

**MINUTES**  
**REORGANIZATION MEETING**  
**BOROUGH OF SEA BRIGHT**

**JANUARY 5, 2019 - 10:30 AM**

**BOROUGH OF SEA BRIGHT**

**1. PLEDGE OF ALLEGIANCE:**

**Mayor Long** called the meeting to order at 10:30 AM and requested those present to join her in the Pledge of Allegiance.

**2. Mayor Long read the following COMPLIANCE STATEMENT (N.J.S.A. 10:4-18):**

**Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order. In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Has Been Sent To The Asbury Park Press And Other Local Newspapers on December 28, 2018. In Each Instance, The Date, Time, And Location of This Meeting Were Provided In the Notice. This Meeting Is Open To The Public."**

**3. MOMENT OF SILENCE FOR THE FOLLOWING SEA BRIGHT RESIDENTS WHO PASSED AWAY IN 2018.**

**Veronica Marie Burke  
Sharon Chessman  
Phil Heinle  
Frederick Charles Leonardis III  
Ernie Mason  
Eddie Matejczyk  
Peter Thomas McHeffey  
Dudley E. Painter, Jr.  
Dirk A. Plummer  
John E. "Jack" Regan  
Thomas Scriven  
Rosemary Sherman  
Edward Smack  
Sheldon Allen Weinstein  
Robert "Bud" Wickman  
Valerie Wells Wulffers**

Mayor Long welcomed Senator Declan O'Scanlon, Senator Vin Gopal, Assemblywoman Serena DiMaso, Freeholder Director Tom Arnone, Feeholder Susan M. Kiley, Freeholder Gerry P. Scharfenberger, PhD., Sheriff Shaun Golden, Middletown Mayor Kevin Settembrino and invited Senator O'Scanlon to say a few words. Freeholder Tom Arnone presented Mayor Long with a Monmouth County Flag for the Borough's new Beach Pavilion Meeting Room.

**4. INVOCATION: Father Michael Manning**

**5. STATEMENT OF DETERMINATION:**

"A statement of the determination of the Board of County Canvassers relative to an election held in the Borough of Sea Bright on the 6th day of November, in the year Two Thousand and Eighteen for the election of Municipal Officers for said **BOROUGH OF SEA BRIGHT**

The Board determined at the General Election:

**COUNCILMEMBERS - BOROUGH OF SEA BRIGHT**

**WILLIAM J. KEELER  
MARC A. LECKSTEIN**

Were duly elected as **Members of the Borough Council, Full Three (3) Year Term**  
(January 1, 2019 – December 31, 2021)

**SWEARING IN / OATHS OF OFFICE**

**Councilman Keeler was sworn in by Senator Declan O'Scanlon.  
Councilman Leckstein was sworn in by Senator Vin Gopal.**

**ROLL CALL:**

**PRESENT:** Mayor Dina Long  
Councilmember's Kevin Birdsall, William J. Keeler, Brian P. Kelly,  
Marc A. Leckstein, Charles H. Rooney, Jon Schwartz

**6. COUNCIL PRESIDENT MARC A. LECKSTEIN: 2018 YEAR-END ADDRESS**

Good morning and thank you for joining us for Sea Bright's annual re-organization meeting, held here, for the first time, in our new council chambers. Hopefully you have had an opportunity to explore the building earlier, especially the library space located directly below us. If you haven't, please do so before you leave today and try and imagine how impressive this will all be on a bright sunny day.

First, it is a complete honor to stand before you as I begin my new term on Borough Council. There has been no greater privilege in my life than being able to serve my community in this capacity for the last seven years.

Now, thinking back to all that was accomplished in 2018 and led us to be in this place, I am reminded of the efforts of previous Sea Bright councils who also fought to bring a proper beach pavilion to serve their community. From 1948 to 1950, the borough council worked to construct the predecessor to this building. It took several years to make that earlier incarnation a fully developed reality. Unfortunately, that pavilion was ultimately lost to us as a result of the events of Superstorm Sandy in October of 2012.

We vowed at the time that the memory of what had previously been constructed would not be lost to history. Now, six years later that promise has been kept as we are finally able to gather in a completely new and beautiful structure overlooking our beach and the Atlantic Ocean. This is a structure which has been designed for us all to enjoy for generations to come.

The mayor and council fully acknowledge getting to this point has not been easy. Since construction began in 2017, we have dealt with a lot of heartache as timelines for this opening were pushed back due to numerous construction delays. But we persevered as a community to ensure the pavilion would be completed and that it would be completed correctly and within the budget parameters we had set for ourselves. We were not going to rush a project that was important to so many, and, in many ways, alongside its sister municipal building currently being built directly to the west of us, symbolizes the rebirth of our town. You can see the signs of life throughout the town as the Borough is thriving – Sea Bright is where people want to be.

Contrary to what some may think, we have never lost control of this process. In true Sea Bright fashion, whenever we have needed to adapt to whatever hand we were being dealt, we did exactly just that and in the end, I believe we have succeeded.

So how did we arrive at this point? How did we arrive at not only a brand new Beach Pavilion, but also its connected new board walk and pedestrian walkway which – if it were nice out today, I would insist you take a walk upon, right after the conclusion of this meeting, by simply accessing the Pavilion's patio through the library doors below us. You are truly missing out if you haven't taken that walk yet, which stretches from this building through Donovan's to the south and then immediately connects to the sea wall all the way to Edgewater Beach Club.

So again, how were we able to make this all happen? In my mind the answer is simple – teamwork. This present council behind me, led by our Mayor Dina Long, has always worked as a united body. Unlike other governmental entities which you hear about far too often in the news today, Sea Bright's mayor and council have worked together – regardless of political affiliation or ideology to get the job done. With the tremendous support of the entire Sea Bright community, we have accomplished amazing things – and honestly, I see no end to our potential on the horizon. As has become the new slogan of our library, we see bright things ahead.

Again, it has been my honor to serve on this body for the last seven years, and I look forward to what my next three years on council have in store. Thank you.

**7. MAYOR DINA LONG: 2019 NEW YEAR MESSAGE**

Good morning. Thank you so much for braving the sideways spray and gray to be here today. It is an honor to have so many residents, loved ones and elected representatives joining us.

I'd like to start by recognizing the good people who work for the Borough of Sea Bright: our Police, the amazing clerk's office, administrator, admin staff, the DPW (who, on top of everything else, have done such a great job keeping our town beautiful), those who work in the library or on the beach. And, how about our volunteer departments? Who in Sea Bright doesn't look forward to seeing Santa and Firemen/First aiders on Christmas morning? They are the ones who make everything happen. They are the unsung heroes of our town, and more often than not, they go above and beyond. I want to thank them all on our behalf.

I also want to recognize the service of the Borough Council. They have full lives, and yet they give an incredible number of hours, lost times with family and friends, with no compensation whatsoever, to help our town. And then there's this guy...

You may have noticed him sweeping up puddles at 5:45 in the morning, or hanging around your neighborhood waiting for the tide to come in so he can watch the water come up to the bulkheads, or maybe you saw him carrying boxes, with his son right behind him, or maybe you got the phone call and the message. I was wishing I could make an award for him, the hardest working councilman, probably of all time, Councilman Charlie Rooney. Thank you for all you do Mr. Sea Bright.

Charlie is joined by some amazing people here on the Borough Council. They're smart, they're talented, and they love our town. We are lucky to have them.

And as you heard from Council President Leckstein, 2018 was an eventful year for Sea Bright. Last year I stood up and talked about how we finally have progress you can actually see. Then, it was the completed streetscape, for which were recognized by Monmouth County Planning Board, and improved aesthetics and safety of our downtown.

Now, it's the completed sea wall. We knew from the day after Sandy, when, right where we are standing, a torrent of water barreled through, taking everything in its wake. Today that gap is filled with beautiful rocks. And it brought another opportunity-- one we had only dreamed of but can now look outside and see with our eyes: the walkway over top of the sea wall and rebuilt boardwalk. The playground is coming, as is a basketball hoop (that's not in the middle of a parking lot), and, of course, this building we are standing in, the Sea Bright Beach Pavilion.

Although the original completion date was in May, there were a number of delays. Some of the delays have been caused by unforeseen circumstances; delays in the supply of materials or plan changes, but the contract provides for adjustments for changes and penalties for unjustified delays. All of that is taken in to account before final payment is made, and you can probably see, some final punch list items still need to be completed. Importantly, however, I am pleased to report that there have been no cost overruns and the final cost of the Pavilion will be within the amount bonded and approved by the residents of Sea Bright for the project.

For the first time ever, Sea Bright has a new municipal building! From the onset, our goal has been to deliver the best, most cost-effective and future-looking projects that are possible. We will continue to do that, and take the hard lessons learned, as we work toward completion of the Municipal Complex. This building, which you can see taking shape outside, is a critical part of our town's future, as it will hold the SBPD, the SB Fire Rescue, and the Borough Admin offices. It is crucial that we get it right.

We are in the final leg of our recovery from Sandy. It was a lot simpler in the early phases, to repair and or replace the storm damaged with more resilient structures. It's more complicated now, perhaps because of our success. In 2019, the council will have to deal with future infrastructure projects like our sewers and sidewalks, the bulk heading, quality of life issues like traffic and safety, parking, and balancing our summer economy with potential nuisances to our residents.

For me personally, my priorities in the coming year are to increase transparency in how we do things, to keep pushing for inclusion and collegiality to the decision making process, to improve on the delivery of timely and reliable information about what the governing body is up to, and to finish the Sandy projects, including the Municipal Complex and also Anchorage Park, on time and under budget

This is year 4 of a 4-year term for me, and my head spins to look back over the years. We have come a long way. As much as I want to be proud of all we have accomplished, I also have disappointment for the ways that I, we, fell short in 2018. Goals not met; situations that could have been handled better. Misinformation put out by Anonymous personas in an attempt to fester negativity and mistrust. Twenty years ago it was anonymous liar flyers, now it's the internet. But back then, we didn't have workshop meetings open to the public; we didn't have podcasts and a recording of every meeting available for download at the click of a mouse. Back then, council work was done in groups of 3, behind closed doors. It wasn't easy for residents to know what their governing body was doing. Not anymore. Maybe with so much going on, it's still not possible for every person to know everything that is happening, but I'd like us to do better than we did last year.

Finally, 2018 also taught me what a gift it is to wake up in the morning and to feel good. To have all your loved ones. Reading the list of the Sea Brighters who passed is excruciating. Today we leave here and go the Memorial service for Eddie Smack, another Mr. Sea Bright. But we owe it to them all, and to each other to carry them with us and to keep going, relentless as the tide..or as Charlie Rooney.

So I'd like to close with a quote from Benjamin Franklin, who wrote in one of his *Poor Richard's Almanac*: "In the affairs of this world, men are saved--not by faith-- but by lack of it."

I have faith in Sea Bright. I know you do too.

May God bless our beautiful hometown, and each and every one of us with success and prosperity in 2019. Now let's get to work.

**8. STANDING COUNCIL COMMITTEE APPOINTMENTS:  
Chapter 3. Administrative Code §3-7. Committees (A.)**

**The following Council Committee Appointments are presented for the year 2019:**

**Motion: Leckstein**

**Second: Kelly**

<b>Roll Call:</b>	<b>Birdsall,</b>	<b>Keeler,</b>	<b>Kelly,</b>	<b>Leckstein,</b>	<b>Rooney,</b>	<b>Schwartz</b>
	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>

**A. Beach/Grants:**

Chair works with council committee to recommend policy and oversee operations and maintenance of the beach, including serving as liaison to the Dune Community Advisory Committee; tracks existing grant progress, monitors opportunities and coordinates the timely application for future grant possibilities.

- **Jon Schwartz, Chair**
- **Kevin Birdsall**
- **Charles Rooney**



**B. Dune Restoration Committee:**

Oversees maintenance of dunes including annual plantings, public education about Dunes and fundraising to offset costs.

- **JON SCHWARTZ, Liaison**
- Heather Bedenko
- Chris Cappillo
- Sue DiMassa
- MaryBeth Lederman
- Paulette Sakariassen
- Ira Schussheim
- Karolyn Stevens Wray

**C. Library:**

Oversees library programming and improvements, raises funds to offset costs for Library Trust Fund.

- **CHARLES ROONEY, Liaison**
- MaryAnn Chevalier
- Elizabeth DeGiulio
- Joan Neuhoff
- Robert Reid
- Margaret Saxton
- Liz Von Ziegesar

**D. Recreation:**

Oversees recreation programming for residents of all ages, raises funds to offset costs for the Recreation Trust Fund.

- **CHARLES ROONEY, Liaison**
- Peggy Bills
- Linda Blevins
- Don Klein
- Felecia Stratton
- Robert Long

**E. Safety and Loss Committee:**

Comprised of borough officials from all departments, the committee meets regularly to review procedures to improve safety and reduce losses through insurance claims.

- **WILLIAM KEELER, Liaison**
- Mayor Dina Long
- Borough Administrator
- Captain Brett Friedman
- Charles R. Murphy, Jr.
- David Bahrle
- Felecia Stratton
- Daniel Drogin
- Recreation Director
- Monmouth County Regional Health Commission Representative

**F. Green Team Committee:**

The Green Tam is a permanent advisory committee created by Ordinance 04-2016 to recommend and implement sustainable practices for the Borough, according to Chapter 37, "Green Initiatives" in the code of the Borough of Sea Bright.

- **MARC LECKSTEIN, Liaison**
- Dina Long, Mayor
- Kevin Birdsall, Councilman
- Planning Board Member - to be appointed by Planning Board
- Christine Pfeiffer, Borough Clerk
- Michelle Ketcham, Administrative Assistant
- Brett Friedman, Police Captain
- Elizabeth DiGiulio, Elected Representative, Shore Regional School Board
- Karolyn Wray, Citizen Member
- Felecia Stratton, Business Owner
- Susana Markson, Mayor's designee

**G. Public Relations Advisory Committee**

Oversees promotion and marketing of Sea Bright inside and outside of the community via Sea Bright 365 initiatives. Assists, where needed, with Borough newsletter and social media. Raises funds for the Public Relations Trust Fund.

- **MARC LECKSTEIN, Liaison**
- Linda Blevins
- Kristine Kelly

- Susana Markson
- Adrianna Polony-Sands
- Joann Sheridan
- Felecia Stratton
- Janet Sanders

**10. APPOINTMENTS FOR 2019:**

**ONE YEAR TERMS:**

**RES. NO. 01-2019** Appointment of **2019 Council President, Marc A. Leckstein**

Councilmember Keeler introduced and offered the following resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, it is necessary that a member of the Council be elected as **President** of said Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey to fulfill the duties of the Mayor during her absence for the year ending December 31, 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that **Marc A. Leckstein** be and is hereby elected as **"President"** of said Council.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. **Marc A. Leckstein, Council President**

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Abstain	Yes	Yes

**RES. NO. 02-2019** Appointment of **Borough Attorney, Roger McLaughlin, Esquire**  
**McLaughlin Stauffer & Shaklee, P.C.**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Rooney:

**WHEREAS**, pursuant to N.J.S.A. 40A:9-139 there exists a need to appoint a qualified individual as Borough Attorney in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Attorney was posted and advertised in the Asbury Park Press to be received on November 30, 2018; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, three proposals for Borough Attorney were received on November 30, 2018 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal submitted by McLaughlin, Stauffer & Shaklee, PC of Wall Township, New Jersey is being considered for the term of one year (January 1, 2019 - December 31, 2019) at a rate not to exceed \$145.00 per hour; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$100,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Legal #8-01-20-155-000.



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MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **ROGER McLAUGHLIN of the Law Firm of McLAUGHLIN STAUFFER & SHAKLEE, PC** to serve as the Borough Attorney for (1) one-year term commencing January 1, 2019 through December 31, 2019 pursuant to the rate provided in their proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional services, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Roger McLaughlin, McLaughlin Stauffer & Shaklee PC
- 2. Finance Manager

Roll Call:      Birdsall,   Keeler,   Kelly,   Leckstein,   Rooney,   Schwartz  
                      Yes        Yes        Yes        Yes        Yes        Yes

**RES. NO. 03-2019** Appointment of **Borough Special/Conflicts Counsel: Porzio, Bromberg & Newman, Vito Gagliardi, Jr. & Kerri A. Wright (Educational Matters)**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, pursuant to §31-13 of the Borough Code there exists a need to appoint a qualified Special/Conflicts Counsel in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for the above mentioned professional service was posted and advertised in the Asbury Park Press to be received on November 30, 2018; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, five proposals for Special/Conflicts Counsel were received on November 30, 2018 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for this purpose by Resolution at the time legal services are awarded in the appropriation entitled Legal #8-01-20-155-000.



**MICHAEL J. BASCOM, CFO**

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey authorizes the Mayor and Borough Clerk to execute a contract with the following for Special/Conflicts Counsel for litigation relating to educational matters:

**Porzio, Bromberg & Newman, P.C., Vito A. Gagliardi, Jr. & Kerri A. Wright**

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. All Attorneys
- 2. Finance Manager

Roll Call:      Birdsall,   Keeler,   Kelly,   Leckstein,   Rooney,   Schwartz  
                      Yes        Yes        Yes        Yes        Yes        Yes

**RES. NO. 04-2019** Appointment of **Borough Auditor, Robert W. Allison, RMA Holman Frenia Allison, PC**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, pursuant to N.J.S.A. 40:81-11 there exists a need to appoint a qualified individual as Borough Auditor in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Auditor was posted and advertised in the Asbury Park Press to be received on November 30, 2018; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, three proposals for Borough Auditor were received on November, 2018 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Holman Frenia Allison, P.C., PC of Freehold, New Jersey is being considered for the term of one year commencing January 1, 2019 through December 31, 2019 at a rate not to exceed \$200.00 per hour; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, CFO, do hereby certify that funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted in the amount of \$45,000.00 in the appropriation entitled Audit Service #8-01-20-135-000 and Finance #8-01-20-130-000.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **Robert W. Allison, CPA, RMA, PSA, CGMA of HOLMAN FRENIA ALLISON, P.C.** to serve as Borough Auditor for one year commencing January 1, 2019 through December 31, 2019 pursuant to the rate provided in their proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. Robert W. Allison, Holman Frenia Allison, PC
2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Yes Yes Yes Yes

**RES. NO. 05-2019** Appointment of **Borough Engineer, Francis W. Mullan, P.E., CME T & M Associates**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Rooney:

**WHEREAS**, pursuant to N.J.S.A. 40A:9-140 there exists a need to appoint a qualified individual/firm as Borough Engineer in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Engineer was posted and advertised in the Asbury Park Press to be received on November 30, 2018; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, eight proposals for Borough Engineer were received on November 30, 2018 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Francis W. Mullan, T&M Associates of Middletown, New Jersey is being considered for the term of one year (January 1, 2019 - December 31, 2019) at a rate not to exceed \$165.00 per hour; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$60,000.00, said amount subject to unforeseen decreases or increases in engineering matters. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Engineer #8-01-20-165-000.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to Francis W. Mullan, of T&M Associates to serve as Borough Engineer for one year commencing January 1, 2019 through December 31, 2019 pursuant to the rate provided in their proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk.

**BE IT RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Francis W. Mullan, T&M Associates
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Yes Yes Yes Yes

**RES. NO. 06-2019** Appointment of **Borough Planner, Christine Cofone Cofone Consulting Group, LLC**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, the request for proposals for various professional services, including Borough Planner, was posted and advertised in the Asbury Park Press to be received on November 30, 2018; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a)) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, six proposals for Borough Planner were received on November 30, 2018 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Christine Cofone, Cofone Consulting Group, LLC of Red Bank, New Jersey is being considered for the term of one year commencing January 1, 2019 through December 31, 2019 at the rate of \$140.00 per hour; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds anticipated for these services, it is estimated that the total 2019 appropriation for this contract will not exceed \$17,500.00. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Engineer #8-01-20-165-000.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to Christine Cofone, Cofone Consulting Group, LLC of Red Bank, New Jersey to serve as Borough Planner for one year commencing January 1, 2019 through December 31, 2019 pursuant to the rate provided in the proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Christine Cofone
- 2. Finance Manager

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Yes Yes Yes Yes

**RES. NO. 07-2019** Appointment of **Borough Consulting Engineers** as follows:

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, the request for proposals for professional engineering services to provide services that cannot be addressed entirely by the Borough Engineer was posted, and advertised in the Asbury Park Press to be received on November 30, 2018; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a)) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, ten proposals for Consulting Borough Engineer were received on November 30, 2018 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the Borough has determined to appoint multiple qualified consulting engineering firms to be assigned on a case-by-case basis based on expertise, availability and pricing.

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for this purpose by Resolution at the time engineering services for a specific project are awarded in the appropriation entitled Engineer #8-01-20-165-000.

  
MICHAEL J. BASCOM, CFO

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the engineering firms listed below are hereby offered and awarded professional services contracts to serve as Consulting Engineers for 2019 pursuant to the rate schedules provided for in their proposals received on November 30, 2018; and

- Leon Avakian Inc., Gregory Blash**
- CME Associates, Gregory R. Valesi**
- Engenuity, Jaclyn J. Flor**
- Hoder Associates, David Hoder**
- French & Parrello, Keith B. Smith**
- Najarian Associates, Robert W. Bucco, Jr.**
- Suburban Consulting Engineers, Robert C. Gregoria**
- Van Cleef Engineering Associates, Millis J. Looney**

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. All Engineers
- 2. Finance Manager

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Yes

**RES. NO. 08-2019** Appointment of **Borough Prosecutor, William G. McGuinn, Esq., Hoagland, Longo, Moran, Dunst LLP**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, pursuant to §31.1 of the Borough Code, there exists a need to appoint a qualified individual as Borough Prosecutor in the Borough of Sea Bright; and

WHEREAS, a request for proposals for Borough Prosecutor was posted and advertised in the Asbury Park Press to be received on November 30, 2018; and,

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two proposals for Borough Prosecutor were received on November 30, 2018 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from Hoagland, Longo, Moran, Dunst & Doukas, LLP of Red Bank, New Jersey is being considered for the term of one year commencing January 1, 2019 through December 31, 2019 at the rate of \$350.00 per session; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$6,800.00, subject to unforeseen decreases or increases in litigation. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Court #8-01-43-490-000.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **William G. McGuinn, ESQ of the Law Firm of Longo, Moran, Dunst & Doukas, LLP** to serve as Borough Prosecutor for one year commencing January 1, 2019 through December 31, 2019 pursuant to the rate provided in the proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. William G. McGuinn, Esq.
- 2. Finance Manager
- 3. Certified Court Administrator

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Yes Yes Yes Yes

**RES. NO. 09-2019** Appointment of **Alternate Borough Prosecutor, Anthony J. Vecchio, Esquire**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, the Borough is in need of an individual/firm to act as Alternate Borough Prosecutor to provide services that cannot be addressed by the Borough Prosecutor; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a)) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, two proposals for Borough Prosecutor were received on November 30, 2018 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from ANTHONY J. VECCHIO, LLC of Freehold, New Jersey is being considered for Alternate Borough Prosecutor for the term of one year commencing January 1, 2019 through December 31, 2019 at the rate of \$350.00 per session; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will not exceed \$5,000.00, subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Court #8-01-43-490-000.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to Anthony J. Vecchio, Esq. of Anthony J. Vecchio, LLC to serve as the Alternate Borough Prosecutor for (1) one-year term commencing January 1, 2019 through December 31, 2019 pursuant to the rate provided in their proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional services, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Anthony J. Vecchio, LLC
- 2. Finance Manager
- 3. Certified Court Administrator

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Yes Yes Yes Yes

**RES. NO. 10-2019** Appointment of **Public Defender, Robert J. Holden, Esquire, Robert J. Holden, Esquire, LLC**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint a qualified individual as Public Defender in the Borough of Sea Bright for a one year term, January 1, 2019 through December 31, 2019; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5) and no bids were received; and

**WHEREAS**, Robert J. Holden, Esquire, LLC submitted a proposal/letter dated December 10, 2018 to provide public defender services at the rate of \$200 per assignment; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$2,500.00, said amount subject to unforeseen decreases or increases in litigation. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Public Defender #8-01-43-495-000.

  
MICHAEL J. BASCOM, CFO

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to enter into a contract with **Robert J. Holden, Esquire, LLC** as described herein; and

**BE IT FURTHER RESOLVED**, Robert J. Holden, Esquire, LLC is to submit an executed contract, a Business Entity Disclosure Certification which certifies that Robert J. Holden, Esquire, has not made any reportable contributions to a political or candidate committee in the Borough of Sea Bright in the previous one year, and that the contract will prohibit Robert J. Holden, Esquire, from making any reportable contributions through the term of the contract along with a Certificate of Insurance; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Robert J. Holden, Esq.
- 2. Finance Manager
- 3. Certified Court Administrator

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Yes

**RES. NO. 11-2019** Appointment of **Bond Counsel, John Draikiwicz, Esquire, Gibbons. P.C.** Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, pursuant to §31-12 of the Borough Code, there exists a need to appoint a qualified individual as Bond Counsel in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Bond Counsel was posted and advertised in the Asbury Park Press to be received on November 30, 2018; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, six proposals for Bond Counsel were received on November 30, 2018 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal from Gibbons, P.C. of Newark, New Jersey is being considered for the term of one year commencing January 1, 2019 through December 31, 2019; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$3,500.00, said amount subject to unforeseen decreases or increases in bond issues. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Legal #8-01-20-155-000.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **JOHN DRAIKIWICZ, Esq. of the Law Firm of GIBBONS, P.C.** to serve as Bond Counsel for one year commencing January 1, 2019 through December 31, 2019 pursuant to the rates provided in their proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. John Draikiwicz, Gibbons, P.C.
- 2. Finance Manager

Roll Call:      Birdsall,   Keeler,   Kelly,   Leckstein,   Rooney,   Schwartz  
                      Yes        Yes        Yes        Yes        Yes        Yes

**RES. NO. 12-2019** Appointment of **Labor Attorney, Bruce Padula, Esquire, Cleary, Giacobbe, Alfieri, Jacobs, LLC**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

**WHEREAS**, pursuant to §31-12 of the Borough Code, there exists a need to appoint a qualified individual as Borough Labor Attorney in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Labor Attorney was posted and advertised in the Asbury Park Press to be received on November 30, 2018; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, four proposals for Borough Labor Attorney were received on November 30, 2018 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Cleary, Giacobbe, Alfieri, Jacobs, LLC of Matawan, New Jersey is being considered for the term of one year (January 1, 2019 - December 31, 2019) at the rate of \$150.00 per hour; and

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$5,000.00, said amount subject to unforeseen decreases or increases in litigation and other labor matters. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Legal #8-01-20-155-000.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **BRUCE W. PADULA of the Law Firm of CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC** to serve as Labor Attorney for one year commencing January 1, 2019 through December 31, 2019 pursuant to the rate provided in the proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Bruce W. Padula, Cleary, Giacobbe, Alfieri, Jacobs, LLC
- 2. Finance Manager

Roll Call:      Birdsall,   Keeler,   Kelly,   Leckstein,   Rooney,   Schwartz  
                      Yes        Yes        Yes        Yes        Yes        Yes

**RES. NO. 13-2019** Appointment of **Tax Appeal Attorney, Salvatore Alfieri, Esquire Cleary, Giacobbe, Alfieri, Jacobs, LLC**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, pursuant to §31-12 of the Borough Code, there exists a need to appoint a qualified individual as Borough Tax Appeal Attorney in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Tax Appeal Attorney was posted and advertised in the Asbury Park Press to be received on November 30, 2018; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, four proposals for Borough Tax Appeal Attorney were received on November 30, 2018 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from Cleary, Giacobbe, Alfieri, Jacobs, LLC of Matawan, New Jersey is being considered for the term of one year (January 1, 2019 - December 31, 2019) at the rate of \$150.00 per hour; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$2,500.00, said amount subject to unforeseen decreases or increases in litigation and other tax appeal matters. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Legal #8-01-20-155-000.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **SALVATORE ALFIERI, ESQ. of the Law Firm of CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC** to serve as Borough Tax Appeal Attorney for one year commencing January 1, 2019 through December 31, 2019 pursuant to the rate provided in the proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Salvatore Alfieri, Esq. Cleary, Giacobbe, Alfieri, Jacobs, LLC
- 2. Finance Manager

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Yes

**RES. NO. 14-2019 Appointment of Special Tax Appeal Attorney, Martin Allen, Esquire DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. (Beach Club Appeals)**

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Kelly:

**WHEREAS**, pursuant to §31-12 of the Borough Code, there exists a need to appoint a qualified individual as Special Tax Appeal Attorney to provide tax appeal services for beach club appeals in the Borough of Sea Bright; and

**WHEREAS**, a request for proposals for Borough Tax Appeal Attorney was posted and advertised in the Asbury Park Press to be received on November 30, 2018; and,

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, it was nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, four proposals for Tax Appeal Attorney were received on November 30, 2018 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the proposal received from **Martin Allen, DeFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. of Warren, New Jersey**, is being considered for Special Tax Appeal Attorney for Beach Club appeals for the term of one year commencing January 1, 2019 through December 31, 2019 at the rate of \$200.00 per hour; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2019 appropriation for this contract will be \$22,000.00, said amount subject to unforeseen decreases or increases in litigation and other tax appeal matters. Funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in the appropriation entitled Legal #8-01-21-155-000.



**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **MARTIN ALLEN, ESQ. of the Law Firm of DeFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. of Warren, New Jersey** to serve as Borough Special Tax Appeal Attorney (Beach Club appeals) for one year commencing January 1, 2019 through December 31, 2019 pursuant to the rate provided in their proposal; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

1. Martin Allen, Esq., DeFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.
2. Finance Manager

Roll Call:      Birdsall,   Keeler,   Kelly,   Leckstein,   Rooney,   Schwartz  
                      Yes        Yes        Yes        Abstain    Yes        Yes

**RES. NO. 15-2019** Appointment of **Council Liaison** to the **Planning Board**,  
**MARC A. LECKSTEIN**

Councilmember Birdsall introduced and offered for adoption the following resolution for its adoption; seconded by Councilmember Rooney:

**WHEREAS**, it is necessary that a member of the Council be appointed as liaison to the Sea Bright Planning/Zoning Board to represent the Governing Body as a Class III - Member for a one year term commencing January 1, 2019 through December 31, 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that **MARC A. LECKSTEIN, Council Liaison to the Planning Board** be and is hereby appointed to this position.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. MARC A. LECKSTEIN, Council Liaison**

Roll Call:      Birdsall,   Keeler,   Kelly,   Leckstein,   Rooney,   Schwartz  
                      Yes        Yes        Yes        Abstain    Yes        Yes

**11. CONSENT AGENDA:**

**Res. No. 16-2019**      Appointment of **MAYOR DINA LONG** as **COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVE** and **JACK KEELER**, as the **ALTERNATE REPRESENTATIVE**

Councilmember Leckstein introduced and offered the following resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, there exists a need for the appointment of a **Community Development Block Grant Representative** for the Borough of Sea Bright, County of Monmouth, State of New Jersey; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that **Mayor Dina Long** is appointed **Community Development Block Grant Representative** and **William J. Keeler** is appointed **Alternate Representative** for the year 2019.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Monmouth County Community Development

Roll Call:      Birdsall,   Keeler,   Kelly,   Leckstein,   Rooney,   Schwartz  
                      Yes        Yes        Yes        Yes        Yes        Yes

**Res. No. 17-2019 APPOINTMENTS TO THE BOROUGH'S SPECIAL EVENTS COMMITTEE**

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Birdsall:

**WHEREAS**, § 38-3 of Chapter 38 of the Borough’s General Code empowers the Mayor to appoint (1) an owner of a business located in the Borough of Sea Bright and (2) a resident of the Borough of Sea Bright, neither of whom may be an official of or in the full-time employ of the municipality, to the Borough’s Special Events Committee; and

**WHEREAS**, the Mayor has chosen to appoint **FELECIA STRATTON** as the aforesaid business representative and **SUSANA MARKSON** as the aforesaid residential representative on the Borough’s Special Events Committee for 2019; and

**WHEREAS**, § 38-3 of Chapter 38 of the Borough’s General Code also empowers the Borough Council to choose from its membership a representative to serve on the Borough’s Special Events Committee and § 38-4 of Chapter 38 of the Borough’s General Code empowers the Borough Council to choose an alternate from its membership to serve on the Borough’s Special Events Committee in the absence of its regular representative; and

**WHEREAS**, the Borough Council have chosen **MARC A. LECKSTEIN** as its regular representative and **BRIAN KELLY** as its alternate representative for 2019; and

**WHEREAS**, all of the above named individuals require the approval of the Borough Council in order to be made official;

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the above named individuals be and are hereby appointed as members of the Borough’s Special Events Committee in the capacities stated for a one year (January 1, 2019 – December 31, 2019).

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Felicia Stratton
2. Susana Markson
3. Marc A. Leckstein
4. Brian Kelly
5. Candace Mitchell, Secretary of the Special Events Committee

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Yes Yes Yes Yes

**Res. No. 18-2019 OFFICIAL NEWSPAPERS**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, N.J.S.A. 10:4-18 authorizes a municipality to designate an official Newspaper for the Borough of Sea Bright; and

**WHEREAS**, “Official Newspaper” means paid, published and circulated in the Municipality - if there is no such newspaper, then at least one published in the County in which the municipality is located and said newspaper is circulated;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, in the County of Monmouth, State of New Jersey that the following newspapers be and are hereby designated as the “official newspapers” in the Borough of Sea Bright in which any and all legal notices of the Borough are authorized to be published:

- **ASBURY PARK PRESS**
- **THE ATLANTIC HUB**
- **THE LINK**
- **TWO RIVER TIMES**
- **STAR LEDGER**

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Asbury Park Press
2. The Atlantic Hub
3. The Link
4. Two River Times
5. Star Ledger

Roll Call: Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
 Yes Yes Yes Yes Yes Yes

Res. No. 19-2019 BOROUGH OF SEA BRIGHT ANNUAL FEE SCHEDULES

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Birdsall:

WHEREAS, the Borough Council had established the "Code of the Borough of Sea Bright, 1998" to annually renew all fee schedules by resolution as referenced in each Chapter; and

WHEREAS, the Borough Council wish to approve the following fee schedules for the year 2019 as referenced below:

SECTION I
CHAPTER 3 - ADMINISTRATIVE CODE
Section 3-8.1 Fees for extraordinary requests

- Fees:
• Copies
Letter size pages \$ 0.05
Legal size pages \$ 0.07
Ledger \$ 0.10
Other materials (CD, DVD, etc) \$ 3.00
• Delivery: Delivery / postage fees additional depending upon delivery type
• Extras: Special service charge may be applied for administrative and postage fees, if applicable, and,
• Deposit: If request exceeds \$5.00 to reproduce.

SECTION II
CHAPTER 201 - "VEHICLES AND TRAFFIC"
ARTICLE I - Traffic and Parking
201-8.1. Pay-to-park areas.

Parking of vehicles in municipally regulated pay-to-park areas shall be permitted at such rates for paid parking as set forth in rules and regulations adopted by resolution of the Mayor and Council of the Borough of Sea Bright.

- Pay to Park: \$ 1.00/per hour

SECTION III
CHAPTER 134 - "LIBRARY"
ARTICLE I - Fines for Overdue Materials

Fines for late return of Cultural Arts Center / Library materials will be assessed by resolution annually.

134.1. Fines established.

Table with 2 columns: Fines for Overdue Materials (per day) and FEES. Rows include Books, Audio Tapes (\$ 0.20), AV/CD Records (\$ 0.20), and Videotapes/DVDs (\$ 1.00).

ARTICLE III - Nonresident Library Use (Ordinance #09-2003)

Any nonresident wishing to utilize the Sea Bright Library shall pay a library use fee as established by resolution.

- 134-8. Fee for Library Use by Nonresidents.
Annual Nonresident Fee \$ 35.00
Seasonal Nonresident Fee \$ 25.00\*
(Memorial Day through Labor Day)
\*At expiration, if member wishes to convert to an annual membership, an additional fee of \$10.00 will be collected.

- Other:
Fax \$1.00 plus \$0.10 per page

SECTION IV
CHAPTER 38 - "Special Events"

Section 38-2D. There shall be a fee for the filing of any permit application, said fee to be set by the Borough Council on an annual basis.

Table with 2 columns: 2019 Application Fee and \$25.00

**SECTION V**

**CHAPTER 178 - "Solid Waste"**

**ARTICLE II "Recycling", 178.6 Enumerations of Mandatory Recyclables, Section H. "Appliance and White Goods Collection"**

**Subsection (2)(b):**

Prior to placing any appliance at the curbside offer collection, the owner, tenant or resident of the promises shall complete a form provided by the Recycling Coordinator and pay a permit fee in order to obtain a removal permit.

<u>COLLECTION FEE PAID TO HAULER</u>	<u>ADMINISTRATION FEE</u>	<u>TOTAL</u>
\$20.00	\$5.00	\$ 25.00

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the above fees for the year 2019 are hereby approved effective immediately.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Administrative Assistant
2. Public Works Department
3. Library

Roll Call:      Birdsall,   Keeler,   Kelly,   Leckstein,   Rooney,   Schwartz  
                      Yes        Yes        Yes        Yes        Yes        Yes

**Res. No. 20-2019            POLICE – SPECIAL DUTY RATES FOR 2019**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, Chapter 39 of the General Code of the Borough of Sea Bright entitled Police Department, Article III, Special Duty Assignments that requires the charges for such service be set forth annually in a resolution adopted by the governing body, and

**WHEREAS**, various businesses working within the Borough of Sea Bright from time to time make requests for assistance from members of the municipal police department to perform special duty assignment services; and

**WHEREAS**, it is deemed to be in the interest of safety that personnel specially trained to undertake these activities be used in the performance of these duties; and

**WHEREAS**, work performed is to be considered a "special duty assignment from independent contractors" and as such is exempt from Fair Labor Standards Act; and

**WHEREAS**, the Chief of Police has recommended that the hourly rates (minimum of four (4) hours) as follows:

**39-17. Payments for service.**

<u>Assignment</u>	<u>Salary</u>	<u>Insurance/Admin</u>	<u>Total</u>
Construction Work	\$70.00	\$15.00	\$85.00
Security Work	\$70.00	\$15.00	\$85.00
Sporting Events	\$70.00	\$15.00	\$85.00
Enhanced Local Business Patrols	\$15.00	\$ 5.00	\$20.00

**IN ADDITION** to the hourly rates above to be charged, when the Chief of Police deems that it is in the best interest of police officers assigned to construction work, the interest of the Borough and the construction workers, that police officers assigned to special duty utilize a marked police car or police equipment, an additional charge to be paid for utilization of said police vehicle or equipment shall be at the rate of \$10.00 per hour (minimum of four (4) hours); and

**WHEREAS**, such assignments are to be approved through the Chief of Police.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the Chief of Police is hereby authorized to enter in to agreements providing for special duty assignments for which the municipality shall be compensated at the rates herein above mentioned; and

**BE IT FURTHER RESOLVED**, that the rate and authority given by virtue of this resolution may be amended or revoked at any time by the Governing Body.



**WHEREAS**, under the terms of the Agreement, the Borough of Sea Bright will pay to the Township of Ocean Fire District No. 2, \$1,200.00 annually; and

**WHEREAS**, it has been determined by the Borough of Sea Bright and the Township of Ocean Fire District No. 2 that it is in the best interest of both entities to share the expenses for a fire official vehicle.

**CERTIFICATION OF FUNDS:**

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for the first three months of 2019 in the 2019 Temporary Budget and funds for the balance of 2019 will be provided in the Budget for the year 2019, when finally adopted, in an amount of \$1,200 in the appropriation entitled Inter-local Municipal Services Agreement #8-01-42-200-000.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the shared services agreement be authorized as outlined above and that the Mayor and Borough Clerk are hereby authorized to sign the agreement for 2019.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Township of Ocean Fire Department
- 2. Finance Manager
- 3. Construction Department Secretary

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Yes

**Res. No. 23-2019                    AUTHORIZING AWARD OF CONTRACT NAMING BROWN AND BROWN, METRO, INC. AS BROKER/CONSULTANT FOR THE "MONMOUTH COUNTY JOINT INSURANCE FUND"**

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, Resolution No. 136-2018 authorized an agreement between the Borough of Sea Bright and Monmouth County Joint Insurance Fund for a three year term ending December 31, 2021; and

**WHEREAS**, the Borough Council of the Borough of Sea Bright is required to appoint a brokerage and consulting service for Risk Management Services as stated in the bylaws of Monmouth Municipal Joint Insurance Fund, and

**WHEREAS**, the Borough Council is in receipt of a proposal dated December 27, 2018, from Brown & Brown Metro, LLC, a Public Risk Advisor of New Jersey, 56 Livingston Avenue, Roseland, NJ 07068 for a one year policy period from January 1, 2019 through January 1, 2019; and

**WHEREAS**, such services, i.e. insurance, including benefits consulting and brokerage services are Extraordinary Unspecifiable Services, and may be awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5(m); and

**WHEREAS**, Brown & Brown Metro, LLC is qualified and agreed to provide such services with fees to be paid by insurance companies and/or Joint Insurance Funds and it is anticipated that the services provided will result in minimal or no direct cost to or payments by the Borough.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Mayor and Borough Clerk to execute a contract, without competitive bidding, as an Extraordinary Unspecifiable Services to Brown & Brown Metro, LLC, of Roseland, NJ for a one year period January 1, 2019 through January 1, 2019; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a copy of this resolution to the following:

- 1. Brown & Brown Metro, LLC
- 2. Monmouth County Joint Insurance Fund
- 3. Finance Manager

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Yes

**Res. No. 24-2019                    OFFICIAL DEPOSITORIES**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS, N.J.S.A.** 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies, a bank or trust company having its place of business in the State, and organized under the laws of the United States or this State:

**WHEREAS,** on the 6th day of January 2019, by the Mayor and Council of the Borough of Sea Bright, County of Monmouth, New Jersey, that:

- 1. Valley National Bank
- 2. New Jersey Cash Management Fund
- 3. TD Bank
- 4. Bank of New York
- 5. US Bank
- 6. JP Morgan Chase

be, and hereby are, designated as depositories for the Borough of Sea Bright for the year 2019. Prior to the deposit of any municipal funds in the above-mentioned depositories, the bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

**NOW, THEREFORE, BE IT RESOLVED,** that the aforesaid banks are hereby authorized and directed to honor checks drawn upon the Borough funds signed by the Chief Financial Officer, Mayor, Tax Collector, Finance Manager and Borough Clerk, with the exception of:

- **Municipal Court Account**  
Court Administrator, Deputy Court Administrator, or Municipal Judge, as authorized signatories.
- **Bail Account**  
Court Administrator, Deputy Court Administrator or Municipal Judge, as authorized signatories.
- **Law Enforcement MAC Account**  
Captain Brett Friedman, Detective John Arias as authorized signatories.
- **Health Insurance Fund**  
Designated Benemax signatories.
- **Redemption Account**  
Tax Collector, Finance Manager, Clerk as authorized signatories.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Fiscal Officer.

Roll Call:	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	Yes	Yes	Yes	Yes	Yes

**Res. No. 25-2019      INTEREST ON DELINQUENT TAXES, SEWER and other MUNICIPAL CHARGES**

Councilmember Leckstein introduced and offered the following resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS,** N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non payment of taxes, sewer and other municipal charges or assessments subject to any abatement or discount for the late payment of taxes, sewer and municipal charges as provided by law; and

**WHEREAS,** the Borough Council finds it appropriate and necessary to establish interest rates for delinquent tax and assessment payments within the provisions of the aforesaid statute.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, as follows:

- 1. The Tax/Sewer Collector is hereby authorized and directed to charge 8% per annum on The first \$1,500.00 of taxes, sewer and other municipal charges becoming delinquent after the due date and 18% per annum on any amount of taxes, sewer and other municipal charges in excess of \$1,500.00 becoming delinquent after the due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31<sup>st</sup>, an additional penalty of 6% shall be charged against the delinquency.
- 2. Effective January 1, 2019, there will be a ten (10) day grace period of quarterly tax/ sewer/payments made by cash, check or money order.
- 3. Any payments not made in accordance with paragraph two, shall be charged interest from the due date as set forth in paragraph one of this Resolution.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Tax Collector
- 2. Borough Attorney
- 3. Borough Auditor

Roll Call:       Birdsall,   Keeler,   Kelly,   Leckstein,   Rooney,   Schwartz  
                   Yes        Yes       Yes       Yes        Yes        Yes

**Res. No. 26-2019        PETTY CASH FUNDS and CHANGE FUNDS**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, the New Jersey Division of Local Government Services pursuant to N.J.S.A. 40A:5-21 has established rules governing the issuance of **Petty Cash Funds**.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that application be made to the Director, Division of Local Government Services, for approval to maintain the following **Petty Cash Funds** for the year 2019 for the following department in the following amount:

**Finance Department:**

Petty Cash	\$ 100.00
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**BE IT FURTHER RESOLVED** that the following **change funds** be maintained in the Borough of Sea Bright:

Police Department	\$ 25.00
Library	\$ 25.00
Office of the Municipal Clerk	\$ 100.00
Tax and Sewer Collector	\$ 250.00
Municipal Court Administrator	\$ 100.00
Recreation/Public Event Change Fund (seasonal)	\$ 2,000.00
Beach (May – September)	\$ 6,000.00

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Director, Local Government Services

Roll Call:       Birdsall,   Keeler,   Kelly,   Leckstein,   Rooney,   Schwartz  
                   Yes        Yes       Yes       Yes        Yes        Yes

**Res. No. 27-2019        CASH MANAGEMENT PLAN**

Councilmember Leckstein introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

**WHEREAS**, the Director of the Division of Local Government Services requires the annual adoption of a Cash Management Plan pursuant to guidelines in N.J.S.A. 40A:5-14; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, approve and adopt the 2019 Cash Management Plan; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the following:

- 1. Chief Financial Officer
- 2. Borough Auditor
- 3. Fiscal Officer

Roll Call:       Birdsall,   Keeler,   Kelly,   Leckstein,   Rooney,   Schwartz  
                   Yes        Yes       Yes       Yes        Yes        Yes

**Res. No. 28-2019        TEMPORARY BUDGET APPROPRIATIONS**

Councilmember Leckstein introduced and offered for adoption the following resolution; seconded by Councilmember Birdsall:

**WHEREAS**, in the normal operation of the Borough of Sea Bright it is necessary for the making of contracts, commitments and payments prior to the adoption of the regular budget; and

**WHEREAS**, N.J.S. 40A:4-19 of the State of New Jersey provides the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments to be made between the beginning of the budget year and adoption of the final budget; and

**WHEREAS**, the total amount of the appropriations attached hereto and made a part thereof in the amount of **\$1,196,050.00 (Current Fund), \$200,000 (Sewer Utility) and \$99,000 (Beach Utility)** do not exceed twenty-six and one-quarter (26.25) percent of the Local Budget Appropriations of the Borough of Sea Bright for the year 2018 exclusive of any appropriations made for Debt Service and Capital Improvement Fund, and exclusive of Debt Service Appropriations; and

**Attached hereto: 2019 Temporary Budget Annexed Schedules**

**NOW, THEREFORE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the attached Temporary Budget for the year 2019 be adopted; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Director of Finance
- 2. Township Auditor

Roll Call:      Birdsall,   Keeler,   Kelly,   Leckstein,   Rooney,   Schwartz  
                      Yes        Yes        Yes        Yes        Yes        Yes

**BOROUGH OF SEA BRIGHT  
 CURRENT FUND - TEMPORARY BUDGET  
 JANUARY 5, 2019**

		<u>TEMPORARY BUDGET</u>
ADMIN	S&W	\$ 35,500.00
ADMIN	O/E	32,000.00
CLERK	S&W	17,500.00
CLERK	O/E	13,500.00
FINANCE	S&W	14,000.00
FINANCE	O/E	13,000.00
AUDIT SERVICE	O/E	10,000.00
COMPUTERIZED INFORMATION SYSTEMS	O/E	2,500.00
TAX COLLECTOR	S&W	16,000.00
TAX COLLECTOR	O/E	3,000.00
TAX ASSESSOR	S&W	7,000.00
TAX ASSESSOR	O/E	3,000.00
LEGAL	O/E	42,000.00
ENGINEERING	O/E	18,500.00
PLANNING BOARD	S&W	10,500.00
PLANNING BOARD	O/E	4,000.00
CODE ENFORCEMENT	S&W	44,000.00
CODE ENFORCEMENT	O/E	3,000.00
FIRE MARSHALL	S&W	3,000.00
FIRE MARSHALL	O/E	250.00
LIABILITY INSURANCE	O/E	36,500.00
WORKMAN'S COMPENSATION INSURANCE	O/E	37,500.00
EMPLOYEE HEALTH INSURANCE	O/E	160,000.00
UNEMPLOYMENT INSURANCE	O/E	4,000.00
POLICE	S&W	325,000.00
POLICE	O/E	30,000.00
EMERGENY MANAGEMENT	S&W	1,000.00
EMERGENY MANAGEMENT	O/E	2,000.00
FIRST AID	O/E	4,500.00
VOLUNTEER FIRE	O/E	15,000.00
FIRE HYDRANT RENTAL	O/E	8,000.00
MUNICIPAL PROSECUTOR	O/E	1,500.00
STREETS AND ROADS	S&W	55,000.00
STREETS AND ROADS	O/E	25,000.00
SOLID WASTE	O/E	34,000.00
BUILDINGS AND GROUNDS	S&W	2,000.00
BUILDINGS AND GROUNDS	O/E	12,000.00
BEAUTIFICATION OF BORO	O/E	1,500.00

HEALTH DEPARTMENT	O/E	15,000.00
ANIMAL CONTROL	O/E	2,000.00
PARKS & RECREATION	S&W	1,500.00
PARKS & RECREATION	O/E	2,500.00
CELEBRATION OF PUBLIC EVENTS	O/E	500.00
LIBRARY	S&W	6,000.00
LIBRARY	O/E	6,000.00
ELECTRIC	O/E	10,000.00
STREET LIGHTING	O/E	10,000.00
TELEPHONE	O/E	9,500.00
WATER	O/E	2,500.00
NATURAL GAS	O/E	6,000.00
GASOLINE	O/E	15,000.00
LANDFILL	O/E	24,000.00
RECYCLING TAX	O/E	1,300.00
FICA	O/E	26,000.00
MUNICIPAL COURT	S&W	8,000.00
MUNICIPAL COURT	O/E	3,000.00
PUBLIC DEFENDER	O/E	500.00
TOTAL CURRENT FUND		\$ 1,196,050.00

**SEWER OPERATING FUND - TEMPORARY BUDGET  
JANUARY 5, 2019**

			<b>TEMPORARY BUDGET</b>
SEWER	S&W	\$	37,500.00
SEWER	O/E		40,500.00
TWO RIVER WATER RECLAMATION	O/E		120,000.00
FICA	O/E		2,000.00
TOTAL SEWER OPERATING		\$	200,000.00

**BEACH OPERATING FUND- TEMPORARY BUDGET  
JANUARY 5, 2019**

			<b>TEMPORARY BUDGET</b>
BEACH	S&W	\$	50,000.00
BEACH	O/E		35,000.00
DUNE MAINTENANCE	O/E		6,500.00
JUNIOR LIFEGUARD	O/E		2,500.00
FICA	O/E		5,000.00
TOTAL BEACH OPERATING		\$	99,000.00

**12. BOROUGH EMPLOYEES/APPOINTMENTS:**

**Chapter 3. Administrative Code §3-5. (A.) Mayor Appointments**

**The following Employees/Appointments are presented for the year 2019:**

- **BOROUGH CLERK:** Christine Pfeiffer
- **BOROUGH DEPUTY CLERK:** Michelle Ketcham
- **PLANNING BOARD SECRETARY, REGISTRAR AND ADMINISTRATIVE ASSISTANT:** Candace Mitchell

- **BEACH ADMINISTRATOR:** Don Klein
- **BOARD OF HEALTH SECRETARY:** Patricia Spahr
- **ADMINISTRATIVE ASSISTANT/SPECIAL PROJECTS:** Frank Lawrence
- **ADMINISTRATIVE ASSISTANT, CONSTRUCTION DEPARTMENT SECRETARY & TECHNICAL ASSISTANT:** Karen DiBerardino
- **CONSTRUCTION OFFICIAL/BUILDING SUBCODE OFFICIAL:** Edward Wheeler
- **HOUSING INSPECTOR:** Thomas Haege
- **CODE ENFORCEMENT OFFICER:** Thomas Haege
- **FIRE INSPECTOR/FIRE SUB-CODE OFFICIAL:** Thomas Haege
- **FLOOD PLAIN MANAGER, PLANNER AND ZONING OFFICER:** Mary Tangolics
- **BUILDING INSPECTOR** Jeff Losacco
- **ELECTRICAL SUBCODE OFFICIAL:** Paul Vitale
- **PLUMBING SUBCODE OFFICIAL:** John Palmer
- **FINANCE MANAGER:** Khristi Jacobs
- **CHIEF FINANCIAL OFFICER:** Michael Bascom
- **OFFICIAL TAX SEARCHER:** Patricia M. Spahr
- **OFFICIAL ASSESSMENT SEARCHER:** Christine Pfeiffer
- **PUBLIC OFFICER FOR ABANDONED PROPERTIES:** Thomas Haege
- **DIRECTOR OF PUBLIC WORKS:** David Bahrle
- **PUBLIC WORKS WORKING FORMAN & RIGHT TO KNOW AND SAFETY COORDINATOR:** Shawn Thomas
- **PUBLIC WORKS MAINTENANCE:** Joseph Eskridge  
Randall Allen
- **TAX/SEWER UTILITY COLLECTOR:** Patricia M. Spahr
- **LIBRARY DIRECTOR:** Jane Farmer
- **LIBRARY PROGRAM DIRECTOR:** Laura Rossi-Garcia
- **LIBRARY ASSISTANTS:** Deanna Andriola  
Patricia Andriola  
Patricia McCory
- **RECREATION DIRECTOR:** Don Klein
- **CERTIFIED COURT ADMINISTRATOR:** Carol Smith
- **BOROUGH PHYSICIAN:** Monmouth Medical Center Occupational Health
- **SPECIAL EVENTS COMMITTEE:** (General Code: §38-3):  
Councilmember, Marc Leckstein  
Alternate Councilmember, Brian Kelly  
Borough Business Owner, Felicia Stratton  
Borough Resident, Susana Markson  
Dina Long, Mayor  
Joseph L. Verruni, Administrator or Christine Pfeiffer, Clerk  
Brett Friedman, Police Captain  
David Bahrle, Director of Public Works  
Don Klein, Recreation Director  
Daniel Chernavsky, OEM Coordinator  
Candace Mitchell, Committee Secretary  
Monmouth County Regional Health Commission Representative

• **FIRE DEPARTMENT LINE OFFICERS:** (General Code: §20-3 A.)

David Covert, Fire Chief  
Charles R. Murphy, Jr., Assistant Chief  
Charles Rivera, Captain  
Scott Shanker, First Lieutenant  
Kevin Covert, Second Lieutenant  
Nick Luiten, Third Lieutenant

• **AUXILIARY FIRE DRIVERS:** (General Code: §20-7)

David Estelle  
James Forsman  
Charles R. Murphy, Jr.  
David Covert  
Aaron Rock

• **PROBATIONARY DRIVERS:**

Steve Lang  
Daniel Drogin  
C. Read Murphy  
Charles Rivera  
William Trivett Jr.  
Patrick S. Mason Jr.  
Angelo Ciaglia  
Erick Hennessey  
Anthony Nolin  
Joseph Eskridge  
Jake Simon  
Nick Hubbard  
Scott Shanker  
Kevin Hoffman  
Robert Kegley  
Robert Eyerkuss  
James Fenn  
Darren Berry  
David Ivins  
Todd Ferguson  
Nick Luiten  
Aaron Lyle  
Frank Santore  
Kevin Covert  
Nick Recine

• **FIRE DEPARTMENT – ENGINEERS:**

David Estelle - Chief Engineer  
James Forsman – Assistant Engineer

• **FIRE POLICE:** Five year term

Daniel Drogin, Captain (01/01/19 - 12/31/23)  
David H. Estelle (01/01/19 - 12/31/23)  
Joseph Eskridge (01/01/16 - 12/31/20)  
Patrick Mason, Jr. (01/01/16 - 12/31/20)  
Patrick Covert (01/01/16 - 12/31/20)  
Michael Estelle (01/01/16 - 12/31/20)

• **PURCHASING AGENTS – FIRE DEPARTMENT:**

Chief David Covert  
Assistant Chief Charles R. Murphy, Jr.

• **POLICE OFFICERS:**

Brett Friedman, Captain  
John Arias, Lieutenant  
James McCue, Sergeant  
Charles Murphy, Sergeant  
Erich Bennett, Corporal  
Chris Fisler, Patrolman  
Daniel J. Chernavsky, Detective  
Richard Huegel, Patrolman  
Andrew Hendricks, Patrolman  
Michael Morgan, Patrolman  
Ty Manning, Patrolman

