

**MINUTES  
WORKSHOP MEETING  
BOROUGH OF SEA BRIGHT**

**OCTOBER 10, 2019 (Thursday)**

**SEA BRIGHT, NEW JERSEY**

**Council President Leckstein** called the meeting to order at 8:30 a.m. and requested those present to join in the Pledge of Allegiance.

**Council President Leckstein** read the following Compliance Statement:

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Morning Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 7, 2019. In each instance, the Date, Time, And Location Of This Meeting Were Provided In The Notice. This Meeting Is Open To The Public."**

**PRESENT:** Mayor Dina Long (arrived at the start of Executive Session)  
Councilmember's Kevin Birdsall, William J. Keeler,  
Brian P. Kelly, Marc A. Leckstein, Charles H. Rooney, Jon Schwartz

**OTHERS:** Attorney Richard Shaklee, Engineers Greg Gitto, Fran Mullan  
Administrator Joseph L. Verruni, Clerk Christine Pfeiffer

**REMARKS FROM THE AUDIENCE: (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to heard.

**EXECUTIVE SESSION:**

Councilmember Kelly offered the following resolution and moved its adoption; seconded by Councilmember Birdsall.

**WHEREAS**, Section 8 of the Open Public Meeting Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sea Bright, New Jersey, that they meet in closed session to discuss the issues as herein set forth and when the need for confidentiality no longer exists the decisions made therein will be made available to the public.

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matters to be discussed are as follows:
  - A. Personnel
3. It is anticipated at this time that the subject matters will be made public, if and when confidentiality is no longer needed. Action may be taken.
4. This Resolution shall take effect immediately

**BE IT FURTHER RESOLVED** that the Mayor and Council may come back into Regular Session to conduct additional business.

**Roll Call:** Birdsall, Keeler, Kelly, Leckstein, Rooney, Schwartz  
Yes Yes Yes Yes Yes Yes

Councilman Kelly left the meeting during the Executive Session.

There being no further business to discuss a motion to go back into the workshop meeting was made by Councilman Leckstein and seconded by Councilman Birdsall with unanimous voice vote approval.

**ITEMS FOR DISCUSSION:**

**SUBJECT:** Capital Projects Update

**ACTION:** Administrator Verruni reported that we are aggressively coming to an end of the Municipal Complex project – carpeting, tiles, etc. and other finishes are going in and we anticipate moving over sometime in November. We have received bids for the Anchorage Park improvements which we can hope to award within the next few weeks. We anticipate receiving the CAFRA permit for additional parking, recreational area, and possible future cabanas will be granted soon. We have had meetings to figure out the logistics of moving the Police Department and Borough Hall staff, phone operations, etc. into the new building. Mr. Verruni stated the new municipal complex is on budget and Councilman Rooney reiterated that we are under budget for both projects which is something to be proud of.

**SUBJECT:** Furniture for Municipal Building

**ACTION:** Mr. Verruni explained that we received prices from three vendors for furniture for the Municipal Complex. All three quotes were fairly close, but the middle bid is giving us a better product and guarantee which is the recommendation. A resolution will be prepared for the next meeting.

**SUBJECT:** Public Safety Update

**ACTION:** Chief Friedman provided an update on police activity during the month of September. The parking kiosks have been winterized and put into storage. There was a safety meeting last week for the Court and the Judge is very happy with how things are going. The State Police are going to come look at our current and new jail cells to make sure they are compliant. Chief Friedman asked Council if it was ok if the Police Department participated in "Movember" to raise money for men's health issues – Council agreed to allow it.

**SUBJECT:** Solid Waste Contract

**ACTION:** Administrator Verruni explained that he previously discussed the options for once or twice a week pick up. Administrator Verruni spoke to the contractor about Council's concern that once a week would not work for the condominiums and he said that it would probably work if the condo residents recycled properly. Council agreed that they do not feel comfortable changing pick up to only once a week. A resolution will be prepared for the next meeting for the consideration of bids for the collection of solid waste and recyclable materials keeping the services the same.

**SUBJECT:** Proposals from T&M Associates

**ACTION:** Engineer Fran Mullan explained that there are four projects that T&M Associates has been asked to look in to. Engineer Greg Gitto stated that the first project is the beautification project for landscaping improvements at the entrances to Sea Bright in the north and south ends - which we have already received the quotes from the contractor - approximately \$10,000. After a brief discussion, it was decided that the Public Works Department will oversee and inspect the landscaping at the completion of the project in lieu of T&M. The second project is for the check valves on River Street, Islandview Way, Peninsula Ave and Imbrie Place. T&M is going to assess the valve operations on those streets and let Council know which streets are in the most need at this time. Fran Mullan reported on the meeting T&M had with the NJDOT to install check valves in their pipes all along Rt. 36. The third project proposal is for the bulkhead platforms – Mayor Long said since there is not consensus amongst Council to move forward on this one, we should not direct the Engineer to proceed at this time. Mayor Long would like to revisit this proposal when Councilman Kelly is present. The fourth proposal is to prepare documents for the final reimbursement to the Borough for the Seawall project.

**SUBJECT:** Job Description – Deputy Director of DPW

**ACTION:** Administrator Verruni explained that we are proceeding with creating the position of Deputy Director of Public Works and a resolution will be prepared for approval on the next meeting agenda.

**SUBJECT:** Mural in Children's Library

**ACTION:** Mr. Verruni reported our Librarian asked if we would allow a mural to be painted on the wall in the children's room of the library. Council asked for a rendering of what she has in mind and an estimate of the cost.

**SUBJECT:** Beach Pavilion Dedication Plaque

**ACTION:** Council approved the wording for the Beach Pavilion dedication plaque.

**SUBJECT:** Pedestrian Safety

**ACTION:** Councilman Birdsall discussed solar powered pedestrian crosswalk signs that light up at certain spots on Ocean Avenue. After a brief discussion, Mayor Long recommended having a meeting with a representative from Monmouth Beach, our Engineer, and the NJDOT to discuss ways to make Ocean Avenue safer for pedestrians.

Councilman Keeler left the meeting.

**SUBJECT:** East Ocean Ave. Parking Lot

**ACTION:** Councilman Birdsall explained that since the Mad Hatter has been under construction the handicap access for the sidewalk on East Ocean Avenue is blocked. Engineer Fran Mullan

said he would not make this kind of investment for a temporary access to another handicap parking spot since eventually the building will be completed and the sidewalk will be ADA compliant. Council asked Administrator Verruni to look into blocking the parking space where the handicap access is located on East Ocean Avenue.

**SUBJECT:** Power-washing sidewalk (outdoor cafes)  
**ACTION:** Administrator Verruni reported the cost to power wash the downtown sidewalks is \$2,500. Councilman Schwartz suggested increasing fees for sidewalk café permits to cover the costs of power-washing. Council agreed to proceed and Administrator Verruni will speak to the CFO to find the funding.

**SUBJECT:** Sea Bright Historical Society:  
**ACTION:** 1) Mayor Long stated that Chris Doxy from the Historical Society asked Council to consider use of the front office of the current Borough Hall at 1167 Ocean Avenue as a home for the Sea Bright Historical Society museum/visitor center. After discussing, Council agreed to allow for the usage of the space in the front office. The Borough Attorney will generate a lease to use for renting the space to a non-profit organization. 2) Councilman Leckstein reported the Historical Society wants to have a Christmas Party fundraiser to be held in the Pavilion and serve alcohol. Council agreed to allow them to use the pavilion and the Clerk will coordinate the license to serve alcohol.

**SUBJECT:** Sea Bright/Rumson Bridge Pier Study  
**ACTION:** Mayor Long explained that the County asked for comments regarding the Pier design – Council will review the design options included in their packets and submit their comments to the Administrator to forward on to the County bridge officials.

**SUBJECT:** Beach Badge Donation Request – Oceanport PTO  
**ACTION:** A resolution will be prepared for the donation of badges for the Oceanport PTO and the Sea Bright Library for their fundraisers.

**Announcements and FYI’s**

Mayor Long announced:

- Sea Bright Ocean Rescue was nominated for EMS Agency of the Year for the State of New Jersey. They are more than just lifeguards - kudos to Sea Bright Ocean Rescue.
- The Borough received a letter from CRS (Community Rating System) that we have been reinstated at a "level 6" which is great for our flood insurance rates. Mary Tangolics, our Floodplain Manager, has been nominated for and Excellence Award for Outstanding Local Floodplain Manager of the Year.
- T&M Associates is being recognized by New Jersey Alliance for Action for distinguished engineering for the seawall project.

Councilman Birdsall initiated a discussion of the 2020 locker rental fees. He explained that we need to consider that many lockers need to be replaced or repaired and recommends increasing the price to cover the cost. A brief discussion ensued, including Shawn Thomas from Public Works, and Council would like to carry this to the next workshop meeting to discuss numbers further.

Mayor Long would like to discuss the plan for the bathrooms in the beach pavilion – when and how long will they be open for in the off season. Councilman Leckstein and Councilman Rooney believe that they should be open all year round. Council agreed Public Works will open the bathrooms during the week and the Police can open them on the weekends from 7am through 3pm - Administrator Verruni will work out the scheduling. Councilman Schwartz suggested extending paid parking through September to offset the costs of keeping the bathrooms open.

**ADJOURNMENT:**

Councilmember Leckstein offered a motion to Adjourn the Workshop meeting; seconded by Councilmember Birdsall:

<b>Roll Call:</b>	Birdsall,	Keeler,	Kelly,	Leckstein,	Rooney,	Schwartz
	Yes	absent	absent	Yes	Yes	Yes

Respectfully Submitted,

Christine Pfeiffer  
Borough Clerk