

**RESOLUTION NO. 33-2025**  
**AMENDING PURCHASING MANUAL**  
**BOROUGH OF SEA BRIGHT**

Councilmember Catalano introduced and offered the following resolution for its adoption; seconded by Councilmember Leckstein:

**WHEREAS**, the Borough of Sea Bright finds it prudent to periodically review its policies and procedures; and

**WHEREAS**, in furtherance of such goals, the Borough periodically updates the purchasing policies, with the most recent purchasing manual adopted on March 7, 2023; and

**WHEREAS**, by way of Resolution No. 143-2024 approved on July 16, 2024, the Borough Council appointed a Qualified Purchasing Agent; and

**WHEREAS**, pursuant to N.J.S.A. 40A11-3a, when a purchasing agent has been appointed, the governing body of the contracting unit may incorporate higher bid and quotation thresholds;

**WHEREAS**, the Borough Chief Financial Officer recommends amending the Borough's purchasing manual to reflect the appointment of a Purchasing Agent.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby approve the amended Borough's Purchasing Manual to reflect the appointment of a Qualified Purchasing Agent.

**BE IT RESOLVED** that a certified copy of this resolution shall be forwarded to the following:

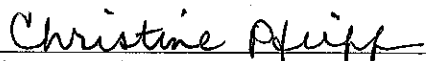
1. Borough CFO
2. Fiscal Officer
3. Finance Manager

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

January 4, 2025

**CERTIFICATION**

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on January 4, 2025.

  
Christine Pfeiffer, Borough Clerk