and there is no delivery of materials to or shipments of goods from the residence."**

SECTION TWO. All Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION THREE: If any section, subsection, paragraph, sentence or other portion of this Ordinance be adjudged by a Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance.

SECTION FOUR: This Ordinance shall take effect immediately upon its passage and publication according to law.

I HEREBY CERTIFY this to be a true and correct Ordinance of the Mayor and Borough Council of the Borough of Sea Bright, introduced on May 1, 2018 and will be further considered after a Public Hearing held on May 15, 2018 at the Municipal Building at 7:00 pm.

INDIVIDUAL ACTION/New Business:

Vouchers: \$1,341,674.26

Councilmember Keeler offered a motion to approve the Voucher List dated May 1, 2018 as submitted by the Finance Manager; seconded by Councilmember Leckstein:

Roll Call:	Birdsall Yes	Keeler Yes	Kelly Absent	Leckstein Yes	Rooney Yes	Schwartz Yes
VOUCHER LIST MAY 1, 2018 BOROUGH OF SEA BRIGHT						
00513 A.R. COMMUNICATIONS 18-00480 04/19/18 FIRE DEPT				Open	40.00	
01005 ADP, INC. 18-00423 04/06/18 PAYROLL 18-00510 04/24/18 A&E				Open Open	25.55 1,581.59	
					1,607.14	
02260 ADT SECURITY SERVICES 18-00511 04/24/18 LIBRARY				Open	42.18	
01688 ADVANCED MARKETING SPECIALISTS 18-00465 04/19/18 A&E				Open	1,850.84	
01062 ALL HANDS FIRE EQUIPMENT, LLC 18-00481 04/19/18 FIRE DEPT				Open	250.00	
00519 ANTONIDES AND SIMONE CPA's 18-00505 04/24/18 FISCAL OFFICER				Open	3,312.50	
00757 ARIAS, JOHN 18-00302 03/14/18 POLICE				Open	795.00	
02169 ATTILIO'S RESTAURANT & PIZZA 18-00460 04/17/18 DPW				Open	249.65	
01631 BOROUGH OF OCEANPORT 18-00501 04/24/18 COURT				Open	6,372.45	
01546 C.I.T. TECHNOLOGY FIN SERV, INC 18-00507 04/24/18 POLICE				Open	157.00	
00256 CLEARY, GIACOBBE, ALFIERI & 18-00473 04/19/18 LEGAL				Open	1,296.00	
00198 COMCAST 18-00475 04/19/18 INTERNET				Open	267.14	
2390 COSTA, VALERIA 18-00514 04/26/18 BLDGS & GRDS				Open	1,200.00	
2286 DIFRANCESCO, BATEMAN, KUNZMAN 18-00517 04/26/18 LEGAL SERVICES				Open	1,301.60	
01992 DOGS AND CATS, INC. 18-00502 04/24/18 BEACH				Open	1,541.67	
2267 EMERGENCY REPORTING 18-00477 04/19/18 FIRE DEPT				Open	1,831.60	
00288 FIRST UNITED METHODIST CHURCH 18-00503 04/24/18 LIBRARY				Open	1,000.00	
00406 FOGGIA FLORIST 18-00448 04/11/18 A&E				Open	87.50	
02101 GANNETT NJ 18-00497 04/23/18 CLERK				Open	40.70	
2403 GIGI'S NEW YORK STYLE PIZZA 18-00245 02/28/18 BEACH & DPW				Open	71.00	
2281 GRAINGER 18-00366 03/28/18 FIRE DEPT				Open	1,161.60	
01634 GRAMCO WORD PROCESSING, INC. 18-00515 04/26/18 PLANNING BOARD				Open	95.00	
01887 HEIM ELECTRONICS, INC. 18-00485 04/19/18 ALARMS				Open	314.25	
00557 INSTITUTE FOR PROFESSIONAL DEV 18-00458 04/17/18 DPW				Open	125.00	
2445 JCP&L 18-00520 04/27/18 ELECTRIC				Open	2,481.45	
00297 JESSE A. HOWLAND & SONS, INC. 17-00756 06/16/17 BUILDING LEASE 18-00504 04/24/18 DPW				Open Open	3,845.00 1,705.00	
					5,550.00	
00895 JOHNNY ON THE SPOT, INC. 18-00522 04/27/18 BEACH				Open	109.20	

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01784	JUNGLE LASERS, LLC		
18-00519	04/27/18 BUILDING DEPT	Open	300.00
2416	KELSO CONSTRUCTION CO, INC.	Open	326,862.34
18-00529	05/01/18 BEACH PAVILION		
00971	LANG, STEVEN		
18-00508	04/24/18 A&E	Open	150.00
2417	MARLIN BUSINESS BANK		
18-00526	04/27/18 POSTAGE	Open	94.00
2467	MARONEY,SONYA		
18-00412	04/05/18 REFUND	Open	240.00
01900	MCKENNA, DUPONT, HIGGINS &		
18-00528	04/27/18 PLANNING BOARD	Open	2,300.00
00176	MODULAR SPACE CORPORATION		
18-00521	04/27/18 POLICE	Open	3,030.00
00110	MONM CNTY REGIONAL HEALTH		
18-00496	04/23/18 HEALTH FEES	Open	14,425.50
02229	MONMOUTH COUNTY PUBLIC WORKS		
18-00405	04/04/18 FIRE DEPT	Open	1,862.16
18-00406	04/04/18 FIRE DEPT	Open	931.48
18-00407	04/04/18 FIRE DEPT	Open	1,383.71

			4,177.35
01323	MONMOUTH COUNTY TREASURER		
18-00483	04/19/18 OEM	Open	1,500.00
01422	MONMOUTH MUNICIPAL JOINT		
18-00500	04/24/18 INSURANCE	Open	100,704.44
00137	MUNICIPAL CAPITAL CORPORATION		
18-00506	04/24/18 A&E:COPIER LEASE	Open	224.73
00339	NAPA AUTO PARTS		
18-00363	03/28/18 DPW	Open	11.57
01399	NEW JERSEY AMERICAN WATER		
18-00525	04/27/18 HYDRANTS	Open	2,332.55
00019	NJ AMERICAN WATER		
18-00484	04/19/18 WATER	Open	453.33
00671	NJ DEPT OF COMMUNITY AFFAIRS		
18-00516	04/26/18 BUILDING DEPT	Open	852.00
01309	OCEANPORT BOARD OF EDUCATION		
17-00723	06/13/17 GRADE SCHOOL TAX	Open	53,581.17
01648	PETRA OVERHEAD DOOR CO., INC.		
18-00334	03/19/18 DPW	Open	471.50
01207	PFEIFFER, CHRISTINE		
18-00464	04/19/18 CLERK	Open	44.60
02032	RED BANK VETERINARY HOSPITAL		
18-00186	02/14/18 ANIMAL CONTROL	Open	658.08
01088	RYSER'S LANDSCAPE SUP YARD, INC		
18-00461	04/17/18 BUILDINGS & GROUNDS	Open	713.00
00244	SEA BRIGHT FIRST AID, INC.		
18-00518	04/27/18 EMS CONTRIBUTION	Open	18,000.00
00985	SEABOARD FIRE/SAFETY EQUIP CO.		
18-00422	04/06/18 BUILDINGS & GROUNDS	Open	200.00
00053	SHORE REGIONAL HIGH SCHOOL		
17-00762	06/16/17 HIGH SCHOOL TAX	Open	232,416.00
2464	SITE ONE LANDSCAPE		
18-00402	04/04/18 BUILDING & GROUNDS	Open	412.83
00031	SORRENTINO, JOHN		
18-00456	04/17/18 POLICE	Open	60.00
02225	STAPLES ADVANTAGE		
18-00410	04/05/18 OFFICE SUPPLIES	Open	67.02
18-00418	04/06/18 POLICE	Open	811.80
18-00454	04/12/18	Open	302.08

			1,180.90
01931	SUBURBAN PROPANE		
18-00498	04/23/18 PROPANE	Open	769.67
18-00523	04/27/18 PROPANE	Open	500.04

			1,269.71
00083	T & M ASSOCIATES		
18-00470	04/19/18 ENGINEER	Open	9,083.92
18-00471	04/19/18 ENGINEER	Open	1,400.00
18-00472	04/19/18 ENGINEER	Open	22,893.54

			33,377.46
2349	TAYLOR COMMUNICATIONS		
18-00354	03/22/18 COURT	Open	304.00
01285	THE HOME DEPOT		
18-00474	04/19/18 BLDGS & GRDS	Open	116.87

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00973	THE TWO RIVER TIMES		
18-00401	04/04/18 DPW	Open	70.00
00223	TREASURER, COUNTY OF MONMOUTH		
18-00493	04/23/18 COUNTY TAX	Open	437,385.29
00523	TREASURER, COUNTY OF MONMOUTH		
18-00494	04/23/18 OPEN SPACE TAX	Open	25,696.89
00439	TREASURER, COUNTY OF MONMOUTH		
18-00495	04/23/18 COUNTY LIBRARY TAX	Open	30,650.52
2394	VERIZON BUSINESS		
18-00487	04/23/18 POLICE	Open	95.97
02061	VERIZON WIRELESS		
18-00512	04/24/18 POLICE	Open	38.01
18-00524	04/27/18 POLICE	Open	969.98

			1,007.99
2339	WIRELESS COMM & ELECTRONICS		
18-00424	04/06/18 FIRE DEPT	Open	261.00
00877	WITMER ASSOCIATES, INC.		
18-00360	03/23/18 FIRE DEPT	Open	435.00
		TOTAL:	\$1,329,217.06

MANUAL CHECKS:

18-00246	Drum Point Excavating	\$9,500.00
4/18/2018	Beach:New Lockers	
18-00491	Naughty Nora/Chapel Beach Club	\$2,500.00
4/23/2018	Release of Surety Bond	
18-00492	Regan, John & Patricia	\$457.20
4/23/2018	Release of Funds/Escrow	
	TOTAL MANUALS:	\$12,457.20
	GRAND TOTAL:	\$1,341,674.26

Councilman Leckstein stated that he has received two complaints from two residents on Center Street about their mail delivery from the post office - their mail is being delivered to Center Street in Rumson. Administrator Verruni said he would reach out to the post master to try and resolve this issue.

EXECUTIVE SESSION

Councilmember Leckstein offered a motion to enter into Closed Session; seconded by Councilmember Birdsall:

WHEREAS, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
 - A. Litigation
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

BE IT FURTHER RESOLVED that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Absent	Yes	Yes	Yes

There being no further business to discuss a motion to go back into the regular meeting was made by Councilman Leckstein and seconded by Councilman Birdsall with unanimous voice vote approval.

ADJOURNMENT

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Birdsall:

Roll Call:	Birdsall	Keeler	Kelly	Leckstein	Rooney	Schwartz
	Yes	Yes	Absent	Yes	Yes	Yes