

**MINUTES  
WORKSHOP MEETING  
BOROUGH OF SEA BRIGHT**

**DECEMBER 13, 2018 (Thursday)**

**SEA BRIGHT, NEW JERSEY**

**Councilman Leckstein** called the meeting to order at 10:39 am and requested those present to join in the Pledge of Allegiance.

**Councilman Leckstein** read the following Compliance Statement:

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on November 17, 2017. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."**

**PRESENT:** Councilmember's Kevin Birdsall, William J. Keeler, Marc A. Leckstein, Charles H. Rooney, Jon Schwartz  
**ABSENT:** Mayor Dina Long, Councilman Brian P. Kelly  
**OTHERS:** Attorney Roger McLaughlin, Engineer Claire Petruzzella, Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

**ITEMS FOR DISCUSSION:**

**SUBJECT:** Capital Projects Update  
**ACTION:** Discussion held in closed session due to potential litigation.

**SUBJECT:** Construction Manager Position  
**ACTION:** A resolution will be prepared for the December 18<sup>th</sup> agenda appointing Legacy Construction as the Construction Manager for the new Municipal Complex.

**SUBJECT:** Beach Berms  
**ACTION:** Administrator Verruni explained that the DEP has notified several beach clubs that they have to remove their sand berms – there won't be penalties if they remove those berms. The DEP is hoping to devise a method to allow berms (5-6 feet high), that would entail a pre-berm survey and a post-berm survey of the property to make sure the landscape goes back to the original profile. Mr. Verruni explained that pushing the sand is having an adverse effect on the contiguous properties – Council agreed to send letters to Clubs putting them on notice that they will be held responsible for any damage to the municipal beach.

**SUBJECT:** Public Safety Update  
**ACTION:** Captain Friedman reviewed the monthly stats for the police department - there were 392 calls for service in the month of November and various officers are attending training courses in the County. Captain Friedman said he met with Mayor Long to discuss making the NIXLE alerts more efficient.

**SUBJECT:** Paid Parking Potential Changes  
**ACTION:** Captain Friedman reported that last year the Police Department issued about 70 parking permits for businesses and 600 for residents (two per household/unit) on the side streets and 50 for residents on Ocean Avenue. Councilman Birdsall suggested only issuing parking permits for residents that do not have garages or parking underneath their raised homes. Councilman Leckstein feels that cars should be towed instead of ticketed on the side streets. Captain Friedman explained that we do not benefit financially from towing and it is difficult for tow trucks to maneuver around the streets especially in the summer season. Captain Friedman and Sergeant McCue proposed modifications to the current parking plan on Ocean Avenue, East Ocean Avenue and other municipal parking areas. Council agreed to go back to paid parking in front of Woody's and behind Borough Hall and increase the Ocean Avenue (west side) parking from 30 minutes to one hour. The ordinance will be amended prior to the start of paid parking in 2019.

**SUBJECT:** Beach Committee Recommendations  
**ACTION:** Councilman Leckstein explained that Council needs to decide what to charge for the use of public amenities.....for example, the special events committee meeting received an application from Booker D. Surfdog for an event to be located on Anchorage Beach and Park which included surfing dogs, sponsors, food, etc. The Special Events Committee loved it but is questioning how/what to charge for events that occupy Borough owned property. Council agreed \$1,000 fee would be acceptable. Councilman Leckstein reported the surf camp contractor inquired about a two year contract for 2019-2020 – if approved, Council agreed on a minimum bid of \$2,000. Discussion will be continued at the January, 2019 workshop meeting and the beach manager will be consulted.

Councilman Leckstein questioned the status of the cell tower. Administrator Verruni reported we just received the construction plans that need to be reviewed by the building department and the Attorney McLaughlin to make sure they are compliant with the provisions in the contract.

**SUBJECT:** November, 2019 Meeting Date

**ACTION:** Council agreed to change the November meeting dates to November 14<sup>th</sup> (workshop) and 18<sup>th</sup> (regular) so they do not interfere with the Planning Board meetings.

**SUBJECT:** Beachway Back Flow Drainage Issues

**ACTION:** Councilman Birdsall reported that the Department of Public Works is concerned about the back flow drainage issues on Beachway. The pipe that connects Beachway to the river is cover with sand and it needs to be extended – which requires a CAFRA permit which costs about \$30,000. This expense will be included in the 2019 capital budget.

- SUBJECT:** Resolutions:
- a. Memorial Bench Program
  - b. Beach Badge Donation
  - c. Hiring of Police Officers (SLEO Class II)
  - d. Law Enforcement Drug Testing Policy
  - e. FEMA - Assistance to Firefighters Grant
  - f. Solid Waste Contract Extension
  - g. Shared Service Feasibility Study with Highlands
  - h. 2019 Deduct Meter Regulations

**ACTION:** The above resolutions will be listed on the December 18, 2018 meeting agenda for approval.

**SUBJECT:** Stipends for Governing Body

**ACTION:** Item was discussed in closed session.

**SUBJECT:** RFPs for 2019 Professionals & Redevelopment of Downtown Properties

**ACTION:** RFPs for 2019 professional services was discussed in closed session. Council agreed to form a Mayor’s Blue Ribbon sub-committee to engage in the development of properties downtown and along the Shrewsbury River.

**SUBJECT:** Angelica’s Wind Door

**ACTION:** Council agreed this request should go to the planning board for approval (with conditional Council approval).

**UPDATES (FYI):**

Councilman Leckstein announced the Borough Hall Employee Christmas Party is Wednesday December 19<sup>th</sup> at 12:30PM.

The Fire Departments Line Officer Swearing-in Ceremony is January 1<sup>st</sup> at noon and encouraged everyone to attend.

**ADJOURNMENT:**

Councilmember Birdsall offered a motion to adjourn the Workshop meeting; second by Councilmember Leckstein:

<b>Roll Call:</b>	Birdsall	Keeler	Kelly	Leckstein	Rooney	Schwartz
	Yes	Yes	Absent	Yes	Yes	Absent

Time: 11:28am

Respectfully submitted,

Christine Pfeiffer  
Borough Clerk