

AGENDA
REORGANIZATION MEETING
BOROUGH OF SEA BRIGHT

JANUARY 8, 2022 - 10:30 AM

BOROUGH OF SEA BRIGHT

TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING LINK:

<https://global.gotomeeting.com/join/149223693>

Dial in: United States: [\(646\) 749-3335](tel:6467493335)

Access Code: 149-223-693

1. PLEDGE OF ALLEGIANCE

Mayor Kelly called the meeting to order at 10:30 AM and requested those present to join in the Pledge of Allegiance.

2. OPENING STATEMENT

Mayor Kelly read the following Compliance Statement (N.J.S.A. 10:4-18).

Good Morning Ladies and Gentlemen. This Meeting Is Now Called to Order: In Line with the Borough of Sea Bright’s Longstanding Policy of Open Government, And In Compliance with the “Open Public Meetings Act” I Wish to Advise You That Adequate Notice Of This Regularly Scheduled Meeting Has Been Sent to The Asbury Park Press and Other Local Newspapers on January 4, 2021. In Each Instance, The Date, Time, and Location of This Meeting Were Provided in the Notice. This Meeting Is Open to The Public.”

3. MOMENT OF SILENCE FOR THE FOLLOWING SEA BRIGHT RESIDENTS WHO PASSED AWAY IN 2021.

Arlene Baglino
Elsie Brown
Jorge Ferrer
Linda E. Kornblut
Mark G. Matsikoudis
Sheila Ravin
Roland Stoeber
Jamie Sussel Turner
Grace E. White

4. INVOCATION: Father Michael Manning – Holy Cross Church

5. STATEMENT OF DETERMINATION:

“A statement of the determination of the Board of County Canvassers relative to the election held in the Borough of Sea Bright, County of Monmouth, on the 2nd day of November, in the year Two Thousand and Twenty-One for the election of **MEMBERS OF BOROUGH COUNCIL in the BOROUGH OF SEA BRIGHT**”

The Board determined that at said election, the following person(s):

ERWIN BIEBER
WILLIAM J. KEELER

Were duly elected as **Members of the Borough Council for Full Three (3) Year Terms (January 1, 2022 – December 31, 2024)**

SWEARING IN / OATHS OF OFFICE

Senator Declan O’Scanlon administered the Oath to both Councilmembers.

Mayor Kelly echoed Senator O’Scanlon’s sentiments on congratulating Councilman Keeler for his 33 years of service.

MEETING ROLL CALL:

Roll Call:	Bieber,	Birdsall,	Booker,	Catalano,	Keeler,	Lamia
	Yes	Yes	Yes	Yes	Yes	Yes

6. MAYOR BRIAN P. KELLY:

2022 NEW YEAR MESSAGE

Mayor Kelly thanked everyone for coming out today and welcomed all the virtual participants. Mayor Kelly thanked Senator O’Scanlon, Freehold Commissioner Susan Kiley, Assemblyman Gerry Scharfenberger and Assemblywoman Vicky Flynn. Mayor Kelly began by speaking about 2021 which he said was an exceptional and unique year. Sea Bright was incorporated in 1889 so this has been about a 130 plus year evolution for our town and we are currently in a great position – we have kept our uniqueness but have evolved as needed to survive and really excel. Even though last year was a very complex year, it was also a very successful year. Mayor Kelly thanked all Borough

B. Dune Restoration Committee:

Oversees maintenance of dunes including annual plantings, public education about Dunes and fundraising to offset costs.

- **SAMUEL A. CATALANO, Liaison**
- Chris Cappillo
- Sue DiMassa
- MaryBeth Lederman
- Paulette Sakariassen
- Ira Schussheim
- Karolyn Stevens Wray

C. Library:

Oversees library programming and improvements, raises funds to offset costs for Library Trust Fund.

- **JOHN M. LAMIA, Jr., Liaison**
- Peggy Bills
- MaryAnn Chevalier
- Elizabeth DeGiulio
- Joan Neuhoff
- Robert Reid
- Margaret Saxton
- Liz Von Ziegesar

D. Recreation:

Oversees recreation programming for residents of all ages, raises funds to offset costs for the Recreation Trust Fund.

- **JOHN M. LAMIA, Jr., Liaison**
- Peggy Bills
- Linda Blevins
- Don Klein
- Susana Markson
- Felecia Stratton
- Robert Long

E. Safety and Loss Committee:

Comprised of borough officials from all departments, the committee meets regularly to review procedures to improve safety and reduce losses through insurance claims.

- **WILLIAM J. KEELER, Liaison**
- Brian P. Kelly, Mayor
- Borough Administrator
- Police Chief Brett Friedman
- Charles R. Murphy, Jr.
- David Bahrle
- Felecia Stratton
- Daniel Drogin
- Recreation Director
- Monmouth County Regional Health Commission Representative

F. Green Team Committee:

The Green Team is a permanent advisory committee created by Ordinance 04-2016 to recommend and implement sustainable practices for the Borough, according to Chapter 48, "Sustainable Sea Bright Advisory Committee" in the code of the Borough of Sea Bright.

- **KEVIN BIRDSALL, Liaison**
- Brian P. Kelly, Mayor
- John M. Lamia, Jr., Councilman
- Marc A. Leckstein, Planning Board Member
- Christine Pfeiffer, Borough Clerk
- Michelle Ketcham, Deputy Clerk
- Brett Friedman, Police Chief
- Elizabeth DiGiulio, Elected Representative, Shore Regional School Board
- Felecia Stratton, Citizen Member
- Melissa D'Anna, Business Owner
- Susana Markson, Mayor's designee

G. Public Relations Advisory Committee

Oversees promotion and marketing of Sea Bright inside and outside of the community via Sea Bright 365 initiatives. Assists, where needed, with Borough newsletter and social media. Raises funds for the Public Relations Trust Fund.

- **JOHN M. LAMIA, JR., Liaison**
- Joann Bieber
- Linda Blevins
- Tyler Descenza
- Kristine Kelly
- Adrianna Polony-Sands
- Felecia Stratton

H. Flood Mitigation Advisory Committee

Oversees efforts within Sea Bright to mitigate flooding issues.

- **SAMUEL A. CATALANO, Liaison**
- Charles H. Rooney III
- Gregory S. Blash, P.E.
- David Hoder, P.E.
- Kevin Birdsall

10. APPOINTMENTS FOR 2022:

ONE YEAR TERMS:

RES. NO. 01-2022 Appointment of 2022 Council President, William J. Keeler

Councilmember Birdsall introduced and offered the following resolution for its adoption; seconded by Councilmember Catalano:

WHEREAS, N.J.S.A. 40A: 60-3(b) provides that at its annual re-organization meeting, the council shall by vote of a majority of its number, elect a President of the Council, who shall:

1. Preside at all of its meetings when the Mayor does not preside.
2. Have the right to debate and vote on all questions before the Council.
3. Shall perform all the duties of the Mayor during any period in which the Mayor is absent from the Borough for three days or more or is unable to perform the duties of the office.

WHEREAS, The President of the Council shall hold office for one year and until the next annual meeting; if the president of the Council is unable to perform the duties of the acting mayor, then the member of council with the longest term of service may act temporarily for the president of the Council.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that Councilman William J. Keeler be and is hereby elected as "**President**" of said Council for a one-year term commencing January 1, 2022; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. William J. Keeler, Council President

Roll Call:	Bieber,	Birdsall,	Booker,	Catalano,	Keeler,	Lamia
	No	Yes	Yes	Yes	Abstain	Yes

**RES. NO. 02-2022 Appointment of Borough Attorney, Roger McLaughlin, Esquire
McLaughlin Stauffer & Shaklee, P.C.**

Councilmember Catalano introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, pursuant to N.J.S.A. 40A:9-139 there exists a need to appoint a qualified individual as Borough Attorney in the Borough of Sea Bright; and

WHEREAS, a request for proposals for Borough Attorney was posted and advertised in the Asbury Park Press to be received on December 10, 2021; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, three proposals for Borough Attorney were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the qualifying proposal submitted by McLaughlin, Stauffer & Shaklee, PC, of Wall Township, New Jersey is being considered for the term of one year (January 1, 2022 - December 31, 2022) at a rate not to exceed \$150.00 per hour; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$100,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for in the 2022 Temporary Budget and in the Budget for the year 2022, when finally adopted, in the appropriation entitled Legal #2-01-20-155-000.


MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey do hereby authorize the Mayor and Borough Clerk to execute a contract with **ROGER McLAUGHLIN of the Law Firm of McLAUGHLIN STAUFFER & SHAKLEE, PC** to serve as the Borough Attorney for (1) one-year term commencing January 1, 2022 through December 31, 2022 pursuant to the rate and terms set forth in the submitted proposal; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Roger McLaughlin, McLaughlin Stauffer & Shaklee PC
- 2. Finance Manager

Roll Call:	Bieber,	Birdsall,	Booker,	Catalano,	Keeler,	Lamia
	No	Yes	No	Yes	Yes	Yes

RES. NO. 03-2022 Appointment of **Special Conflicts Counsel, Victoria A. Flynn, Esquire Hill Wallack LLP**

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Bieber:

WHEREAS, there exists a need to appoint a qualified individual to serve as Special/Conflicts Council within the Borough of Sea Bright to provide services that cannot be addressed by the Borough Attorney; and

WHEREAS, a request for proposals for Special/Conflicts Counsel was posted and advertised in the Asbury Park Press to be received on December 10, 2021; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, in connection therewith, four (4) proposals for Special/Conflicts Counsel were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the qualifying proposal submitted by Victoria A. Flynn, Hill Wallack LLP of Red Bank, New Jersey is being considered for the term of one year (January 1, 2022 - December 31, 2022) at a rate not to exceed \$165.00 per hour; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for this purpose by resolution at the time special conflict services are required in the appropriation entitled Legal #2-01-20-155-000.


MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey do hereby authorize the Mayor and Borough Clerk to execute a contract with **Victoria A. Flynn, Hill Wallack LLP** of Red Bank, New Jersey to serve as the Special/Conflicts Counsel for (1) one-year term commencing January 1, 2022 through December 31, 2022 pursuant to the rate and terms set forth in the submitted proposal; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Victoria A. Flynn, Hill Wallack LLP
- 2. Finance Manager

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

RES. NO. 04-2022 Appointment of **Special Counsel Educational Matters:**
Porzio, Bromberg & Newman, Kerri A. Wright

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, there exists a need to appoint a qualified Special/Conflicts Counsel for Educational Issues in the Borough of Sea Bright; and

WHEREAS, a request for proposals for the above-mentioned professional service was posted and advertised in the Asbury Park Press to be received on December 10, 2021; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two proposals for Special/Conflicts Counsel for Educational Issues were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$20,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for in the 2022 Temporary Budget and in the Budget for the year 2022, when finally adopted, in the appropriation entitled Legal #2-01-20-155-000.



MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey do hereby authorize the Mayor and Borough Clerk to execute a contract with **KERRI A. WRIGHT of the firm Porzio, Bromberg & Newman, P.C.** for Special Counsel for litigation relating to educational matters for a one (1) year term commencing January 1, 2022 through December 31, 2022 pursuant to the rate and terms set forth in the submitted proposal; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Kerri A. Wright
- 2. Finance Manager

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

RES. NO. 05-2022 Appointment of **Special Counsel for Redevelopment Matters:**
Bathgate, Wegener & Wolf, William J. Wolf, Esquire

Councilmember Birdsall introduced and offered the following Resolution for its adoption; seconded by Councilmember Catalano:

WHEREAS, there exists a need to retain the services of a Special Counsel to provide legal counsel on any area in need of redevelopment within the Borough and on proposals received in connection therewith; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, a request for proposals for the above-mentioned professional service was posted and advertised in the Asbury Park Press to be received on December 10, 2021; and,

WHEREAS, two proposals for Special Counsel for Redevelopment issues were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from William J. Wolf of Bathgate, Wegener & Wolf, P.C. is being considered for the term of one year commencing January 1, 2022 through December 31, 2022 at the rate of \$225.00 per hour; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that funds will be available in Redevelopment Escrow for the purposes stated herein.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to William J. Wolf of Bathgate, Wegener & Wolf, P.C. of Lakewood, New Jersey to serve as legal counsel on redevelopment and related proposals within the Borough for a one (1) year term commencing January 1, 2022 through December 31, 2022 pursuant to the rate and terms set forth in the submitted proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional services, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. William J. Wolf
- 2. Finance Manager
- 3. Borough Attorney

Roll Call:	Bieber,	Birdsall,	Booker,	Catalano,	Keeler,	Lamia
	Yes	Yes	Yes	Yes	Yes	Yes

RES. NO. 06-2022 Appointment of Borough Auditor, Robert W. Allison, RMA Holman Frenia Allison, PC

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, pursuant to N.J.S.A. 40A:5-4 there exists a need to retain the services of a qualified Registered Municipal Accountant ("RMA") to conduct the Borough's annual audit and related professional services as needed; and

WHEREAS, a request for proposals for Borough Auditor was posted and advertised in the Asbury Park Press to be received on December 10, 2021; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, one proposal for Borough Auditor was received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from Holman Frenia Allison, P.C. of Freehold, New Jersey is being considered for the term of one year commencing January 1, 2022 through December 31, 2022 at a rate not to exceed \$200.00 per hour; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, CFO, do hereby certify that funds will be provided in the 2022 Temporary Budget in the Budget for the year 2022, when finally adopted in the amount of \$45,000.00 in the appropriation entitled Audit Service #2-01-20-135-000 and Finance #2-01-20-130-000.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **Robert W. Allison, CPA, RMA, PSA of HOLMAN FRENIA ALLISON, P.C.** to serve as Borough Auditor for one year commencing January 1, 2022 through December 31, 2022 pursuant to the rate and terms set forth in the submitted proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Robert W. Allison, Holman Frenia Allison, PC
- 2. Finance Manager

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

RES. NO. 07-2022 Appointment of **Borough Engineer, Gregory S. Blash, Leon S. Avakian, Inc.**

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, pursuant to N.J.S.A. 40A:9-140 there exists a need to appoint a qualified individual/firm as Borough Engineer in the Borough of Sea Bright; and

WHEREAS, a request for proposals for Borough Engineer was posted and advertised in the Asbury Park Press to be received on December 10, 2021; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, five proposals for Borough Engineer were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from Gregory S. Blash, Leon S. Avakian, Inc. of Neptune, New Jersey is being considered for the term of one year (January 1, 2022 - December 31, 2022) at a rate not to exceed \$170.00 per hour; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$65,000.00, said amount subject to unforeseen decreases or increases in engineering matters. Funds will be provided for in the 2022 Temporary Budget and in the Budget for the year 2022, when finally adopted, in the appropriation entitled Engineer #2-01-20-165-000.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **Gregory S. Blash of Leon S. Avakian, Inc.** to serve as Borough Engineer for one year commencing January 1, 2022 through December 31, 2022 pursuant to the rates and terms set forth in their proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Gregory S. Blash, Leon S. Avakian, Inc.
- 2. Finance Manager

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes No Yes Yes Yes

RES. NO. 08-2022 Appointment of **Borough Planner, Jennifer Beahm, Leon S. Avakian, Inc.**

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Catalano:

WHEREAS, there exists a need to appoint a qualified individual as Borough Planner in the Borough of Sea Bright; and

WHEREAS, the request for proposals for Borough Planner was posted and advertised in the Asbury Park Press to be received on December 10, 2021; and

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, five proposals for Borough Planner were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from Jennifer Beahm, Leon S. Avakian, Inc. of Neptune, New Jersey is being considered for the term of one year commencing January 1, 2022 through December 31, 2022 at the rate of \$155.00 per hour; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds anticipated for these services, it is estimated that the total 2022 appropriation for this contract will not exceed \$15,000.00. Funds will be provided for in the 2022 Temporary Budget and in the Budget for the year 2022, when finally adopted, in the appropriation entitled Engineer #2-01-21-180-228.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **Jennifer Beahm of Leon S. Avakian, Inc.** to serve as Borough Planner for one year commencing January 1, 2022 through December 31, 2022 pursuant to the rates and terms set forth in the submitted proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Leon S. Avakian, Inc
- 2. Finance Manager

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

RES. NO. 09-2022 Appointment of **Borough Consulting Engineers** as follows:

Councilmember Birdsall introduced and offered the following Resolution for its adoption; seconded by Councilmember Booker:

WHEREAS, the request for proposals for professional engineering services to provide services that cannot be addressed entirely by the Borough Engineer was posted, and advertised in the Asbury Park Press to be received on December 10, 2021; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, nine proposals for Consulting Borough Engineer were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, Borough Council has determined that appointing multiple qualified consulting engineering firms to be assigned on a case-by-case basis based on expertise, availability and pricing would best serve the Borough.

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for this purpose by Resolution at the time engineering services for a specific project are awarded in the appropriation entitled Engineer #2-01-21-165-000.


MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the engineering firms listed below are hereby offered and awarded professional services contracts to serve as Consulting Engineers for 2022 pursuant to the rate schedules provided for in their respective proposals:

- CME Associates, Gregory R. Valesi**
- Colliers Engineering & Design, William White**

**French & Parrello Associates, Keith B. Smith
Hoder Associates, David Hoder
Pennoni Associates, Inc. Drew Di Sessa
Remington & Vernick Engineers, James Oris & Jeffery Fedorchak
T&M Associates, Francis Mullan
Van Cleef Engineering Associates, Millis J. Looney**

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. All Engineers
- 2. Finance Manager

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

RES. NO. 10-2022 Appointment of **Borough Prosecutor, William G. McGuinn, Esq., Hoagland, Longo, Moran, Dunst LLP**

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, pursuant to N.J.S.A. 2B:25-4, there exists a need to appoint a qualified individual to serve as Borough Prosecutor in the Borough of Sea Bright; and

WHEREAS, a request for proposals for Borough Prosecutor was posted and advertised in the Asbury Park Press to be received on December 10, 2021; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, three proposals for Borough Prosecutor were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from William G. McGuinn, Esq., Hoagland, Longo, Moran, Dunst & Doukas, LLP of Red Bank, New Jersey is being considered for the term of one year commencing January 1, 2022 through December 31, 2022 at the rate of \$350.00 per session; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$6,500.00, subject to unforeseen decreases or increases in litigation. Funds will be provided for 2022 Temporary Budget and in the Budget for the year 2022, when finally adopted, in the appropriation entitled Court #2-01-43-490-228.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **William G. McGuinn, ESQ of the Law Firm of Longo, Moran, Dunst & Doukas, LLP** to serve as Borough Prosecutor for one year commencing January 1, 2022 through December 31, 2022 pursuant to the rates and term set forth in the submitted proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. William G. McGuinn, Esq.
- 2. Finance Manager
- 3. Court Administrator

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

RES. NO. 11-2022 Appointment of **Alternate Borough Prosecutor, Susan L. Solda De Simone, Esquire Law office of Susan L. Solda DeSimone**

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Bieber:

WHEREAS, pursuant to N.J.S.A. 2B:25-4, there exists a need to appoint a qualified individual to serve as Alternate Borough Prosecutor in the Borough of Sea Bright to provide services that cannot be addressed by the Borough Prosecutor; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, three proposals were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from Susan L. Solda De Simone, Esq. is being considered for the term of one year commencing January 1, 2022 through December 31, 2022 at the rate of \$350.00 per session; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will not exceed \$6,500.00, subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for in the 2022 Temporary Budget and in the Budget for the year 2022, when finally adopted, in the appropriation entitled Court #2-01-43-490-228.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to Susan L. Solda De Simone, Esq. to serve as the Alternate Borough Prosecutor for (1) one-year term commencing January 1, 2022 through December 31, 2022 at the rate \$350.00 per session pursuant to the rates and term set forth in the submitted proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional services, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Susan L. De Simone, Esq.
- 2. Finance Manager
- 3. Certified Court Administrator

Roll Call:	Bieber,	Birdsall,	Booker,	Catalano,	Keeler,	Lamia
	Yes	Yes	Yes	Yes	Yes	Yes

RES. NO. 12-2022 Appointment of **Public Defender, Robert J. Holden, Esquire, Robert J. Holden, Esquire, LLC**

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint a qualified individual to serve as Public Defender in the Borough of Sea Bright; and

WHEREAS, a request for proposals for Borough Public Defender was posted and advertised in the Asbury Park Press to be received on December 10, 2021; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, one proposal for Public Defender was received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from Robert J. Holden, Esquire, LLC is being considered for the term of one year commencing January 1, 2022 through December 31, 2022 at the rate of \$300.00 per assignment; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$5,000.00, said amount subject to unforeseen decreases or increases in litigation. Funds will be

provided for in the 2022 Temporary Budget and in the Budget for the year 2022, when finally adopted, in the appropriation entitled Public Defender #2-01-43-495-111.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **Robert J. Holden, Esquire, LLC** to serve as Borough Public Defender for one year commencing January 1, 2022 through December 31, 2022 pursuant to the rates and term set forth in the submitted proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Robert J. Holden, Esq.
- 2. Finance Manager
- 3. Certified Court Administrator

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

RES. NO. 13-2022 Appointment of **Bond Counsel, John Draikiwicz, Esquire, Gibbons. P.C.**

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, there exists a need to appoint a qualified individual or firm to serve as Bond Counsel in the Borough of Sea Bright; and

WHEREAS, a request for proposals for Borough Bond Counsel was posted and advertised in the Asbury Park Press to be received on December 10, 2021; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two proposals for Bond Counsel were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the qualifying proposal submitted by Gibbons, P.C. of Newark, New Jersey is being considered for the term of one year commencing January 1, 2022 through December 31, 2022; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$25,000.00, said amount subject to unforeseen decreases or increases in bond issues. Funds will be provided for in the 2022 Temporary Budget and in the Budget for the year 2022, when finally adopted, in the appropriation entitled Legal #2-01-20-155-000.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **JOHN DRAIKIWICZ, Esq. of the Law Firm of GIBBONS, P.C.** to serve as Bond Counsel for one year commencing January 1, 2022 through December 31, 2022 pursuant to the rates and terms set forth in the submitted proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. John Draikiwicz, Gibbons, P.C.
- 2. Finance Manager

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

RES. NO. 14-2022 Appointment of Labor Attorney, Bruce Padula, Esquire, Cleary, Giacobbe, Alfieri, Jacobs, LLC

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Booker:

WHEREAS, there exists a need to appoint a qualified individual/firm as Borough Labor Attorney in the Borough of Sea Bright; and

WHEREAS, a request for proposals for Borough Labor Attorney was posted and advertised in the Asbury Park Press to be received on December 10, 2021; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two proposals for Borough Labor Attorney were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from Cleary, Giacobbe, Alfieri, Jacobs, LLC of Matawan, New Jersey is being considered for the term of one year (January 1, 2022 - December 31, 2022) at the rate of \$165.00 per hour; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$5,000.00, said amount subject to unforeseen decreases or increases in litigation and other labor matters. Funds will be provided for in the 2022 Temporary Budget and in the Budget for the year 2022, when finally adopted, in the appropriation entitled Legal #2-01-20-155-000.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **BRUCE W. PADULA of the Law Firm of CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC** to serve as Labor Attorney for one year commencing January 1, 2022 through December 31, 2022 pursuant to the rates and terms set forth in the submitted proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Bruce W. Padula, Cleary, Giacobbe, Alfieri, Jacobs, LLC
- 2. Finance Manager

Roll Call:	Bieber,	Birdsall,	Booker,	Catalano,	Keeler,	Lamia
	Yes	Yes	Yes	Yes	Yes	Yes

RES. NO. 15-2022 Appointment of Tax Appeal Attorney, Salvatore Alfieri, Esquire Cleary, Giacobbe, Alfieri, Jacobs, LLC

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Catalano:

WHEREAS, there exists a need to appoint a qualified individual as Borough Tax Appeal Attorney in the Borough of Sea Bright; and

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two proposals for Borough Tax Appeal Attorney were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from Cleary, Giacobbe, Alfieri, Jacobs, LLC of Matawan, New Jersey is being considered for the term of one year (January 1, 2022 - December 31, 2022) at the rate of \$165.00 per hour; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$2,500.00, said amount subject to unforeseen decreases or increases in litigation and other tax appeal matters. Funds will be provided for in the 2022 Temporary Budget and the Budget for the year 2022, when finally adopted, in the appropriation entitled Legal #2-01-20-155-000.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **SALVATORE ALFIERI, ESQ. of the Law Firm of CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC** to serve as Borough Tax Appeal Attorney for one year commencing January 1, 2022 through December 31, 2022 pursuant to the rate provided in the proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Salvatore Alfieri, Esq. Cleary, Giacobbe, Alfieri, Jacobs, LLC
- 2. Finance Manager

Roll Call:	Bieber,	Birdsall,	Booker,	Catalano,	Keeler,	Lamia
	Yes	Yes	Yes	Yes	Yes	Yes

RES. NO. 16-2022 Appointment of **Special Tax Appeal Attorney, Martin Allen, Esquire DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. (Beach Club Appeals)**

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, there exists a need to appoint a qualified individual as Special Tax Appeal Attorney to provide tax appeal services for beach club appeals in the Borough of Sea Bright; and

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two proposals for Tax Appeal Attorney were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from **Martin Allen, DeFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. of Warren, New Jersey**, is being considered for Special Tax Appeal Attorney for Beach Club appeals for the term of one year commencing January 1, 2022 through December 31, 2022 at the rate of \$200.00 per hour; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will not exceed \$20,000.00, subject to unforeseen decreases or increases in litigation and other tax appeal matters. Funds will be provided in the 2022 Temporary Budget and in the Budget for the year 2022, when finally adopted, in the appropriation entitled Legal #2-01-20-155-000.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **MARTIN ALLEN, ESQ. of the Law Firm of DeFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. of Warren, New Jersey** to serve as Borough Special Tax Appeal Attorney (Beach Club appeals) for one year commencing January 1, 2022 through December 31, 2022 pursuant to the rate terms set forth in the submitted proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Martin Allen, Esq., DeFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.
- 2. Finance Manager

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

RES. NO. 17-2022 Appointment of Risk Manager, Brown and Brown, Metro, Inc. Broker/Consultant for the "Monmouth County Joint Insurance Fund"

Councilmember Booker offered the following resolution and moved its adoption; seconded by Councilmember Bieber:

WHEREAS, the Borough of Sea Bright is a member of the Monmouth County Joint Insurance Fund, a self-insurance pooling fund for municipalities that enables them to pool their resources to insure for property, liability, and workers compensation coverage); and

WHEREAS, the Bylaws of said Fund require that each Municipality appoint a Risk Manager Consultant to provide professional risk management consulting services; and

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5(m) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, a request for proposals for Risk Management Consultant was posted and advertised in the Asbury Park Press to be received on December 10, 2021; and

WHEREAS, two proposals were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience and other factors and criteria; and

WHEREAS, the proposal received from Brown & Brown Metro, LLC, Public Risk Advisor of New Jersey, 56 Livingston Avenue, Roseland, New Jersey New Jersey is being considered for the term of one year commencing January 1, 2022 through December 31, 2022 to provide risk management insurance related services

WHEREAS, the Monmouth County Joint Insurance Fund will compensate the Risk Manager directly in an amount equal to six (6%) percent of the Borough’s annual assessment as promulgated by the Fund – for any insurance coverages authorized by the governing body to be placed outside the Fund, the Consultant shall receive as compensation the normal brokerage commissions paid by the insurance company.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Mayor and Borough Clerk to execute a one (1) year contract (January 1, 2022 through January 1, 2023) with **Brown & Brown Metro, LLC**, of Roseland, NJ to serve as the Borough’s Risk Management Consultant; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a copy of this resolution to the following:

- 1. Brown & Brown Metro, LLC
- 2. Monmouth County Joint Insurance Fund
- 3. Finance Manager

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

RES. NO. 18-2022 Appointment of Flood Insurance Broker, E.F. Mason Agency

Councilmember Catalano offered the following resolution and moved its adoption; seconded by Councilmember Birdsall:

WHEREAS, there exists a need in the Borough of Sea Bright to obtain a qualified individual/agency to broker flood insurance for all property owned by the Borough of Sea Bright; and

WHEREAS, a request for proposals for the above-mentioned professional service was posted and advertised in the Asbury Park Press to be received on December 10, 2021; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, three proposals were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience and other factors and criteria; and

WHEREAS, the proposal received from E.F. Mason Agency, located at 1102 Ocean Avenue, Sea Bright is being considered for the term of one year commencing January 1, 2022 through December 31, 2022; and

WHEREAS, for any insurance coverages authorized by the governing body to be placed for flood insurance, the Consultant shall receive as compensation the normal brokerage commissions paid by the insurance company.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Mayor and Borough Clerk to execute a one (1) year contract (January 1, 2022 through December 31, 2022) with **E.F. Mason Agency** of Sea Bright, NJ to serve as the Borough’s flood insurance broker; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a copy of this resolution to the following:

- 1. E.F. Mason Agency
- 2. Finance Manager

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 No Yes No Yes Yes Yes

RES. NO. 19-2022 Appointment of **Council Liaison** to the **Planning Board, Erwin Bieber**

Councilmember Catalano introduced and offered for adoption the following resolution for its adoption; seconded by Councilmember Booker:

WHEREAS, it is necessary that a member of the Council be appointed as liaison to the Sea Bright Planning/Zoning Board to represent the Governing Body as a Class III - Member for a one-year term commencing January 1, 2022 through December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that **ERWIN BIEBER, Council Liaison to the Planning Board** be and is hereby appointed to this position.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Erwin Bieber, Council Liaison
- 2. Planning Board Secretary

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Abstain Yes Yes Yes Yes Yes

RES. NO. 20-2022 2022 BOROUGH COUNCIL MEETING SCHEDULE

Councilmember Birdsall introduced and offered for adoption the following Resolution; seconded by Councilmember Catalano:

WHEREAS, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975, it is necessary for the Borough Council of the Borough of Sea Bright to post and maintain a schedule of meetings of the Borough Council that will be held during the year 2022; and

WHEREAS, the following meetings will be held by the Borough Council of the Borough of Sea Bright for the year 2022:

- 1. Workshop Meetings - begin at 8:30 a.m. or as otherwise noticed
- 2. Regular Meetings - begin at 7:00 p.m. or as otherwise noticed
- 3. Special Meetings - as needed and noticed according to the requirements of the Open Public Meetings Act.

WHEREAS, it is the desire of the Governing Body to adjourn their Regular Meetings, both Public and Executive Sessions, no later than 9:30 p.m., and

WHEREAS, it is also established that the deadline for all agenda items for Regular Meetings shall be the Friday prior to the meeting date no later than 12:00 p.m.

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright that the 2022 Meeting Schedule, as noted below, for the Borough Council is hereby approved and the Borough Clerk is hereby authorized to:

- 1. Post the Schedule of Meetings, as required by law
- 2. Post the schedule of Meetings on the Borough's Website
- 3. Notify the Asbury Park Press, Two River Times, The Link and The Hub of the schedule of meetings, as approved

WHEREAS, there exists a need for the appointment of a 2022 **Community Development Block Grant Representative** for the Borough of Sea Bright, County of Monmouth, State of New Jersey; and,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that **Mayor Brian P. Kelly** is appointed **Community Development Block Grant Representative** and **William J. Keeler** is appointed **Alternate Representative** for the year 2022.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Monmouth County Community Development

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

Res. No. 22-2022 APPOINTMENTS TO THE BOROUGH'S SPECIAL EVENTS COMMITTEE

Councilmember Bieber introduced and offered for adoption the following resolution; seconded by Councilmember Birdsall:

WHEREAS, § 179-3 of Chapter 179 of the Borough’s General Code empowers the Mayor to appoint (1) an owner of a business located in the Borough of Sea Bright and (2) a resident of the Borough of Sea Bright, neither of whom may be an official of or in the full-time employ of the municipality, to the Borough’s Special Events Committee; and

WHEREAS, the Mayor has chosen to appoint **MELISSA D’ANNA** as the aforesaid business representative and **SUSANA MARKSON** as the aforesaid residential representative on the Borough’s Special Events Committee for 2022; and

WHEREAS, § 179-3 of Chapter 179 of the Borough’s General Code also empowers the Borough Council to choose from its membership a representative to serve on the Borough’s Special Events Committee and § 179-4 of Chapter 179 of the Borough’s General Code empowers the Borough Council to choose an alternate from its membership to serve on the Borough’s Special Events Committee in the absence of its regular representative; and

WHEREAS, the Borough Council have chosen **JOHN M. LAMIA, JR.** as its regular representative and **KEVIN BIRDSALL** as its alternate representative for 2022; and

WHEREAS, all of the above named individuals require the approval of the Borough Council in order to be made official;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the above-named individuals be and are hereby appointed as members of the Borough’s Special Events Committee in the capacities stated for a one year (January 1, 2022 – December 31, 2022).

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Melissa D’Anna
2. Susana Markson
3. John M. Lamia, Jr.
4. Kevin Birdsall
5. Candace Mitchell, Secretary of the Special Events Committee

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

**Res. No. 23-2022 DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER
 BOROUGH OF SEA BRIGHT JOSEPH L. VERRUNI**

Councilmember Bieber introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

WHEREAS, N.J.A.C. 17:27-3.5 requires that each public agency designate an individual to serve as its Public Agency Compliance Officer; and

WHEREAS, the Compliance Officer serves as the liaison between the New Jersey Division of Contract Compliance and Equal Employment Opportunity; and

WHEREAS, the Public Agency Compliance Officer is responsible for administering contracting procedures pertaining to equal employment opportunity and has the authority to recommend changes to effectively support the implementation of the statute and its regulations; and

WHEREAS, the Borough Council wishes to comply with the requirements of N.J.A.C. 17:27-3.5.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the Borough Administrator, Joseph L. Verruni is hereby designated as the Borough’s Public Agency Compliance Officer for the calendar year 2022; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded to the New Jersey Division of Contract Compliance and Equal Opportunity as required by Statute.

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

Res. No. 24-2022 OFFICIAL NEWSPAPERS

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, N.J.S.A. 10:4-18 authorizes a municipality to designate an official Newspaper for the Borough of Sea Bright; and

WHEREAS, “Official Newspaper” means paid, published and circulated in the Municipality - if there is no such newspaper, then at least one published in the County in which the municipality is located and said newspaper is circulated;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, in the County of Monmouth, State of New Jersey that the following newspapers be and are hereby designated as the “official newspapers” in the Borough of Sea Bright for the year 2022 in which any and all legal notices of the Borough are authorized to be published:

- **ASBURY PARK PRESS**
- **THE ATLANTIC HUB**
- **THE LINK**
- **TWO RIVER TIMES**
- **STAR LEDGER**

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Asbury Park Press
2. The Atlantic Hub
3. The Link
4. Two River Times
5. Star Ledger

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

Res. No. 25-2022 AWARD OF A FAIR AND OPEN CONTRACT MUNICIPAL FINANCIAL ADVISOR - NW FINANCIAL GROUP, LLC

Councilmember Bieber introduced and offered for adoption the following Resolution; seconded by Councilmember Birdsall:

WHEREAS, there exists a need to appoint a qualified individual or firm to serve as Municipal Financial Advisor to provide professional financial advisory services related to the Borough’s financial operations; and

WHEREAS, a request for proposals for Municipal Financial Advisor was posted and advertised in the Asbury Park Press to be received on December 10, 2021; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, three proposals for Municipal Financial Advisor were received on December 10, 2021 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the qualifying proposal submitted by NW Financial Group, LLC, with offices at 2 Hudson Place, Hoboken, New Jersey is being considered for the term of one year commencing January 1, 2022 through December 31, 2022; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will not exceed \$1,500.00. Funds will be provided for in the 2022 Temporary Budget and in the Budget for the year 2022, when finally adopted, under the budget line item No. 0-01-20-100-228.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby award a professional service contract to **NW Financial Group, LLC**, Hoboken, New Jersey, to serve as Municipal Financial Advisor for one year commencing January 1, 2022 through December 31, 2022 pursuant to the rates and terms set forth in the submitted proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for the provision of such professional service, a copy of which shall be maintained by the Borough Clerk; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Chief Financial Officer
- 3. Finance Manager
- 4. NW Financial Group, LLC

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

Res. No. 26-2022 SHARED SERVICE AGREEMENT FOR CODE ENFORCEMENT VEHICLE

Councilmember Bieber introduced and offered the following resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the Township of Ocean Fire District No. 2 employs a Fire Official who utilizes a vehicle provided by the Fire District in the performance of services; and

WHEREAS, this individual is also employed by the Borough of Sea Bright and wishes to use said vehicle to provide services for the Borough in the capacity of Fire Official and Housing Inspector; and

WHEREAS, the entities have an agreement whereby, the Borough of Sea Bright will pay to the Township of Ocean Fire District No. 2, an annual rental fee for the use of the fire vehicle which expires December 31, 2021; and

WHEREAS, the Borough of Sea Bright and Township of Ocean Fire District No. 2 wish to enter into a two-year shared-service agreement (January 1, 2022 through December 31, 2023); and

WHEREAS, under the terms of the Agreement, the Borough of Sea Bright will pay to the Township of Ocean Fire District No. 2, \$1,400.00 annually; and

WHEREAS, it has been determined by the Borough of Sea Bright and the Township of Ocean Fire District No. 2 that it is in the best interest of both entities to share the expenses for a fire official vehicle.

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 and 2023 will be provided in the Budgets for those years, when finally adopted, in an amount of \$1,400 per year in the appropriation entitled Inter-local Municipal Services Agreement #20-01-42-200-000.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the Mayor and Borough Clerk are hereby authorized to execute a two-year shared services agreement with the Township of Ocean Fire District No. 2, as outlined above for the years 2022 and 2023; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Township of Ocean Fire Department District No. 2
- 2. Finance Manager
- 3. Construction Department Secretary

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

Res. No. 27-2022 OFFICIAL DEPOSITORIES

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies, a bank or trust company having its place of business in the State, and organized under the laws of the United States or this State:

WHEREAS, on the 8th day of January 2022, by the Mayor and Council of the Borough of Sea Bright, County of Monmouth, New Jersey, that:

- 1. Valley National Bank
- 2. New Jersey Cash Management Fund
- 3. TD Bank
- 4. Bank of New York
- 5. US Bank
- 6. JP Morgan Chase

be, and hereby are, designated as depositories for the Borough of Sea Bright for the year 2022. Prior to the deposit of any municipal funds in the above-mentioned depositories, the bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

NOW, THEREFORE, BE IT RESOLVED, that the aforesaid banks are hereby authorized and directed to honor checks drawn upon the Borough funds signed by the Chief Financial Officer, Mayor, Tax Collector, Finance Manager and Borough Clerk, with the exception of:

- **Municipal Court Account**
Court Administrator, Deputy Court Administrator, or Municipal Judge, as authorized signatories.
- **Bail Account**
Court Administrator, Deputy Court Administrator or Municipal Judge, as authorized signatories.
- **Law Enforcement MAC Account**
Chief Brett Friedman and Sergeant Charles Murphy, Jr. as authorized signatories.
- **Health Insurance Fund**
Designated Benemax signatories.
- **Redemption Account**
Tax Collector, Finance Manager, Clerk as authorized signatories.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Fiscal Officer, Police Chief and Court Clerk.

Roll Call:	Bieber,	Birdsall,	Booker,	Catalano,	Keeler,	Lamia
	Yes	Yes	Yes	Yes	Yes	Yes

Res. No. 28-2022 INTEREST ON DELINQUENT TAXES, SEWER AND OTHER MUNICIPAL CHARGES

Councilmember Bieber introduced and offered the following resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non payment of taxes, sewer and other municipal charges or assessments subject to any abatement or discount for the late payment of taxes, sewer and municipal charges as provided by law; and

WHEREAS, the Borough Council finds it appropriate and necessary to establish interest rates for delinquent tax and assessment payments within the provisions of the aforesaid statute.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, as follows:

- 1. The Tax/Sewer Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes, sewer and other municipal charges becoming delinquent after the due date and 18% per annum on any amount of taxes, sewer and other municipal charges in excess of \$1,500.00 becoming delinquent after the due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.
- 2. Effective January 1, 2022, there will be a ten (10) day grace period of quarterly tax/sewer payments made by cash, check or money order.
- 3. Any payments not made in accordance with paragraph two, shall be charged interest from the due date as set forth in paragraph one of this Resolution.

SECTION VI
CHAPTER 201 - "VEHICLES AND TRAFFIC"
ARTICLE I - Traffic and Parking
Section 201-8.B - Pay-to-park areas.

Parking of vehicles in municipally regulated pay-to-park areas shall be permitted at such rates for paid parking as set forth in rules and regulations adopted by resolution of the Mayor and Council.

- Pay to Park:

Monday - Friday	\$ 1.00/per hour
Saturday & Sunday	\$ 2.00/per hour

SECTION VII
LIBRARY

	FEES
Annual Non-resident Member	\$ 35.00
Copies	\$ 0.10 per page
Fax	\$ 1.00 plus \$ 0.10 per page

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the above fees for the year 2022 are hereby approved effective immediately.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Administrative Assistant
2. Public Works Department
3. Library

Roll Call:	Bieber,	Birdsall,	Booker,	Catalano,	Keeler,	Lamia
	Yes	Yes	Yes	Yes	Yes	Yes

Res. No. 30-2022 POLICE SPECIAL DUTY RATES FOR 2022

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, Chapter 39 of the General Code of the Borough of Sea Bright entitled Police Department, Article III, Special Duty Assignments that requires the charges for such service be set forth annually in a resolution adopted by the governing body, and

WHEREAS, various businesses working within the Borough of Sea Bright from time to time make requests for assistance from members of the municipal police department to perform special duty assignment services; and

WHEREAS, it is deemed to be in the interest of safety that personnel specially trained to undertake these activities be used in the performance of these duties; and

WHEREAS, work performed is to be considered a "special duty assignment from independent contractors" and as such is exempt from Fair Labor Standards Act; and

WHEREAS, the Chief of Police has recommended that the hourly rates (minimum of four (4) hours) as follows:

39-17. Payments for services.

<u>Assignment</u>	<u>Salary</u>	<u>Insurance/Admin</u>	<u>Total</u>
Construction Work	\$85.00	\$15.00	\$100.00
Security Work	\$85.00	\$15.00	\$100.00
Sporting Events	\$85.00	\$15.00	\$100.00
Enhanced Local Business Patrols	\$15.00	\$ 5.00	\$20.00

IN ADDITION to the hourly rates above to be charged, when the Chief of Police deems that it is in the best interest of police officers assigned to construction work, the interest of the Borough and the construction workers, that police officers assigned to special duty utilize a marked police car or police equipment, an additional charge to be paid for utilization of said police vehicle or equipment shall be at the rate of \$10.00 per hour (minimum of four (4) hours); and

WHEREAS, such assignments are to be approved through the Chief of Police.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the Chief of Police is hereby authorized to enter in to agreements providing for special duty assignments for which the municipality shall be compensated at the rates herein above mentioned; and

BE IT FURTHER RESOLVED, that the rate and authority given by virtue of this resolution may be amended or revoked at any time by the Governing Body.

BE IT FURTHER BE RESOLVED, that any and all municipal officials required to take any and all action as a result of the adoption of this resolution are hereby empowered to do so.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Police Department
- 2. Finance Manager

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

Res. No. 31-2022 PETTY CASH FUNDS and CHANGE FUNDS

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the New Jersey Division of Local Government Services pursuant to N.J.S.A. 40A:5-21 has established rules governing the issuance of **Petty Cash Funds**.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that application be made to the Director, Division of Local Government Services, for approval to maintain the following **Petty Cash Funds** for the year 2022 for the following department in the following amount:

Finance Department:

Petty Cash	\$ 100.00
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BE IT FURTHER RESOLVED that the following **change funds** be maintained in the Borough of Sea Bright:

Police Department	\$ 25.00
Library	\$ 25.00
Office of the Municipal Clerk	\$ 100.00
Tax and Sewer Collector	\$ 250.00
Municipal Court Administrator	\$ 100.00
Recreation/Public Event Change Fund (seasonal)	\$ 2,000.00
Beach (May – September)	\$ 6,000.00

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Director, Local Government Services

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

Res. No. 32-2022 2022 CASH MANAGEMENT PLAN

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, the Director of the Division of Local Government Services requires the annual adoption of a Cash Management Plan pursuant to guidelines in N.J.S.A. 40A:5-14; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, approve and adopt the 2022 Cash Management Plan; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

- 1. Chief Financial Officer
- 2. Borough Auditor
- 3. Fiscal Officer

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

Res. No. 33-2022 ADOPT THE REGULATIONS OF PL 2016, CH 29 – ELECTRONIC FUNDS TRANSFER AND VENDOR CERTIFICATIONS (N.J.A.C 5:30-PA.6)

Councilmember Bieber introduced and offered the following resolution for its adoption; seconded by Councilmember Birdsall:

WHEREAS, on August 18, 2016, the State of New Jersey legislature adopted PL 2016, Ch. 29 which would allow local units to 1) utilize standard electronic funds transfer technologies and 2) greater flexibility on when to require a vendor certification prior to paying claims; and

WHEREAS, the Local Finance Board adopted the rules and regulations that the local units must adhere to in order to enact the provisions of the law; and

WHEREAS, N.J.A.C. 5:30-9A.6 and 5:31-4.1 allows for greater flexibility for local units when implementing the claimant certification requirement set forth in N.J.S.A. 40A:5-16(a); and

WHEREAS, the Chief Financial Officer has determined that the following circumstances be applied with respect to this act:

Vendor Signature Required (stamp, fax electronic or wet is acceptable)	Vendor Signature not Required (rule language)
Employee Reimbursements	Vendors who are paid through EFT technologies
Transactions above the dollar amount of \$1,000	Vendors who do not provide certifications as part of the normal course of business
Any situation deemed necessary by the CFO or his designee	Debt Service
	Non-Municipal Taxes
	Utilities regulated by tariff

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the above vendor claimant circumstances recommended by the Chief Financial Officer be enacted effective January 1, 2022; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Fiscal Officer
2. Finance Manager

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

Res. No. 34-2022 TEMPORARY BUDGET APPROPRIATIONS

Councilmember Bieber introduced and offered for adoption the following resolution; seconded by Councilmember Birdsall:

WHEREAS, in the normal operation of the Borough of Sea Bright it is necessary for the making of contracts, commitments and payments prior to the adoption of the regular budget; and

WHEREAS, N.J.S. 40A:4-19 of the State of New Jersey provides the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments to be made between the beginning of the budget year and adoption of the final budget; and

WHEREAS, the total amount of the appropriations attached hereto and made a part thereof in the amount of **\$1,325,870 (Current Fund), \$214,800 (Sewer Utility) and \$196,300 (Beach Utility)** do not exceed twenty-six and one-quarter (26.25) percent of the Local Budget Appropriations of the Borough of Sea Bright for the year 2021 exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and Public Assistance; and

Attached hereto: 2022 Temporary Budget Annexed Schedules

NOW, THEREFORE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the attached Temporary Budget for the year 2022 be adopted; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Director of Finance
2. Borough Auditor

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes

**BOROUGH OF SEA BRIGHT
CURRENT FUND - TEMPORARY BUDGET
JANUARY 8, 2022**

		<u>TEMPORARY BUDGET</u>
ADMIN	S&W	\$ 30,400.00
ADMIN	O/E	23,400.00
CLERK	S&W	34,000.00
CLERK	O/E	2,600.00
FINANCE	S&W	14,200.00
FINANCE	O/E	4,000.00
AUDIT SERVICE	O/E	7,800.00
COMPUTERIZED INFORMATION SYSTEMS	O/E	8,000.00
TAX COLLECTOR	S&W	16,500.00
TAX COLLECTOR	O/E	2,700.00
TAX ASSESSOR	S&W	7,700.00
TAX ASSESSOR	O/E	2,200.00
LEGAL	O/E	43,000.00
ENGINEERING	O/E	16,500.00
PLANNING BOARD	S&W	14,500.00
PLANNING BOARD	O/E	5,500.00
CODE ENFORCEMENT	S&W	39,000.00
CODE ENFORCEMENT	O/E	2,500.00
FIRE MARSHALL	S&W	3,200.00
FIRE MARSHALL	O/E	250.00
LIABILITY INSURANCE	O/E	32,700.00
WORKMAN'S COMPENSATION INSURANCE	O/E	34,940.00
EMPLOYEE HEALTH INSURANCE	O/E	126,000.00
HEALTH INSURANCE WAIVER	S&W	625.00
UNEMPLOYMENT INSURANCE	O/E	2,100.00
POLICE	S&W	342,500.00
POLICE	O/E	57,700.00
PARKING	O/E	17,750.00
EMERGENY MANAGEMENT	S&W	945.00
EMERGENY MANAGEMENT	O/E	3,100.00
VOLUNTEER FIRE	O/E	18,500.00
FIRE HYDRANT RENTAL	O/E	8,500.00
STREETS AND ROADS	S&W	60,200.00
STREETS AND ROADS	O/E	30,000.00
SOLID WASTE	O/E	69,000.00
BUILDINGS AND GROUNDS	S&W	1,900.00
BUILDINGS AND GROUNDS	O/E	25,000.00
BEAUTIFICATION OF BORO	O/E	250.00
HEALTH DEPARTMENT	O/E	16,000.00
ANIMAL CONTROL	O/E	1,900.00
PARKS & RECREATION	S&W	1,550.00
PARKS & RECREATION	O/E	1,800.00
CELEBRATION OF PUBLIC EVENTS	O/E	650.00
LIBRARY	S&W	12,000.00
LIBRARY	O/E	3,300.00
ELECTRIC	O/E	13,650.00
STREET LIGHTING	O/E	9,450.00
TELEPHONE	O/E	8,700.00
WATER	O/E	1,600.00
NATURAL GAS	O/E	6,000.00
GASOLINE	O/E	19,000.00
LANDFILL	O/E	30,000.00
RECYCLING TAX	O/E	1,300.00
FICA	O/E	30,000.00
DCRP	O/E	260.00
INTERLOCAL - C/O FIRE MARSHALL VEH.	O/E	315.00
INTERLOCAL - 911	O/E	22,400.00

- **BUILDING INSPECTOR** Jeff Losacco
- **ELECTRICAL SUBCODE OFFICIAL** Jay Everard
- **PLUMBING SUBCODE OFFICIAL** James Ammaturo
- **FINANCE MANAGER:** Khristi Jacobs
- **CHIEF FINANCIAL OFFICER** Michael Bascom
- **OFFICIAL TAX SEARCHER** Patricia M. Spahr
- **OFFICIAL ASSESSMENT SEARCHER** Christine Pfeiffer
- **PUBLIC OFFICER FOR ABANDONED PROPERTIES** Thomas Haege
- **DIRECTOR OF PUBLIC WORKS** David Bahrle
- **DEPUTY DIRECTOR OF PUBLIC WORKS & RIGHT TO KNOW AND SAFETY COORDINATOR/ RECYCLING COORDINATOR** Shawn Thomas
- **PUBLIC WORKS MAINTENANCE** Joseph Eskridge
Randall Allen
- **TAX/SEWER UTILITY COLLECTOR** Patricia M. Spahr
- **LIBRARY DIRECTOR** Jane Farmer
- **LIBRARY PROGRAM DIRECTOR** Alessandra Scalgione
- **LIBRARY ASSISTANTS** Deanna Andriola
Patricia McCory
Rosemary Gance
- **RECREATION DIRECTOR** Don Klein
- **REGISTRAR** (Three-year terms: 1/1/20 – 12/31/22) Candace Mitchell
- **DEPUTY REGISTRAR** Michelle Ketcham
- **ALTERNATE DEPUTY REGISTRAR** Karen DiBerardino
- **ALTERNATE DEPUTY REGISTRAR** Christine Pfeiffer
- **CERTIFIED COURT ADMINISTRATOR** Carol Smith
- **BOROUGH PHYSICIAN** Monmouth Medical Center Occupational Health
- **SPECIAL EVENTS COMMITTEE** (General Code: §179-3)
Councilmember, John M. Lamia, Jr.
Alternate Councilmember, Kevin Birdsall
Borough Business Owner, Melissa D’Anna
Borough Resident, Susana Markson
Brian P. Kelly, Mayor
Joseph L. Verruni, Administrator or Christine Pfeiffer, Clerk
Brett Friedman, Police Chief
David Bahrle/Shawn Thomas, Public Works
Don Klein, Recreation Director
John Arias, Police Captain
Candace Mitchell, Committee Secretary
Monmouth County Regional Health Commission Representative
- **REPRESENTATIVES TO MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND**

William J. Keeler, Councilmember
Joseph Verruni, Alternate
- **FIRE DEPARTMENT LINE OFFICERS** (General Code: §20-3)

Department Chief: Charles Murphy, Jr.
Assistant Chief: Charles Rivera
Captain: Scott Shanker
First Lieutenant: Nicholas Luiten
Second Lieutenant: James Corrao
Third Lieutenant: Shawn Reu

• **PROBATIONARY DRIVERS**

- Murphy Jr, Charles R
- Estelle, David
- Naclerio, Ryan
- Rivera, Charles F
- Shanker, Scott
- Susser, Jeremy
- Perrin, Benjamin
- Drogin, Daniel P
- Greco, Michael
- Carney, Daniel
- Murphy, Andrew B
- Corrao, James
- Covert, Kevin
- Curreri, John
- Pabon, Luciano
- Luiten, Nick J
- Greco, Matthew
- Simon, Jake
- Alvator, Robert E
- Child, Brad
- Reu, Shawn
- Burbank, Cody
- Glietz, Christopher
- Forsman, James G
- Rock, Aaron
- Marelli, Sean
- Eyerkuss, Robert
- Campbell, Stephen
- Faustini, Vincent
- Cirz, Nicholas A
- Covert, David
- Simons, Nicholas
- Berry, Darren
- Gandolfo, Anthony J
- Kegley, Robert
- Ciaglia, Angelo
- Trivett, William
- Eskridge, Joseph
- Mason, Patrick S
- Sonnenfeld, Justin L
- Santore, Frank
- Colalilo, Nicholas
- Hubbard, Nick
- Hagenberg, Andrew J

• **FIRE DEPARTMENT – ENGINEER**

- David Estelle - Chief
- James Forsman – Assistant Chief

• **FIRE POLICE:** Five year term (General Code: §20-6)

- Daniel Drogin, Captain (01/01/2019 - 12/31/2023)
- David Estelle (01/01/2019 - 12/31/2023)
- Patrick Mason Jr. (01/01/2021 - 12/31/2025)
- Joseph Eskridge (01/01/2021 - 12/31/2025)
- C. Read Murphy (01/01/2021 - 12/31/2025)

• **PURCHASING AGENTS – FIRE DEPARTMENT**

- Charles Murphy, Jr
- Charles Rivera

• **POLICE OFFICERS**

- Brett M. Friedman, Chief
- John Arias, Captain
- James A. McCue, Jr., Lieutenant
- Charles R. Murphy, Jr., Det. Sergeant
- Richard A. Huegel, Jr., Det. Sergeant

Christopher Fisler, Sergeant
Erich Bennett, Corporal
Andrew Hendricks, Patrolman
Michael Morgan, Patrolman
Ty Manning, Patrolman
Sean Marelli, Patrolman

• **CLASS II SPECIAL POLICE OFFICERS**

Robert Alvator
Ryan D. Lauer
Tyler J. Schick
Hunter J. Manning
Andrew E. Balina
Madison E. Taylor
Nicholas E. Turi
Alexa N. Susino
Dana R. McQuade
Stanley J. Wojdylak
Kyle P. Walker

• **CLASS I SPECIAL POLICE OFFICER**

Emilee Skillman
Gianna R. Gonzalez

• **EMERGENCY MANAGEMENT**

Coordinator: 3-year term
Brian P. Kelly (08/01/2020 – 12/31/2022)

Deputy Coordinators: 3-year term
Daniel Drogin (01/01/20 – 12/31/22)
Ryan B. Murphy (01/01/20 – 12/31/22)

• **LOCAL EMERGENCY MANAGEMENT COUNCIL**

Brian P. Kelly, Mayor - Chair, OEM Coordinator
JoAnn Kalaka-Adams, Resident
Christine Pfeiffer, Borough Clerk
Joseph Verruni, Borough Administrator
Brett Friedman, Chief of Police
Charles R. Murphy, Jr., Fire Chief
Jeremy Susser, EMS Captain
Tom Haege, Fire Official
David Bahrle, DPW Director
Lance Cunningham, Carriage House Marina, Owner
James LoBiondo, Surfrider Beach Club, Owner
Michael Stavola, Driftwood Beach Club, Owner
Chris Wood, Woody’s Ocean Grille, Owner
Candance Brunswick, Resident
William J. Keeler, Councilmember/Public Safety Chair

Mayor Kelly thanked everyone for their participation today and wished all a successful 2022!

13. ADJOURNMENT

Councilmember Birdsall offered a motion to adjourn the meeting; seconded by Councilmember Catalano:

Roll Call: Bieber, Birdsall, Booker, Catalano, Keeler, Lamia
 Yes Yes Yes Yes Yes Yes