

**MINUTES  
WORKSHOP MEETING  
BOROUGH OF SEA BRIGHT**

**DECEMBER 11, 2024 (Wednesday)**

**SEA BRIGHT, NEW JERSEY**

**TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING:**

<https://meet.goto.com/402879557>

**OR DIAL:** (872) 240-3212

**Access Code:** 402-879-557

**CALL MEETING TO ORDER: 8:30am**

**PLEDGE OF ALLEGIANCE**

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Morning Ladies and Gentlemen. This Meeting Is Now Called to Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 8, 2024. In each instance, the Date, Time, And Location of This Meeting Were Provided in the Notice. This Meeting Is Open to The Public."**

**PRESENT:** Mayor Brian P. Kelly  
Councilmember's Erwin Bieber, Samuel A. Catalano, William J. Keeler,  
Heather Gorman, Marc A. Leckstein

**ABSENT:** Councilmember John M. Lamia Jr.

**OTHERS:** Administrator Rachel Giolitto, Attorney Richard Shaklee,  
Engineer Greg Blash, Clerk Christine Pfeiffer

**REMARKS FROM THE AUDIENCE: (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

Gareth Middleton, resident, wished everyone a Happy Holiday and thanked everyone for their 2024 service. He has a lot to be thankful for this year and just completed construction on his home on Surf Street. His new years resolution is to become more involved in community affairs. He would like to be a part of a Community Advisory Committee and specifically discussed downtown flooding, pedestrian crosswalks, and beautification.

**ITEMS FOR DISCUSSION:**

**SUBJECT:** Capital Projects Update

**ACTION:** Administrator Giolitto reported the Ocean Avenue downtown sewer relining is scheduled to be completed in 2025. The plans for the 2024 and 2025 roadway improvement projects have been submitted to the state DOT and we are waiting on comments. The DPW building is being reviewed by our Borough Engineer and the public works employees. The River Street pump station will move forward once the first building permit is issued per our agreement with the developer for the 50/50 cost share. We are receiving quotes for the pedestrian ramp at Anchorage Beach and for the sanitary manhole in front of the Rum Runner. We are waiting on one more property owner to agree on the preliminary plans for the check valves in north beach but we are making progress.

**SUBJECT:** Public Safety & Public Works Updates

**ACTION:** Captain Arias reported 481 calls for service for the month of November including various incidents. We are up 10% for calls from last November. Tonight is the Monmouth County Police Academy graduation for a Class II officer which will increase our manpower as well as a few more officers going to the Academy next year. We are accepting applications for a new police records clerk as Grace is leaving in January to go to the FBI academy - we are really happy for her. Councilman Bieber requested a summary of the number of parking tickets we issued and the amount of revenue they generated at year end – Captain Arias stated that we issued 3,500 parking tickets for the year.

Deputy Fire Chief Rivera stated that they are just over 650 calls for service for the year which is a little higher than they were last year. They completed 270 hours of training this month and are ready to ramp up the training for next year.

Deputy Director of Public Works, Rob Smith, reported that most of the winter equipment is up and running but unfortunately the new mason dump won't be here until the end of January. Our new full-time employee started Monday and has been doing well. The department had a staff meeting to ensure we are keeping the town clean and setting standards for the department with the decrease of staffing. We are having emergency work done in the north pump station and will let everyone know when it is completed. They took a look at the public access points and are trying to consolidate signage and name/number each access point for easier recognition, especially for emergency situations.

Councilman Leckstein requested that we reach out to Long Branch regarding the use of their recycling center – Ms. Giolitto has been in contact with their Administrator and will follow up.

EMS Member, Dan Drogin, stated that they did not miss any calls last month and elections were held and he is back in the line. Two of our members graduated EMT school and everything is going well.

**SUBJECT:** Permanent Outdoor Dining Expansion for ABC Licensees  
**ACTION:** Borough Clerk Christine Pfeiffer explained that during COVID the Governor permitted ABC licensees to expand their licensed premises to allow for outdoor dining and he just signed into law a Bill making these permissions permanent. There were four establishments in Sea Bright who received the original permit for expansion: Woody’s, Tommy’s, Rum Runner, and Ocean House. The only establishment that this still applies to is Ocean House who expands their premise onto the sidewalk in conjunction with a sidewalk café permit. They will have to apply annually to the State to keep the permit and the Borough will be able to approve or deny the expansion.

**SUBJECT:** Resolutions  
1. 2025 Borough Fee Schedule  
2. A Resolution Rescinding Resolution No. 183-2024 and Authorizing the Purchase of Police Department Vehicle 2024 Chevy Tahoe  
3. Consideration of Award One (1) Year Lease Agreement for Skim Board Camp  
4. Authorizing the Borough of Sea Bright Through the Sea Bright Police Department to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Sea Bright Police Department to Request and Acquire Excess Department of Defense Equipment  
5. Approval of a Contract with Pumping Services, Inc. for Emergency Repairs to the Sanitary Sewer Collection System at the North Pump Station  
6. 2025 Software Support and License Agreement with Edmunds & Associates, Inc.  
7. Authorizing for Unused Vacation Time to Timothy Linden  
8. Authorizing a Shared Service Agreement with the Borough of Highlands for Municipal Court Services  
9. Confirming the Sale of \$1,095,000 General Obligation Bonds, Series 2024 of the Borough of Sea Bright, in the County of Monmouth, New Jersey to the Monmouth County Improvement Authority  
10. Budget Transfers (will be forthcoming)  
**ACTION:** The above resolutions will be prepared for approval at the December 17<sup>th</sup> meeting.

**EXECUTIVE SESSION:**

Councilmember Leckstein offered a motion to enter in to Closed Session; second by Councilmember Gorman:

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, it is recommended by the Borough Attorney and Administrator that the Borough Council go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that they meet in closed session to discuss the issues as herein set forth:

1. Personnel

2. Legal Matters

3. Contracts

**BE IT FURTHER RESOLVED**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public; and

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Absent	Yes

**ADJOURNMENT:**

Councilmember Bieber offered a motion to Adjourn the Workshop meeting; seconded by Councilmember Leckstein:

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Absent	Yes

Respectfully Submitted,

Christine Pfeiffer  
Borough Clerk