

**MINUTES
REGULAR MEETING
BOROUGH OF SEA BRIGHT**

DECEMBER 17, 2024 **SEA BRIGHT, NEW JERSEY**
TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING:
<https://meet.goto.com/400085469>
OR DIAL: 408-650-3123
Access Code: 400-085-469

Mayor Kelly called the meeting to order at 7:00 p.m. and requested those present to join in the Pledge of Allegiance.

Mayor Kelly read the following Compliance Statement:

Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line with The Borough of Sea Bright’s Longstanding Policy of Open Government, and in Compliance with the “Open Public Meetings Act” I Wish to Advise You That Adequate Notice of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 8, 2024. In each instance, the Date, Time, And Location of This Meeting Were Provided in The Notice. This Meeting Is Open To The Public.”

PRESENT: Mayor Brian P. Kelly
Councilmembers, Erwin Bieber, Samuel A. Catalano,
Heather Gorman, William J. Keeler, Marc A. Leckstein
ABSENT: Councilmember John M. Lamia, Jr.
OTHERS: Attorney Roger McLaughlin, Administrator Rachel Giolitto,
Borough Clerk Christine Pfeiffer

PROCLAMATION: **RECOGNIZING FIRST RESPONDERS FOR
LIFE SAVING EFFORTS ON NOVEMBER 3, 2024**

Official Proclamation

WHEREAS, on November 3, 2024, Sea Bright EMS, Sea Bright Fire Rescue and the Sandy Hook Law Enforcement Rangers responded to a call for an unresponsive patient; and

WHEREAS, upon arrival, the emergency responders from all three agencies administered life-saving CPR, before the patient was transported to the local hospital by Sea Bright EMS; and

WHEREAS, the Borough of Sea Bright’s Stryker LUCAS machine, automatic CPR, played a crucial role in saving this patient’s life; and

WHEREAS, the Borough of Sea Bright would like to thank the following emergency responders for their quick action and implementation of life saving efforts and equipment.

Sea Bright EMS
Daniel Drogin
Alexa Susino

Sea Bright Fire Rescue
Charles Murphy
John Papay
Cody Burbank
Kevin Welsh
William Peterpaul

Sandy Hook Rangers
Chris Patrick
Romale Lovelace
AJ Weimer
Rodney Pierce

NOW, THEREFORE BE IT PROCLAIMED, that the Mayor and Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey do hereby thank Sea Bright EMS, Sea Bright Fire Rescue and the Sandy Hook Law Enforcement Rangers for their life saving emergency response efforts.

REMARKS FROM THE AUDIENCE (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

CONSENT AGENDA

Councilmember Leckstein offered a motion to approve the items that are considered routine in nature under the consent agenda; seconded by Councilmember Bieber:

Minutes

11-13-2024	Workshop Meeting
11-13-2024	Executive Session
11-18-2024	Regular Meeting
11-18-2024	Executive Session

Roll Call:	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Absent	Yes

Resolutions:

No. 192-2024 Approval of a Contract with Pumping Services, Inc. for Emergency Repairs to the Sanitary Sewer Collection System at the North Pump Station

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Bieber:

WHEREAS, the sanitary sewer collection system that carries flow from the north pump station in the Borough of Sea Bright is not functioning properly; and

WHEREAS, the repair work has been deemed emergent by the Borough Engineer and the Director of Public Works, as further deterioration of the system could pose a significant public health and safety hazard to the community; and

WHEREAS, the only respondent available and capable to handle this project on an emergent basis was Pumping Services, Inc.; and

WHEREAS, the Borough Administrator, Public Works Director and the Borough Engineer reviewed the proposal submitted by Pumping Services, Inc. in the amount of \$46,207.22 and determined it to be reasonable and appropriate for the scope of work to be performed; and

WHEREAS, Pumping Services, Inc. was prepared to immediately undertake the necessary improvements in order to correct the situation and minimize any additional deterioration of the system and protect the health and safety of the community at large; and

WHEREAS, NJ Local Public Contract Law 40A:11-6 permits the execution of an emergency contract by the Borough Administrator in accordance with certain circumstances and further identifies the process by which the Borough must follow to approve such contracts.

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Budget line-item No. S-06-55-506-002 and S-06-55-507-001 for the purpose stated herein:


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the Borough does hereby approve the award of said emergency contract to Pumping Services, Inc. for pump station repairs in an amount not to exceed \$46,207.22, and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Director of Public Works

Roll Call:	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Absent	Yes

No. 193-2024

2025 Software Support and License Agreement with
Edmunds & Associates, Inc.

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Bieber:

WHEREAS, the Borough of Sea Bright wishes to maintain a software support and license agreement for the Sea Bright Administrative Offices from Edmunds & Associates, Inc. for CY2025 as follows:

<u>2025 SOFTWARE MAINTENANCE FEES:</u>	
Tax Collections	\$2,712.60
Financial Accounting	\$4,065.94
Utility Billing	\$2,849.73
WIPP Tax	\$1,478.52
WIPP Utility	\$1,478.52
Escrow Accounting	\$1,162.54
WIPP Miscellaneous	\$ 369.63
SS Electronic Requisitions	<u>\$1,128.69</u>
TOTAL:	\$15,246.17

WHEREAS, the purchase of goods and services by local contracting units is authorized by Local Public Contracts Laws, N.J.S.40A:11-12; and

WHEREAS, the actual cost for the support agreements listed herein shall be \$15,246.17 for calendar year 2025.

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds will be available in the 2025 Temporary Budget and funds for the balance of 2025 will be provided in the Budget for the year 2025, when finally adopted, in the appropriations entitled Tax Collector 5-01-20-145-220, Finance 5-01-20-130-220 and Sewer 5-07-55-502-220, for the purpose stated in this resolution.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, hereby authorize the Borough Clerk to execute the support agreements for computer software and maintenance as described herein for the calendar year 2025.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

- 1. Edmunds & Associates, Inc.
- 2. Tax Collector
- 3. Finance Manager

Roll Call:	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Absent	Yes

No. 194-2024

Authorizing a Shared Service Agreement with the Borough of
Highlands for Municipal Court Services

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Bieber:

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq. allows a local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

WHEREAS, N.J.S.A. 2B:12-1(c) allows two or more municipalities to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts without establishing a joint municipal court; and

WHEREAS, the Borough of Sea Bright and the Borough of Highlands wish to encourage inter-municipal cooperation and are desirous of entering into a Shared Services Agreement for municipal court services; and

WHEREAS, the Borough of Highlands and the Borough of Sea Bright find that it would be in the best interest of both municipalities to allow Sea Bright to utilize the Highlands Municipal Building’s courtroom, court offices, and to share employees, facilities and equipment; and

WHEREAS, the Borough of Sea Bright shall appoint a municipal judge to sit in its court, a municipal prosecutor and public defender.

WHEREAS, the term of the Shared Services Agreement shall commence on March 1, 2025 and shall continue for a period of three (3) years or until February 29, 2028; and

WHEREAS, for the use of the facilities and services provided, Sea Bright shall pay to Highlands the following amounts on or before the dates referenced:

- March 1, 2025 - \$90,000.00 (for the one (1) year period through February 28, 2026)
- March 1, 2026 - \$91,800.00 (for the one (1) year period through February 28, 2027)
- March 1, 2027 - \$93,636.00 (for the one (1) year period through February 29, 2028)

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds not to exceed \$90,000.00 will be provided for this purpose in the 2025 Budget appropriation entitled Court #5-01-42-490-235. This award is subject to the continued appropriation of necessary funds in the local municipal budget beyond the current budget year.


MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, that the Mayor be and is hereby authorized to execute a Shared Services Agreement between the Borough of Sea Bright and the Borough of Highlands for the aforesaid municipal court services; and

BE IT FURTHER RESOLVED that a copy of the fully executed Shared Services Agreement shall be filed for informational purposes with the New Jersey Department of Community Affairs in compliance with N.J.S.A. 40A :65-4(b).

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Municipal Judge
- 3. Assignment Judge of the Superior Court of New Jersey
- 4. New Jersey Office of Administrative Courts
- 5. Borough of Highlands

Roll Call: Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein
 Yes Yes Yes Yes Absent Yes

No. 195-2024 Consideration of Award One (1) Year Lease Agreement for Skim Board Camp

Councilmember Leckstein introduced and offered the following resolution for approval; seconded by Councilmember Bieber:

WHEREAS, the Borough Council authorized by resolution for the Borough Clerk to duly advertise for vendors to conduct a skim board camp with the option of a one to five-year lease agreement for the use of a portion of property on the Sea Bright Municipal Beach during the summer season; and

WHEREAS, the Borough Clerk did duly advertise on October 24, 2024 to receive bids no later than 12 noon on December 4, 2024, for vendors to conduct a skim board camp on the Sea Bright Municipal Beach for a minimum bid amount of \$1,000.00 for the first year; and

WHEREAS, in connection therewith one (1) bid was received by the Borough Clerk from Jersey Shore Skim Camp, Felecia Stratton, Sea Bright, NJ for a one-year lease in the amount of \$1,000.00; and

WHEREAS, after reviewing the bid documents, the Borough Administrator recommends a one-year lease agreement be awarded to Jersey Shore Skim Camp, Felecia Stratton of Sea Bright, New Jersey as per the bid proposal.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Mayor and Borough Clerk to execute a one-year lease agreement with Jersey Shore Skim Camp, Felecia Stratton of Sea Bright, New Jersey to operate a skim board camp on the Sea Bright Municipal Beach commencing in the summer of 2025 according to the terms and conditions outlined in the bid proposal which is on file in the office of the Borough Clerk; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

- 1. Finance Manager
- 2. Police Department

- 3. Beach Manager
- 4. Borough Attorney
- 5. Jersey Shore Skim Camp

Roll Call: Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein
 Yes Yes Yes Yes Absent Yes

No. 196-2024 Authorizing the Borough of Sea Bright Through The Sea Bright Police Department to Participate in The Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Sea Bright Police Department To Request And Acquire Excess Department of Defense Equipment

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Bieber:

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the Sea Bright Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate beginning January 1, 2025 through December 31, 2025; and

NOW THEREFORE BE IT FURTHER RESOLVED that Sea Bright Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Sea Bright Police Department, without restriction; and

BE IT FURTHER RESOLVED that the Sea Bright Police Department is hereby authorized to acquire "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes; and

BE IT FURTHER RESOLVED that the "DEMIL B through Q" controlled 3-page property list in its entirety is hereby approved; and

BE IT FURTHER RESOLVED that the Sea Bright Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Sea Bright Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization beginning January 1, 2025 through December 31, 2025.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

- 1. NJ State Police
- 2. Sea Bright Police Department
- 3. Sea Bright Finance Manager
- 4. Sea Bright CFO

Roll Call: Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein
 Yes Yes Yes Yes Absent Yes

No. 197-2024 A Resolution Rescinding Resolution No. 183-2024 and Authorizing the Purchase of Police Department Vehicle 2024 Chevy Tahoe

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Bieber:

WHEREAS, Resolution No. 183-2024 was approved on November 18, 2024 authorizing the purchase of a 2024 Chevy Tahoe from Hessert Chevrolet for an amount not to exceed \$70,059.14 which included the installation of the police apparatus from East Coast Emergency Lighting; and

WHEREAS, due to lack of inventory at Hessert Chevrolet, the 2024 Tahoe is no longer available; and

WHEREAS, the Borough of Sea Bright wishes to purchase a new 2024 Chevy Tahoe from Fred Beans Ford of Washington, Washington, 359 NJ-31 South, Washington, New Jersey, under Cranford Police Cooperative Pricing System (ID#47-CPCPS), for a base amount of \$50,720.00 and the necessary police apparatus installed from East Coast Emergency Lighting, 200 West Drive, Millstone, NJ, State Contract #17-FLEET-00761 in the amount of \$10,894.90 for a total cost of \$61,614.90; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds in the amount of \$61,614.90 will be available in the 2024 Budget Line Item 4-01-25-240-251 for the purpose stated herein.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby rescind Resolution No. 183-2024 and approves the purchase of a 2024 Chevy Tahoe from Fred Beans Ford of Washington, Washington, 359 NJ-31 South, Washington, New Jersey with the necessary police apparatus installed by East Coast Emergency Lighting, 200 West Drive, Millstone, New Jersey for a total cost of \$61,614.90; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Police Department
- 2. Finance Manager
- 3. Fred Beans Ford

Roll Call: Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein
 Yes Yes Yes Yes Absent Yes

No. 198-2024 Authorizing Payment for Unused Vacation Time to Timothy Linden

Councilmember Leckstein introduced and offered for adoption the following Resolution; seconded by Councilmember Bieber:

WHEREAS, pursuant to the Borough of Sea Bright Personnel Policies and Procedures Manual, when an individual’s employment with the Borough concludes, the employee will be paid for any unused annual vacation leave subject to the following: 1) vacation is accrued on January 1 through December 31; 2) vacation accrual will be prorated on a 1/12 basis for each month worked during an incomplete accrual period; 3) the employee voluntarily resigned or is retiring in good standing with two (2) weeks’ notice as designated in this policy; and

WHEREAS, DPW Laborer, Tim Linden submitted a letter of resignation in September, 2024, for an employment end date of November 22, 2024; and

WHEREAS, Mr. Linden is entitled to a payment of \$1,367.89 for his unused vacation days; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize payment of \$1,367.89 to Timothy Linden for said unused vacation time; and

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be forwarded to the following:

- 1. Finance Manager
- 2. Borough Administrator
- 3. Tim Linden

Roll Call: Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein
Yes Yes Yes Yes Absent Yes

No. 199-2024 Resolution Confirming the Sale of \$1,095,000 General Obligation Bonds, Series 2024 of The Borough of Sea Bright, in The County of Monmouth, New Jersey to The Monmouth County Improvement Authority

Councilmember Leckstein introduced and offered the following Resolution for adoption; seconded by Councilmember Bieber:

WHEREAS, pursuant to the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, the Borough adopted a resolution on November 18, 2024 (the “Authorization Resolution”), providing for the issuance and sale of bonds to The Monmouth County Improvement Authority (the “Authority”) in an aggregate amount not to exceed \$1,217,632 to be issued as one series designated as General Obligation Bonds, Series 2024 (collectively, the “Bonds”); and

WHEREAS, pursuant to the Authorization Resolution, the terms of the Bonds shall be confirmed by the provisions set forth herein (the “Confirming Resolution”).

NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH OF SEA BRIGHT, IN THE COUNTY OF MONMOUTH, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) that:

SECTION 1. Ordinances. There shall be issued bonds of the Borough in the following principal amounts pursuant to the following bond ordinances:

A. \$46,756 bonds, being a portion of the bonds authorized by an ordinance entitled: (Ord. No. 06-2020):

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$600,000 FOR VARIOUS ROAD IMPROVEMENTS FOR AND BY THE BOROUGH OF SEA BRIGHT IN THE COUNTY OF MONMOUTH, NEW JERSEY AND, AUTHORIZING THE ISSUANCE OF \$330,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE APPROPRIATION.”

heretofore finally adopted. The average period of usefulness is 20 years.

B. \$60,612 bonds, being a portion of the bonds authorized by an ordinance entitled: (Ord. No. 09-2022):

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$425,000 FOR VARIOUS ROAD IMPROVEMENTS FOR AND BY THE BOROUGH OF SEA BRIGHT IN THE COUNTY OF MONMOUTH, NEW JERSEY AND, AUTHORIZING THE ISSUANCE OF \$67,400 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE APPROPRIATION.”

heretofore finally adopted. The average period of usefulness is 20 years.

C. \$47,878 bonds, being a portion of the bonds authorized by an ordinance entitled: (Ord. No. 05-2023):

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$125,000 FOR CONSTRUCTION OF ACCESSIBLE VIEWING PLATFORMS ALONG THE BULKHEAD AT CENTER STREET AND BEACH STREET FOR AND BY THE BOROUGH OF SEA BRIGHT IN THE COUNTY OF MONMOUTH, NEW JERSEY AND, AUTHORIZING THE ISSUANCE OF \$118,750 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE APPROPRIATION.”

heretofore finally adopted. The average period of usefulness is 20 years.

D. \$939,754 bonds, being a portion of the bonds authorized by an ordinance entitled: (Ord. No. 11-2023):

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$1,100,000 FOR THE ACQUISITION OF AN AERIAL TRUCK FOR THE FIRE DEPARTMENT FOR AND BY THE BOROUGH OF SEA BRIGHT IN THE COUNTY OF MONMOUTH, NEW JERSEY AND, AUTHORIZING THE ISSUANCE OF \$1,045,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE APPROPRIATION.”

heretofore finally adopted. The average period of usefulness is 10 years.

SECTION 2. Amount of Bonds. The Bonds in the principal amount of \$1,095,000 are hereby issued and sold in accordance with the provisions of the Authorization Resolution and the provisions of this Confirming Resolution. The Bonds shall constitute and shall be designated “General Obligation Bonds, Series 2024”.

SECTION 3. Average Useful Life. It is hereby found, determined and declared that the average period of usefulness of the improvements or purposes for which the said General Obligation Bonds, Series 2024 are to be issued, taking into consideration the amount of such General Obligation Bonds, Series 2024 to be issued for said improvements or purposes, is 11.41 years.

SECTION 4. Description of the Bonds.

(a) Terms of the Bonds. The Bonds shall be dated and shall bear interest from the date of delivery at the rates, and shall mature, subject to prepayment as herein provided, on December 1 in the year and in the principal amount set opposite such year in the following table:

General Obligation Bonds, Series 2024

<u>Year</u>	<u>Principal Amount</u>	<u>Interest</u>
2025	\$ 75,000	5.00%
2026	80,000	5.00
2027	85,000	5.00
2028	90,000	5.00
2029	95,000	5.00
2030	100,000	5.00
2031	100,000	5.00
2032	110,000	5.00
2033	115,000	5.00
2034	120,000	5.00
2035	125,000	5.00

(b) Form of the Bonds. The Bonds shall be in substantially the form set forth in the Authorization Resolution, which form is by this reference incorporated in full as if set forth herein, with such omissions, insertions and variations as are properly required and which are not contrary to any of the provisions of the Authorization Resolution or any of the provisions of this Confirming Resolution.

SECTION 5. Redemption of the Bonds.

The Bonds maturing on or before December 1, 2034 shall not be subject to redemption prior to their respective maturity dates. The Bonds maturing on or after December 1, 2035 shall be subject to redemption prior to their respective maturity dates, on or after December 1, 2034 at the option of the Borough, upon notice as described in a bond resolution adopted by the Monmouth County Improvement Authority on October 10, 2024, either in whole or in part by lot within a single maturity from maturities selected by the Borough, on any date, at a redemption price equal to 100% of the principal amount thereof (the “Redemption Price”) and accrued interest thereon to the date of redemption.

If notice of redemption has been given as provided herein, the Bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the Redemption Price, together with accrued interest to the date fixed for redemption.

SECTION 6. Award of the Bonds. The Bonds are authorized to be sold and awarded to The Monmouth County Improvement Authority (the “Authority”) at a purchase price of \$1,243,183.20 for the Bonds. The terms and conditions of such offer are set forth in a bond purchase agreement, dated December 4, 2024 (the “Bond Purchase Agreement”), a copy of which is attached hereto as Exhibit A and which by this reference is made a part hereof as if set forth in full herein. Settlement for the Bonds is expected to be made in immediately available funds on December 19, 2024.

SECTION 7. Additional Acts. On behalf of the Borough, the appropriate representatives of the Borough are authorized and directed to take all steps which are necessary or convenient to effectuate the terms of the Authorization Resolution and the terms of this Confirming Resolution with respect to the issuance, sale and delivery of the Bonds.

SECTION 8. Effective Date. This Confirming Resolution shall take effect upon adoption hereof.

The foregoing resolution was adopted by the following vote:

Roll Call: Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein
 Yes Yes Yes Yes Absent Yes

No. 200-2024

2024 Budget Transfers Authorizing the Transfer of Funds in Accordance with N.J.S.A. 40A:5-58

Councilmember Leckstein offered the following resolution and moved its adoption; seconded by Councilmember Bieber:

WHEREAS, there exists a need to transfer budget balances in certain line item appropriations of the 2024 budget; and

WHEREAS, N.J.S.A. 40A:5-58 authorizes the transfer of appropriations, during the last two (2) months of the calendar year, to said budget where adopted heretofore by the governing body by two-thirds vote thereof.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, (not less than 2/3 of all members of the Governing Body concurring) that the Borough Administrator and Chief Financial Officer are hereby authorized to make the following transfers in accordance with the annexed schedule for the Current, Sewer Utility, and Beach Utility Funds:

Schedule of Budget Transfers – December 17, 2024

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

- 1. Director of Finance
- 2. Borough Auditor
- 3. Fiscal Officer

Roll Call: Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein
 Yes Yes Yes Yes Absent Yes

Borough of Sea Bright
Schedule of Budget Transfer

December 17, 2024

Current Fund	Transfer To:	Transfer From:	
Administration OE	12,000.00		
Finance S&W		500.00	
Finance OE	500.00		
Computerized Information Systems OE		500.00	
Legal OE	13,000.00		
Code Enforcement S&W		4,000.00	
Employee Health Insurance		5,000.00	
Police S&W	4,000.00		
Streets & Roads S&W		6,000.00	
Buildings & Grounds OE		9,200.00	
Animal Control OE	1,000.00		

Electric OE				2,000.00
Gasoline OE				2,000.00
Municipal Court S&W				1,300.00
Current Fund Total Transfers		30,500.00		30,500.00
Beach Operating		Transfer To:		Transfer From:
Beach S&W		3,000.00		
Beach Capital Outlay				3,000.00
Beach Operating Total Transfers		3,000.00		3,000.00

No. 201-2024 Hiring Volunteer Firefighter Borough of Sea Bright Fire Department

Councilmember Leckstein offered the following resolution for approval; seconded by Councilmember Bieber:

WHEREAS, Chapter 20, Section 20.4 of the General Code, Fire Department membership requires any person desiring membership in a volunteer fire department, shall complete an application; may be required to have a pre-appointment physical by a physician; and the Borough Council shall order a criminal background check to be conducted by the Chief of Police; and

WHEREAS, the Fire Department received an application from the following individual, all pre-appointment requirements have been met and the Fire Chief recommends he be hired to serve as a volunteer firefighter in the Sea Bright Fire/Rescue Department:

Full Membership
William J. Peterpaul

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby accept and approve appointing the above-named individual to serve as a member in the Sea Bright Fire Department; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to send a certified copy of this resolution to the following:

- 1. Sea Bright Fire Chief
- 2. Individual Member

Roll Call: Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein
 Yes Yes Yes Yes Absent Yes

INDIVIDUAL ACTION/New Business:

Vouchers: \$ 555,432.68

Councilmember Bieber offered a motion to approve the Voucher List dated December 17, 2024 as submitted by the Finance Manager; seconded by Councilmember Keeler:

Roll Call: Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein
 Yes Yes Yes Yes Absent Yes

3129	AB RICHARDS INC.		
24-00880	08/07/24 Streets & Roads	Open	89.00
24-01205	11/05/24 Streets & Roads	Open	89.00

			178.00
2830	ACTION DATA SERVICES		
24-01285	11/25/24 PAYROLL SERVICES ENDING 11/15	Open	327.71
24-01344	12/06/24 PAYROLL SERVICES 11/30/24	Open	525.28

			852.99
02113	AMERICAN WATER		
24-01369	12/11/24 WATER - NOV 2024	Open	333.96
02227	APOLLO SEWER & PLUMBING, INC.		
24-00928	08/15/24 PLUMBING SERVICES	Open	2,152.73
24-01306	11/26/24 Beach	Open	750.00
24-01315	11/26/24 Beach	Open	475.00

			3,377.73
2597	AT&T MOBILITY		
24-01365	12/11/24 WIRELESS CHARGES	Open	487.12

01241	BAIN'S HARDWARE, INC.		
24-01193	11/01/24 DPW SUPPLIES	Open	32.37
24-01343	12/06/24 BOROUGH HARDWARE SUPPLIES	Open	20.51

			52.88
01957	BENEMAX BENEFIT MANAGEMENT CO.		
24-01326	12/05/24 DENTAL PKG - DECEMBER	Open	1,808.00
24-01347	12/10/24 EMPLOYEE DENTAL - DEC	Open	396.00

			2,204.00
01631	BOROUGH OF OCEANPORT		
24-01357	12/10/24 SHARED SERVICES-DEC 2024	Open	7,500.00
00530	BULLET LOCK & SAFE CO., INC.		
24-01201	11/05/24 Buildings & Grounds	Open	8.00
2370	C. ROONEY PRODUCE CO.		
24-01345	12/06/24 PUMPKINS - REC	Open	220.00
00230	CERTIFIED SPEEDOMETER		
24-01156	10/22/24 TRAILER MOUNTED MESSAGE SIGN	Open	19,275.00
2680	CINTAS		
24-01253	11/14/24 Beach	Open	1,135.70
24-01254	11/14/24 Buildings & Grounds	Open	1,130.96

			2,266.66
00982	CITY OF LONG BRANCH		
24-01301	11/26/24 GASOLINE EXPENSES: NOV 2024	Open	4,518.19
24-01379	12/11/24 GASOLINE EXPENSES	Open	4,458.74

			8,976.93
00256	CLEARY, GIACOBBE, ALFIERI &		
24-01355	12/10/24 TAX APPEALS	Open	350.00
2843	COASTAL CAMERA NETWORK		
24-01342	12/06/24 STREAMING SERVICES-BEACH	Open	42.18
01493	COOPERATIVE INDUSTRIES, L.L.C.		
24-01381	12/11/24 NATURAL GAS EXPENSES	Open	1,085.73
2390	COSTA, VALERIA		
24-01292	11/25/24 CLEANING SERVICES	Open	2,800.00
02231	COUSINS LANDSCAPING		
24-01346	12/09/24 HOLIDAY WREATHS	Open	1,105.00
02253	DAVID HODER ASSOCIATES		
24-01304	11/26/24 PB Eng Rev., B11 L8 15 Beach S	Open	280.00
24-01388	12/12/24 PB Eng Rev Bl. 30, L2	Open	280.00

			560.00
2655	DE SESA ENGINEERING CO.		
24-01280	11/14/24 UNIT SERVICE & REPAIR	Open	466.00
01068	EDWARD J. ALBERT & SON, INC.		
24-01260	11/14/24 Sewer	Open	641.77
24-01261	11/14/24 Sewer	Open	641.77

			1,283.54
3203	FAASEN, JESSE		
24-01325	12/03/24 NJLOM MILEAGE/EXPENSE REIMB.	Open	318.07
01817	FINEGAN, GEORGE		
24-01320	12/03/24 ANIMAL CONTROL: REIMBURSEMENT	Open	752.07
2889	FIRE FIGHTER ONE APPARATUS		
24-01055	09/25/24 Batteries Flood Truck	Open	1,136.06
24-01324	12/03/24 TRUCK EQUIPMENT	Open	136.17

			1,272.23
3117	FLAMINGO FIT LLC		
24-01296	11/26/24 NOVEMBER ZUMBA CLASSES	Open	300.00
00254	FLOWERS BY VAN BRUNT		
24-01348	12/10/24 VETERANS DAY WREATHS	Open	350.00
2406	FP MAILING SOLUTIONS		
24-01287	11/25/24 CONTRACTUAL FEES	Open	98.85
2478	HOLISTIC WELLNESS, LLC		
24-01297	11/26/24 NOVEMBER YOGA CLASSES	Open	400.00
2710	HOLMDEL TOWNSHIP		
24-01358	12/10/24 FISCAL OFFICER-DEC 2024	Open	3,656.34
3170	HSI EMERGENCY CARE SOLUTIONS		
24-00706	06/18/24 BEACH	Open	163.99
2791	HUDSON ENERGY SERVICES		
24-01370	12/11/24 ELECTRIC: NOVEMBER 2024	Open	64.53
00421	IIA-FIRE DEPT. TESTING SERVICE		
24-01323	12/03/24 2024 PUMP TESTING	Open	1,127.50
3173	IMAGE 360		
24-01256	11/14/24 Streets & Roads	Open	642.00
2561	INTRON TECHNOLOGY SOLUTIONS		
24-01290	11/25/24 COMPUTER EXPENSES NOV 2024	Open	6,405.00

01419	J. SWANTON FUEL OIL CO., INC.		
24-01286	11/25/24 GASOLINE EXPENSES	Open	603.12
2573	JCP & L		
24-01384	12/11/24 ELECTRIC EXPENSES: NOV 2024	Open	15,268.62
3125	JOSLIN,ULANA		
24-01295	11/26/24 THANKSGIVING CENTERPIECE CLASS	Open	360.00
2475	KEMPTON FLAG		
24-01282	11/22/24 3x5 FT NYLON FLAG	Open	230.64
3201	KIRSCHENBAUM, KASEY		
24-01289	11/25/24 NJLOM EXPENSE REIMBURSEMENT	Open	107.82
00108	LEON S. AVAKIAN, INC.		
23-00818	07/20/23 ENGINEER	Open	11,430.00
24-01327	12/06/24 3 South Street Review B15L4.07	Open	270.00
00108	LEON S. AVAKIAN, INC.	Continued	
24-01328	12/06/24 5 South Str Plot Rev B15/4.06	Open	270.00
24-01329	12/06/24 PP REV 7 SOUTH ST B15/L4.05	Open	270.00
24-01330	12/06/24 PP REV 4 RIVER B15/4.02	Open	270.00
24-01331	12/06/24 PPLAN REV 8 RIVER B15L4.04	Open	270.00
24-01333	12/06/24 PP REV 6 RIVER ST B15/L4.03	Open	360.00
24-01334	12/06/24 PB Pl.Inv. 28585 The Haven	Open	1,713.75
24-01335	12/06/24 PB Pl Rev. The Haven 28967	Open	2,455.00
24-01356	12/10/24 ENGINEERING SERVICES	Open	1,340.00
24-01378	12/11/24 GRADING 3 HENRY FEB 23	Open	350.00

			18,998.75
2708	LETIZIA M.D.,MATTHEW		
24-01293	11/26/24 MEDICAL DIRECTOR SERVICES	Open	3,000.00
2417	MARLIN BUSINESS BANK		
24-01359	12/10/24 NOV & DEC LEASE PAYMENTS 2024	Open	120.10
2278	MCLAUGHLIN,STAUFFER & SHAKLEE		
24-01352	12/10/24 LEGAL EXPENSES - NOV 2024	Open	3,156.53
00106	MGL PRINTING SOLUTIONS		
24-01338	12/06/24 Sewer bills and Shipping	Open	944.00
3172	MICHELLE GRAHAM		
24-01311	11/26/24 Travel - NJLOM	Open	129.52
2866	MIKE'S MARINE		
24-00654	06/06/24 BEACH	Open	950.00
3202	MONMOUTH BEACH SCHOOL PTO		
24-01299	11/26/24 REFUND OF BINGO LICENSE	Open	20.00
00011	MONMOUTH COUNTY CLERK		
24-01340	12/06/24 MUNICIPAL DEED EASEMENT	Open	8.00
00688	MONMOUTH COUNTY POLICE ACADEMY		
24-01307	11/26/24 POLICE: EDUCATION & TRAINING	Open	300.00
02045	MONMOUTH COUNTY SPCA		
24-01291	11/25/24 OCTOBER SERVICE CALL	Open	120.45
24-01360	12/10/24 DECEMBER SHARED SERVICE	Open	325.00

			445.45
2883	MONTENEGRO,THOMPSON,MONTENEGRO		
24-01313	11/26/24 PB Att Bl 14 L 7 11 Church St.	Open	940.50
24-01314	11/26/24 2024 UNIFIED PLANNING BOARD	Open	181.50
24-01332	12/06/24 PB Atty Bl3, L16,16.01,1306 Oc	Open	1,039.50
24-01386	12/12/24 PBAtty Rev. Bl30, L2 504 Ocean	Open	280.50
24-01387	12/12/24 PB Budget	Open	330.00

			2,772.00
01399	NEW JERSEY AMERICAN WATER		
24-01383	12/11/24 WATER EXPENSES OCT-NOV 2024	Open	5,552.98
00696	NEW JERSEY FIRE EQUIPMENT CO.		
24-01189	10/29/24 THERMAL IMAGERS W/ CHARGERS	Open	12,900.00
00113	NJ NATURAL GAS COMPANY		
24-01382	12/11/24 NATURAL GAS EXPENSES	Open	163.80
00502	NJ STATE LEAGUE/MUNICIPALITIES		
24-01303	11/26/24 ADVERTISEMENT - PT POSITION	Open	115.00
01309	OCEANPORT BOARD OF EDUCATION		
24-00718	06/24/24 GRADE SCHOOL TAX: 2024-2025	Open	60,358.25
00046	ONE CALL CONCEPTS, INC.		
24-01321	12/03/24 SEWER CHARGES	Open	38.61
24-01351	12/10/24 CONTRACTUAL SERVICES	Open	27.17

			65.78
00163	OSWALD ENTERPRISES, INC.		
24-01269	11/14/24 Sewer	Open	4,915.00
00876	PANGARO TRAINING		
24-01257	11/14/24 POLICE: EDUCATION & TRAINING	Open	340.20
3140	PASHMAN,STEIN,WALDER & HAYDEN		
24-01353	12/10/24 MONTHLY EXPENSES	Open	39.00
01207	PFEIFFER, CHRISTINE		
24-01312	11/26/24 Travel - NJLOM	Open	121.75

2659	PIENCIAK, DANIEL		
24-01298	11/26/24 NOVEMBER TAI CHI CLASSES 2024	Open	300.00
2525	POOR JOHNS PORTABLE TOILETS		
24-01206	11/05/24 Beach	Open	366.00
2290	PORZIO, BROMBERG & NEWMAN		
24-01354	12/10/24 LEGAL EXPENSES - AUG & OCT	Open	1,441.87
3186	QUENCH USA		
24-01142	10/16/24 MONTHLY WATER EXPENSES	Open	746.84
3176	RACHEL GIOLITTO		
24-01319	11/26/24 MBA CLASS REIMBURSEMENT	Open	6,012.28
00164	RAIN, WILLIAM		
24-01361	12/10/24 MEDICARE REIMBURSEMENT	Open	161.10
2728	READY REFRESH BY NESTLE		
24-01350	12/10/24 FINAL PAYMENT - CLOSE ACCOUNT	Open	157.24
3114	REILLY SWEEPING LLC		
24-01317	11/26/24 MECHANICAL BROOM SWEEPING	Open	1,280.00
2618	RIVISTAS SUBSCRIPTION SERVICE		
24-01362	12/11/24 2025 SUBSCRIPTION	Open	1,040.89
01554	SEA BRIGHT SERVICE CENTER		
24-01308	11/26/24 POLICE: VEHICLE MAINTENANCE	Open	199.90
2473	SHORE AUTO SUPPLY, INC.		
24-01322	12/03/24 FIRE - ROTELLA PURCHASE	Open	38.58
01027	SHORE BUSINESS SOLUTIONS		
24-01288	11/25/24 COPIER - MUNICIPAL	Open	467.27
00053	SHORE REGIONAL HIGH SCHOOL		
24-00715	06/24/24 HIGH SCHOOL TAX: 2024-2025	Open	243,541.53
00260	SODON'S ELECTRIC, INC.		
24-01145	10/16/24 Buildings & Grounds	Open	1,193.40
02225	STAPLES ADVANTAGE		
24-00562	05/14/24 Office Supplies	Open	154.77
24-00747	07/02/24 Office Supplies	Open	60.97
24-01255	11/14/24 Office Supplies	Open	284.61
24-01309	11/26/24 File Boxes	Open	49.99

			550.34
00194	STATE OF NJ DIV OF PENSIONS		
24-01341	12/06/24 HEALTH INSURANCE - DECEMBER	Open	59,154.74
2535	SUBURBAN DISPOSAL, INC.		
24-01380	12/11/24 TRASH/RECYCLING NOV 2024	Open	33,036.28
2658	VERIZON		
24-01300	11/26/24 CELLULAR EXPENSES	Open	531.54
24-01367	12/11/24 FAX EXPENSES	Open	196.21

			727.75
2291	VERIZON		
24-01368	12/11/24 FIOS EXPENSES	Open	277.98
02061	VERIZON WIRELESS		
24-01366	12/11/24 CELLULAR/LAPTOPS/PARKING	Open	1,664.97
2850	WEX BANK (NEW)		
24-01364	12/11/24 GASOLINE CHARGES	Open	311.11
02109	ZUMU SOFTWARE		
24-01349	12/10/24 2024-2025 SOFTWARE HOSTING	Open	1,800.00

TOTAL: \$ 555,432.68

MAYOR AND COUNCIL COMMENTS

Councilman Bieber reported that his committee held a meeting earlier today to discuss upcoming parking concerns and came up with a series of concepts and recommendations. Borough Administrator Giolitto with work up a summary to present to the Governing Body at the January Workshop Meeting.

Councilman Keeler thanked the Council, staff and professionals for their work throughout the year and is looking forward to next year.

Councilman Leckstein wished everyone a Happy Holidays and Happy New Year.

Mayor Kelly wished everyone a Merry Christmas and Happy Holidays. Regarding the concerns about drone activity, we will be posting the County updates on our website.

EXECUTIVE SESSION

Councilmember Leckstein offered a motion to enter in to Closed Session; seconded by Councilmember Keeler:

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, it is recommended by the Borough Attorney and Administrator that the Borough Council go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that they meet in closed session to discuss the issues as herein set forth:

1. Legal
2. Personnel

BE IT FURTHER RESOLVED, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public; and

IT FURTHER RESOLVED, that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call:

Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
Yes	Yes	Yes	Yes	Absent	Yes

ADJOURNMENT

Councilmember Leckstein offered a motion to adjourn the meeting; seconded by Councilmember Bieber:

Roll Call:

Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
Yes	Yes	Yes	Yes	Absent	Yes

Respectfully submitted,

Christine Pfeiffer
Borough Clerk